

**ILLINOIS TERRORISM TASK FORCE**  
**Minutes of Full Membership Meeting**  
**September 25, 2019**  
**Attendees**

Alicia Tate-Nadeau – Homeland Security Advisor  
Chamness, Mike – Chair, ITTF

Members

Ameren –  
Am. Public Works Association – Vydas Juskelis, Mike Millette  
American Red Cross – Scott Clarke  
Associated Fire Fighters of IL –  
CMS –  
CHUG –  
City of Aurora – Tom Hardin  
Cities of Bloomington/Normal – Mick Humer, Doug Barnett  
Cities of Champaign-Urbana – Charles Lauss  
City of Chicago – Richard Guidice, Natalie Gutierrez  
City of Joliet –  
City of Naperville – Dan Nelson  
City of Peoria –  
City of Quincy –  
City of Rockford – Matt Knott  
City of Springfield –  
Cook County DHSEM –  
DuPage County OHSEM – Murray Snow  
IL Association of Chiefs of Police –  
IL Association of County Engineers –  
IL Association of Public Health Admin. –  
IL Association of School Boards – Zach Messersmith  
IL Board of Higher Education –  
IL Campus Law Enforcement Admin. –  
IL Coalition of Comm. Blood Centers – Lee Milner  
IL College of Emergency Physicians –  
IL Commerce Commission –  
IL Community College Board – Melvin Harrison  
IL Council of Code Administrators – Jerry Tienstra  
IL Coroners Association – Robert Gessner  
IL Criminal Justice Authority –  
IL Dept. of Agriculture –  
IL Dept. of Corrections –  
IL Dept. of Human Services – Amy Dickensen-Ferguson  
IL Dept. of Innovation & Technology –  
IL Dept. of Military Affairs –  
IL Dept. of Natural Resources –  
IL Dept. of Public Health – Win Rawls  
IL Dept. of Transportation –  
IL Dept. on Aging –  
IEMA – Declan Binninger  
IESMA –  
IEPA –  
IL Firefighters Association –  
IL Fire Chiefs Association – Joe Holomy  
IL Fire Service Institute –  
IL Health & Hospital Assoc. – Keneatha Johnson  
ILEAS – Jim Page, Larry Evans, Pete Smith  
ILETSB – Eric Arnold, Derek Carle  
IMERT – Moses Lee  
IL OSFM – Alix Armstead  
IL Public Health Mutual Aid System – Nita Ludwig  
IL Public Works Mutual Aid Network – Edward Markison  
IL School Psychologists Assoc. – Carrie Emrikson, Rosario Pesce  
IL Sheriffs' Association –  
IL State Board of Elections – Bernadette Matthews  
IL State Police – William Sons  
Lake County EMA – William Mazzeno, James Elliott  
Logan Co. EMA – Kendall Caruthers  
McHenry Co. EMA – Dave Christensen  
Metro East –  
Mid-West Truckers Assoc. –

MABAS – Glen Ericksen  
Nicor Gas – Mark Guth  
Ogle County EMA – Tom Richter  
Peoples Gas & N. Shore Gas Co. – Edwin King  
Quad Cities – Jeff Yerkey  
Reg. Superintendents of Schools –  
Secretary of State Police –  
Will County EMA – Harold Damron

Staff Members

Aders, Darrell – ISP  
Ahmed, Sam – IEMA  
Beamer-Pfeifer, Julie – WIU  
Brown, Renysha – IEMA  
Clark, Deb – ILEAS  
Evans, Bob – IEMA  
Frost, Skip – ILEAS  
McDuffie, Timothy – ING  
Moore, J.P. – IFSI  
Oloff, Barb – IMERT  
Reyes, Edwin – Cook County DHSEM  
Workman, Byron – ISP  
Wright, Marc – ING

Federal Advisory Members

Rose, Susan – U.S. Attorney's Office

Advisory Members

Ibrahim, David – State Univ. in IL Emergency Management Coalition

Other

Alexander, Dana – City of Chicago Fire Department  
Coffing, Bruce – City of Chicago, DoIT  
Cullerton-Conforti, Michelle – City of Chicago Fire Department  
Ford, Richard – City of Chicago Fire Department  
Panepinto, Leo – CPIC  
Quinn, Patrick – CPIC  
Stewart, Amy – Stop the Bleed Illinois/Chicago  
Zaidi, Hashim – Univ. of Chicago Dept. Emergency Medicine

Illinois Terrorism Task Force (ITTF) – Full Meeting – September 25, 2019 – 1:00 p.m.  
Held at Soldier Field, Chicago, IL 60605

Call to Order

Mike Chamness, Chair of the Illinois Terrorism Task Force (ITTF), welcomed everyone attending the meeting. He expressed his appreciation to Director Guidice and his staff from the City of Chicago Office of Emergency Management and Communications (OEMC) for hosting today's meeting. Chairman Chamness introduced the following new ITTF voting members: Nita Ludwig, Illinois Public Health Mutual Aid System; Major William Sons, Illinois State Police; and Melvin Harrison, Illinois Community College Board.

Dr. Moses Lee, Illinois Medical Emergency Response Team, introduced Dr. Hashim Zaidi, Emergency Medical Services Fellow from the University of Chicago's Department of Emergency Medicine.

Minutes

Chairman Chamness called the following motion:

- *Motion to approve the minutes from the June 26, 2019, Full ITTF Meeting.*

*Motion to Adopt: Lee Milner, Illinois Coalition of Blood Centers*  
*Seconded: Charles Lauss, City of Peoria*  
*Motion Carried*

Urban Areas Security Initiative (UASI) Program

Richard Guidice, Director of Chicago OEMC, introduced the following individuals: Managing Deputy Director Natalie Guterrez and Managing Deputy Director Dana Alexander, Chicago OEMC; Commander Leo Panepinto and Lieutenant Patrick Quinn, Chicago Police Department Crime Prevention and Information Center (CPIC); Commissioner Richard Ford II, and Assistant Chief Michelle Cullerton-Conforti, Chicago Fire Department.

Director Guidice and Natalie Guterrez, Chicago OEMC, provided a briefing on the UASI Program.

National/State Homeland Security Update

Lieutenant Patrick Quinn, CPIC, provided an update on national intelligence trends.

Homeland Security Advisor Update

Alicia Tate-Nadeau, Homeland Security Advisor and IEMA Director, provided a briefing on the cyber security initiative regarding the upcoming 2020 elections.

Update on Safe2Help Line

Chairman Chamness provided a briefing on the School Safety Working Group Recommendations and HB 1561 that was recently signed by the Governor. He also discussed the development and status of the Safe2Help Line. Chairman Chamness acknowledged Illinois State Police (ISP), Department of Innovation and Technology (DoIT) and Central Management Services (CMS) for their oversight and assistance with this project.

## Update on Stop the Bleed Kits

Barb Oliff, Project Manager, IMERT/ILEAS, provided a briefing on Stop the Bleed Kits.

### Bleeding Kit Distribution

- 7,640 bleeding control kits were purchased in June, and distribution started mid-July.
- Kits were distributed to the Regional Office of Education, for distribution to the Regional Superintendents. Each public and private attendance center throughout the state will receive a kit.
- 80% of the bleeding control kits have been delivered.

### Training

- Training is critical. Kits are very useful – but knowing what to do immediately is most important.
- There are an estimated 5,300 public, private, charter and special K-12 Illinois school instructional buildings.
- The goal is to have five staff per building trained in Stop the Bleed. If five people within an attendance center complete the 90-minute Stop the Bleed training course certified by the American College of Surgeons, an additional five kits will be issued.

### Collaborations for training efforts

- Throughout the state/region, who has established instructors from multiple disciplines (hospitals, trauma centers, IMERT, etc.). The focus is to train more local instructors, including school nurses, school resource others, law enforcement, EMS, dentists, veterinarians and others.
- Additional sources for trainers include MABAS, Medical Reserve Corps, nurses, and doctors from local clinics.
- All of these resources will be coordinated with the American College of Surgeons Bleeding Control Initiative and Illinois regional trauma centers.
- The goal is that Stop the Bleed becomes part of the local public safety culture.

### Webinar

- A 30-minute introductory webinar that describes the kit and the fundamental principles of hemorrhage control encourages individuals to take the 90-minute Stop the Bleed training course certified by the American College of Surgeons.
- The link is available on the ILEAS/Stop the Bleed website and the Illinois.gov website.

### Training Update

- Currently there have been over 900 requests for training. Due to collaboration efforts from the local communities, we have been able to accommodate these requests.
- IMERT will be training 1,000 school nurses and ISP Safety Officers in December.

## Old Business

### Status update on projects using the unallocated SFY20 Preparedness and Response (PAR) Grant Program funds

Chairman Chamness and Bob Evans, Preparedness Grants Section Manager, provided an update on the projects approved for the PAR Grant funds. At the June 26, 2019, full ITTF membership meeting, members approved allocation of \$2.5 million (Tier 1) of the \$5 million PAR funds for various projects. Members also approved using Tier 2 PAR funds for the Safe2Help Illinois school safety help line initiative to include help line marketing and outreach. At the August 28, 2019, Council of Chairs meeting, it was discussed and approved to present to the September 25, 2019, full membership meeting, a state cyber security initiative regarding the upcoming 2020 elections (amount undetermined at this time) from Tier 2 funds after the Safe2Help Illinois initiative is funded. Any remaining funds from Tiers 1 and 2 after Safe2Help Illinois and

the cyber security project are funded will be used to fund Tier 3 projects in order of priority as set by the ITTF. It is anticipated that by the end of January 2020, the amount of funds needed for the Safe2Help Illinois project through the end of the fiscal year will be known. By March 2020, it will be known if any funds are needed to support the cyber security project. Once these amounts are known, it can be determined how much funding is available for Tier 3 projects.

- *Motion to recommend the flexibility to fund a state cyber security initiative (amount to be determined) for the upcoming elections using Tier 2 PAR funds after the Safe2Help Illinois initiative is funded. The Tier 1 funds will be untouched, and any remaining funds from Tiers 1 and 2 after Safe2Help Illinois and the cyber security project are funded will be used to fund Tier 3 projects in order of priority as set by the ITTF.*

*Motion to Adopt: Joe Holomy, Illinois Fire Chiefs Association*  
*Seconded: Alix Armstead, Office of the Illinois State Fire Marshal*  
*No Discussion*  
*Motion Carried*

#### Status update on projects using FY 17 HSGP funds (expiring August 31, 2020)

Bob Evans, Preparedness Grants Section Manager, provided an update on FY 17 HSGP funds. Discussion followed. It was determined that FY 17 HSGP funds updates will be provided at each Council of Chairs and full membership meetings, and by January 2020, discussion and recommendation for projects supported by FY 17 HSGP unspent funds will be determined and presented to the full membership in March for review and approval. It was also discussed that unspent FY 17 state-retained Urban Area Security Initiative (UASI) funds will be frozen on March 1, 2020, and returned to UASI for recommendations of projects with the state, city and county.

#### New Business

Chairman Chamness discussed the need to adopt a policy on using the unallocated federal Homeland Security Grant program (HSGP) funds.

- *Motion to recommend the adoption of a policy that would allow any HSGP funds that are not encumbered as of July 1 of year three of the grant to be reallocated to other projects that can be completed within the 60-day period before funds expire. In addition, on January 1 of each year monies that are not encumbered will be reallocated by the ITTF Chairs and presented to the full membership in March for review and approval.*

*Motion to Adopt: David Christensen, McHenry County EMA*  
*Seconded: Win Rawls, IDPH*  
*Motion Carried*

The motion to recommend that all HSGP grantees be Homeland Security Exercise and Evaluation Program (HSEEP) compliant cannot be adopted at this time. Information to grantees was not available at this time.

Jim Page, Director of ILEAS, discussed the need for additional funds for \$9,260.00 to support 17ILEIMERT Stop the Bleed Project. To include \$5,000 for travel, \$3,000 for equipment and \$1,260.00 for the webinar training video.

- *Motion to recommend that the Preparedness Grant Section identify unspent FY 17 funds and reallocate funds for \$9,260.00 to ILEAS 17ILEIMERT Stop the Bleed Projects.*

*Motion to Adopt: Joe Holomy, Illinois Fire Chief Association*  
*Seconded: Richard Guidice, Chicago OEMC*  
*Motion Carried*

### 2019 Ethics Training

Chairman Chamness announced there is a new on-line process for voting delegates to complete the required Ethics and Sexual Harassment trainings to maintain their membership with the ITTF. Instructions forthcoming.

### Upcoming ITTF Meeting

The next full membership meeting is Tuesday, December 10, 2019, at 1:00 p.m. at the Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, IL 62703.

*Motion to Adjourn: Dan Nelson, City of Naperville*  
*Seconded: Chuck Lauss, City of Champaign-Urbana*