

ILLINOIS TERRORISM TASK FORCE
Minutes of Membership Meeting
May 28, 2014
Attendees

Members

Adams/McDonough Counties – Joe Henning
AIR-ONE –
Am. Public Works Association –
American Red Cross –
Archer Daniels Midland Co. –
Associated Fire Fighters of IL – Laken Killian
Center for Public Safety & Justice–
CMS – Diane Hoots
CHUG –
City of Aurora – Joseph Jones*
Cities of Bloomington/Normal – Mick Humer
Cities of Champaign-Urbana –
City of Chicago – Gary Schenkel
City of Joliet – Joe Formhals*
City of Naperville – Dan Nelson*
City of Peoria – Kent Tomblin
City of Rockford –
City of Springfield - Mike Midiri
Cook County DHSEM – Mike Masters
DuPage County OHSEM – Bill Babyar*
IL Association of Chiefs of Police – Jan Noble
IL Association of Public Health Admin. – Toni Corona, Amy Fox
IL Association of School Boards – Ben Schwarm
IL Board of Higher Education – Matt Berry
IL Campus Law Enforcement Admin. – Joe Drought*
IL Coalition of Community Blood Centers – Lee Milner
IL College of Emergency Physicians – Katherine Martens*
IL Community College Board – Susan Drone
IL Council of Code Administrators –
IL Coroners Association –
IL Dept. of Agriculture – Steve Chard
IL Dept. of Corrections – John Eilers
IL Dept. of Human Services – Amy Dickenson-Ferguson
IL Dept. of Military Affairs – Troy Scott, James Wall
IL Dept. of Natural Resources –
IL Dept. of Public Health – Mark Edmiston
IL Dept. of Transportation – Justan Mann
IL Dept. on Aging – Rose Coniglio
IEMA –Jennifer Ricker, Jenifer Johnson
IESMA – Dave Christensen, Dan Fulscher
IEPA – Roger Lauder
IL Firefighters Association – Bill Offerman
IL Fire Chiefs Association – Dave Dato, Joe Holomy
IL Fire Service Association –
IL Fire Service Institute – Royal Mortenson, Jim Keiken
ILEAS – Jim Page, Pete Smith
ILETSB – Eric Arnold
IMERT – Moses Lee*, Christopher Jansen*
IL OSFM – Larry Matkaitis, Jim Watts
IL Public Health Assoc. –
IL Public Health Mutual Aid System – Mark Hillard
IL Public Works Mutual Aid Network –
IL Sheriffs' Association –
IL State Police – Tadd Williams
IL State's Attorneys Association –
Lake County ESDA –
Metro East – Herbert Simmons, Bryan Whitaker, Don Feher
MABAS – Jay Reardon
Quad Cities – Robert DeFrance
Reg. Superintendents of Schools – Jeff Vose
Secretary of State Police – Brian Waltern
Will County EMA – Harold Damron

Staff Members

Don Kauerauf, Chair, ITTF

Aders, Darryl – ISP
Avart, Cyndi - CPSJ
Beamer-Pfeifer, Julie – CPSJ
Benton, Bryce - ISP
Briner, Chad – IEMA
Butler, Boyd – ISP
Carlier, Char – IFSI
Carnduff, Brad - ISP
Clark, Deb – ILEAS
Clark, Ron – CPSJ
Coady, Steve – ISP
Combs, Sharon - CPSJ
Damm, Abby – CPSJ
Desai, Lisa - IEMA
Dragoo, Darryl – IEMA
Dwyer, Marty – IEMA
Evans, Bob – IEMA
Galvin, Joe – ILEAS
Gervino, David* – DuPage County OHSEM
Guard, Kenny – ISP
Hanneken, Michelle - IEMA
Lewis, Walt - IEMA
Lind, Paul - Reg. Superintendent of Schools
Martin, Erica - ILEAS
Martin, Janie – IEMA
Oxley, Brandon, SOS
Rasch, Paul – IEMA
Rieman, Dan – IL Dept. Military Affairs
Rominger, Jennifer - CPSJ
Savage, Gloria - CPSJ
Soady, Bryan - ARC
Sorrentino, Alana, IFSI
Stewart, Jay – ISP
Tyrell, Dora - ISP
Washam, Bucky – IESMA
Wolf, Eric – ISP
Wolf, Jim - ILEAS

Federal Advisory Members

Bacon, Dan – US Attorney Office
Bettenhausen, Steve – US DOE
Bond, Bill – US Dept. of Homeland Security
Jenkins, Mark – FBI
Monteyne, Mark - FBI

Advisory Members

Lyle, Dennis – IL Broadcasters Association

Other

Thompson, Paul – IL Dept. Military Affairs
Sullivan, Marc – IL Dept. Military Affairs
Joseph David – IL Dept. Military Affairs

* Attended video-conference at DuPage County OHSEM.

Illinois Terrorism Task Force (ITTF) – Chairs Meeting – May 28, 2014 – 10:00 a.m.
Held at the Illinois Emergency Management Agency (IEMA)

ITTF Administrative Update

Chairman Kauerauf expressed his appreciation to all committee chairs and members for working on the 2014 Budget. The 2014 Budget application was submitted on May 17, 2014. The 2014 Emergency Management Performance Grant Award has been received. He has received notification that the House Appropriations Committee released its proposed fiscal year (FY) 2015 Department of Homeland Security (DHS) Appropriations bill, which continues to support level funding. We anticipate the FY 2015 grant guidance will be provided by October 1, 2014.

Chairman Kauerauf and the Committee Chairs discussed the FY 14 budget process. The following comments were noted for future budget discussion and application submission:

- Recommend connecting the projects with the strategic visions.
- Look at strategic goals/objectives that fit within the projects.
- Have the State Administrative Agency inform the Chairs of what goals are being discussed on the front end (DHS, NEMA, etc.)
- Form a small advisory group working with the SAA to first discuss the priorities, and then push out to the membership.
- Continue to use the THIRA as one of the tools/equation for the budget process.
- Use the “recovery response” plan – before, after, incident.
- The Communications Committee in the past has done a lot of “planning” and continues, but has become more of a “communications strategic technology reserve maintenance group.” The concern was expressed that this is applying to the other committees. We need to strategically decide - are we going to continue to make this into a maintenance program vs an expansion program? What are the priorities for the “strategic technology reserve” and how do they fit into the strategy?

Old Business

ITTF Policies

Chairman Kauerauf discussed the following ITTF Policies changes:

- ITTF Policy Statement 2014 (2) – Regarding Use of Federal Preparedness Training Funds
 - Starting with FY 13 and 14 grant funds, when training (FEMA definition) is conducted, Grantees no longer have to submit web forms through the first responder.gov portal with DHS.
- ITTF Policy Statement 2014 (3) – Regarding Meals Provided for Homeland Security Training/Exercise, Sessions, Meetings or Conference
 - Lunch and, under very limited circumstances, breakfast or dinner may be provided to participants at training sessions, meetings, or conferences that are allowable activities budgeted by the sub-recipient under applicable federal preparedness guidelines. Approval from the ITTF Chair or his/her designee must be requested via email or other written communication prior to the event.

Grants Management Workshop

Michelle Hanneken, Grants and Policy Manager, discussed the ITTF Grants Management Workshop that is being held:

- Wednesday, August 27, 2014 (in lieu of Chairs Meeting)
10:00 a.m. - 3:00 p.m.
Illinois Emergency Management Agency

Chairs are welcome to attend, but it is mandatory for all sub-recipient fiscal personnel to attend.

New Business

Functional Needs Tips Booklet Survey

Michelle Hanneken discussed the Functional Needs Tips Booklet Survey. This resource guide was created originally by the University of New Mexico as a resource for first responders to utilize when responding to an individual with functional needs. She asked that each committee provide feedback to her regarding whether it needs to be made more Illinois specific. The guide is located at <http://cdd.unm.edu/dhpd/pdfs/FifthEditionTipssheet.pdf>.

Conference Workgroup

Chairman Kauerauf discussed the formation of a conference workgroup to discuss the need for policy and standards. If a committee receives grant funds for conferences, they must participate in the workgroup in order to continue to receive FY 14 funds. Other committee members are welcome to participate, also.

Strategic Objectives - Committees

Chairman Kauerauf discussed the strategic priorities of IEMA that were not included in the FY 14 Budget process.

- Cyber Security
- Disaster Housing
- Infrastructure Systems
- Catastrophic Planning
- Assessment of Critical Infrastructure
- School Preparedness
- Fatality Management

He is requesting that the committees meet and identify the strategic objectives of the committee. The objectives should be "high level objectives" that serve as the committees' primary focus areas – future strategic mission of their committee. Also, he requested that the committees discuss the above strategic priorities to determine if a portion of the implementation of these project areas falls within the scope of the committee. These will be discussed at the next ITTF Chairs meeting.

Illinois Terrorism Task Force (ITTF) – Full Meeting – May 28, 2014 – 1:00 p.m.
Held at the Illinois Emergency Management Agency (IEMA) and via video conference DuPage County Office of Homeland Security Emergency Management (DuPage OHSEM)

Welcome and Introductions

Chairman Kauerauf welcomed everyone attending the meeting at IEMA and acknowledged the members attending via video conference at the DuPage OHSEM.

Minutes

- **Approval to adopt the minutes from the April 23, 2014, Chairs and Full Meeting.**

<i>Motion to Adopt:</i>	<i>Mike Midiri, City of Springfield</i>
<i>Seconded:</i>	<i>David Christensen, IESMA</i>
<i>Motion Carried</i>	

Homeland Security Briefings

Jay Stewart, Terrorism Research Specialist, Statewide Terrorism and Intelligence Center, Illinois State Police (ISP), provided a briefing on national intelligence trends.

Jeff Vose, Regional Superintendent of Schools for Sangamon County, provided a briefing on the Illinois Association of Regional Superintendents of Schools.

Old Business

Illinois School Security Grant Program Update

Chairman Kauerauf provided an update on the Illinois School Security Grant Program. The grant application review process was completed, and announcement of the grant award occurred May 1, 2014. The program awarded 448 grants to various schools and campuses throughout Illinois. The schools are now accepting or declining the awards, as not all projects that were submitted were funded. Grant agreements will be sent out to the schools that accepted the grant.

Capstone 14 Exercise Update

As previously discussed at ITTF meetings, the Capstone Exercise will be held June 16-20, 2014. On Friday, June 20th a "recovery exercise" will be held at IEMA. Chairman Kauerauf encouraged any ITTF member to participate in this session to discuss short, intermediate, and long term recovery efforts from a catastrophic earthquake.

FFY 14 Homeland Security Grant Program and Capital Replacement Program Update

Michelle Hanneken, Grants and Policy Manager, provided an update of the submission of the FFY 14 Homeland Security Grant Program. The grant application was submitted to FEMA on May 17, 2014, with the anticipated receipt of the grant award in the fall. She also discussed the Capital Replacement Program. As of today, we have had funds returned to us, and we have started the process to fund the items on the approved Capital Replacement Requests list. We will continue to go down the list as more funds are returned.

New Business

Briefings

Janie Martin, IEMA Internal Training Section Manager, provided a briefing on Crude Oil Shipments (US DOT Executive Order).

Kevin Pennell, DHS Protective Security, provided a briefing on DHS Protective Security Advisor Programs.

Lieutenant Colonel Marc Sullivan, Illinois National Guard, provided a briefing on the Illinois National Guard Cyber Security Program.

Alana Sorrentino, Emergency Management Intelligence Officer, provided a briefing on the Emergency Management Intelligence Program.

Upcoming ITTF Meetings

The next chairs meeting will be held Wednesday, July 23, 2014, at 10:00 a.m. at the Illinois Emergency Management Agency.

The next full meeting will be held Wednesday, July 23, 2014, at 1:00 p.m. at the Illinois Emergency Management Agency. Video conference site at the DuPage County OHSEM will be available (full meeting only).

Motion to adjourn.