

**ILLINOIS TERRORISM TASK FORCE**  
**Minutes of Chairs Meeting**  
**February 23, 2011**  
**ATTENDEES**

**Committee Chairs**

Chamness, Mike – Illinois Terrorism Task Force-Chair

**Bioterrorism Committee**

Fleeharty, Jack – IL Department of Public Health

**Communications Committee**

Noble, Jan - IACP

**Crisis Response/Prevention Committee**

Koerner, Scott- Illinois State Police

**Cyber Security Committee**

Diaz, Rafael – Central Management Services

**Elected Officials Committee**

Masters, Anne – Illinois Municipal League

**Emergency Management Committee**

Christensen, David - IESMA

Fulscher, Dan – IESMA

**Fire Mutual Aid Committee**

**Information Technology Committee**

Cochran, Kim – Illinois State Police

**Law Enforcement Mutual Aid Committee**

Beckwith, Mark - ILEAS

**Private Sector Committee**

Kobzaruk, Donna – JP Morgan Chase

Wagner, Todd – Caterpillar

**Public Information Committee**

Clarke, Scott – American Red Cross

Moos, Mike – Office of State Fire Marshal

**Science and Technology Committee**

Hoots, Diane – Central Management Services

**Training Committee**

Jahene, Dick – IFSI

**Transportation Committee**

Weatherholt, Aaron– IL Dept. of Transportation

**Urban Area Committee**

King, Robert – Cook County DHSEM

**Volunteers and Donations Committee**

Hanneken, Michelle – ITTF

**Staff Members**

Kauerauf, Don – Illinois Terrorism Task Force Deputy Chair

Annello, Phil – IEMA

Aders, Darryl - ISP

Alexander, Sara – Chicago First

Baker, Carl - ARC

Beamer-Pfeifer, Julie - ITTF

Beatty, Rick – SOS

Beem, Cora - ILETSB

Butler, Boyd – ISP

Clark, Deb – ITTF

Connley, Mary - IMERT

Desai, Lisa – IEMA

Dwyer, Marty - IEMA

Evans, Bob - ITTF

Fritz, Jeff - ILETSB

Jarrett, Gretchen - ITTF

Knuppel, Ashley – ITTF

Oxley, Branden – SOS

Ricker, Jennifer – IEMA

Riordan, Mary – IEMA

Sackett, Sue - ITTF

Sorrentino, Alana - IESMA

Taylor, Belinda – ISP

Wolf, Eric - ISP

## Illinois Terrorism Task Force (ITTF) Chairs Meeting – February 23, 2011 - 11:00 a.m.

### Welcome and Acknowledgements

Chairman Chamness announced that the Illinois Council of Code Administrators is a new member of the Illinois Terrorism Task Force.

Chairman Chamness introduced Illinois Emergency Management Agency's (IEMA) new Chief Legal Counsel, Mary Riordan.

### Motions

- **Motion by the Illinois Law Enforcement Mutual Aid Committee (ILEAS) to transfer \$55,000 from the FY 08 Management and Administration - IT Line to the Personnel Line. One analyst position has been established, and the IT funds are no longer needed. Due to only one analyst being hired, Private Sector Alliance Project (PSAP) Staff has increased the hours worked to support the Program goals and objectives.**

*Motion to present to Full ITTF Membership: Chief Jan Noble*  
*Seconded: Scott Clarke*  
*Motion Carried by all Committees.*

- **Motion by the Illinois Law Enforcement Mutual Aid Committee (ILEAS) to transfer \$70,000 from the FY 09 Management & Administration - Meetings Line to the Personnel Line. This transfer will fund the annual salary and benefits for the Critical Infrastructure Specialist located in STIC and the PSAP Program Manager and Coordinator.**

*Motion to present to Full ITTF Membership: Colonel Dick Jahene*  
*Seconded: Diane Hoots*  
*Motion Carried by all Committees.*

### ITTF Issues

Narrowbanding Grant Program Update – Chairman Chamness discussed concerns about the Narrow-Banding Law effective January 1, 2013. The FCC mandate indicates that public safety agencies that operate outside the narrowband could be fined up to \$10,000 per day for operating radio systems that are not currently narrowbanded. ITTF staff are determining unused grant funds to be used for a competitive grant program to assist with this issue. A Steering Committee has been established to discuss and develop a strategic plan to assist local public safety agencies/organizations. The following draft handouts were provided: Narrowbanding Compliance Plan, Matching Grant Program Description, Replacement Base Radio Request Application and Survey/Questionnaire. Chairman Chamness requested all committees review these documents and provide comments to ITTF Staff. He also encouraged everyone to ensure that all local public safety agencies are aware of this issue.

Deputy Chair Kauerauf discussed the federal Wireless Innovation and Infrastructure initiative, which will affect interoperable wireless network for public safety agencies. ITTF Staff will develop a questionnaire to be sent to all Committees requesting they list what wireless system(s) they oversee are involved with (i.e. on-line training, etc). Staff will develop an inventory of what ITTF supports.

Cyber Security Committee Update – The Committee met the first time today where all sectors within Illinois were represented. The following items were discussed per Chairman Diaz: What is cyber security in the State of Illinois? How do we have hands-on readiness as an organization as a state and private/public partnership? How are we gathering and sharing information? How are we preparing for a response? How are we preventing any type of a cyber incident from occurring? The following committee goals were discussed: incident response capability, on-going cyber security awareness training within your organization, to establish policies, procedures, standards and templates. Additional goals will be added from input of future committee meetings and ITTF Committees.

2011 Budget Development – Chairman Chamness requested the committee's feedback and recommendations for the process of developing 2011 Budget. The following recommendations and concerns were discussed:

consensus from all committees favored this year's process of discussing the new initiatives with committee members and recommending (ranking) the committees' priorities; some committees felt that each program did not provide enough information/support for the initiatives, thus some members did not understand the initiatives and were unable to rank. Chairman Chamness recommended the following be included for the development of next year's budget: brief description and justification of the initiative, accomplish of initiative, recurring or hidden costs (future costs), impact if not adopted/funded. Chairman Chamness also requested a written synopsis be provided for each initiative, which the Chairs will provide to their committees for reference. ITTF Staff will provide a draft budget/initiative proposal format.

## **Introductions**

At this time, the new IEMA Director Jonathon Monken introduced Lieutenant Governor Sheila Simon. Chairman Chamness provided a brief overview of the ITTF and its Committees.

## **ITTF Committees Challenges and Goals for 2011**

### **Bioterrorism Committee**

Jack Fleeharty reported:

Goal – Renaming the Committee to reflect an all hazards and all response scenarios. A name has not been determined at this time - one recommendation is Public Health Emergency Preparedness Committee.

Challenge – Each Region/workgroup will review their Emergency Support Function 8 (ESF8) Mission (Public Health and Medical Services) to determine how the functions can be achieved regionally and will combine those functions into an updated State Medical Master Disaster Plan and the Health Medical and Response Plan.

### **Communications Committee**

Chief Jan Noble reported:

Goal – To support the voice communication/data needs statewide whenever a major event in the state occurs. The make-up of the committee is very diverse (E911 Directors, Fire/Police Chiefs, etc) and the communication needs that exist throughout the state are known.

Challenge: To ensure that the Police, Fire, EMS, etc. has the use of voice communication/data in the hour of any needs. To ensure when resources (mutual aid) are being deployed during a major event within the state, the responders are on the right channel and able to communicate with the Command Center.

### **Crisis Response/Prevention Committee**

Commander Scott Koerner reported for the State Weapons & Mass Destruction Team (SWMDT)

Goal –Recruit new personnel to support the SWMDT. The SWMDT is made up of individuals from various state agencies; being a member of the SWMDT demands intense monthly and quarterly training. Due to reassignments, transfers, and retirements, the need has been created to recruit new personnel to support the SWMDT. Also, to have all members of the SWMDT team trained on Live Agent Entry (U.S. Homeland Security Course), where members will become certified and will have first-hand experience and knowledge for chemical and biological agents they may encounter.

Challenge – To replace aging equipment.

### **Cyber Security Committee**

Rafael Diaz reported:

Goal – to implement the detection of cyber security within the communication networks.

Challenge - To monitor networks and provide/communicate situational awareness of cyber security issues throughout the state.

### **Elected Officials Committee**

Anne Masters reported:

Goal – To continue developing a website for local officials on ready.illinois which will provide on-line training on the responsibilities of being an elected official.

Challenge – Turn-over of elected officials due to elections

### **Emergency Management Committee**

Dave Christensen reported:

Goal – To complete the coordination of the on-going dispatch program.

Challenge – Equitable distribution of support, grant funding, and training throughout the state to serve the residents of Illinois.

### **Information Technology Committee**

Lieutenant Colonel Kim Cochran reported:

Goal – Continue to support, deploy, and roll-out I-Clear and I-Case to local agencies, MEGS and Task Forces.

Challenge – continue to look for IT assistance (per ITTF Policy) for the Credentialing Program.

### **Law Enforcement Mutual Aid Committee**

Chief Mark Beckwith reported:

Goal – Sustainment of the special response teams, mobile field force teams, etc. to meet the needs of law enforcement within the state.

Challenge – Funding

### **Private Sector Committee**

Donna Kobzaruk reported:

Goal – Providing value to the private sector.

Challenge – Membership to the committee.

### **Public Information Committee**

Scott Clarke reported:

Goal – Enhance recognition for the need for preparedness for all sectors in Illinois.

Challenge – Apathy.

### **Science & Technology Committee**

Diane Hoots reported:

Goal – To be a service to the ITTF and ITTF Committees to provide technological/scientific expertise to evaluate the technology and make recommendations that will best meet the needs and fulfill your expectations.

Challenge – To be a useful tool as a partner with the ITTF.

### **Training Committee**

Colonel Dick Jahene reported:

Goal – Take the Inter-disciplinary five-day validation exercise to the next level to simulate a large-scale disaster response in Illinois.

Challenge – To keep up-to-date and current with requirements and changes for all on-going and new training programs.

### **Transportation Committee**

Aaron Weatherholt reported:

Goal –To train and provide guidance for the six subcommittees from information received from the STIC Intelligence Briefing to ensure they are meeting their goals of prevention and response for the transportation infrastructure within the state of Illinois.

Challenge – Funding due to the DHS 80/20 match issue.

### **UASI Committee**

Bob King, Cook County OEMC reported:

Goal – To expand the Communication and Technology Committee by reviewing additional software that would help the county's 134 municipalities to communicate with each other.

Challenge – Recent change in administration. To finalize the implementation and the coordination of the Sheriff's interoperable radio system program, review and refocus on Project Shield, develop video sharing agreements with City of Chicago OEMC, IDOT and the tollway.

### **Volunteers and Donations Committee**

Michelle Hanneken reported:

Goal – Utilizing volunteers on a state level as a Mobile Support Team.

Challenge - The unknown funding for the Citizen Corps Program in Illinois.

### **New Business**

- The next Chairs/ Full ITTF meeting will be held March 23, 2011, at the Illinois Fire Science Service Institute, Champaign, Illinois. Committee Chairs will meet at 11:00 a.m., and the full ITTF meeting will be held at 1:00 p.m.

Motion to adjourn.