

ILLINOIS TERRORISM TASK FORCE
Minutes of Chairs and Full Meetings
October 28, 2009
ATTENDEES

Members

Chamness, Mike – **Illinois Terrorism Task Force-Chair**

Bartlett, Michael – **IL Association of School Boards**
Beckwith, Mark/Page, Jim – **ILEAS**
Bergsten, Derek – **City of Rockford**
Caldwell, Ralph - **City of Springfield**
Clarke, Scott– **American Red Cross**
Damron, Harold, **Will County EMA**
Drought, Joe/Bondi, James – **IL Campus Law Enforcement**
Feher, Don – **Metro East**
Fulscher, Dan, **IESMA**
Grim, Mike – **Secretary of State Police**
Henning, Joe – **Adams/McDonough Counties**
Hillard, Mark – **IL Public Health Mutual Aid System**
Holomy, Joseph – **IL Fire Chiefs Association**
Hoots, Diane – **CMS**
Isbell, Chris – **IL Public Works Mutual Aid Network**
Jaehne, Dick - **IFSI**
Kasper, Gary – **IL Firefighter's Association**
Kirts, Joe – **DuPage County OEM**
Kunkle, Jim – **IL Department of Agriculture**
Laker, Steve – **IL Association of Public Health Administrators**
Lauder, Roger – **IL Environmental Protection Agency**
Legrand, Loren– **IL Department of Military Affairs**
Lehman, John – **City of Aurora**
Mann, Mike – **IL Board of Higher Education**
McKenzie, Kent, **Lake County EMA**
Meek, Ron – **IL Department of Corrections**
Moos, Mike – **Office of State Fire Marshal**
Morelock, Joe - **IL Department of Natural Resources**
Nichols, Michael – **IL Coroners Association**
Nichols, Susie - **ILETSB**
Noble, Jan – **IL Association of Chiefs of Police**
O'Connell, Daniel – **City of Chicago**
Parsons, David – **IL Coalition of Community Blood Centers**
Phelps, David– **IL Department of Transportation**
Ramos, David – **Cook County OEM**
Rawls, Winfred - **IL Department of Public Health**
Reardon, Jay - **MABAS**
Tamelung, Hero – **IL Department of Human Services**
Tigera, Luis/Keen, Patrick – **Illinois State Police**
Timmons, Jennifer – **IL Community College Board**
Vroman, Doug – **Quad Cities**

Federal Advisory Members

Buikema, Ed – **Argonne National Laboratory**
Delfin, Randy – **US Postal Inspection Service**
Rifkind, Stuart – **US Department of Energy**

Advisory Members

Drucker, Harvey – **Argonne National Laboratory**
Kambic, Keith – **Willis Tower**
Tishuk, Brian – **Chicago First**

Staff Members

Kauerauf, Don – **Illinois Terrorism Task Force Co-Chair**

Annello, Philip – **IEMA**
Beaman, William - **City of Rockford**
Beatty, Rick – **SOS**
Brines, Linda - **ILETSB**
Carlen, Margo - **ILEAS**
Casella, Edie - **ITTF**
Choutka, Alan - **EMNET**
Clark, Deb – **ITTF**
Crowley, Larry – **Cook County OEMC**
Desai, Lisa – **IEMA**
Dillon, Amber - **ITTF**
Dillon, Greg - **IDMA**
Eack, Kevin - **ISP**
Edmiston, Mark - **IDPH**
Evans, Bob - **ITTF**
Fermon, Steve - **ISP**
Filipak, Anthony - **ITTF**
Fritz, Jeff - **ILETSB**
Geerts, Adam - **IDMA**
Haley, Rob - **ISP**
Hanneken, Michelle - **ITTF**
Jarrett, Gretchen - **ITTF**
Johnson, Dave - **IDOT**
Korty, Tom – **IDOT**
Lonbom, Kirk - **ISP**
Michels, Louise - **IEMA**
Midiri, Mike – **City of Springfield**
Milner, Lee - **ICCB**
Muller, Greg – **ISP**
Nealy, LaForice - **ARC**
Page, Jerry – **MABAS**
Ricker, Jennifer – **IEMA**
Rieman, Dan - **IDMA**
Roach, Bradley - **IDMA**
Sackett, Sue - **ITTF**
Schilling, Nancy - **IESMA**
Seif, Tom - **IEMA**
Simon, John - **IESMA**
Simonton, John - **ISP**
Smith, Pete - **ILEAS**
Steil, Russ - **IEMA**
Teran, Jennifer – **Cook County OEMC**
Tippey, Amy - **IAPHA**
Wolf, Eric – **ISP**
Zimmerman, Tom - **ITTF**

Other Attendees

Bonnett, Lisa - **IEPA**
Elzinger, Sherrie - **IEPA**
Kanerva, Roger - **IEPA**
Kroach, Laurel - **IEPA**
Mazurek, Jerry - **IEPA**

Illinois Terrorism Task Force (ITTF) Chairs Meeting – October 28, 2009 - 11:00 a.m.

Introductions and Acknowledgments

Chairman Chamness introduced the new First Deputy Director of the Illinois State Police, Colonel Luis Tigera. Colonel Tigera will serve as the Chair of the Crisis Response and Prevention Committee. He also recognized the new Deputy Director of the Division of Administration within the Illinois State Police, Colonel Pat Keen. Colonel Keen will serve as the Chair of the Information Technology Committee.

ITTF Updates

Deputy Chair Kauerauf discussed the new ITTF Policies:

- **ITTF Policy Statement 2009 (X) Draft** - Illinois Terrorism Task Force Policy Statement Regarding Exercise Standards. Note: change will be made in the General Policy Statement 1. *Requests to schedule an exercise should be submitted at least ~~90~~ 45 days in advance of the event through the IEMA Exercise and Training Calendar. Also, this policy is only applicable to implementation of exercises that are partially funded by federal homeland security monies.*
- **ITTF Policy Statement 2009 (X) Draft** – Illinois Terrorism Task Force Policy Statement Regarding Equipment Purchased with Federal Funds.
- **Revised Ready Illinois Web Site** – The ITTF has separate web pages for Grants and Policies. The Grants page (<http://www.ready.illinois.gov/itf/grants/>) contains current grant opportunities and grant resources. The Policies and Financial Reference Guides page (<http://www.ready.illinois.gov/itf/grants/FinancialReference.asp>) contains all ITTF Policy Statements, financial reference links (FEMA Informational Bulletins, FEMA financial guides, and OMB Circulars), and a link to the Authorized Equipment List.

Motions

- **Motion from the Crisis and Response and Prevention Committee to redirect funds in the amount of \$4,000 from the Illinois State Police/Statewide Mass Destruction Team to the Illinois Department of Natural Resources to purchase sonars.**

*Motion to present to the full ITTF: Colonel Jaehne
Seconded: Chief Beckwith
Motion Carried*

- **Motion to adopt new ethics language for the Illinois Terrorism Task Force Charter – Section 4 – Membership to read as follows:**

Entities seeking membership of the Illinois Terrorism Task Force must make an official request in writing to the Chair. The Chair must seek approval of the Governor for membership to the Illinois Terrorism Task Force. Within 30 days of adoption of this provision, and within 30 days of approval of membership thereafter, each member shall provide in writing to the ITTF the name, address, phone number, and email address of 1) its Appointee and 2) an Alternate Appointee. Upon the ITTF's receipt of written notification, the Appointee or Alternate Appointee shall have the authority to represent and vote on behalf of the member. The Alternate Appointee shall have the authority to represent and vote on behalf of the member in the absence of the Appointee. The member shall immediately notify the ITTF, in writing, of changes to its Appointee or Alternate Appointee and/or of changes to the Appointee or Alternate Appointee's contact information.

The failure of the member's representative (i.e., Appointee or Alternate Appointee) to attend a minimum of three bi-monthly full membership meetings per calendar year will result in the immediate suspension of voting rights and suspension of membership effective January 1 of the next calendar year. The member will be required to submit a written request to the Chair for the re-establishment of voting rights and membership.

Appointees and Alternate Appointees of members of the Illinois Terrorism Task Force are required to complete ethics training prescribed by the State of Illinois. The State Officials and Employees Ethics Act (5 ILCS 430) currently requires appointees to State boards and commissions to take ethics training at least annually and they must complete initial ethics training within 30 days of appointment. Failure of any Appointee or Alternate Appointee of an ITTF member entity or organization to complete the ethics training as required under the State Officials and Employees Ethics Act will result in the suspension of voting privileges for the member entity or organization and may result in penalties as provided under the State Officials and Employees Ethics Act.

Motion to Present to the Full ITTF Membership: Dan Fulcher
Seconded: Chief Beckwith
Motion Carried

- **Motion from the Information and Technology Committee, to move \$100,000 from the State Weapons of Mass Destruction Team FFY 08 funds into the I-Case/I-Clear Project. These funds would be used to complete the work on the graphic user interface.**

Motion to Present to the Full ITTF Membership: Jay Reardon
Seconded: Chief Beckwith
Motion Carried

Update on I-Clear Credentialing and I-Case Project

Colonel Pat Keen provided the update:

- Learning Management System – LMS - The Learning Management System is complete, and the statewide roll-out to law enforcement, criminal justice and emergency responder agencies across the state is continuing. Phase 4 (of approximately 10 phases) has just been completed. Approximately 19,000 users spread across over 400 agencies are now registered users of the LMS. An IWIN Web Based Training Course was completed and added to the LMS last week. The LMS currently contains training modules on LEADS, Hazmat, Personal Radiation Detectors, Security Awareness and Credentialing. The estimated date for the completed roll-out is July 2010.
- Riverglass - The Riverglass system is a technically advanced analytical tool which is being used by analysts at the Statewide Terrorism Intelligence Center. Version 1.5.1 has been in use at the STIC since August 2009, and the Riverglass project manager administered a survey to Riverglass users to get valuable feedback regarding the functionality of the system and to determine what improvements would bring benefit. As part of the maintenance agreement, STIC is able to receive updated versions of the system at no cost until December 31, 2012, and STIC analysts are playing a major role in helping to define how the Riverglass system can be improved. A new, web-based version of Riverglass has been developed and is currently being tested within ISP's test environment. This version, version 2.0, will be configured based upon the information received from STIC users via the recently completed survey. We are targeting a January production release of Riverglass Version 2.0. This project is considered complete, and in ongoing maintenance mode. We will report any significant changes to the system in the future.
- ICASE - The ICLEAR team is currently focused on the implementation and configuration of the server infrastructure. This infrastructure implementation ensures the latest technology is in place for ICLEAR, and represents a future cost avoidance strategy for software maintenance licenses. Once the infrastructure is in place—currently scheduled for mid-February— the application will be deployed to ISP Investigative units. Changes to the Graphical User Interface (GUI) tailored toward the patrol function, will serve as a prerequisite to the roll-out to ISP Patrol. Local police agencies have been contacted to participate in the local agency ICLEAR pilot program; however, recent changes to the Freedom of Information Act (FOIA) laws in Illinois raise concerns regarding the access of one agency's records by other participating agencies. Once the impact of the laws is fully understood, language will be added to the ICLEAR Agency MOU, and the ICLEAR pilot program will resume.
- ITTF Emergency Responder Credentialing Program - The system development of the ITTF Emergency Responder Credentialing System is complete. Close to 1,500 members of ITTF Emergency Responder Teams have had fingerprints and photographs collected through live-scan, and all of these individuals are currently registering in the system. The credentialing program uses a delegated governance model, in which the Chairman of ITTF authorizes executive leadership of agencies and organizations which oversee ITTF Emergency Response Teams (such as MABAS, ILEAS, IEMA, ISP, etc). These executives then delegate the authority to issue credentials to team leaders, who are in the best position to confirm team membership and qualifications.

- The delegated governance issuance process has commenced. Chairman Chamness authorized, through both letter and in the system, several executive leaders. Additional executives will be authorized in the coming weeks. This will enable the 'chain reaction' to occur, thus credentialing all the members of ITTF emergency response teams. Officially today, Illinois is the first and only state to have a statewide emergency responder credentialing system that is fully interoperable with federal standards. A list of the ITTF Emergency Response Teams and the estimated number of members in each team was provided. Contact Colonel Keen if a team has been omitted, or if the estimated membership number is not correct. There will be over 4,000 credentials in place by the end of February, if funding is available; the goal is to have all ITTF Emergency Response Teams fully credentialed. Also, discussing the Tier Two credential card, which will not be a full federally interoperable smart card, but a card issued through the credentialing system (so we have all credentialed individuals in the same system). This Tier Two credential will have a standardized bar code, and the standardized bar code is also on the Tier One credential. This way, after Tier Two credentials are in place, interoperability will be available within Illinois, regardless of whether a person has a Tier One or a Tier Two credential. A pilot of the Tier Two credentials for early spring is anticipated.

Chairman Chamness further discussed the need for developing two tier levels of credentialing cards. Tier 1 – a criminal background check is required. The cost for the Tier 1 Smart card is \$150.00, which includes a 3-year license and maintenance fee; after that timeframe, maintenance will be \$30.00 per year. The system was also intended to be offered to local agencies throughout the State of Illinois. To obtain a credentialing card, the individual must be a member of the special state response teams (i.e., Level A Hazmat, MABAS Urban Search and Rescue, ILEAS Special Response Teams, etc.) If they chose the Tier 1 Level, they will have to follow the guidelines stated above, have criminal background check, and pay the \$150 per card. Tier 2 – the cost of the card is \$10.00. They will be entered into the same data base as Tier 1, so when you respond to an event the reader with a Tier 2 card will verify this is a valid card for the Incident Commander. Responsibility of both levels for maintaining the rosters will be determined at the state level (Director of IEMA, State Police, MABAS, ILEAS, etc.) If a contingency with a Tier 1 card is sent out of state on a deployment, the card is usable anywhere in the country. The Tier 2 cards are for use within the State of Illinois only. If anyone is aware that someone is trying to develop a different credentialing system, contact Colonel Keen.

Channel 7/WLS Radio Station Credentialing Pilot – discussion has been held to develop a pilot to issue Tier 2 credentialing cards for use by the engineers and other designees of the T.V. and radio stations. The card will allow them to enter their buildings and restricted areas in order to keep the stations on the air, as this is a public safety issue. We are requesting that they meet with their local emergency managers and local public safety agencies to ensure the cards will be honored and accepted by local law enforcement.

Tow Vehicles

Per Chairman Chamness, as the State Administrative Agent (SAA), we will not approve the purchase of any additional tow vehicles, unless there is a specific waiver. There are numerous tow vehicles that have been purchased that are located throughout the state. If you experience difficulty in locating a tow vehicle during a response, contact the EOC and they will assist you in locating one.

FY 2010 Department of Homeland Security Grants

Chairman Chamness stated the purpose of today's meeting is to establish 2010 Initiatives and Projects only (2009 Initiatives and Projects were provided). He requested each committee meet during the month of November and present a budget at the December 9th ITTF meeting. It is anticipated that ITTF will receive the same funding allocation that was received in 2009, which was \$33 million. The goal is to have the budget ready for approval at the January 27, 2010, ITTF meeting. Priority 1 targeted allocations was provided as follows:

FFY 2010 Target Allocations (\$33m)

Local - \$26.4m

MABAS - \$6m
 ILEAS - \$6m
 IESMA - \$1.25m
 Training - \$2.5m
 OT/Backfill - \$2m
 Other - \$8.65m

State - \$6.6m

ISP - \$3m (STIC, SWMDT, etc.)
 IEMA - \$1.5m (Planning Cell, IBA, M&A)
 IDOT - \$500,000
 IDPH - \$100,000 (IMVERT)
 Other - \$1.5m

- Those committees/organizations on the local and state side that have very specific items beyond what is targeted above, bring a budget justification to the December 9th ITTF meeting for discussion.
- If you currently have unspent monies from 2007, 2008, or 2009, and are requesting more than your targeted allocation, committees/organizations will need a very strong explanation/plan of the expenditures for these monies, before they will be allowed to request funds beyond the above targeted allocations.
- At the December 9, 2009, ITTF meeting each committee will present their dollar amount for projects and describe and justify them. The Chairs and full membership will determine the priority and expenditure of the monies. The objective is to maintain what was currently built, before we purchase new items with homeland security monies, and then we will address new initiatives.

Chairman Chamness discussed the FFY 2009 State Homeland Security Investment Justification Project List.

New Business

- The next Chairs and Full meeting is scheduled for December 9, 2009, at the Illinois Emergency Management Agency, Springfield, Illinois. The Chairs Meeting will begin at 10:00 a.m. and the full meeting at 1:00 p.m.

Adjourn for lunch.

ITTF Full Meeting – October 28, 2009 - 1:00 p.m.

Minutes

- **Approval to adopt the Minutes from the October 28, 2009, ITTF meeting.**

<i>Motion to Adopt:</i>	<i>Chief Reardon</i>
<i>Seconded by:</i>	<i>Mike Moos</i>
<i>Correction:</i>	<i>Correct the spelling of Norm Sturm's name</i>
<i>Motion Carried</i>	

Introductions and Acknowledgments

Chairman Chamness introduced the new First Deputy Director of the Illinois State Police, Colonel Luis Tigera. Colonel Tigera will serve as the Chair of the Crisis Response and Prevention Committee. He also recognized the new Deputy Director of the Division of Administration within the Illinois State Police, Colonel Pat Keen. Colonel Keen will serve as the Chair of the Information Technology Committee.

He also introduced Lieutenant Colonel Legrand, 5th Civil Support Team of the Illinois National Guard.

Special Presentations

Homeland Security Award of Excellence Presentation – Deputy Director Lisa Bonnett, Illinois Environmental Protection Agency (IEPA); Bureau Chief Laurel Kroach and Ms. Sherrie Elzinger; and IEPA, Mr. Roger Lauder, IEPA, acknowledged Mr. Jerry Mazurek, who received the Homeland Security Award of Excellence for his participation with the Bio-Watch Program. Mr. Mazurek presented an update on the Bio-Watch Program.

Protected Critical Infrastructure Information Program - Inspector Kevin Eack, Illinois State Police, provided an overview of the Protected Critical Infrastructure Information (PCII) program.

State Updates

Department of Homeland Security, Office of Finance and Management has issued an opinion that grant award recipients cannot use federal homeland security monies for any form of maintaining equipment or programs other than from the grant year in which that item was purchased. ITTF has prepared and sent letters to the Illinois Congressional Delegation, National Governors Association, and to FEMA. The opinion can only be changed by Congressional Action. Chairman Chamness requested that ITTF members contact their Congressional Representative and Senators if they would like to express an opinion on this issue.

ITTF Updates

Tow Vehicles

Per Chairman Chamness, as the State Administrative Agent (SAA), we will not approve the purchase of any additional tow vehicles, unless there is a specific waiver. There are numerous tow vehicles that have been purchased that are located throughout the state. If you experience difficulty in locating a tow vehicle during a response, contact the EOC and they will assist you in locating one.

FY 2010 Homeland Security Grants Program Budget

Chairman Chamness stated the purpose of today's meeting is to establish 2010 Initiatives and Projects only (2009 Initiatives and Projects were provided). He requested each committee meet during the month of November and present a budget at the December 9th ITTF meeting. It is anticipated that ITTF will receive the same funding allocation that was received in 2009, which was \$33 million. The goal is to have the budget ready for approval at the January 27, 2010, ITTF meeting. Priority 1 targeted allocations was provided as follows:

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- Those committees/organizations on the local and state side that have very specific items beyond what is targeted above, bring a budget justification to the December 9th ITTF meeting for discussion.
- If you currently have unspent monies from 2007, 2008, or 2009, and are requesting more than your targeted allocation, committees/organizations will need a very strong explanation/plan of the expenditures for these monies, before they will be allowed to request funds beyond the above targeted allocations.
- At the December 9, 2009, ITTF meeting each committee will present their dollar amount for projects and describe and justify them. The Chairs and full membership will determine the priority and expenditure of the monies. The objective is to maintain what was currently built, before we purchase new items with homeland security monies, and then we will address new initiatives. Anticipated the Final Budget submission will be voted on at the January 27, 2010, ITTF meeting.

Chairman Chamness discussed the FFY 2009 State Homeland Security Investment Justification Project List.

Motions

Due to the ITTF August 26, 2009, ITTF Chairs meeting being dedicated to a Grants Management Workshop, the following motion was conducted by email vote on August 13, 2009.

- **On August 11, 2009, the Crisis Prevention and Response Committee voted unanimously to approve and send to the full ITTF a motion by the SWMD Team leadership (ISP CIRCOM) a request to move \$158,000 from FFY 07 line item Other Approved Expenditures (OAE) to CBRNE Response Vehicles. This fund transfer will enable them to place an order to replace certain vehicles that are part of the SWMD response fleet. The vehicles are being replaced in accordance with ITTF guidelines. Illinois State Police Colonel Harold Nelson as Chair of the Committee moves this for approval before the ITTF as an electronic vote, in order to enable SWMD to process these purchases by the end of 2009.**

This motion passed. The motion received the majority vote of the quorum of the Illinois Terrorism Task Force.

Due to the Illinois Terrorism Task Force (ITTF) needing to obligate funds by October 31, the following motion was conducted by email vote on September 25, 2009.

- **Motion to issue a grant in the amount of \$11,941.38 to the Office of Secretary of State Police from the FFY 06 or FFY 2008 state homeland security monies retained by ITTF for the purchase of ballistic body armor for the Capitol Police - Special Weapons and Tactics (SWAT) unit. The unit is currently functioning without any such personal protection to conduct offensive operations when dealing with armed and violent subject on the State Capitol Complex, or in joint operations with other agencies. The Capitol Police SWAT Squad is a component and participating member of the Sangamon County SWAT Team, which includes the Sheriff's Department and City of Springfield units.**

This motion passed. The motion received the majority vote of the quorum of the Illinois Terrorism Task Force.

- **Motion from the Crisis and Response and Prevention Committee to redirect funds in the amount of \$4,000 from the Illinois State Police/Statewide Mass Destruction Team to the Illinois Department of Natural Resources to purchase sonars.**

*Motion to Adopt: Scott Clark
Seconded: Steve Laker
Motion Carried*

Louise Michels, Legal Counsel for Illinois Emergency Management Agency, explained the new ethics language for the Illinois Terrorism Task Force Charter.

- **Motion to adopt new ethics language for the Illinois Terrorism Task Force Charter – Section 4 – Membership to read as follows:**

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*Motion to adopt: Dan Fulscher
Seconded: Chief Bergsten
Motion Carried*

- **Motion from the Information and Technology Committee, requests to move \$100,000 from the State Weapons of Mass Destruction Team FFY 08 funds into the I-Case/I-Clear Project. These funds would be used to complete the work on the graphic user interface.**

Motion to adopt: Chief Noble
Seconded: David Ramos
Motion Carried

Chairman Chamness recognized Chief Ralph Caldwell, who is retiring from the Springfield Police Department. for his contributions to the ITTF.

Committee Reports

Bioterrorism Committee

Winfred Rawls reported:

- Meta-Leadership Initiative – work continues on establishing a Meta-Leadership Institute. A committee is being established with both private and non-profit/not-governmental entities.
- 2010 Public Health Emergency Preparedness (PHEP) Summit – will be held June 15-17, 2010, at the Oak Brook Hills Marriott Resort in Oakbrook, Illinois.

H1N1 Update

- In August 2009, the Centers for Disease Control and Prevention (CDC) contracted with a pharmaceutical company to deliver the H1N1 vaccine to 90,000 sites nationwide. The State of Illinois has 2,783 sites (local health departments, hospitals, physician offices, retail pharmacies, etc.) outside the city of Chicago. Health and Human Services has now added 60,000 sites for a total of 150,000 sites nationwide. The State of Illinois received an additional 1,800 sites for a total of 4,747 sites in Illinois. There are over 1,800 sites in the City of Chicago.
- As of this date, the state has received 507,000 allocations of vaccine, majority of the vaccine; received is nasal spray, multi -doses vials, and a few syringes.
- Locations of the Illinois vaccine sites can be found on the www.ready.illinois.gov website, H1N1 Questions and Answers page.
- Illinois has received about \$45 million in H1N1 funding from the CDC. This funding was distributed to hospitals, local health departments, and to the state to address H1N1 needs.
- The H1N1 Hotline (24/7) is being staffed by the Illinois Poison Control Center.

Communications Committee

Chief Jan Noble and Alan Choutka reported:

- The next Communications Committee meeting is November 10, 2010. Chief Noble encourages any interested individuals to attend.
- ITECS and UCPs - Four teams (2 ITECS and 2 UCPs) participated in the September 2009 Technical Rescue Team Validation Exercise at IFSI in Urbana.
- ITTF Communications Committee representing ITECS and UCP teams, along with IL-TERT, will be participating on the ITTF Training Committee's Validation Exercise subcommittee to plan future Val Ex's for statewide deployable teams and assets.
- The next ITECS/UCP Team meeting will held at the SEOC on November 12-13, 2009 – as we did at last spring's team meeting, we will be including other deployable interoperable command and communication teams/assets including IMERT, IDOT, IL-TERT and Tollway. At future team meetings we plan on to include additional teams and assets - examples: ISP, IDOC, CMS, etc.
- Upgrades to both ITECS and UCPs – one item identified at the Validation Exercise in September is the need for a uniform printing capability across all teams due to the increased use of Incident Action Plan preparation by the Incident Command teams. No uniform printing capability exists today, and the time required to load the necessary drivers onto the various computers severely impacts timely IAP preparation. All ITECS and UCP teams will be equipped with identical color laser all-in-one devices, and the drivers will be installed on all computers.
- Starcom radio distribution - The Starcom waiting list is currently being dropped to eliminate duplications, and radios will be purchased to satisfy those requests.

- Cache radios will be purchased with grant funds remaining after the waiting list purchases.
- There will be no further purchases of Starcom radios for individual entities driven by individual requests. All future purchases will be for caches of radios or for targeted distribution based on particular disciplines.
- ICJIA Starcom proposal – a letter has been sent to ILEAS supporting the use of \$1.26M in ICJIA grant money for the purchase of Starcom cache radios.
- Communications Unit Leader (COML) training - A COML class was held early in October. Illinois now has 3 COML trainers, and the COML program is moving forward. Additional classes will be held in 2010.
- Joint SIEC/ITTF Communication Committee Working Groups - working groups are being formed based on the 5 lanes of the Safecom Interoperability Continuum to plan for and work on specific interoperable communication issues.
- EMnet – Motorola is moving forward on acquiring an EMnet station to be used for notification to 911 centers of planned Starcom outages. In the future we hope that an interface can be constructed to also use EMnet to notify users of unplanned (emergency) outages.
- IDOT will be acquiring two additional EMnet systems for their 7x24 answering points for two-way messaging on roadway hazard/obstruction issues.
- Discussion has started with IL SOS on the use of EMnet within their department for emergency messaging, including the entire Capitol Complex.
- Narrowbanding - working with various discipline-oriented, state communication committees (ILEAS, MABAS, IREACH, etc.) and the SIEC to plan for the FCC mandated January 1, 2013, transition to narrow band operation.
- ILEAS has been asked and agreed to implement a webpage for accumulating radio inventory data for all public safety organizations in Illinois. This data will provide a measure of the scope of the issue in the state and may be used for possible investment justifications for future grant funding.

Crisis/Prevention Committee

First Deputy Luis Tigera reported:

- The Committee will meet on November 10th to discuss the FY 10 budget.

Elected Officials

No report.

Emergency Management Committee

Dan Fulscher reported:

- Two Central Illinois Large Scale Responses - the first was the August 19th F3 tornado 241/2 miles on the ground thru Sangamon & Logan County with over 20 million dollars in structural damage. The second was the Gee family murders in Beason, Illinois, which included local, state, & federal law enforcement response as well as a large scale effort by State Emergency Management Agencies, which supported law enforcement incident command.
- Portable generator project - Work has begun on the 2 million dollar portable generator project. Discussion between IEMA, IDOT & IESMA to help facilitate pre-location storage areas, ownership & continued maintenance are all being discussed. Seventy nine units were identified to be purchased ranging from 30-60-100 KW.
- GIS project has been initiated with the guidance of Phil Anello from IEMA for information sharing between local & State agencies.
- Weather radio project - work has begun to purchase roughly 300 radios that will be divided into 25 unit packages and be disbursed throughout the state. ILEAS will be a co-sponsor on this project.
- EOC three million dollar project - Committee is narrowing down approved AELs and working on possible pre-application form to be released early next year.

Fire Mutual Aid

Chief Reardon reported:

- GPS – The GPS bid was awarded. The GPS with data cards will be ordered soon. The data cards will have every data point with the latitude and longitude of every fire and police station, hospital and emergency room within the state. Two units will be provided to each station.
- Duo Dotes - Process has been completed to purchase 40,000 + duo dotes. These will replace the ones currently in the field throughout the state. The old duo dotes will need to be turned in when replaced.
- Millennium Mask Canisters – replacing with 10-year life canisters.
- Mobile Ventilation Units – five units are in service. Three more will be purchased from Cook County UASI funds. Those units will be deployed in the northern part of the state in Cook County.
- Tent City Training – second round will be held in November.
- MABAS Conference – February 22-24, 2010, for Chiefs; and February 24-26, 2010, for Dispatchers. On-line registration will be open soon.
- Fire Rescue International Conference – meetings are being held for the August 2010 conference which will be held at the McCormick Place in Chicago.
- Mission Support Vehicles – two have been ordered with a third one to be purchased from Cook County UASI funds. They will be placed in north, central, and southern parts of the state.
- Validation – continue debriefs with IFSI. A committee has been established to review special operations teams on the MABAS for 2010 validation exercises.
- Medical Advisor – Dr. Mike Fragen is the new medical advisor for MABAS.
- AREA RAE Units – an order has been placed for the first round AREA RAE Units, which are multi-threat detectors for chemical, nuclear, radiological, and biological stand point. These will be given to the HAZ MAT Teams.
- FFY 07 Grants – in the process of closing out.

Information Technology Committee

Colonel Pat Keen reported:

- Learning Management System – LMS - The Learning Management System is complete, and the statewide roll-out to law enforcement, criminal justice and emergency responder agencies across the state is continuing. Phase 4 (of approximately 10 phases) has just been completed. Approximately 19,000 users spread across over 400 agencies are now registered users of the LMS. An IWIN Web Based Training Course was completed and added to the LMS last week. The LMS currently contains training modules on LEADS, Hazmat, Personal Radiation Detectors, Security Awareness and Credentialing. The estimated date for the completed roll-out is July 2010.
- Riverglass - The Riverglass system is a technically advanced analytical tool which is being used by analysts at the Statewide Terrorism Intelligence Center. Version 1.5.1 has been in use at the STIC since August 2009, and the Riverglass project manager administered a survey to Riverglass users to get valuable feedback regarding the functionality of the system and to determine what improvements would bring benefit. As part of the maintenance agreement, STIC is able to receive updated versions of the system at no cost until December 31, 2012, and STIC analysts are playing a major role in helping to define how the Riverglass system can be improved. A new, web-based version of Riverglass has been developed and is currently being tested within ISP's test environment. This version, version 2.0, will be configured based upon the information received from STIC users via the recently completed survey. We are targeting a January production release of Riverglass Version 2.0. This project is considered complete, and in ongoing maintenance mode. We will report any significant changes to the system in the future.
- ICASE - The ICLEAR team is currently focused on the implementation and configuration of the server infrastructure. This infrastructure implementation ensures the latest technology is in place for ICLEAR, and represents a future cost avoidance strategy for software maintenance licenses. Once the infrastructure in place—currently scheduled for mid-February—the application will be deployed to ISP Investigative units. Changes to the Graphical User Interface (GUI) tailored toward the patrol function, will serve as a prerequisite to the roll-out to ISP Patrol. Local police agencies have been contacted to participate in the local agency ICLEAR pilot program; however, recent changes to the Freedom of Information Act (FOIA) laws in Illinois raise concerns regarding the access of one agency's records by other participating agencies. Once the impact of the laws is fully understood, language will be added to the ICLEAR Agency MOU, and the ICLEAR pilot program will resume.
- ITTF Emergency Responder Credentialing Program - The system development of the ITTF Emergency Responder Credentialing System is complete. Close to 1,500 members of ITTF Emergency Responder Teams have had fingerprints and photographs collected through live-scan, and all of these individuals are

currently registering in the system. The credentialing program uses a delegated governance model, in which the Chairman of ITTF authorizes executive leadership of agencies and organizations which oversee ITTF Emergency Response Teams (such as MABAS, ILEAS, IEMA, ISP, etc). These executives then delegate the authority to issue credentials to team leaders, who are in the best position to confirm team membership and qualifications.

- The delegated governance issuance process has commenced. Chairman Chamness authorized, through both letter and in the system, several executive leaders. Additional executives will be authorized in the coming weeks. This will enable the 'chain reaction' to occur, thus credentialing all the members of ITTF emergency response teams. Officially today, Illinois is the first and only state to have a statewide emergency responder credentialing system that is fully interoperable with federal standards. A list of the ITTF Emergency Response Teams and the estimated number of members in each team was provided. Contact Colonel Keen if a team has been omitted, or if the estimated membership number is not correct. There will be over 4,000 credentials in place by the end of February, if funding is available; the goal is to have all ITTF Emergency Response Teams fully credentialed. Also, discussing the Tier Two credential card, which will not be a full federally interoperable smart card, but a card issued through the credentialing system (so we have all credentialed individuals in the same system). This Tier Two credential will have a standardized bar code, and the standardized bar code is also on the Tier One credential. This way, after Tier Two credentials are in place, interoperability will be available within Illinois, regardless of whether a person has a Tier One or a Tier Two credential. A pilot of the Tier Two credentials for early spring is anticipated.

Law Enforcement Mutual Aid

Jim Page reported:

- ILEAS deployed 150 law enforcement officers to Pittsburgh, Pennsylvania, to support the Pittsburgh Bureau of Police with security for the G20 Summit for five days.
- Three Regional Planning Coordinators have been hired.

Private Sector Committee

Keith Kambic reported:

- The Private Sector Committee has four new chairs, who met for first time last week in Chicago.
- The Committee is planning to host two seminars in 2010 for the private and public sectors. The purpose of the seminars is to bring the two sectors together for a networking and educational perspective. Also, plans to host tabletop exercises are being discussed.
- The Committee discussed membership, rules and regulations for the private sector entities.
- The Committee also discussed updating the website.
- The next full committee meeting will be held in early December.

Public Information Committee

Scott Clarke reported:

- The committee met on September 28, 2009.
- School Safety programs have resumed with the start of the new school year. Special emphasis has been placed on encouraging non-public schools to attend the school safety programs. Non-public schools have enrolled in courses with less frequency than public schools perhaps because of a perception that they are less at risk.
- A Power Point presentation is being developed for local officials on the resources provided by Incident Management Teams.
- The Committee is reviewing with the Illinois Broadcasters Association the potential for the development of a Public Service Announcement contest at the college level next year similar to what was done at the high school level this past year.
- The Committee is reviewing materials on how we prepare children for disasters and properly meet their needs following disasters. A children's disaster activity book is currently on the Ready Illinois web site. The committee hopes to develop a strategic partnership with the Department of Children and Family Services in making sure that Illinois is well prepared to meet the needs of children in disasters.

- A public education survey was recently conducted by the American Red Cross concerning H1N1 preparedness. The survey demonstrated that with continued public attention, the public's attitudes and preparedness actions can be increased. The survey showed that work remains to be done, as the survey reports that people continue to go to work and school even if they were demonstrating flu symptoms.

Science and Technology Committee

Dr. Harvey Drucker reported:

- A new subcommittee consisting of first responders, engineers, regional fire departments and MABAS representatives, FBI, etc. met for the first time to discuss and review a new development of robotic capability for weapons of mass destruction (i.e., disarmament of bombs, surgical robots, etc.)
- The committee is available to find relevant resources if an agency plans to purchase devices or software that has not been independently evaluated in the field or lab.

Training Committee

Colonel Dick Jaehne reported:

- At the September meeting, Mr. Kevin McClain, the new Executive Director of the Illinois Law Enforcement Training and Standards Board, was introduced as the new ITTF Training Committee co-chair.
- The Committee approved the formation of a Validation Exercise Sub-Committee, in order to comply with the requirements of the DHS Homeland Security Exercise and Evaluation Program (HSEEP). Currently the Training Committee has approved annual HAZMAT and Technical Rescue Team Validation Exercises for 2010 and 2011 with the goal of transitioning to a multi-disciplinary exercise in 2010-2011 timeframe. Goals include the development of the first multidiscipline exercise to be conducted in the fall of 2010 to include IMT, TRT, HAZMAT, ILEAS, IMERT, ITECS, public works mutual aid teams and other organizations, as appropriate.
- **Motion by the Training Committee to reallocate \$300,000 in the FY 2009 budget that was originally budgeted for the shoot houses as follows:**
 - \$80,000 - to ILESTB for Objective 8 Law Enforcement Training.
 - \$30,000 - retain by ITTF for contracting of a structural engineer to conduct a detailed inspection of existing RTC's and produce written report
 - \$190,000 - to support repairs and required upgrades of existing (10) RTC props

Motion to Adopt: Colonel Jaehne

Seconded by: Chief Noble

Motion Carried

Transportation Committee

Tom Korty reported:

- The operational pilot program continues for Radiation Detection Monitoring equipment. A camera system is being installed this month to incorporate the second phase of the program, which runs from November to February 2010. The system will synchronize the camera images detection to the triggering alarm.
- The Transportation Committee has discontinued the Chemical Detection Pilot Program with OEM&C, CTA, O'Hare Airport, Argonne Labs, Underwriters Lab, and DCEO. Argonne has sent a report to the committee stating that the sensor failed in three test evaluations and the sensor is comparable to others in the field. The Committee will research other chemical sensing systems.
- The Evacuation Implementation Group is continuing the installation of the gate systems. The Kennedy and Eisenhower expressways in the Chicago land area are completed. Forty five locations have been outfitted with the manual gate systems. Installation on the Dan Ryan expressway will be next.
- The Evacuation Implementation Group has met with IDOT District 8 in Collinsville to begin developing a comprehensive Traffic Management Evacuation Plan for the Metro East Area. Next process is to contact Missouri DOT and the City of St. Louis for coordination of existing evacuation plans.
- Both of the VACIS trucks have been upgraded with a new radiation source. Both existing sources were five years old and due for the change out. They continue their operational duties throughout the State of Illinois to deter terrorism activities.

- Cameras, fiber optics and light standard equipment for the Bridge Security Program is being planned and developed for critical infrastructure in LaSalle, Peoria, and Tazewell County.
- The Bridge Security Program is continuing in the East St. Louis Metro Area for the McKinley Bridge, Jefferson Barracks Bridge, the I-270 River bridges and the I-255 from I-64 to IL 15 interchange.
- The Transportation Committee Inland Waterways & Port Security Group (IWPS) reports that the Argonne National Laboratory Cascading Impact Analysis is continuing. The second phase of the project is underway with monthly progress meetings being conducted. The second phase of the program has been extended until March 31, 2010, to gather more information for the analysis.
- IDOT, in coordination with ISP and IEMA, submitted a Port Security Grant for the American Reinvestment and Recovery Act (ARRA Grant). ISP processed an application for three FLIR Units for their Air Fleet at a cost of \$1.0M. This application has been denied.
- IDOT, in coordination with Argonne, submitted a Port Security Grant for the American Reinvestment and Recovery Act (ARRA Grant). Argonne processed an application for the Maritime Security Risk Analysis Model (MSRAM) support at a cost of \$1.0M. We have not received word on this application at this time.
- The Committee is in coordination with the Illinois Public Works Mutual Aid Network (IPWMAN) hosted the first annual IPWMAN conference on October 22, 2009. Over 125 attendees from multiple Public Works departments throughout the State attended. The conference was well received.
- The Committee has been delivering and updating its members monthly with the information being released for the H1N1 Influenza pandemic.

UASI Committee

David Ramos reported:

- Cook County Emergency Management Agency (CCEMA) continues their training for all first responders through Nipsta. In addition to first responders, they are training individuals who would be part of the response teams in an emergency (i.e., Public Works, administrators, Public Information officers, etc.)
- CCEMA is in the process of procuring equipment and supplies for the medical surge investment justification from FFY 2007 Grant for the Cook County Department of Public Health.
- CCEMA is in the process of procuring x-ray technology for the use by the Cook County Sheriff's Bomb Squad through the FFY 2008 Grant.
- CCEMA staff is conducting a series of Severe Weather Out-Breaks Seminars within the Cook County area. This will provide the opportunity for the locals to work together in a unified command setting.

Volunteers & Donations Committee

Michelle Hanneken reported:

- The Committee meets quarterly. The next meeting is scheduled for Wednesday, December 9.
- The last meeting was held on Thursday, September 10 after the IEMA Conference at the Crowne Plaza.
- The Committee has led a group of voluntary and governmental organizations to develop a plan to utilize a donations and volunteer online system called Aidmatrix. This group is called the Volunteer and Donations Coordination Team (VDCT) and has been meeting monthly to establish principles to guide use of the system. Meetings will continue through the fall. Anticipate the system will start online via the www.ready.illinois.gov website sometime in November.
- The Committee, as the Illinois Citizen Corps Council, is currently overseeing three open Citizen Corps grant programs. The FFY 2009 grant applications were recently released to the 93 local Councils considered on active status. The applications are due back to IEMA on Friday, December 11 and will begin on January 1. The two other open grants will be ending on December 31.

New Business

The next Chairs/Full meeting will be held December 9, 2009, at the Illinois Emergency Management Agency, Springfield. The Chairs meeting will begin at 10:00 a.m. and the full meeting will begin at 1:00 p.m.

Motion to adjourn.