

ILLINOIS TERRORISM TASK FORCE
Minutes of Chairs Meeting
June 22, 2011
ATTENDEES

Committee Chairs

Kauerauf, Don – Illinois Terrorism Task Force- Acting Chair

Bioterrorism Committee

Edmiston, Mark – IL Department of Public Health

Communications Committee

Noble, Jan – IACP

Crisis Response/Prevention Committee

Piccoli, Mark - Illinois State Police

Cyber Security Committee

Diaz, Rafael – Central Management Services

Elected Officials Committee

Nieman, Jason – Illinois Municipal League

Emergency Management Committee

Christensen, Dave – IESMA

Fulcher, Dan – IESMA

Fire Mutual Aid Committee

Reardon, Jay – MABAS

Information Technology Committee

Keen, Pat – Illinois State Police

Law Enforcement Mutual Aid Committee

Page, Jim – ILEAS

Private Sector Committee

Alexander, Sara - Chicago First

Kobzaruk, Donna – Chase Morgan

Knox, Don - Caterpillar

Public Information Committee

Clarke, Scott – American Red Cross

Moos, Mike – Office of State Fire Marshal

Science and Technology Committee

Hoots, Diane - CMS

Training Committee

Jaehne, Dick – IFSI

Transportation Committee

Korty, Tom– IL Dept. of Transportation

Urban Area Committee

Hardin, Tom – Cook County DHSEM

Volunteers and Donations Committee

Hanneken, Michelle – ITTF

Staff Members

Aders, Darryl – ISP

Anello, Phil - ITTF

Bayless, Mark - ISP

Beamer-Pfeifer, Julie – ITTF

Bond, Bill - USDHS

Carnduff, Brad – ISP

Clark, Deb - ITTF

Clore, Harry - IFSI

Desai, Lisa – IEMA

Donahue, Kevin – IEMA Intern

Dwyer, Marty - IEMA

Evans, Bob - ITTF

Fritz, Jeff - ILETSB

Jarrett, Gretchen – ITTF

Johnson, Jenifer - IEMA

Koerner, Scott – ISP

Kunard, Laura - CPSJ

Lucas, Marcus - ISP

Macko, Jeff - MABAS

Plunkett, Ryan – OSFM Intern

Rushing, Randy – USDHS

Sackett, Sue - ITTF

Seif, Tom - IEMA

Smith, Pete - ILEAS

Martin, Erica - ITTF

Watts, Jim - OSFM

Wolf, Eric - ISP

Zimmerman, Tom - ITTF

Illinois Terrorism Task Force (ITTF) Chairs Meeting – June 22, 2011 - 11:00 a.m.

Welcome and Acknowledgements

Acting Chairman Kauerauf acknowledged the changes in individuals/roles within ITTF the past several months. He encouraged the Chairs to provide comments and insight during the Chairs meetings.

Director Jonathon Monken introduced Gary Schenkel, the new Director of the Chicago Office of Emergency Management and Communications, and co-chair for the UASI Committee.

State Updates

Director Monken provided an update on meetings that have been held with Director Schenkel, City of Chicago Office of Emergency Management; Director Michael Masters, Cook County Department of Homeland Security and Emergency Management; and the Illinois Emergency Management Agency/ITTF to discuss Urban Area Security Initiative (UASI) funding and resources. The goal is to have a collaborative approach to ensure all groups are aware of each other's resources (City of Chicago, Cook County and IEMA/ITTF) and to work together as a joint planning committee to formulate a plan to support the UASI integrated homeland security strategy.

Briefings

Lieutenant Brad Carnduff, Statewide Terrorism and Intelligence Center, Illinois State Police, provided a briefing on Intelligence Trends.

Acting Chairman Kauerauf provided an overview of the Narrowbanding Grant Program. This program has been very successful. Almost all of the \$2.1 UASI funding has been expended. PSIC funds in the amount of \$600,000 have been obligated, and a portion of EMPG funds were used by accredited emergency management agencies.

Jim Page, ILEAS, provided an update on the Illinois IP-Based Systems. Director Page and Chief Dato, co-Chair of the Communications Committee, will soon establish an ad-hoc committee to review D-Block and identify all IP Web for communications and IT-related communication systems used in Illinois.

Chief Jay Reardon provided an update on the Illinois Fire Service Home Day that was held June 16, 2011, at the MABAS Readiness Center in Wheeling, Illinois.

ITTF Issues

Approval for Redirecting Grant Funds – Acting Chairman Kauerauf discussed the process to redirect current grant funds. The new project must have been included in a previous grant application (e.g. funds for respirators could not be redirected to aircraft if aircraft were not included in a previous application). It is important to work with your grant manager for the committee that approved the funds to look at the projects. If this request is over \$100,000 OR over 20% of the total grant, the organization with the grant agreement works with the sponsoring committee (per the Open Meetings Act requirements) for their approval. With the committee's approval, the request/motion is brought to the Committee Chairs for approval and then to the full ITTF membership for approval.

Out-of-State Travel - due to the Governor's Executive Order on travel, Acting Chairman Kauerauf requested that all requests be prioritized to ensure we maximize the funds for out-of-state travel.

Illinois Program Sustainment Strategy – Acting Chairman Kauerauf discussed the Illinois Program Sustainment Strategy handout.

Illinois FFY 2011 Homeland Security Grant Submission – Acting Chairman Kauerauf discussed the submission of five grants – Homeland Security Grant Application, which included the State Homeland Security Grant Program (SHSP), Urban Area Security Initiative program (UASI), Citizen Corps Program (CCP), Metropolitan Medical Response System Program (MMRS), Nonprofit Security Grant Program (NSGP), Emergency Operations Center Grants (EOC) and Emergency Management Performance Grant (EMPG).

State Retained Portion of the FY 2011 UASI Budget - Acting Chairman Kauerauf discussed the FFY 2011 UASI Retained Funds Budget handout.

Nonprofit Security Grant Program (NSGP) and Regional Catastrophic Preparedness Grant Program (RCPGP) – Program Manager Tom Zimmerman provided a brief overview of the FFY 11 Grant Application process.

Emergency Operations Center Grants (EOC) and Emergency Management Performance Grant (EMPG) – Program Manager Michelle Hanneken provided a brief overview of the FFY 11 Grant Application process.

Submission of BSIR for FFY 2007, 2008, 2009 and 2010 DHS Grants – Updated Attachments B & C must be submitted by July 15, 2011. Funds will be frozen until the Attachments have been received.

Homeland Security Strategy – Acting Chairman Kauerauf requested that each committee review the Homeland Security Strategy Goals and Objectives that directly or indirectly relate to their committee's function (role) and provide comments. The revised strategy will reflect what Illinois homeland security priorities are for the future. A comment form will be sent out via email.

Committee Reports

Bioterrorism Committee

Mark Edminston reported:

Accomplishments since the last meeting:

- With assistance from IDPH, IMERT has started the process of pursuing DMAT (Disaster Medical Assistance Team) designation within Illinois. IMERT has met with representatives from both FEMA and the US Department of Health and Human Services. Both agencies strongly support the development of a federal medical response team from Illinois. We will keep ITTF informed as the designation process continues.

Critical Issues/hot items for ITTF membership:

- Grants to Northern Illinois Public Health Consortium (NIPHC) and Illinois Association of Public Health Administrators (IAPHA) for Personal Protective Equipment that end on December 31, 2011 and the possible redirection of the \$620,000. Will vote during the next BT committee and bring the recommendation to the ITTF in July.
- BT Restructuring Committee – the last meeting was canceled due to the flood response in southern Illinois. The goal of the Restructuring Committee is to rename and realign the BT Committee with the 2006 Pandemic All-Hazards Preparedness Act (PAHPA), which is currently under revision. Two outstanding issues to be vetted at the next full BT Committee meeting are: (1) standing committees, and (2) voting rights.

Upcoming Events/Meeting/Activities:

- Strategic National Stockpile Technical Assessment Review, July 21, 2011, at DNR, Springfield Fairgrounds.
- Federal Technical Assistance Site Visits
 - Assistant Secretary of Preparedness & Response, Hospital Preparedness Program site visit will take place during the month of July 2011. Details to follow.
 - Public Health Emergency Preparedness Program site visit will take place during the month of September 2011. Details to follow.

Next Committee Meeting - July 20, 2011

Communications Committee

Chief Jan Noble reported:

- ITECS/UCP Reimbursement - Guidelines and approval process under development.
- State of Thales FCC Waiver - Waiver has been issued by FCC. Certain 700 MHz frequencies can now be put in subscriber equipment to be used on Starcom. Jacksonville P.D. testing Kenwood equipment on Starcom.

- Status of UCP Satellite Project - Three sites Wauconda, IL, McLean County EMA and Mt. Vernon, IL are scheduled for installs this week.
- H.F. Equipment Procurement - ILEAS Board will vote on issuance of purchase order at their Board Meeting.
- Pending Projects Application - Approval was obtained for a Pending Projects Application extension until June 30, 2012, for PSIC monies.
- Reminder to Full ITTF Board - All planned purchases of communications equipment should be approved by ITTF Communications Committee.
- IREACH: Move to require coded squelch. The Committee reviewed a request to require a digital squelch code of 0-156. The committee discussed this proposal at length and although advisory in nature, there was a majority support to recommend to the SIEC to move in this direction. The IREACH Advisory Board will be meeting shortly.

Crisis Response & Prevention Committee

Accomplishments since last meeting:

- SWMDT - On June 8, ISP SWAT Command, CPD, Cook Co, NIPAS, SSERT and the FBI met at District Chicago to discuss communication issues and renew joint training efforts. Intel updates were prepared by STIC and discussed also.

Critical Issues/hot items for ITTF membership:

- Funding.

Upcoming Events/Meeting/Activities:

- STIC/ISP is hosting a threat school in July to train personnel from ISP, Secretary of State Police, Illinois Supreme Court, Office of the Attorney General, US Marshal's Service, and US Secret Service on threat investigations and inappropriate communications. **(reported last month)**
- A radio test for tactical units throughout the Metro area is planned for August as well as a cross training exercise. All of these entities are currently planning on participating in a fall WMD exercise coordinated by SOCOM.
- CPD is organizing a tour of the OEMC later this summer for SWAT supervisors.

Next Committee Meeting – Thursday, July 7, 2011 @ 1:00 p.m.
 Illinois State Police Headquarter
 801 South 7th Street
 Springfield, IL 62794

Cyber Terrorism Committee

Rafael Diaz reported:

Accomplishments since the last meeting:

- Reviewed and updated the survey
- Loaded survey onto Survey Monkey
- Reviewed and discussed ITTF strategy for Cyber Security objectives

Critical Issues/hot items for ITTF membership:

- Cyber Security Objectives for ITTF Strategy
- National Cyber Incident Response Plan

Upcoming Events/Meeting/Activities:

- Send invitations to complete the survey

Next Committee Meeting - June 29, 2011 – 2:00 pm

Elected Officials Committee

No report.

Emergency Management Committee

Dave Christensen reported:

Accomplishments since last meeting:

- Committee will begin reviewing future generator sites in the next meeting. Ordered 1,400 All Hazard Alert Radios, which will be arriving mid-July. Applications will be online from the end of the month until August 15.
- Emergency Management Committee recently looked over funding priorities
- Completed quotes and will begin the bid process for the ancillary generator equipment project
- Emergency Management filled its first request to fulfill the local EMA/EMAT function in the SIRC for the flooding in Southern Illinois. The liaisons helped oversee the deployment of roughly 40 EMAT/IL-IMT members, plus generators, for seven different sites across the southern reaches of the state for 15 days.
- Entered the final stages of the \$3 Million FY2009 EOC technology grant
- Awardees budget submission and grant agreements for the \$1 million FY2010 EOC Technology grant commenced
- EM-COM was activated and used to deploy resources to Southern Illinois for the flood

Critical Issues for ITTF Membership:

- The committee is beginning to address the functional needs mass care / evacuation matter. Efforts will concentrate on statewide solutions with regional and local application.
- Alternative funding
- Incident Management / Resource Tracking Software

Upcoming Events/Meetings/Activities

- July 8, 2011, Generator Upgrade Meeting
- IESMA Executive Board Meeting July 9, 2011
- Completion of the FY2009 EMAT Grant expenditures

Next Committee Meeting

- July 26, 2011, at TBD

Information Technology Committee

Colonel Pat Keen reported:

Accomplishments since the last ITTF meeting:

- All background checks for members of Illinois State Police Cadet Class #119 were executed on I-CASE.

Critical Issues for ITTF membership:

- Illinois ITTF is targeted for a budget cut of 37% for FY11.

Upcoming Events/Meeting/Activities:

- The I-CLEAR team is scheduled to visit the Calhoun County Sheriff's Office to present I-CLEAR in late June.
- The I-CLEAR team is scheduled to train Illinois State Police Cadet Class #119 in I-CASE on August 4th and 5th.

Next Committee Meeting

- The next scheduled IT Committee Meeting will occur on Tuesday, July 19, 2011, at the Illinois State Police Central Headquarters.

Law Enforcement Mutual Aid Committee

Jim Page reported:

Accomplishments since the Last ITTF Meeting:

- Inventory Audit Report underway – will be completed by 6/30/2011
- Continuing to work on the Intermodal Grant
 - Grant review is underway
 - Awards will be made in July
- Continuing work on the EOC Technology Grant
 - Closing out FY 09 EOC Grant funding and issuing new FY10 local agency grants

- Began process of collecting costs from all authorized flood responders
- Hosted 24 events at the ITC involving 536 attendees at the ILEAS Training Center

Critical Issues/Hot Items for ITTF Membership:

- Funding distribution for FY11 and “bottom line” funding in FY12
- Block D & Cyber Security potential upcoming funding

Upcoming Events/Meeting/Activities:

• Mobile Field Force Team Commanders’ Meeting	July 5	10:00 AM	ITC
• ILEAS “all staff” Meeting	July 7	10:00 AM	ITC
• Special Teams TEMS Meeting	July 12	10:00 AM	ITC
• Wiretaps/Telephone Surveillance Inv.	July 19-21	08:00 AM	ITC
• WMD SRT Commanders’ Meeting	July 19	10:00 AM	ITC
• Identifying Deceptive Behavior	July 26-28	08:00 AM	ITC
• Statewide Bomb Team Commanders’ Meeting	July 28	10:00 AM	ITC

Next Committee Meeting - Date and Location:

ILEAS Governing Board meeting June 30th at 11:00 AM at the ILEAS Training Center

Private Sector Committee

Accomplishments since the Last ITTF Meeting:

- Quarterly meeting on June 1, 2011
- Attendees agreed on three subcommittees (Website, Marketing, Outreach)
- Co-chairs proposed Action Plan for subcommittees for committee review
- Meetings now include Roundtable Discussions about recent events to:
 - Promote information sharing within the committee;
 - Identify areas where public-private interaction can be improved or areas where it worked or didn’t work
- March’s Roundtable covered the February 2011 Blizzard
- June’s Roundtable covered the Southern Illinois Flooding and the 2011 National Level Exercise

Critical Issues/hot items for ITTF Membership:

- **Emergency Event Information Sharing with Private Sector:** Improving information distribution (such as road closures or other emergency-related instructions) to trusted private sector partners was raised. A more direct credible source of information would be useful during and after emergencies, rather than only using the media. In June, officials noted that during the recent severe flooding incident in southern Illinois, they had developed abridged versions of the periodic SEOC operational updates and distributed them to some critical private sector partners on a limited basis. Those who received the updates found them useful, and this process will be honed for future events.
- **Two-Way Information Sharing re: Critical Infrastructure Needs during an Incident Response & Recovery:** Officials noted the absence of a formal mechanism for facilitating two-way information sharing between public sector emergency responders and critical private sector entities directly affected by the emergency and by response operations/decisions (such as, what a certain road closure might mean to firm operations or what a critical firm might need in order to maintain operations). In lieu of a BEOC, smaller steps could be considered to enhance public/private information sharing during and after an event, such as the use of virtual incident management software to which the private sector (critical firms or critical infrastructure) could be provided limited access to facilitate the two-way communication and feedback.
- Need to collaborate with IEMA Public-Private Working Group to ensure outreach activities aren’t duplicative.

Upcoming Events/Meeting/Activities:

- Website Subcommittee will begin reviewing private sector information and access on ITTF site and ready.illinois.gov.
- Co-chairs meeting with Public Information Committee Co-chairs re: collaboration on outreach activities
- Co-chairs meeting with ILEAS Chairs re: possible exercise collaboration

Next Committee Meeting - August 24, Springfield

Public Information Committee

Scott Clarke reported:

Accomplishments since the last meeting:

- Met with Private Sector Committee Chairs to coordinate similar objectives.
- Started reviewing the “lessons learned” from the Joplin Tornado emergency in the use of social media, such as Facebook and Twitter.
- Deaf and Hard of Hearing Commission’s script for Emergency ASL messages was approved.

Critical Issues/hot items for ITTF membership:

- FEMA, Red Cross and Ad Council launch of New Ready Business PSAs to urge small business to prepare in advance for an emergency.

Next Committee Meeting

- Due to vacations and deployments we could not hold a conference call last month. The next Committee meeting will be by conference call on July 25, 2011, at 1 pm.

Science & Technology Committee

No Report

Training Committee

No Report

Transportation Committee**Accomplishments since last meeting:**

- Continuing implementation of the traffic management evacuation plan for the city of Chicago and the East St. Louis Metro area. Coordination of the Evacuation Plans with the RCPT, Wisconsin and Indiana.
- Continue to implement installation of the communications systems in the IDOT Command and Communications trailers in each district. The Districts have completed extensive work on the Mobile Emergency Operations Centers that were purchased with Homeland Security monies.
- Coordinated with mass transit agencies to implement security initiatives throughout Illinois.
- Coordinated with railroad representatives on disaster response planning for railways throughout Illinois.
- The Downstate Public Transportation Workgroup continues the implementation of the vulnerability assessment tools to be used in assisting downstate urban and rural systems in evaluating their safety and security procedures.
- Continuation of the public works mutual aid system. The Illinois Public Works Mutual Aid Network (IPWMAN) is a statewide network of public works agencies organized to respond in an emergency situation when a community’s or region’s resources have been exhausted.
- Instituted new Voting and Participating Membership rosters for the Transportation Committee to conform to the guidelines set forth by the ITTF.

Upcoming Events

- ITTF Transportation Committee/Inland Waterways & Port Security Meeting will be held in conjunction with the Evacuation Implementation Meeting in Chicago at the USEPA Building on August 9-10, 2011.
- ITTF Transportation Committee Infrastructure Security Conference - September 19-21, 2011, Stoney Creek Inn, Peoria, Illinois

UASI Committee

No report

Volunteers and Donations Committee

Michelle Hanneken reported:

Accomplishments since the last meeting:

- The committee met on Thursday, June 2 and continued work on the development of a statewide volunteer deployment plan. The types of missions volunteers would undertake and the level of training for those missions have been determined. The group will be working to determine the experience needed at different levels of volunteering (volunteer, boss, leader). The group is awaiting final feedback from Legal on determination of liability/IEMA Act concerns before making its final decisions.

Critical Issues:

- Continuing to work on what the reduction in 2011 funding means for local Citizen Corps grants.

Upcoming Events:

- The subcommittee working on the statewide volunteer deployment plan will meet on Thursday, July 7 at Effingham County EOC.

Next Committee Meeting: Thursday, September 8 after the IEMA Conference.

New Business

- The next Chairs/ Full ITTF meeting will be held July 27, 2011, at the MABAS Readiness Center, 233 West Hintz Road, Wheeling, IL. Committee Chairs will meet at 11:00 a.m., and the full ITTF meeting will be held at 1:00 p.m.

Motion to adjourn.