

ILLINOIS TERRORISM TASK FORCE
Minutes of Chairs and Full Meetings
January 28, 2009
ATTENDEES

Members

Chamness, Mike – **Illinois Terrorism Task Force-Chair**
Anderson, Karen – **ICCB**
Argiropoulos, Jim - **OEMC**
Armstrong, Marcia/Helen Cashman – **CMS**
Beaty, Rick – **Secretary of State Police**
Beckwith, Mark – **ILEAS**
Bondi, Jim – **IL Campus Law Enforcement**
Caldwell, Ralph, **City of Springfield**
Christensen, Dave, **IESMA**
Clarke, Scott– **American Red Cross**
Culp, Dave - **IL Department of Public Health**
Damron, Harold – **Will County EMA**
Holomy, Joe – **IL Fire Chiefs Association**
Jaehne, Dick, **IFSI**
Kirts, Joe – **DuPage County OEM**
Koch, Gary – **Illinois Municipal League**
Kunkle, Jim – **IL Department of Agriculture**
Lauder, Roger – **IL Environmental Protection Agency**
Lux, Larry – **American Public Works**
Mann, Mike – **Board of Higher Education**
McKenzie, Kent, **Lake County EMA**
Meek, Ron – **IL Department of Corrections**
Moos, Mike – **Office of State Fire Marshal**
Morelock, Joe, - **IL Department of Natural Resources**
Nelson, Dan – **City of Aurora**
Nelson, Harold – **Illinois State Police**
Nichols, Susie - **ILETSB**
Pillard, Deon – **Will County EMA**
Reardon, Jay - **MABAS**
Ricker, Jennifer – **Governor's Office**
Snyders, Mike – **Illinois State Police**
Velasquez, Andrew – **IEMA**
Watson, Jim – **City of Normal**
Weatherholt, Aaron– **IL Department of Transportation**

Federal Advisory Members

Nass, Steffan – **FBI**

Advisory Members

Staff Members

Kauerauf, Don – **Illinois Terrorism Task Force Co-Chair**
Anello, Philip – **IESMA**
Beamer-Pfeifer, Julie - **ITTF**
Bridges, Mark – **City of Springfield**
Bridgewater, Bud – **EPA**
Chattin, Jody – **Chicago OEMC**
Choutka, Alan - **EMNET**
Clark, Deb - **ITTF**
Davis, Stevie – **DHS/STIC**
Desai, Lisa – **IEMA**
Dillon, Amber - **ITTF**
Edmiston, Mark - **IDPH**
Evans, Bob - **ITTF**
Filipak, Anthony - **ITTF**
Fritz, Jeff – **ILETSB**
Fulscher, Dan - **IESMA**
Halberg, Chris - **ILETSB**
Hanneken, Michelle - **ITTF**
Heffner, Brendan – **ISP**
Hoots, Diane - **CMS**
Hunter, Wayne – **Lake County Sheriff's Office**
Jackson, Steve – **IEMA**
Jarrett, Gretchen – **ITTF**
Jocson, Dave - **ISP**
Klinger, Joe - **IEMA**
Korty, Tom - **IDOT**
Lewis, Ron – **SOS**
Lyddon, Steve – **ISP**
Markovic, Bob – **City of Springfield**
Matkaitis, Larry-**OSFM**
McClain, Kevin– **IEMA**
Midiri, Mike – **City of Springfield**
O'Connell, Daniel – **Chicago Fire**
Page, Gerald – **MABAS**
Page, Jim - **ILEAS**
Price, Debbie – **ISP**
Reiman, Dan – **ING**
Runyon, Tim – **IEMA**
Sackett, Sue - **ITTF**
Seif, Tom - **IEMA**
Simonton, John - **ISP**
Smith, Pete - **ILEAS**
Smith, Tom - **IESMA**
Tyrell, Dora - **ISP**
Wolf, Eric - **ISP**
Zimmerman, Tom – **ITTF**

Other Attendees

Beaman, Bill – **Rockford Fire Department**
Bergsten, Derek – **Rockford Fire Department**
Christensen, Scott – **Navy EPLO-IL**
Fraizer, Derrick - **UI**
Giuzaski, Phil – **USDA**
Grim, Michael – **IL SOS Police**
Henning, Joe – **Adams County**
Hill, Joe - **IDOT**
Humphrey, Travis – **ING**
Logsdon, Diane – **IESMA**
Muscavitch, Ryan – **Hoffman Estates EMA**
O'Neill, Linnea – **Metropolitan C'go Healthcare Council**
Russell, Tom – **Palatine EMA**
Taylor, Andy – **McDonough County**
Trameling, Hero - **IDHS**
Walker, Scott – **Adams County**
Young, Christopher – **ING**

Minutes

- Approval of the Minutes from the December 10, 2008 meeting. With the correction of adding Jeff Fritz, ILETSB to the December 10, 2008 attendee list.

Motion by: Chief Holomy
Seconded by: Chief Beckwith
Motion Carried

Introductions

Chairman Chamness introduced, Deputy Chief of Staff for Public Safety Jennifer Ricker, Governor's Office, and Helen Cashman, CMS. Ms. Cashman is replacing Marcia Armstrong, CMS as a co-chair of the Communications Committee due to changes within her job duties.

Director Updates

Director Velasquez provided a state update. The Campus Safety Enhancement Act became effective as of January 1, 2009. This act requires all Illinois higher education institutions to develop an all hazards emergency response plan, a multi-disciplinary and multi-jurisdictional emergency response plan, and exercise the plan on an annual basis. The Rules and Regulations developed outline specific guidance to assist the higher education institutions and community colleges on how they should develop their Emergency Operation Plan. This plan has been submitted to the Secretary of State for review and approval.

The www.ready.illinois.gov website has been translated into Spanish. There are plans to translate the website into other languages at a later date.

IEMA will be participating in a FEMA Region 5 Earthquake Exercise in Indianapolis the week of February 22, 2009.

A multi-disciplinary Planning Cell has been established. This is the first of its kind in the nation. The Planning Cell is comprised of the Illinois National Guard, Illinois Emergency Management Agency, Illinois State Police, Illinois Department of Transportation and Public Health. The Planning Cell is located at the Illinois Emergency Management Agency. The goal is to develop specific incident action plans on the operational side for the various hazard incidents that affect us.

Special Presentations

Director Velasquez and Chairman Chamness recognized Mr. Joe Hill, who retired from the Department of Transportation. Director Velasquez presented Mr. Hill a plaque for his dedication and commitment to the citizens of Illinois thru his role in the State Emergency Operations Center and serving as Chair of the Transportation Committee for the Illinois Terrorism Task Force.

Mr. Mike Grimm, Secretary of State Police and Mr. Mike Moos, Office of the State Fire Marshal presented a power point overview on the Suspicious Package Awareness Program. The presentation and information about this program is available on the ready.illinois.gov website.

Program Overview

Mr. Anthony Filipiak presented an overview of the Interoperable Emergency Communication Grant Program (IECGP).

Ms. Amber Dillon presented an overview of the Emergency Operation Center Grant Program (EOC).

ITTF Updates

ITTF Policy Statement

- ***Motion for the Committee Chairs to adopt the ITTF Policy Statement 2009 (1) – Illinois Terrorism Task Force Policy Statement Regarding Establishment of Maintenance Costs***

Motion to adopt: Dave Christensen
Seconded by: Chief Jay Reardon
Motion Carried

- ***Motion for the Full Task Force members to adopt the ITTF Policy Statement 2009 (1) – Illinois Terrorism Task Force Policy Statement Regarding Establishment of Maintenance Costs***

Motion to adopt: Scott Clark
Seconded by: Colonel Jaehne
Motion Carried

Motions – Budget Issues

Per the ITTF Charter, the ITTF Committees are to approve the re-allocation between approved projects not to exceed 20 percent of their total grant or a maximum of \$100,000.00. All budget changes that require a modification in programmatic goals and objectives as originally stated in the grant application must be approved by the membership of the task force.

- ***Illinois Law Enforcement Alarm System (ILEAS) is requesting approval to move \$100,000 from the FFY 08 local grant funds equipment line to the EOD robot line to purchase a 3rd robot.***

Motion to approve: Chief Jay Reardon
Seconded by: Dan Fulcher
Motion Carried

- ***Illinois State Police (ISP) withdrew their budget motion request, per Colonel Nelson.***

NIMS Update – FFY 2010

The Department of Homeland Security has determined there are no new NIMS compliance objectives for FY 2009. If FY 2008 NIMS compliance was reported using NIMSCAST and the grantee has met all NIMS compliance requirements, the agency/organization will only be required to provide an update in FY 09 NIMSCAST. All jurisdictions will be required to complete the FY 2009 NIMSCAST module to FEMA by September 30, 2009 in order to be eligible for 2010 grant monies.

Grants Close-Out

Deputy Chair Kauerauf discussed the grant close-out documentation required per the grant agreement (Attachment A & B), in order for ITTF to close out the FFY 2006 grants. From this documentation, ITTF will complete bi-annual federal reporting system.

- All invoices need to be submitted to ITTF by the end of April, 2009 in order to be reimbursed.
- Thirty days after the grant is concluded a final budget form (revised Attachment A & B) must be submitted by grantee to ITTF.

FFY 2009 Grant Budget Development

Chairman Chamness discussed each line of the proposed FFY 2009 HSG budget.

At the December 10, 2008 Chair's meeting, Chairman Chamness requested that all committees provide detailed breakdown maintenance costs for FFY 07, 08, and 09, to ensure that the allocated maintenance funds are not duplicated (i.e. money is not being put back for all three years to pay for the same items). It was noted that even if this budget is approved, at the ITTF level, the monies will be special conditioned. Committees will not receive the monies until ITTF receives the detailed narrative breakdown (i.e. what is being replaced or maintained) for FFY 07, 08, and 09. ITTF must be able to prove to an auditor that the monies are not being duplicated or being used for purposes other than what is stated in the budget. ITTF wants to continue to maintain what was built, before something new is built.

The renewal of the EMnet Licenses will become part of the EOC Grants Application process, contingent that funds are allocated. Anyone that needs to have their EMnet license renewed must apply. This process will be addressed at the MABAS Conference.

- ***Motion for the Committee Chairs to adopt the budget as discussed at the January 28, 2009 ITTF Chairs Meeting and present for approval at the full ITTF meeting January 28, 2009.***

Motion by: Dave Christensen

Seconded by: Suzie Nichols

Motion Carried

- ***Motion for the Full Task Force members to adopt the FFY 09 budget discussed today, which allows ITTF staff to complete the application for review at the March 18, 2009 ITTF meeting. At that time, minor changes can be made before the grant submission to Department of Homeland Security on March 20, 2009.***

Motion by: Dave Christensen

Seconded by: Chief Beckwith

No questions or comments

Motion Carried

Committee Reports

Bioterrorism Committee

Dave Culp reported:

- Pan Flu Work Group is conducting a gap analysis of Illinois Pandemic Flu Planning utilizing recent assessments and exercises as a key component. Included in the analysis are the United States Health and Human Services (HHS) Pandemic Influenza Planning Assessment; 2008 Regional Pandemic Flu Exercises After Action Report and the Great Lakes HHS Region V Pandemic Flu Planning Group Summary. Based on the analysis of these reports the Illinois Pandemic Flu Plan will be updated in 2009.
- Pandemic Flu Work Group has examined and determined Vaccines and Anti-Viral Prioritization Guidance from the United States Department of Health and Human Services (HHS) will be adopted and utilized by the Illinois Department of Public Health focusing on the protection of health and medical care critical infrastructure and their critical responder support agencies and personnel.
- Alternate Care Sites planning by the Pandemic Flu Work Group is being coordinated with the activities of the Mass Care/Mass Shelter Work Group of the Bioterrorism Committee and the Illinois Emergency Management Agency Mass Evacuation and Sheltering Project.
- Preparations continue for the Summer State Full Scale Exercise Strategic National Stockpile portion which will take place from June 1 through June 4, 2009 involving distribution to Local Health Departments and Hospitals throughout Central Illinois. Continued assistance from all participating agencies (Illinois Emergency Management Agency, Illinois State Police, Illinois National Guard, Illinois Department of Transportation, Illinois Department of Corrections and Illinois Department of Human Services) is greatly appreciated by the Illinois Department of Public Health.

- 2009 Public Health Emergency Preparedness Summit “Strengthening Illinois through Community Engagement” will be held from July 14 through July 16 in Oakbrook with presentations focusing on response to health and medical aspects of emergency events from a multi-disciplinary approach.
- Bioterrorism Committee Work Group Focus will expand to include addressing the health effects associated with CRN: Chemical, Radiological and Nuclear Events; any assistance from the Illinois Terrorism Task Force Membership and its Committees would be appreciated.
- The Health and Medical Strike Teams Project continues to develop with the establishment of the basic concepts and future training programs beginning to be conceptualized.
- National Incident Management System (NIMS) Training for Illinois Department of Public Health Senior Staff: Director’s Office; Deputy Directors and Division Chiefs will be completed by March 1, 2009 with the conducting of the Combined and General Staff NIMS 300/400 Course by the Illinois Fire Service Institute.

Communications Committee

Jim Argiropolous reported:

- Recognized Mr. Joe Kirts, DuPageCounty, who assisted with President Obama acceptance speech by providing ITECS to the City of Chicago.
- Continue to work with the State Interoperable Executive Committee on various missions statewide that will be discussed in the future.

Alan Choutka reported an update on ITEC’s:

- Three teams of the combined UCP’s, Command Post Vehicles and ITEC’s participated in the October I-Quake Exercises.
- This coming year in 2009, teams will perform validation exercises either separately or with hazamat or technical rescue validations. Mr. Choutka encouraged all to invite the ITEC’s and UCP personnel to participate with their exercises so they can obtain practice integrating with various response agencies within the state.
- The Committee is investigating additional technologies that can be added to the ITECs. Recently, added secure point-to-point voice in conjunction with MS software to the GPS units.
- On April 13 and 14, the teams will begin the credentialing process.
- Reviewing the possibility of upgrading 700/800 MHZ portable and mobile radios to be operational on the STARCOM system.

Crisis/Prevention Committee

Jay Reardon reported:

- The atropine auto injectors that were deployed in the field six years ago, are due for replacement. MABAS, IDPH, and the Crisis Committee have been working together on redeployment plans that are merged with the hospital chempacks. The new deployment plan will be field friendly. Every MABAS Division and special ops teams will have enough injectors for 100 patients. The larger population and geographical areas will receive additional auto injectors. The distribution should be completed by the end of March.

Elected Officials

Gary Koch reported:

- The Elected Officials Committee met in December and decided to focus on NIMS training and Compliance. They will incorporate NIMS Compliance information into their upcoming newly elected officials conference to be held this spring/summer for the municipal and township officials. Also, they will reference the NIMS Compliance in their newsletters, brochures and web sites. The Counties will also encourage their locals to be in NIMS compliance.
- Mr. Don Kauerauf, ITTF and Mike Moos, State Fire Marshal’s Office will participate in the February meeting to answer questions for the committee.

Emergency Management Committee

Dave Christensen reported:

- IESMA is negotiating an MOU with ILEAS to assist with the management of the EM Committee grants, membership, and other administrative functions. In addition, the volunteer management activities would be coordinated at the ILEAS Training Center.
- At the request of the ITTF/IEMA, IESMA has agreed to again assist with what was once called the STAR program. This program dealt with the distribution of NOAA Weather radios to schools, day cares, extended and assisted living centers, hospitals, and other at risk locations in the state.
- IESMA is approaching the close out of the 2007 EOC Technology Grants. This grant from the ITTF, placed \$688,000 worth of technologies into accredited and certified Emergency Operations Centers around the state.
- IESMA is gearing up for and completing the final touches on the annual conference at the Decatur Conference Center. The conference will be held from the 15th to 18th of April.
- IESMA has partnered with Western Illinois University to assist with the placement of Emergency and Disaster Management undergrads into Emergency Management Agencies across the state. Hoffman Estates, Palatine, Cook County, FEMA, and others are currently hosting interns.
- IESMA relocated its VMST equipment from the frozen tundra of the north to a more central location in the state (Quincy).
- The Emergency Management Committee is beginning the planning stages for the next round of EOC Grants.
- David Christensen attended the Grants Directorate conference in Washington with Amber Dillon and Don Kauerauf.

Fire Mutual Aid

Jay Reardon reported:

- Cook County UASI will release their funds in early February. The plan is to make one large purchase of 2 compressors cascade vehicles, 12 generator light towers, and antidotes injectors with 2007 and 2008 UASI funds. The deployment process will be completed by the end of spring.
- MABAS staff has been working with individuals deployed last September with Gustav and Ike in Louisiana are collecting the EMAC reimbursement forms totaling 1.4 million for fire service portion of the costs.
- MABAS Conference is being held February 23-27, 2009 at the Pierre Marquette in Peoria.
- The Tech Rescue and Urban Search and Rescue Teams have received the ring saws and Stanley tools for extricating victims.
- The Hazmat teams have received deployable weather stations for rapid assessment of conditions.
- Working very closely with PPERS - private ambulance initiative to build a cooperative system like MABAS for EMS support to disaster, pre-evacuation, etc. When this is finalized, they will become part of the MABAS EMS portion.
- Completed the change of Quarters Cabinets in 104 Chicago Fire Houses.
- Beginning the process of smart cards credentialing also dumb cards.
- MABAS Webpage is almost completed.
- Converting paper data of mutual aid plan inter and intra state.
- Fleet Maintenance and refuel pup is complete and in-service. Will be shown at the MABAS Conference.

Information Technology Committee

Colonel Mike Snyders reported:

- The Committee will meet on February 19. The first half of the meeting will discuss the old projects and update the committee members; the second half will be dedicated to a philosophy of a new wave of research for 2009. An Information Researcher from IBM will be attending to share insights of new technologies available in the private sector to manage information.

Law Enforcement Mutual Aid

Chief Mark Beckwith reported:

- Five thousand Radiation Detectors have been ordered, an additional 1,000 will be ordered next week.
- Validation Exercises for Special Response Teams-three teams have been completed; two more scheduled.
- The purchase of three new robots for the bomb teams has been received. All state bomb teams are now consistent with the same robots. Bomb teams are located at: Quad Cities, Winnebago, Waukegan, Kane County, Champaign, Rockford, Carbondale, Peoria, Dupage, Cook County, Chicago and Secretary of State. Also, digital x-ray machines have been ordered for each of the teams.
- ILEAS Conference is being held March 1-3, 2009 at the Crowne Plaza in Springfield, Illinois.

Jim Page reported:

- Rebanding – 471 letters were sent to agencies that did not respond to rebanding tour. Received 96 responses from the 471 letters sent. In February, four rebanding make-up sites will be established. The agencies that did not respond will be notified again. If they do not bring in their radios for rebanding at the make-up sites, the radios will be picked up and returned to ILEAS for redistribution.

Private Sector Committee

Don Kauerauf reported:

- The Committee would like to promote the functions of the Private/Public Sector Committee by setting up a display at various state-wide conferences held this year. Requesting that your agency, associations or groups you represent e-mail Deborah.Clark@illinois.gov the dates and location of your 2009 annual conferences or major stake-holder meetings.

Public Information Committee

Scott Clarke reported:

- There has been good interest in the most recent publication produced by the Committee entitled "Emergency Preparedness Tips for Those with Functional Need". The committee will also be working on a publication for emergency responders on how to better serve those with functional needs in an emergency situation.
- The committee is working to develop emergency preparedness information suitable for publication in corporate newsletters, utility bill inserts and church bulletins.
- A work group has been formed to educate the public and small businesses about cyber threats and steps that can be taken to mitigate those threats.
- The Illinois Broadcasters Association has been working to help educate the public on the upcoming conversion to digital television so that they can continue to receive emergency information once the conversion has taken place.
- The committee is working with the IDPH Illinois Faith Based Initiative and in particular the Broadcast Ministers Alliance on how to disseminate preparedness materials using the faith based community.

Science and Technology Committee

Tom Seif reported:

- The Committee continues to assist the Transportation Committee on their evaluation of the portable monitor system.
- The Committee is working on the establishment of a protocol development for highway RAD Detectors. Contact Dr. Harvey Drucker If you would like to be part of this protocol meeting.
- The radiation detectors have been delivered and deployment is starting next week.

Training Committee

Colonel Dick Jaehne reported:

- Regional Training Center Sub-Committee Project – will complete the Technical Rescue Training RTC's with Springfield this month.
- The one shoot house that was approved last year will be placed in DuPage County. The Committee is recommending placing two additional shoot houses in the central and metro-east area.
- Technical Rescue/HazMat Team Leaders met in January with MABAS. The Team Leaders received their high-end credentialing. Plan to repeat this meeting annually.
- In-Service Training was conducted for the ICS 300 and 400 instructors. The demand for classes is very high.
- The Fire Service Institute is exploring options to make the trainings relevant to a larger range of standards.

Transportation Committee

Tom Korty reported:

- The Transportation Committee has received a final report of the Modeling and Simulation of an Emergency Evacuation Scenario for the Chicago Metropolitan Area (known as TransSyms). This was a collaborated effort between the USDOT, City of Chicago, IEMA, IEPA and Argonne National Laboratory for institution of the model. The Transportation Committee has a copy for your review if requested.
- Coordinating with Central Management Services on clearly outlining how the "lighting" of a portion of the fiber along the I-55 corridor will specifically address homeland security needs in support of the Illinois Homeland Security Strategy. A report has been readied and sent to the ITTF Office for review.
- Continuing its coordination with OEM&C, CTA, O'Hare Airport, Argonne Labs, Underwriters Lab, and DCEO for the Chemical Sensor Monitoring Detection Pilot Program in the Chicago land area for area mass transit agencies. Grants are in place and testing has begun on the system. The Radiation Detection Monitoring equipment is continuing its operational pilot program. Weekly spectral data collection at site continues. A camera system will be installed in February 2009 to incorporate the second phase of the program. The second phase shall run from February through April 2009. The system will synchronize the camera images to the detection triggering alarm.
- Both of the VACIS trucks continuing their operational duties throughout the State of Illinois
- Cameras, fiber optics and light standard equipment for the Bridge Security Program in Southern Illinois are nearing completion. A meeting is scheduled for February 3, 2009 to finalize the project.
- Inland Waterways & Port Security Group (IWPS) reports that the Argonne National Laboratory Cascading Impact Analysis is continuing. The second phase of the project is underway with monthly progress meetings being conducted. The second phase will be completed by the end of June 2009.
- Committee has conducted meetings for a pilot program with CSX Rail, Civatas, OEM&C, Cook County EMA and the Rail Security Work Group of the Transportation Committee that proposes a public-private partnership to pilot freight rail and inter-modal security technology and operations in the Chicago arena. A similar pilot project was completed in the Washington D.C. arena.
- Committee is coordinating with IDPH, ISP, ING, IDOC, IDHS and IEMA to conduct a full scale Strategic National Stockpile (SNS) Exercise in June 2009. IDOT will fully participate with six of their Districts in a three day exercise.
- The IDOT Station One Communications Center upgrade is progressing. The LCD Screen displays and interoperable communications equipment are being installed. Connections will be made soon to connect IEMA and IDOT facilities for information sharing through the fiber network.

UASI Committee

Jim Argiropolous reported:

- Continuing to build out the backup Command Center which will encompass Chicago's EOC and 911 Center.
- Continue working on a very large camera project in the amount of \$2 million on lower Wacker Drive.
- The video Analytic Program was rolled out today. This program is a very high end means to take hundreds of thousands of cameras and make intelligence from the images.

Volunteers & Donations Committee

No Report.

New Business

The next ITTF meeting will be held on Wednesday, March 18, 2009 at the Illinois Emergency Management Agency, Springfield, Illinois. Committee Chairs will meet at 11:00 a.m. and the full ITTF meeting will be held at 1:00 p.m.