

ILLINOIS TERRORISM TASK FORCE
Minutes of Council of Chairs Meeting
October 23, 2019
ATTENDEES

- Homeland Security Advisor

Mike Chamness - Illinois Terrorism Task Force- Chair

Committee Chairs

Emergency Management

- IL Emergency Management Agency
- Chicago OEMC
- Cook County DHSEM

Fire Mutual Aid

- Glenn, Ericksen - Mutual Aid Box Alarm System
- Royal Mortenson - IFSI

Law Enforcement Mutual Aid

- Page, Jim - IL Law Enforcement Alarm System
- Sons, William - IL State Police

Transportation & Critical Infrastructure

- Juskelis, Vydas - IL Dept. of Transportation
- Am. Public Works Association

Public Health

- Hanneken, Michelle - IL Dept. of Public Health
- IL Association of Public Health Administrators

Staff/Members

- Clark, Deb - ILEAS
- Clark, Becky - IEMA
- Cook, Dawn, - IESMA
- Evans, Bob - IEMA
- Evans, Larry - ILEAS
- Pfeifer, Julie - WIU
- Reyes, Edwin - Cook County DHSEM
- Rominger, Jennifer - DoIT
- Smith, Pete - ILEAS
- Springer, Bill - ILEAS
- Stenemeyer, Zachary - IDOT

Advisory Members

Other Attendees

Illinois Terrorism Task Force (ITTF) Council of Chairs Meeting – October 23, 2019, Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, IL 62703

Call to Order

Chairman Mike Chamness called the meeting to order and welcomed everyone attending.

Minutes

Chairman Chamness called the following motion:

- *Motion to approve the minutes from the September 25, 2019, Council of Chairs Meeting.*

Motion to Adopt: Glenn Ericksen, MABAS
Seconded: Jim Page, ILEAS
Motion Carried

Update on the Stop the Bleed Kits

Director Jim Page, ILEAS, provided a briefing on the status of the Stop the Bleed Kits. He reported that in addition to the one kit provided to each public and private attendance center throughout the state, schools have been reporting that a minimum of five instructors/staff have completed the required American College of Surgeons (ACS) training and are requesting/receiving the additional five kits as previously discussed. An estimated 2,000 kits are available. Chairman Chamness requested that ILEAS continue to monitor the inventory and compile a standing list of schools that have completed the trainings and are requesting the five additional kits and report to the Chairs. Discussion on purchasing additional kits will be forthcoming.

Update on Safe2Help Line

Chairman Chamness provided a briefing on the development and status of the Safe2Help Line. He reported that the hiring of the analysts is going well. Two of the six analysts began, October 16, 2019, and two are awaiting the hiring process to be completed. It is anticipated that all six analysts will be hired and trained, and computer equipment and software procured by January 1, 2020. Ongoing issues to address are the marketing of the Safe2Help Line, curriculum to be developed and trainers hired, and the website to be developed. He also provided a briefing on the Safe2Help Illinois Youth Voice focus groups that met this week at IEMA. Discussion followed.

Old Business

Status update on projects using the unallocated SFY20 Preparedness and Response (PAR) Grant Program funds

Chairman Chamness and Bob Evans, Preparedness Grants Section Manager, IEMA, provided an update on the projects approved for the PAR Grant funds. At the June 26, 2019, full ITTF membership meeting, members approved allocation of \$2.5 million (Tier 1) of the \$5 million PAR funds for various projects. Members also approved using Tier 2 PAR funds for the Safe2Help Illinois school safety help line initiative to include help line marketing and outreach. At the August 28, 2019, Council of Chairs meeting, it was discussed and approved to present to the September 25, 2019, full membership meeting a state cyber security initiative regarding the upcoming 2020 elections (amount undetermined at this time) from Tier 2 funds after the Safe2Help Illinois initiative is funded. Any remaining funds from Tiers 1 and 2 after Safe2Help Illinois and the cyber security project are funded will be used to fund Tier 3 projects in order of priority as set by the ITTF. It is anticipated that by the end of January 2020, the amount of funds needed for the Safe2Help Illinois project through the end of the fiscal year will be known. By March 2020, it will be known if any funds are needed to support the cyber security project. Once these amounts are known, it can be determined how much funding is available for Tier 3 projects. At the September 25, 2019, full membership meeting this motion was discussed and approved.

Currently, there is \$213,500.00 in unallocated funds for Tier 3 projects and/or the state cyber initiative project. Per the Homeland Security Advisor, the requested funds for the state cyber initiative project will not be needed. Chairman Chamness advised that at the December ITTF meetings, we will have a discussion and determine if additional funds are needed for the Safe2Help Illinois projects (education/marketing) or for the Stop the Bleed Program; then we will start to fund the Tier 3 list in priority order. The PAR funds expire on June 30, 2020. Chairman Chamness requested if Committees submit additional projects for consideration that are not currently on the Tier 3 list, or for additional funding for projects that are currently on the list, the new projects must meet the criteria from the unmet needs document.

Status update on projects using FY 17 HSGP funds (expiring August 31, 2020)

Bob Evans, Preparedness Grants Section Manager, IEMA, provided an update on FY 17 HSGP funds. As previously discussed, it was determined that FY 17 HSGP funds updates will be provided at each Council of Chairs and full membership meetings, and by January 2020 discussion and recommendation for projects supported by FY 17 SHSGP unspent funds will be determined and presented to the full membership in March for review and approval. The approved projects supported with the reallocated FY 17 HSGP funds must be completed by June 30, 2020. It was also discussed that unspent FY 17 state-retained Urban Areas Security Initiative (UASI) funds will be frozen on March 1, 2020, and returned to UASI for recommendations of projects with the state, city and county. He reported that currently there is a total of \$419,000.00 unallocated state funds, \$144,000.00 unallocated local funds and \$795,000.00 state-retained UASI funds available. Discussion followed.

Chairman Chamness requested committees meet before the December 10, 2019, ITTF Chairs meeting to determine and make suggestion on projects to use these funds.

SFY 21 Unmet Needs Document

Discussion and recommendations followed on the process to update the SFY 21 Unmet Needs Document (PAR) to be presented to Governor's Office.

2019 ITTF Annual Report

Chairman Chamness discussed the format of the 2019 ITTF Annual Report. Committee reports are to be submitted by January 15, 2019, to ITTF staff. The compiled report will be provided to Chairs for their review at the February ITTF Council of Chairs meeting. The final report will be provided to the Governor's office by March 1, 2020.

New Business

ITTF Committee Structure

Chairman Chamness discussed the need to establish two additional ITTF Committees.

- The Urban Area Working Group will become a standing committee of the ITTF. Co-chairs will be Director Richard Guidice, City of Chicago OEMC, and Director William Barnes, Cook County DHSEM. Directors Guidice and Barnes will no longer serve as the Emergency Management (EM) Committee co-chairs and will continue to serve on the EM committee as members. Chairman Chamness announced that DuPage County OEMC Director Murray Snow would serve as co-chair along with Deputy Director Scott Swinford, IEMA, of the EM Committee.
- The Cyber Security Working Group will become a standing committee of the ITTF. Co-chairs will be the Illinois Department of Innovation and Technology (DoIT) and the Urban Area. Chairman Chamness will be appointing members to the committee upon recommendation of the two co-chairs.

- The Critical Infrastructure Committee – at prior meetings, it has been discussed to rearrange the committee into smaller working groups based on the 16 critical infrastructure sectors. The committee members recommended maintaining the committee as a whole and increasing the membership of the committee to include representatives from all 16 critical infrastructure sectors with the option to create an ad-hoc subcommittee if necessary.

Chairman Chamness reported the Council of Chairs will now consist of the following committees:

- Cyber Security
- Emergency Management
- First Mutual Aid
- Law Enforcement Mutual aid
- Critical Infrastructure
- Public Health
- Urban Area

Director Jim Page, ILEAS, provided a briefing on the upcoming Democratic National Convention, in Milwaukee, Wisconsin.

Bill Springer, ILEAS, provided a briefing on the Fractured Prairie Exercise, which is being held October 25 & 26, 2019. This exercise will test statewide communications and interoperability capabilities.

Upcoming ITTF Meetings – Council of Chairs and Full Meeting

The next Council of Chairs meeting is scheduled for Tuesday, December 10, 2019, at 10:00 a.m. at the Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, IL 62703

The Full Membership Meeting is scheduled for Tuesday, December 10, 2019, at 1:00 p.m. at the Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, IL 62703

Motion to Adjourn: Royal Mortenson, IFSI
Seconded: Jim Page, ILEAS
Motion Carried