

ILLINOIS TERRORISM TASK FORCE  
Minutes of Chairs Meeting – Conference Call  
February 24, 2016  
ATTENDEES

Committee Chairs

Kauerauf, Don – Illinois Terrorism Task Force- Chair

Communications & Technology Committee

Noble, Jan - IACP

Community Resilience Committee

Clarke, Scott – American Red Cross

Hanneken, Michelle – IEMA

Crisis Response/Prevention Committee

Lyddon, Steve – Illinois State Police

- Illinois State Police

Critical Transportation & Infrastructure

Security Committee

Korty, Tom – IDOT

- IDOT

Emergency Management Committee

Christensen, David – IESMA

Fulscher, Dan – IESMA

Fire Mutual Aid Committee

Erickson, Glen – MABAS

Funding Opportunities & Grants

Coordination Committee

Hoots, Diane – CMS

Information Technology Committee

Butler, Boyd - Illinois State Police

- Illinois State Police

Law Enforcement Mutual Aid Committee

Snyder, David - ILEAS

Page, Jim - ILEAS

Evans, Larry - ILEAS

Public Health & Medical Services Committee

Rawls, Winfred – IL Department of Public Health

- IL Department of Public Health

Training Committee

Mortenson, Royal - IFSI

Kieken, Jim - IFSI

Nichols, Susan - ILESTB

Urban Area Committee

Ellis, Dan – City of Chicago

- Cook County DHSEM

Staff/Members

Aders, Darrell – ISP

Beamer-Pfeifer, Julie - WIU

Clark, Deb – ILEAS

Dragoo, Darryl - IEMA

Evans, Bob - IEMA

Riemann, Dan - ILNG

Wolf, Jim - WIU

Advisory Members

Other Attendees

Illinois Terrorism Task Force (ITTF) Chairs Meeting – Conference Call - February 24, 2014  
- 10:00 a.m.

ITTF Administrative Update

Chairman Kauerauf reported that on Feb. 9, 2016, President Obama announced his Federal Fiscal Year 2017 budget proposals. The president's budget recommended a 44 percent cut to key homeland security grant programs. IEMA staff will continue to monitor the federal budgeting process to ensure that programs that fund terrorism prevention and response efforts remain at the same levels as in previous fiscal years.

Chairman Kauerauf discussed the release of the Federal Emergency Management Agency (FEMA) Grant Programs Directorate Information Bulletin Number 407 – Use of Grant Funds for Controlled Equipment.

Chairman Kauerauf discussed the ongoing issue of the existing master license for all local STARCOM21 radios (3,800+) that concludes on Jan. 31, 2016. As part of the new contract with Motorola, ILEAS negotiated that the license for these radios would be extended to March 31, 2016, at no cost. A letter forthcoming to agencies that received a STARCOM radio paid for by federal homeland security grants will state the following:

- Beginning April 1, 2016, the master license will cover system fees for only 2,500 STARCOM21 units through June 30, 2017.
- The STARCOM21 units covered as of April 1, 2016, through this agreement, include equipment for mutual-aid managed cache radios, units utilized by the state mobile support teams and radios that are utilized by public safety access points and other communications centers to ensure coverage in every county in Illinois.

The agencies will be offered two options:

- Return the ITTF-issued radio so it can be redistributed to agencies that will assume the fee,
- Keep the radio by continuing to pay the monthly fee at the agency's expenses

More information is forthcoming.

Chairman Kauerauf reported that on Feb. 16, 2016, FEMA released the Federal Fiscal Year (FFY) 2016 Notice of Funding Opportunities (NOFOs) for its preparedness grant programs. The State Homeland Security Program (SHSP) allocation for the state of Illinois is \$16.4 million (level funding from previous year), and the Urban Area Security Initiative (UASI) allocation for Chicago and Cook County is \$68.6 million (1.3 percent decrease). Chairman Kauerauf discussed that funding is determined by threat, vulnerability and consequences. The state of Illinois maintained its third highest threat/risk ranking score within the United States.

This grant provides funding to improve the nation's readiness in preventing, protecting against, responding to, recovering from and mitigating terrorist attacks, major disasters and other emergencies. FEMA's FFY 2016 SHGP priorities are:

- Cybersecurity
- Infrastructure systems
- Access Control and Identity Verification
- Housing
- Long-term Vulnerability

Key Changes for FFY 2016:

- Increased number of UASIs by one (now 29)
- Outlines controlled and prohibited equipment by law enforcement agencies (IB Number 407)
- Unlimited projects – but only 10 Investment Justifications (IJs)
- Priority for Countering Violent Extremism (CVE) activities

Grant Application basics:

- 25 percent of HSGP must address law enforcement prevention activities
- 36-month performance period (April 1, 2017 – June 30, 2018)
- Must have fusion center investment justification

### Discussion Topics

Darryl Dragoo, IEMA Strategic Planning Cell, provided an overview of the 2015-2016 Strategic Review of the Critical Common Considerations using the Planning, Organization, Equipment, Training and Exercise (POETE) analysis (component of the of the SPR/THIRA data - allowable grant categories). Some of the areas for improvement that were noted:

- Need for multi-discipline, multi-jurisdictional coordination for POETE
- Ensure multi-discipline, multi-jurisdictional coordination/communications of exercises
- Focus for training and education events

Chairman Kauerauf requested that all committees meet between now and March 11, 2016, to discuss and approve projects based on the forms provided using the following guidelines:

- The role of the committees is to recommend “whole community, homeland security projects to address Illinois threats, risks, and consequences.”
- The purpose of the committees isn’t to ensure organizations get funding – “Projects drive funding, not funding drives projects”
- Now isn’t the time to collect projects (projects should be refined now – discussed and presented to the membership)
- Focus on strategic (not tactical) and work way to projects. When discussing projects/ equipment, committees should be able to provide reasonable and thorough justification for why and how the project or equipment will enhance/protect/support the state’s homeland security initiatives and Vision 2020 priorities.
- Committee should focus on projects to address 1) threat, 2) vulnerabilities, and 3) consequences
- Committees should look holistically at all funds available – linkage to other funding sources to support projects.
- Committee should think about multi-jurisdictional, multi-discipline solutions to POETE to address results of THIRA.
- All projects must be vetted, approved, and submitted by the sponsoring committee’s chair or designee.

Michelle Hanneken, Grants and Policy Manager, discussed the process to complete and submit the grant projects (Attachment A) and the timeline for the FFY 2016 SHGP application. Please note the proposed projects should cover the period of April 1, 2017, to June 30, 2018, for ongoing expenses such as personnel and maintenance contracts. Ensure all outcomes and milestones are within this period.

Timeline:

- Feb. 16, 2016: FEMA Releases FFY 2016 Notice of Funding Opportunity Announcement.
- Feb. 24, 2016: ITTF chairs meeting (Conference Call) to discuss guidance and process
- Feb. 25, 2016: grant staff conference call to discuss forms.
- Feb. 25, 2016, to March 11, 2016: ITTF Committee meetings are held to discuss and approve projects based on the forms provided. Chairs should send out the attached forms to their committee members as soon as possible in order to discuss at the meeting. If a meeting is not scheduled for the committee in this time period, one should be scheduled as soon as possible.

- March 14, 2016: Final committee Attachment A forms due to IEMA; committee chairs or their designee to submit them to Michelle Hanneken at [michelle.hanneken@illinois.gov](mailto:michelle.hanneken@illinois.gov) by close of business March 14. Please submit them in the Excel format provided. Project forms will only be accepted from the sponsoring committee's chair or designee.
- March 18, 2016: - Draft Attachment A forms as a package sent to committee chairs for review ahead of next meeting.
- March 23, 2016: ITTF committee chair/full membership meeting- NOTE – tentative - adding a Chairs meeting before the full membership meeting is being discussed.
- April 1, 2016: ITTF membership provided draft application to review
- April 5/6, 2016: ITTF conducts conference call with membership
- April 13, 2016: MEETING ADDED (tentative) - ITTF full membership
- April 20, 2016: IEMA submits application to FEMA ahead of the official due date of April 25, 2016

### Upcoming ITTF Meetings

The next full meeting will be held Wednesday, March 23, 2016, at 1:00 p.m. at the Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, Illinois, and DuPage County OEMC via video conference.

*Motion to Adjourn*