

ILLINOIS TERRORISM TASK FORCE
Minutes of Chairs and Full Meetings
January 26, 2011
Attendees

Members

Chamness, Mike – Illinois Terrorism Task Force Chair

Beckwith, Mark/Page, Jim/Smith, Pete - ILEAS
Beaty, Rick – Secretary of State Police
Bondi, James/Drought Joe – IL Campus Law Enforcement Admin.
Clague, David – IL Sheriffs' Association
Clarke, Scott – American Red Cross
Connelly, Mary/ Lee, Moses–IL Medical Emergency Response Team
Corl, Joe – City of Rockford
Crocetti, Mitch – IL Fire Service Association
Damron, Harold – Will County OEMC
DeFrance, Robert – Quad Cities
Deppolder, Dwain – City of Peoria
Donnewald, Pam – IL Municipal League
Ferholz, Shannon – Regional Superintendents of Schools
Gergeni, Chris – IL Health Care Association
Haley, Rob/Keen, Patrick, – IL State Police
Hillard, Mark – IL Public Health Mutual Aid System
Holomy, Joseph/Dato, David – IL Fire Chiefs Association
Hoots, Diane/Diaz, Rafael – CMS
Humer, Mick/Barnett, Doug – Cities of Bloomington/Normal
Jaehne, Richard/Clore, Harry - IFSI
Kasper, Gary – IL Firefighters Association
King, Robert – Cook County DHSEM
Korty, Tom/Weatherholt, Aaron– IL Department of Transportation
Kunkle, James – IL Department of Agriculture
Mann, Mike – IL Board of Higher Education
Martens, Katherine – IL College of Emergency Physicians
Matkaitis, Larry/Watts, Jim – Office of State Fire Marshal
McKenzie, Kent – Lake County ESDA
Midiri, Mike - City of Springfield
Milner, Lee – IL Coalition of Community Blood Centers
Nightlinger, Brian/Neal, Joel – Cities of Champaign-Urbana
Noble, Jan – IL Association of Chiefs of Police
Nonn, Stephen – IL Coroners Association
O'Connell, Kevin – IL Attorney General's Office
Rawls, Winfred - IL Department of Public Health
Reardon, Jay - MABAS
Ricker, Jennifer – IL Emergency Management Agency
Santiago, Jose/O'Connell, Dan – City of Chicago
Simon, John/Fulscher, Dan - IESMA
Stivers, Melanie – Associated Firefighters of Illinois
Strohl, Derek – Archer-Daniels-Midland
Sturm, Norman/Babyar, Bill – DuPage County OEM
Tamelng, Hero – IL Department of Human Services
Taylor, Andy – Adams/McDonough Counties
Thompson, Steven – IL Natl. Emergency Number Association
Timmons, Jennifer - Community College Board
Tippey, Amy – IL Association of Public Health Administrators

Federal Advisory Members

Bacon, Dan – US Attorney's Office
Bohm, Jason – US Attorney's Office
Chesley, Pat – US DOJ
Cranford, Brent – US Marshals
Johnson, Kevin – US Transportation Security Administration
Kohley, Patrick – US Postal Inspection Service
McArthur, Stu - FBI
Rifkind, Stuart – US DOE
Rushing, Randy – US DHS

Advisory Members

Drucker, Harvey – Argonne
Kobzaruk, Donna – JP Morgan Chase
Lyle, Dennis – IL Broadcasters Association
Sullivan, Kevin – MCHC
Wagner, Todd - Caterpillar

Staff Members

Kauerauf, Don – Illinois Terrorism Task Force Deputy Chair

Aders, Daryl - ISP
Amber Dillon - ITTF
Annello, Phil - IEMA
Arnold, Eric – ILETSB
Baker, Carl - ARC
Bayless, Mark- ISP
Beamer-Pfeifer, Julie - ITTF
Carnduff, Brad - ISP
Clark, Deb – ITTF
Cochran, Kim - ISP
Conover, Tammie - INENA
Desai, Lisa – IEMA
Doyle, Brian - IFCA
Evans, Bob – ITTF
Fairrow, Jana – IEMA
Hanneken, Michelle - ITTF
Heatherton, Lori - ADM
Jarrett, Gretchen – ITTF
Jepsen – Kent - ILEAS
Knuppel, Ashley - ITTF
Koehler, Geno – IDOT
Koerner, Scott - ISP
Krushas, Stan – IEMA
Kustermann, Aaron - ISP
Lucas, Marcus - ISP
McCandles, Gary – IEMA
Moore, Kevin - IEMA
Mygatt, Christopher - IDMA
Piccoli, Mark - ISP
Pohlman, Phil - ISP
Sackett, Sue - ITTF
Seif, Tom - IEMA
Sorrentino, Alan - IESMA
Taylor, Belinda - ISP
Thompson, Patti – IEMA
Wolf, Eric - ISP
Zimmerman, Tom – ITTF

Other Attendees

Barko, Valerie- John A. Logan College
Bettenhausen, Robert – Tinley Park
Bourdess, Tim – DETech
Ellett, Rick – John A. Logan College
Fulga, Steve - Argonne
Hughey, Kyle – John A. Logan College
Kilquist, Bill – John A. Logan College
Laird, Pat - Argonne
Leach, Ed – DETech
Lindley, Roy – Argonne
McLamore, Michael - Argonne
Metz, Chris – Argonne
Plunk, John - DETech
Smith, Hayden – John A. Logan College
Reitenbach, Neil – John A. Logan College

Illinois Terrorism Task Force – Chair Meeting – January 26, 2011 – 11:00 a.m.

Introductions and Updates

Chairman Chamness introduced Donna Kobzaruk, JP Morgan Chase, who will serve as co-chair of the Private Sector Committee.

Chairman Chamness announced that a new committee will be established within ITTF – the Cyber Security Committee - which will be chaired by Rafael Diaz, CMS. Chairman Chamness requested Committees identify individuals who would like to serve on this new committee.

ITTF Issues

Narrowbanding - Chairman Chamness discussed concerns about the Narrowbanding Law, effective January 1, 2013. He asked that ILEAS, MABAS, and IESMA help collect information by developing and administering a survey to local public safety agencies addressing the following:

- Is your organization/agency currently in compliance with the narrowbanding regulation? If not, is the radio system compatible and can it be programmed to become compliant?
- How many radios do you have?
- What is your current plan to address the issue?
- In the past three years have you taken steps to become compliant?
- If you do not respond to this survey, we assume you are non-compliant.
- Failure to respond to the survey will forfeit your rights to use this grant program.

ITTF Staff are determining unused grant funds to be used for a competitive grant program to assist with this issue (EOC grants, mobile data computers, etc). A Steering Committee will be established to review the results of the survey and to determine a plan to be considered for funding in 2012.

Illinois State Police Proposal - Chairman Chamness stated that he received a proposal from Illinois State Police (ISP) requesting a waiver of the allowable hourly rate for contractors to procure technical services through the Technical Services Program IBM Master Contract to implement the server hardware and Microsoft SharePoint software that is used in fusion centers throughout the country. Note: IBM Microsoft conducted a study project of the ISP Statewide Terrorism and Intelligence Center (STIC) and developed software, which was adopted in other fusion centers. At that time, ISP did not adopt this software and now would like to adopt the software as it will enhance the STIC capabilities and they have the funds to purchase the software. Per Policy 2010 (8), ITTF Chairman Chamness will issue a waiver to the ISP per the following: services are on a state Master Contract, cost saving for ISP (not to start at the beginning) and a hard cap of \$100,000 for this project.

Membership and Initiatives of Committees – Chairman Chamness discussed the two ways individuals can be assigned to ITTF Committees: 1) the Committee Chairs name an individual to serve on their committee and provide notification to Chairman Chamness with the appropriate contact information and 2) Chairman Chamness reserves the right under the ITTF Charter to name individuals to a committee, and he or ITTF staff will notify the Committee Chairs.

Motions

- **Motion to adopt ITTF Policy Statement 2011 (1) with changes – Validation Process for Mobile Support Teams**

Motion to present to Full ITTF Membership: Chief Jay Reardon
Seconded: John Simon
Motion Carried.

- **Motion to grant voting rights to committee co-chairs whose organizations are not ITTF members (ITTF appoints agencies, associations and organizations as members – not individuals). The committee will be granted one vote to be made by one of the co-chairs.**

Motion to present to Full ITTF Membership: Deputy Director Rob Haley
Seconded: Chief Mark Beckwith
Motion Carried.

Briefings

Chief Intelligence Officer Aaron Kustermann, Statewide Terrorism and Intelligence Center, Illinois State Police, provided a briefing on Intelligence Trends.

Deputy Director Rob Haley, ISP; Donna Kobzaruk, JP Morgan Chase; and Todd Wagner, Caterpillar, provided a briefing on Private Information Sharing Strategy.

Illinois Terrorism Task Force (ITTF) Meeting – January 26, 2011 – 1:00 p.m.

Minutes

- **Approval to adopt the Minutes from the September 22, 2010, Chairs and Full Meetings.**

Motion to Adopt: Diane Hoots
Seconded: Chief Larry Matkaitis
Motion Carried

Introductions and Acknowledgement

Chairman Chamness introduced Derek Strohl representing Archer-Daniels Midland, Melanie Stivers representing the Associated Fire Fighters of Illinois, and Jason Bohm, U.S. Attorney's Central District new District Anti-Terrorism Advisory Council Coordinator.

Chairman Chamness introduced Donna Kobzaruk, JP Morgan Chase, who will serve as co-chair of the Private Sector Committee.

Chairman Chamness announced that a new committee will be established within ITTF – the Cyber Security Committee, which will be chaired by Rafael Diaz, CMS. Chairman Chamness requested that Committees identify individuals who would like to serve on this new committee.

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Motions

- **Motion to adopt ITTF Policy Statement 2011 (1) – Validation Process for Mobile Support Teams**

Motion: Chief Larry Matkaitis

Seconded: Chief Mark Beckwith

Motion Carried.

Special Presentations

Interactive Campus Security Program was presented by Bill Kilquist, Campus Safety Director, John A. Logan College, and students Hayden Smith, Kyle Hughey and Neil Reitenbach.

Presentation on the new Learning Resource and Research Center located at the Illinois Fire Services Institute University of Illinois Campus was presented by Colonel Dick Jahene.

Cascading Impact Analysis Conclusions Report was presented by Steve Fulga, Argonne Laboratory, who serves as a member of the ITTF Transportation – Inland Waterways Subcommittee.

Committee Reports

Bioterrorism Committee

Win Rawls reported:

The Committee met on January 19, 2011.

Emergency Support Function 8 (ESF8) Mission (Public Health and Medical Services) – discussing restructuring and changing the name of the committee to ensure they are meeting the needs of the ITTF and the public health and medical community with the state of Illinois. Recommendation of changing the Committee's name forthcoming.

Preparedness Grants

- Extended the FFY 08 ITTF Food and Water Security grant totaling \$20,225 to May 31, 2011, to allow for completion of the training DVD.
- The FFY 09 ITTF grant totaling \$369,800 for the purchase of laboratory equipment is now nearly fully expended. The equipment enabled the labs to expand the capacity for testing samples during the H1N1 pandemic.
- IDPH has received a grant from FFY 09 ITTF funds totaling \$2,500 for overtime costs for ISP exercises for Joe Mitchell and Aaron Martin.
- Hospital Preparedness Program FY10 Mid Year report due January 31, 2011.
- PHER competitive local health department grants are being accepted through January 31, 2011.

Pediatric

- Hospitals in EMS Region 7 that are currently designated by IDPH through the pediatric facility recognition program underwent hospital site survey inspections in November and December. These surveys assess compliance with pediatric emergency/critical care capabilities outlined in EMS Administrative Code, Sections 515.4000 and 515.4010. In addition, the surveys include an assessment related to pediatric disaster preparedness. We're seeing improvements in aspects of pediatric preparedness, such as: all surveyed hospitals are aware of resources developed by the Pediatric BT Workgroup; all surveyed hospitals have a medication distribution plan in place that addresses the needs of children; all hospitals surveyed have a camera to aid in patient tracking/reunification; all hospitals surveyed have the Illinois customized Smart triage bags with the JumpSTART triage card; most hospitals have pediatric specific evacuation equipment available at their facility; community involvement is common among most of the hospitals surveyed. Common areas of need included: formal incorporation of pediatric components into the Emergency Operations Plan (EOP); safety measures related to decontamination of infants and young children; reunification process for unidentified/preverbal children; security measures for surge, evacuation areas, alternate care sites; inclusion of infants/young children and children with special healthcare needs into exercise scenarios; evacuation exercises to test nursery and pediatric inpatient capabilities.
- A revised *Instructional Guidelines for Use of SNS Ventilators in the Pediatric Patient* is now available. This document outlines use of the SNS ventilators in the pediatric population, reviews pediatric ventilator settings and troubleshooting steps and includes self-study scenarios for the following SNS ventilators: LP-10, LTV 1200 and

the Uni-Vent Eagle. This document was revised to include information on the latest ventilator added to the SNS: LTV 1200.

- A Neonatal Intensive Care Unit (NICU)/Nursery Evacuation TTX is planned at Northern Illinois University in Rockford on Tuesday, April 26, 2011. Hospitals within EMS Regions 1 and 9, along with two Wisconsin hospitals, plan to participate in this exercise. Additional participants will include IEMA, IDPH representatives including Regional EMS Coordinators, PPERS, transport providers, local American Red Cross and other community partners. A set of NICU guidelines was developed by the Pediatric BT Workgroup in early 2009 and distributed to hospitals. This tabletop is the 3rd exercise supported through ASPR funds to assess utilization of these guidelines and NICU/Nursery preparedness activities. These types of exercises are important since evacuation of patients from an NICU/Nursery is a high risk activity. It requires a carefully planned approach due to the medically fragile condition of these infants, the various medical technology/devices they depend upon for survival, and the overall surge capacity/transfer pattern in managing an increase in NICU/Nursery patients.
- Two new documents are under development: *Pediatric Mock Code Toolkit* (to assist healthcare practitioners in basic response readiness) and *Implementation Guidelines for Pediatric Rapid Response Teams* (in addition to routine use, these teams can be activated during a pediatric surge event).
- School Nurse Emergency Care (SNEC) courses are being planned for Summer 2011 in various locations within the state. This course is team taught by school nurses, emergency department nurses and EMS personnel, and provides school nurses with pediatric emergency and disaster preparedness education and resources.
- The next meeting of the Pediatric BT Workgroup is scheduled from 10am – 12pm on Friday, February 18, 2011, at the Illinois College of Emergency Physicians office, Downers Grove. Conference call capabilities are available.

Surveillance

- The version 10.0 release of INEDSS is to transpire as scheduled in March. Sustained efforts include the continued addition of electronic lab reporting from Illinois hospitals and lab systems, improving disease surveillance speed and outbreak detection. Outbreak management solutions are being explored.

IVERT

- IDOA staff has been taking part in the “Emergency Management Best Practice Working Group for Zoological Facilities,” planning and policy meetings. These meetings have been hosted by The Lincoln Park Zoo in Chicago. IDOA and representatives from USDA and zoological park representatives from around the country were asked to provide input and discussion for future emergency planning guidance to be developed for zoological parks. The focus of these meetings is to work on the process of identifying best practices currently in place and possible recommendations. The initiative is the result of a Cooperative Agreement between Lincoln Park Zoo and USDA*APHIS*Animal Care.
- IDOA, in cooperation with USDA/APHIS/Veterinary Services, provided week-long training classes for 8 weeks at the University of Illinois’ College of Veterinary Medicine. These classes were for 2nd year veterinary students and provided a wide range of topics related to regulatory veterinary medicine and preparedness and response to a foreign animal disease.
- The FBI/Springfield Division, in cooperation with the Illinois Department of Agriculture, is hosting a one-day Food and Agro-Terrorism Workshop. The workshop will be held at two locations, on February 22 and 23, 2011, in Carlyle and Pittsfield, IL, respectively. The purpose of the workshop is to provide agro-terrorism instruction to livestock producers, private industry and response personnel in an effort to better prepare the state for a response an agro-terrorism incident.

Local Health Departments

- Chicago MSA Exercise
- PHER Grants/ESSENCE proposal

Communications Committee

Chief Dave Dato reported:

- Reviewed with the committee members the rank order of the 2011 Homeland security grant funding proposals.
- Committee was updated on the status of the Thales waiver request that is in front of the FCC.
- Committee was also advised that a comment on the comments letter was sent to the FCC on the committee’s behalf by co-chairs Dato and Noble.
- Members reviewed the ongoing projects that need to be completed during 2011.
- Discussed the request by St. Clair County for funding for a generator for backup power on one of their microwave sites. (to forward request to ITTF for possible funding)

- Meeting Calendar discussed. It was the group's decision to continue to hold meetings on the 3rd Tuesday of the month from 10am -12 noon.
- The group voted to endorse the revised ITTF Starcom template.
- Training for the new template was discussed. (will be sent to SIEC SOP/Usage Committee for development)
- Discussion on the requirement to have a TICP before communications funding is granted to various entities.
- Investigate the possibility of training reimbursement for ITECS & UCP Staffs. (Validation exercise example) same as other statewide deployable teams. Some monies were set aside but not specifically identified as training monies.

Crisis/Prevention Committee

No Report.

Cyber Security Committee

Rafael Diaz reported:

Cyber Security Exercises - to be held in Springfield and Chicago. The first planning meeting for the Chicago exercise will be held tomorrow and the Springfield exercise will take place on February 9th.

Elected Officials

No Report.

Emergency Management Committee

Dan Fulscher reported:

- \$3 Million EOC Grant - Currently, there have been 33 recipients of the grant; eight of these recipients are completely finished. Most grant recipients are about 50% done. DuPage County requested an extension on grant until November to complete their equipment grant in conjunction with their construction grant.
- \$1 Million EOC Grant - The information regarding the grant and sign up has been opened. This information is being listed on the IESMA website. For this grant counties have the ability to request a maximum of \$100,000, and municipalities have the ability to request a maximum of \$50,000.
 - Closing of the grant will be February 28
 - During March the Grant Sub-committee will review the grant applications and select recipients.
 - The month of April will be the IESMA conference; during the conference there will be a special break out session for the grant recipients.
- Generator Project - There are currently 60 generators in place. The generators are being held at ten sites and all have signed the agreements. At this time we are working on adding connect cables and carrying containers. We are looking into adding more generators in some recognized gaps and strategic areas with the remaining funds.
- Weather Radios - Re-order from Midland Radios has arrived. There are currently 6,000 radios being issued to last year's grant awardees.
- EMAT Team Reporting - The mobile deployment trailer is nearing its completion, with the roll out projected to be in the next 60-90 days.
- IESMA Conference - The conference will be held the 3rd week in April in East Peoria at the Embassy Suites.

Fire Mutual Aid

Jay Reardon reported:

- MABAS Conference will be held in Peoria, February 21-25, 2011. Focus of the conference will be earthquake preparedness.

Information Technology Committee

Deputy Director Pat Keen reported:

I-Clear - Users

- 1,189 users are actively entering information into I-Case.
- I-Case has been deployed to all ISP Investigative Zone personnel and 20 patrol Districts.
- Deployment continues to remaining ISP Districts units 2011.
- In 2010, 13,287 cases were entered into I-Case, representing more than 26,115 reports.

Analytics

- In December 2010, the strategic roll out began of the newly developed Analytics system (Beta version). This beta roll out will test analytical capabilities like arrest queries, mug shot thumbnails, mapping, etc.
- ILEAS Regional Planning Coordinators (RPCs) are actively communicating with local agencies and sheriffs as to how to participate in I-CLEAR. Since November 1, 2010, the Huntley Police Department, Morton Police Department, Des Plaines Police Department, Champaign County State's Attorney, Calhoun County Sheriff's Office, Niles Police Department, and Kane County Sheriff's Office have completed the I-CLEAR Information Sharing Agreement. Additionally, the Libertyville police Department and Edwardsville Police Department have inquired about I-CLEAR.
- On November 17, 2010, an ITTF Information Technology Committee meeting was held at the Illinois State Police Central Headquarters. During this meeting, members were asked to prioritize the top 20 FFY11 ITTF project funding requests for 35 different initiatives submitted.

Credentialing

- Interviews of four potential candidates for the Credentialing Program Manager were completed, and a hiring recommendation was made to ILEAS on December 22, 2010. The first candidate declined, as he had just obtained a more lucrative position elsewhere. With ILEAS approval, an offer was made to the second candidate, who declined after obtaining a similar position at another agency. The other two candidates interviewed were not sufficiently qualified for the position.
- A new round of interviews will be scheduled following the review of additional resumes. Candidates can forward resumes to ILEAS or to Kirk Lonbom at IEMA.
- On January 13, 2011, Kirk Lonbom of IEMA met with Ms. Donna Kobzaruk and Mr. Ron Tabaczynski of the ITTF/Private Sector Alliance Project. The meeting was held at the SEOC and was coordinated by Ms. Edie Casella and Ms. Melissa Haas of the ITTF. The purpose of the meeting was to review and discuss the application of Emergency Responder Credentialing to the private sector. Mr. Lonbom provided a history of the overall project with emphasis on previous discussions and planning involving the private sector.
- The Emergency Responder Credentialing Program remains on hold pending the hiring of a new Program Manager.

Learning Management System

- Total number of LMS users: 42,100 in more than 1,200 agencies
- The LMS offers online training in Hazmat Refresher, I-CLEAR Policy, Personal Radiation Detection, LEADS, and BAO, with plans for development of new training regarding the ISP Critical Incident Management Plan (CIMP).
- The total number of students completing the Hazmat Training in 2010 was 4,667.
- The Personal Radiation Nuclear Detection (PRND) online training is currently in the process of being rolled out to Cook County agencies. ISP has been coordinating efforts with ILEAS regarding this initiative. To date, 171 students have taken the online PRND training

Law Enforcement Mutual Aid

Chief Mark Beckwith reported:

- ILEAS Conference - The ILEAS Annual Conference will be held at the Crowne Plaza on March 6-8, 2011. The cost is \$175, which pays for room, meals and registration. As of this date, 537 people are registered to attend. Everyone from the ITTF is welcome and encouraged to attend. However, the registration fee increases from \$175 to \$200 on February 7th. Sessions currently scheduled are:

- Identifying Indicators of Human Trafficking
- Extremism & Public Safety Policing
- How to Protect Your Organization from Computer Crime
- Rapid Medical Response
- Ft. Hood Incident
- Electronic Records Law
- Statewide Interoperability/Communications
- Implementing Intelligence Led Policing within the Law Enforcement Agency
- ICLEAR
- Large Contracts Issued - **ILEAS** has entered into a contract with D&E Technical (DETech) to administer the TICP development process for 42 counties in Southern Illinois. ILEAS has also entered into a contract with Adayana to develop online virtual training for StarCom21 and interoperable communications.
- ICLEAR - ILEAS and ISP are marketing ICLEAR to local agencies. ILEAS has Regional Planning Coordinators working with local agencies getting them signed up.
- Intermodal Grant - ILEAS will be announcing the opening of the Intermodal Security Grant. This FY 09 grant totals \$930,000 and is directed towards communities with intermodal facilities in their jurisdictions. The grants will be online and range from \$50,000 to \$180,000 apiece.
- Regional Meetings - The Regional Planning Coordinators are conducting regional workshops for law enforcement.
- Region 9/11 Mobile Field Force Team - The Region 9/11 Mobile Field Force Team has over 40 members and is being trained at the Center for Domestic Preparedness in Aniston, Alabama. Once they have received their equipment and complete training, there will be nine teams.
- Regional Offices and Equipment Storage Sites - ILEAS is in the process of establishing two regional locations that can be used for meetings but mostly for storage of equipment. One is at the new MABAS facility in Wheeling, and the other is at a St. Clair County facility. ILEAS plans to consolidate storage of contingency equipment, such as respirator canisters and N95 masks.

Private Sector Committee

Todd Wagner reported;

- Appreciation was expressed to Keith Kambic, Willis Tower, and Larry Chase, Motorola, for serving as committee Co-chairs.
- Donna Kobzaruk, JP Morgan Chase, was introduced as a new co-chair of the Committee
- 2011 Initiatives - 2011 provides the committee with an opportunity to reinvigorate and to accommodate further changes in committee chairmanship by focusing on four essential strategic goals:
 - Institutionalizing the committee
 - Delivering value to committee members;
 - Fostering partnership between the private sector and the State of Illinois; and
 - Incorporating the committee into the ITTF process.
- The co-chairs will meet Monday, January 31, 2011, for a strategy session.
- Next Full Committee Meeting will be held March 22, 2011. Invitations and more information will be sent soon.

Public Information Committee

Scott Clarke reported:

- The Public Information Committee continues to work to serve the deaf and hard of hearing population in Illinois. This past month, the co-chairs met with the Illinois Deaf and Hard of Hearing Commission to preview American Sign Language preparedness videos to help the deaf community be better prepared for disasters and other emergencies. According to the Commission, because they did not learn language at an early age, the average deaf adult has an approximately 2nd grade reading level; therefore, it is essential that critical information be translated into "American Sign Language." It is also important that emergency broadcast messages be "captioned" so that deaf persons can be informed of the emergency situation and what action steps to take to prepare or respond.
- The Committee is reviewing a final draft of a guide to starting a Facebook presence for local emergency response organizations.

- The Committee is also working with 911 Centers to develop a better understanding and response to the belief by some members of the public that they can request emergency services through social media outlets in an emergency.
- The Volunteers and Donations Committee is also working with the Committee to develop pre-scripted messages for use following a disaster to educate the public on issues surrounding spontaneous volunteers and donations.

Science and Technology Committee

Diane Hoots reported:

- The Science and Technology Committee met on January 24th. The primary topic of conversation was the focus of the newly reorganized committee. We also discussed needed changes to the procedures followed by the committee due to new state procurement law and rules. Co-chair Hoots will finalize a draft of committee guidelines for committee vote at our next meeting.
- Aaron Kustermann from ISP has joined the committee. Aaron also serves on the Science and Technology Directorate for the Department of Homeland Security and will serve as a liaison between our group and that one. He spoke briefly on how the federal-level committee works and how our efforts can be coordinated.
- Next meeting will be at 11:00 a.m. on March 21st at Argonne Lab.

Training Committee

Colonel Dick Jahene reported:

- Regional Training Center (RTC) MOU and Structural Analysis & Report Contract – the required structural analysis for each RTC has been completed; working with the ITTF to release the \$37,500 from FY 2009 grant funds and project this to FY 2011 grant funds.

Transportation Committee

Tom Korty reported:

- Continuing implementation of the traffic management evacuation plan for the city of Chicago and the East St. Louis Metro area. Coordination of the Evacuation Plans with the RCPT, Wisconsin and Indiana.
- Continuing implementation of the Security Gate System for use on inbound/outbound ramps on the Chicago expressway system for Homeland Security initiatives.
- Continue to implement installation of the communications systems in the IDOT Command and Communications trailers in each district. The Districts have completed extensive work on the Mobile Emergency Operations Centers that were purchased with Homeland Security monies.
- Continuing implementation of the Metra Immediate Stop Evacuation Plan and the Metra Station Stop Evacuation Plan.
- Continue to work with Argonne National Laboratory and Protect US Inc. to install radiation monitoring equipment in weigh stations and overpasses in Illinois.
- Coordinated with mass transit agencies to implement security initiatives throughout Illinois.
- Coordinated with railroad representatives on disaster response planning for railways throughout Illinois.
- Continuation and coordination of the implementation of the Strategic National Stockpile Distribution Plan with the Illinois Department of Public Health, Illinois Emergency Management Agency, Illinois State Police, Illinois National Guard, Illinois Department of Corrections, Central Management Services and the Illinois Department of Human resources.
- Continuation of the implementation with Argonne National Laboratories of the Illinois River Vulnerability and Risk Analysis. This analysis has entered into the third phase, whereby actual analysis of the entire Illinois River way is being conducted.
- The Rural Transit Assistance Center (member of the Transportation Committee) trained 1,841 drivers and support personnel through 116 trainings in the topics of emergency procedures, defensive driving, and passenger assistance.
- The Downstate Public Transportation Workgroup continues the implementation of the vulnerability assessment tools to be used in assisting downstate urban and rural systems in evaluating their safety and security procedures.

- The Illinois Department of Natural Resources sonar boat that has been purchased for use on the Ohio and Mississippi River Basins has been built and is currently being shipped to the IDNR Pawnee Service Center. Delivery is expected in December. IDNR technicians will be installing starcom radios, sonar and additional electronics. It is estimated to be deployment ready 30 days after delivery.
- Implemented the fully rewritten Illinois Department of Transportation Catastrophic Earthquake Preparedness, Response and Recovery Plan for the New Madrid and Wabash Valley Fault Zones.
- Continuation of the public works mutual aid system. The Illinois Public Works Mutual Aid Network (IPWMAN) is a statewide network of public works agencies organized to respond in an emergency situation when a community's or region's resources have been exhausted.

UASI Committee

Director Jose Santiago, City of Chicago reported:

Cyber-Security Program

- The Center for Infrastructure Assurance and Security (CIAS) received grant funding from the Department of Homeland Security to conduct trainings and exercises on cyber security across the nation.
- Under this program, CIAS will be working with the City of Chicago, City of Springfield and the State of Illinois.
- The cyber security model is a phased approach of tabletop exercises and trainings that will raise awareness and lay a foundation for leadership to focus attention on cyber security issues; help implement low and no cost solutions to cyber security challenges, and provide opportunities for communities to share information and analysis.
- The City of Chicago Mayor's Office in coordination with the Office of Emergency Management and Communications (OEMC), will be hosting a kick-off meeting this week for various city agencies and private sector partners. This will include a wide variety of representatives, including but not limited to law enforcement, first responders, private sector entities, critical infrastructure providers, and schools.

Regional Transportation Simulation Tool for Evacuation Planning (RTSTEP)

- Under the FY2008 Regional Catastrophic Preparedness Grant Program, the Urban Area was approved for three projects.
- Projects #1 and #2 were the Capabilities Assessment and Regional Coordination Plan, which have been completed.
- Project #3 is a transportation modeling tool for the Region called RTSTEP.
- The contract with Argonne National Laboratory was executed in early December 2010.
- A kick-off meeting was held at the end of December. Training on Evacuation Modeling will be held at the OEMC in the coming weeks.
- Building off the TRANSIMS project that was conducted with the Illinois Department of Transportation, the RTSTEP project will expand the evacuation modeling tool across the Region.
- Set for completion by August 2011, access to the tool will be given to the Regional Catastrophic Planning Team to assist the Region with Evacuation Planning.

Improvised Nuclear Device (IND) Summit

- FEMA, in partnership with IEMA and the City of Chicago, sponsored an IND Summit, which was held yesterday at the Chicago Cultural Center.
- The Summit demonstrated the Region's shared commitment to being prepared to respond to every conceivable threat to public safety.
- Currently, there is no coordinated response plan for the immediate aftermath of an IND event. As a result, the City has partnered with IEMA and FEMA to develop an IND response plan to serve as a model plan for the nation.
- The Urban Area believes it is important that the Region's IND Plan is coordinated with the Regional Catastrophic Planning that is also underway within the CSA (Combined Statistical Area). Leveraging these two planning efforts will help ensure that our Region is prepared for catastrophic events.

Volunteers & Donations Committee

Michelle Hanneken reported:

- The Committee meets quarterly, and the next meeting is after the next ITTF meeting on Wednesday, January 26. The last meeting was held in November 2010.
- The Committee has led a group of voluntary and governmental organizations to develop a plan to utilize a donations and volunteer online system called Aidmatrix. Standard Operating procedures have been developed and the system should be online shortly on the Ready Illinois site with a handful of voluntary organizations participating. People will be able to register both their volunteer services as well as anything they wish to donate before or during a disaster. IEMA will manage this database.
- The Committee as the Illinois Citizen Corps Council is currently overseeing two open Citizen Corps grant programs. The FFY 2009 grant to 82 local Citizen Corps finished on December 31, and final bills are due into IEMA by January 31. In addition, the FFY 2010 applications were due back to IEMA on December 10. The grants began on January 1 and end on December 31, 2011. Final paperwork is being worked out on those grants at this time. There may be an opportunity for another round of grants this year with any left over Citizen Corps grant funds, but that will be vetted through the committee once there is a number established in February.
- FEMA has mandated that all local Citizen Corps Councils and CERT teams re-register on their website www.citizencorps.gov. All of the old information was deleted as of Friday, January 21, and re-registration began January 25. All Councils that have met the Illinois-specific standards will be reapproved by IEMA.
- The planning committee for the Prairie State CERT Challenge has been meeting on a monthly basis. The committee is still visiting sites and hopes to announce the site and date for the next event sometime in February.
- The committee sponsored some additional training in November that was comprised of the new module in CERT dealing with animals. The pilot program, sponsored by Palatine, was well attended. Based on feedback, the course was slightly tweaked and will be presented again in Springfield at Sangamon County EMA on February 26. IEMA is still awaiting the release of the new CERT training information but has no timeline on this.

New Business

The next Chairs-only Meeting will be held Wednesday, February 23, 2011, at the Illinois Emergency Management Agency, Springfield, Illinois. The Chairs meeting will begin at 11:00 a.m.

The next Chairs/Full meeting will be held Wednesday, March 23, 2011, at the Illinois Fire Service Institute-Learning Resource and Research Center, Champaign, Illinois. The Chairs meeting will begin at 11:00 a.m. and the full meeting will begin at 1:00 p.m.

Motion to adjourn.