

ILLINOIS TERRORISM TASK FORCE
Minutes of Council of Chairs Meeting
January 24, 2018
ATTENDEES

Committee Chairs

Mike Chamness – Illinois Terrorism Task Force- Chair

Emergency Management

- Chicago OEMC
- IL Emergency Management Agency

Fire Mutual Aid

Mortenson, Royal – IL Fire Service Institute
- Mutual Aid Box Alarm System

Law Enforcement Mutual Aid

Page, Jim – IL Law Enforcement Alarm System
Peyton, Mark – IL State Police

Transportation & Critical Infrastructure

Sassen, Debbie – IL Dept. of Transportation
Eller, Amy – IL Dept. of Transportation
Juskelis, Vydas – Am. Public Works Association

Public Health

Rawls, Winfred – IL Dept. of Public Health
Fox, Amy - IL Association of Public Health Administrators

Staff/Members

Armstead, Alix – OSFM
Clark, Deb – ILEAS
Evans, Bob - IEMA
Evans, Larry – ILEAS
Felchner, Gene - IDOT
Johnson, Jenifer – IEMA
Perez, Matt- OSFM

Advisory Members

Risley, David – Governor's Office

Other Attendees

Illinois Terrorism Task Force (ITTF) Council of Chairs Meeting – January 24, 2018 - 1:00 p.m. held at the Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, IL 62703

Call to Order

Mike Chamness, Chair of the Illinois Terrorism Task Force (ITTF), welcomed everyone attending the meeting.

Motions

Chairman Chamness called the following motion:

- *Motion to adopt the minutes from the December 14, 2017, Council of Chairs meeting.*

Motion to adopt: Royal Mortenson, IFSI
Seconded: Win Rawls, IDPH
Motion Carried

National/State Homeland Security Update

Jay Stewart, Terrorism Research Specialist, Statewide Terrorism and Intelligence Center (STIC) Illinois State Police, provided an update on national intelligence trends.

Old Business

Committee Reports

Public Health Committee - Win Rawls, IDPH, chair and Amy Fox, IAPHA, vice chair

The committee met on January 18, 2018, at the IDPH Office, Springfield, IL.

The committee discussed the updated draft of the Unmet Homeland Security Needs in Illinois Recommendation Report and the funded projects IDPH received from the FY 17 state homeland security grant. Committee member Scott Clark, American Red Cross, reported that they had received a donation of 40,000 cots, blankets, and clean-up kits and they are looking for warehousing/storage in the Chicago area. He also discussed the need for back-up generators at critical infrastructure (mass care) facilities in the states. He asked for the committee's consideration for future funding requests.

Law Enforcement Mutual Aid Committee (LEMAC) – Jim Page, ILEAS, chair and First Deputy Chad Peterson, ISP, vice chair.

The committee met on January 9, 2018, at ISP Central Headquarters, Springfield, IL.

Chair Page led an open discussion regarding the ITTF structure and priorities going forward. Also discussed were the LEMAC priorities and the budget process used this year to determine proposed projects for funding. ILEAS, ISP, and Secretary of State Police worked closely together this year to coordinate these budget requests. Next year, the committee wants to ensure that Chicago and Cook County (UASI) work together when submitting proposals to ensure there are no duplications between LEMAC and UASI.

The committee also discussed the structure of the LEMAC and the meeting schedule for 2018. Vice Chair Chad Peterson announced he would be stepping down as the vice chair of LEMAC and Colonel Mark Peyton would be taking his place as the ISP representative. It was determined that the chair, Mr. Page, and vice chair, Colonel Peyton, would change roles respectively this calendar year.

Fire Mutual Aid Committee – Royal Mortenson, IFSI, chair, and Glen Erickson, MABAS, vice chair

The committee did not meet in January. A meeting is being scheduled for February.

Critical Infrastructure Committee – Amy Eller, IDOT; Debbie Sassen, IDOT, co-chairs and Vydas Juskelis, APWA, vice chair

The committee met on January 11, 2018, at IEMA, Springfield, IL.

Alana Sorrentino, Emergency Management Intelligence Officer and Ashley Reichert, Critical Infrastructure Specialist, STIC, ISP, presented the Lincoln Land Informational Dashboard (LLID). They discussed and described information contained within each LLID tab. A Homeland Security Information Network (HSIN) account is need to obtain access to the LLID. Ms. Sorrentino may be contacted for a HSIN application.

Jenifer Johnson, Chief Counsel and Ethics Officer, IEMA, provided an overview of the Open Meetings Act rules and regulations.

The 2018 committee meeting scheduled was discussed. The committee will continue to meet monthly on the second Thursday at IEMA (public outreach room). Three meetings will be conducted by video conferencing at IEMA (breakout rooms) and IDOT District 1's conference room.

The committee discussed the updated draft of the Unmet Homeland Security Needs in Illinois Recommendation Report. This document outlines the current and future trends and funding shortfalls and requirement to sustain current capabilities. This document is intended to be a living document and will include all deployments and activities as a record.

A copy of the committee's 2017 Mission, Vision, and Key Goals document was distributed, and members were asked to review for edits. This will be discussed at February's committee meeting.

Unmet Homeland Security Needs in Illinois Recommendation Report

Chairman Chamness expressed his appreciation to the chairs for their work in developing the Unmet Homeland Security Needs in Illinois Recommendation Report.

David Risley, Special Counsel/Director of Criminal Justice Policy, Office of the Governor, said the document has been presented to the Governor's Office. At this time, no funding decision has been made in the anticipation of the upcoming governor's budget address on February 14, 2018.

Chairman Chamness requested that this document become a living document, with updates added throughout the year. He requested that committees review the document to prioritize the identified unmet needs in the event additional funds become available. Discussion will be ongoing at future meetings.

Committee Structure and Priorities

The current committee structure was discussed. It was agreed that the Council of Chairs would maintain the current structure – five standing committees, with oversight of a chair and vice chair and state and local/non-state agency representation.

Annual Report

Per the ITTF Charter and the Executive Order, the ITTF Annual Report will be submitted to the Governor's Office on March 1, 2018. This year Chairman Chamness would like to include a listing of the committees' voting and advisory members (entities) and names of subcommittees, if applicable. A draft of the annual report will be provided to the chairs for their review on February 16, 2018, with comments due back by February 23, 2018. The final annual report will be distributed to the chairs on February 28, 2018.

New Business

ITTF Charter, Bylaws and Executive Order

Chairman Chamness has reviewed the ITTF Charter, Bylaws and Executive Order and discussed the need for these documents to be updated. He has requested the chairs review these documents and provide recommendations for updates.

Vision Document

Chairman Chamness discussed the development of an ITTF vision document/blueprint to lead us into the future and guide the policies and strategies that will support us for the next five to 10 years. Discussion followed. Royal Mortenson, chair of the Fire Mutual Aid Committee, will oversee the working group and the development of the document with input, recommendations, and approval from all ITTF committees and members.

2018 DHS Grant Award

Jenifer Johnson, IEMA Chief Legal Counsel, provided a briefing on the anticipated release of the 2018 Notice of Funding Opportunity (NOFO). As of this date, she has not received any information and is expecting a repeat of what occurred last year – short turnaround of the release of the NOFO and the submission of the grant application. She recommended that the committees start planning and prioritize their projects and costs.

Chairman Chamness requested the committees start the process to identify existing and emerging threats and hazards and prioritize using the following criteria: prevent, mitigate, and respond to the threats. When these threats are identified, committees will meet and compare and prioritize the identified threats, which will lead us to develop a strategy to approach the budgeting process.

Upcoming ITTF Meeting

The next Council of Chairs meeting is scheduled for Wednesday, February 28, 2018, at 1:00 p.m. at the Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, Illinois 62703.

Motion to Adjourn.