



IL DEPARTMENT OF LABOR

Fair Labor Standards Division

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Chicago, IL 60601-3150

Tel # (312) 793-2810

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**EMPLOYMENT COUNSELLOR
RENEWAL APPLICATION**

Office Use Only

| | |
|------------------|--|
| Check #: | |
| File #: | |
| Date Received: | |
| Verified By: | |
| Expiration Date: | |
| Fee: | |

The employment counsellor is solely responsible for renewal of his/her license before the present license expires. The license is good for one (1) year from the date of issue. The fee must be paid online. For online payment information, please visit our website page at <https://www.illinois.gov/idol/Laws-Rules/FLS/Pages/Private-Employment-Agencies-Act.aspx>. If the license has expired, the fee is fifty-dollars (\$50.00) to reinstate.

| | | | |
|------------------------------|--|---------|-----------|
| Previous License Issue Date: | | County: | |
| Name: | | | |
| Residence Address: | | | |
| City: | | State: | Zip Code: |
| Telephone #: | | Email | |

Name and address of agency by whom you are currently employed:

| | | | |
|----------------------------|--|--------|-----------|
| Name: | | | |
| Address: | | | |
| City: | | State: | Zip Code: |
| Business Telephone Number: | | | |

Applicant Signature: _____

Date: _____