

**ILLINOIS TERRORISM TASK FORCE**  
**Minutes of Full Membership Meeting**  
**March 27, 2019**  
**Attendees**

Members

Ameren –  
Am. Public Works Association – Vydas Juskelis  
American Red Cross – Scott Clarke  
Associated Fire Fighters of IL – Pat Devaney  
CMS – Diane Hoots  
CHUG –  
City of Aurora –  
Cities of Bloomington/Normal – Mick Humer  
Cities of Champaign-Urbana – Charles Lauss  
City of Chicago – Richard Guidice  
City of Joliet – Greg Blaskey\*  
City of Naperville – Dan Nelson\*  
City of Peoria – Ed Olehy  
City of Quincy – Steve Salrin  
City of Rockford – Michelle Pankow\*  
City of Springfield –  
Cook County DHSEM – William Barnes  
DuPage County OHSEM – Murray Snow\*, Craig Diekman\*  
IL Association of Chiefs of Police –  
IL Association of County Engineers –  
IL Association of Public Health Admin. –  
IL Association of School Boards – Zach Messersmith  
IL Board of Higher Education – Brook Stewart  
IL Campus Law Enforcement Admin. – Joe Drought\*  
IL Coalition of Comm. Blood Centers – Lindsay Mancini, Lee Milner  
IL College of Emergency Physicians –  
IL Commerce Commission – Dominic Saebler  
IL Community College Board –  
IL Council of Code Administrators – Jerry Tienstra  
IL Coroners Association – Robert Gessner\*  
IL Criminal Justice Authority – Junaid Afeef  
IL Dept. of Agriculture – Doug Rathburn  
IL Dept. of Corrections – Mike Chappell  
IL Dept. of Human Services – Amy Dickensen-Ferguson  
IL Dept. of Innovation & Technology – Adam Ford, Jennifer Rominger  
IL Dept. of Military Affairs – Robert Bland, Keith Albaugh  
IL Dept. of Natural Resources – Christian Stone  
IL Dept. of Public Health – Michelle Hanneken  
IL Dept. of Transportation – Gene Felchner  
IL Dept. on Aging – Rollin Barton  
IEMA – Scott Swinford, Jenifer Johnson, Phil Anello  
IESMA – Dawn Cook  
IEPA – Blaine Kinsley  
IL Firefighters Association – William Offerman  
IL Fire Chiefs Association – Sid Aurand  
IL Fire Service Institute – Royal Mortenson  
IL Health & Hospital Assoc. – Keneatha Johnson\*  
ILEAS – Jim Page, Larry Evans, Pete Smith  
ILETSB – Susan Nichols, Eric Arnold, Derek Carle  
IMERT – Mary Connelly, Moses Lee\*, Chris Jansen\*  
IL OSFM – Alix Armstead  
IL Public Health Mutual Aid System – Steve Melega  
IL Public Works Mutual Aid Network – Edward Markison, Barb Stiehl  
IL Sheriffs' Association – Jon Sandage  
IL State Police – Mark Peyton  
Lake County EMA – Michael Jackson\*  
Logan Co. EMA – Dan Fulscher, Bucky Washam, Kendall Caruthers  
McHenry Co. EMA – Dave Christensen\*  
Metro East – Don Feher  
Mid-West Truckers Assoc. – Don Schaefer

MABAS – Glen Ericksen  
Nicor Gas – Mark Guth\*  
Peoples Gas & N. Shore Gas Co. –  
Quad Cities – Robert DeFrance  
Reg. Superintendents of Schools –  
Secretary of State Police –  
Will County EMA –

\*Meeting attendance at DuPage OHSEM

Staff Members

Alicia Tate-Nadeau – Homeland Security Advisor  
Chamness, Mike – Chair, ITTF

Aders, Darrell – ISP  
Alderden, Megan – ICJA  
Avart, Cyndi – ILEAS  
Beamer-Pfeifer, Julie – WIU  
Clark, Deb – ILEAS  
Evans, Bob – IEMA  
Fleming, Bob – IEMA  
Fonteyn, Alex – ARC  
Galvin, Joe – IEMA  
Gray, Nick – WIU  
Gutierrez, Natalie – Chicago OEMC  
Hanneken, Michelle – IDPH  
Kustermann, Aaron – ISP  
McElroy-Smetzer, Tiffany – ILEAS  
Paholke, Jonathon – MABAS  
Reichert, Ashley – ISP  
Stewart, Jay – ISP  
Tyrrell, Dora – ISP  
Wieties, Lisa – IEMA

Federal Advisory Members

Advisory Members

Lyle, Dennis – IBA

Other

Landers, Mark – Logan County EMA  
Panepinto, Leo – CPIC  
Quinn, Patrick – CPIC  
Sperry, Chad – WIU GIS Center

Illinois Terrorism Task Force (ITTF) – Full Meeting – March 27, 2019 – 1:00 p.m.  
Held at the Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, IL 62703  
and via video conference at DuPage County Office of Homeland Security and Emergency Management  
(DuPage County OHSEM)

Call to Order

Mike Chamness, Chair of the Illinois Terrorism Task Force (ITTF), welcomed everyone attending the meeting at IEMA and the members attending via video conference at DuPage County OHSEM.

Chairman Chamness introduced the following new voting representatives: Doug Rathburn, Illinois Department of Agriculture; Marcus Brown, Illinois Community College Board; Anthony Ardis, City of Peoria; and Keneatha Johnson, Illinois Health and Hospital Association.

He also introduced Richard Guidice, the new director of City of Chicago Office of Emergency Management and Communications (OEMC).

Minutes

Chairman Chamness called the following motion:

- *Motion to approve the minutes from the December 12, 2018, Full ITTF Meeting.*

*Motion to Adopt: Diane Hoots, CMS*  
*Seconded: David Christensen, McHenry County EMA*  
*Motion Carried*

Homeland Security Advisor Update

Alicia Tate-Nadeau, State Homeland Security Advisor and Director of IEMA. She explained that her role as the homeland security advisor is to keep the Governor abreast of the current threat environment that impacts Illinois and to provide guidance on the state's strategic issues/needs that will continue to be addressed by the ITTF. She discussed the following priorities of the Governor: homeland security/terrorism and emergency management to include cyber security – information security and supporting the awareness, detection and recovery of cyberattacks specifically with the upcoming elections; critical infrastructure - and the impact on that critical infrastructure; school safety; and the growing extremism of home grown violent extremism. She acknowledged the strong mutual aid capabilities within the state.

National/State Homeland Security Update

Aaron Kusterman, Chief, Statewide Terrorism and Intelligence Center (STIC), Illinois State Police (ISP), provided an update on national intelligence trends. He also provided an update on the renovation of the STIC.

Chief Kustermann, reported that due to lack of hiring STIC analysts, ISP STIC is requesting approval to extend the FFY 17 ISP STIC grant to June 30, 2020, and to reprogram \$235,000 to digital audio/visual upgrades for STIC Watch Center and Public Safety Section. The extension is needed to complete the upgrades.

- *Motion from ISP STIC to the full ITTF membership to extend the FFY 17 ISP STIC grant to June 30, 2020, working with the state administrative agency, and to reallocate the FFY 17 ISP STIC analysts' salaries up to \$235,000 to be used for digital audio/visual upgrades for STIC.*

*Motion to Adopt: Dan Fulscher, Logan County EMA*  
*Seconded: Diane Hoots, CMS*  
*Motion Carried*

## Illinois Department of Innovation and Technology (DoIT) Update

Adam Ford, Deputy Chief Information Security Officer (CISO) provided an update on cyber security projects funded with state homeland security funds and is working in concert with City of Chicago and Cook County DHSEM.

### Committee Reports – Projects, Accomplishments and Challenges

Critical Infrastructure – Gene Felchner, chair, and Vydas Juskelis, co-chair, reported the following:

#### Accomplishments:

Initiated efforts to improve the State’s de-watering pump inventory available to protect state and local critical infrastructure; initiated process to develop, coordinate and implement a comprehensive state-level Critical Infrastructure Protection Plan that complements the National Infrastructure Protection Plan; initiated working group to de-conflict the evacuation plans that affect the Central Business District of Chicago; initiated project to interconnect the US Coast Guard and local first responders with IDOT’s Advanced Traffic Management System cameras to share real-time roadway data to enhance security measures in the East Peoria area.

#### Challenges:

Re-structuring the Committee meeting schedule/format to focus on the identified expectations of the Committee members; making the meetings more relevant and convenient for members and enhancing opportunities for members to participate through the use of video conferencing; identifying gaps in the membership related to the 16 critical infrastructure sectors and working to fill those gaps; providing opportunity for Committee members to showcase current projects/strategies that could benefit other Committee members; enhancing relationship with the Business Emergency Operations Center to develop a long-term strategy of common goals and objectives; enhancing working relationship with IPWMAN.

Chairman Chamness requested the committee review and identify the 16 critical infrastructure sectors within Illinois to allow them the opportunity to work together to promote critical infrastructure resilience and recommend if they should be sorted into subcommittees.

Urban Area Security Initiative (UASI) – Richard Guidice, Chicago OEMC, and Bill Barnes, Cook County DHSEM reported the following:

#### Challenges

Large scale events/activities planning ongoing for the City of Chicago OEMC and region.

Active Shooter Training Program - Chicago Police, Fire, and the OEMC have been providing the training for quite some time and are currently training OEMC dispatchers.

Plans to do more outreach into the community to include: Active Threat Curriculum (Soft Targets, critical incidents etc.) and to provide to various municipalities within the Cook County area.

Public Health – Winfred Rawls, chair, and Amy Fox, co-chair. Michelle Hanneken, IDPH, reported the following:

#### Accomplishments

Upgrades at the public health laboratory located in Chicago.

Maintenance and sustainment of Illinois Medical Emergency Response Team (IMERT)

#### Challenges

Stop the Bleed Initiative – to support and assist with the implementation of the project

Visibility on grants IDPH administers – to avoid duplication

Conferences – guidance to streamline, incorporate, etc.

Emergency Management – Richard Guidice, chair, and Phil Anello, co-chair, reported the following:

### Accomplishments

Tactical Interoperability Communications Plan (TICP) – a contractor has been hired to assist with the updating of the 2012 plans in each of the 102 Illinois counties. A pilot program was developed and tested at McHenry County EMA.  
Weather Radios Promotions - good response from local media concerning the need for weather radios.  
IESMA Conference is being held April 27-29, 2019, Northfield Center, Springfield, Illinois.

### Challenges

Develop a Resource Tracking Tool – a web-based tracking system  
Continue the sustainment and maintenance of the EMCOM/EM Communication Center.  
Committee needs to review and discuss the investment justifications for next year's federal homeland security budget.

Law Enforcement – Colonel Mark Peyton, chair, and Jim Page, co-chair, reported the following:

### Accomplishments

Consolidated special response teams (ILEAS)  
School Safety Working Group – several members of the committee are participating in the working group.  
Capital Replacement – vehicles and radios being replaced.  
Expansion of On-line Learning Management System (ILEAS)  
Narcon Grant – ILEAS received from Illinois Public Health.  
Communications – to focus on communication preparedness, where people, assets, processes and plans are all aligned.  
Maintain our existing capabilities. To ensure our teams are well trained by participating in exercises, and to manage deployable assets.

### Challenges

Funding  
Hiring of personnel

Fire Mutual Aid – Royal Mortenson, chair, and Glen Erickson, co-chair, reported the following:

### Accomplishments

- Due to good attendance and participation, provided consistent, coordinated, and comprehensive fire service voice to the ITTF Chairs and full committees.
- Worked closely with other committees to develop ITTF Unfunded Needs Document for Governor's office and state budget consideration.
- Ensured committee proposals were in keeping with NPG, HSGP guidance, IL Homeland Security Strategy, Vision 2020, THIRA, a whole-community approach, and deconflicted with other proposals from other committees.
- Made recommendations that
  - Expanded the training course/classes fundable by HSGP funds
  - Expanded availability of HSGP funded training.
- Expanded the coordination and integration between MABAS and IFSI.  
Maintained statewide fire service/TRT capability (training and response) with reduced HSGP funding.
- Using HSGP Funds:
  - During FY 18 IFSI trained over 20,000 first responders in the four TRT disciplines and hazmat.
  - During FY 18 IFSI delivered 39 NIMS/ICS classes to 1,100 students in 24 different training locations across Illinois.

- During FY 18 IFSI lead the planning and execution of a major disaster response exercise that included USMC CBIRF and dozens of state, local, county and city agencies/organizations.

#### Statewide Mutual Aid (MABAS)

- All 69 MABAS division teams are available for statewide-deployment, which includes 37 regional technical rescue response teams and 39 regional hazmat teams.
- Deployment of the Swift Water Rescue USAR team to North Carolina during the Hurricane Florence Flooding for 14 days.
- Validate 16 statewide rescue teams and two swift water rescue teams to achieve response ready status.

#### Challenges:

- Maintaining capability with reduced federal funding
- Capital equipment replacement – block obsolescence
- Statewide RTC prop maintenance
- Prioritizing proposals
- Supporting the statewide exercise plan- local, regional, and state
- Maintaining Fire Service Committee attendance and involvement
- Maintaining morale and interest level of the members of the special response teams.

#### Old Business

Chairman Chamness discussed the \$2.5m in unallocated funds from the SFY 19 Unmet Needs Preparedness and Response (PAR) Grant Program (funds expire June 30, 2019). All SFY 19 funds were allocated, but for various reasons, these funds must be reallocated.

- *Motion from ILEAS to request that \$27,086.85 be reallocated in the 19ILEASPAR from one equipment line to another equipment line. The bomb suits (four to local and one to SOS) were less expensive than expected. The three equipment tow vehicles purchased for the Mobile Field Force teams were also less expensive than expected. The \$27K will be used to purchase more hazmat LION suits for all the Special Response Teams.*

*Motion to Adopt: Lee Milner, Illinois Coalition of Community Blood Centers*  
*Seconded: Royal Mortenson, IFSI*  
*Motion Carried*

- *Motion to request the revised spending plan for unallocated SFY 19 Preparedness and Response (PAR) Grant Funds to include: a \$30,000 increase to ISP SWMDT Operational Response; a \$60,000 increase for IFSI Prop-Equipment; and \$54,000 increase for ILEAS to purchase additional Stop the Bleed Kits or prop work at IFSI.*

*Motion to Adopt: Charles Lauss, Cities of Champaign-Urbana*  
*Seconded: Alix Armstead, Office of the Illinois State Fire Marshal*  
*Motion Carried*

Chairman Chamness discussed the additional reallocation funds from FFY 16 state-retained UASI funds and FFY 16 SHSP (expires August 31, 2019). These funds were allocated, but due to various reasons (primarily due to procurement delays) must be reallocated.

- *Motion to request the revised spending plan in the amount of \$1.26m from the state-retained FFY 16 UASI funds. To include \$225,000 – Threat/Vulnerability Assessment, \$410,000 CPIC Fusion Center Information Management Software, \$72,677.92 – CPIC Fusion IT Refresh, \$435,000 Chemical/Explosive Detection (Fire Special Operations) and \$129,422.01 Cameras (Operation Virtual Shield federated camera network.) (Note overage of funds will be covered by other UASI funds).*

*Motion to Adopt: Steve Melega, Illinois Public Health Mutual Aid System  
 Seconded: Colonel Mark Peyton, ISP  
 Discussion Followed  
 Motion Carried*

- *Motion to request the revised spending plan in the amount of \$140,000 from the FFY 16 UASI reallocation funds. To include; \$63,593.18 - CPIC Fusion Center IT Refresh; \$66,300 - Thermal Imaging Cameras; and \$10,106.82 to cover remainder of overage from the above FF Y16 projects.*

*Motion to Adopt: Douglas Barnett, Cities of Bloomington-Normal  
 Seconded: Scott Clark, American Red Cross  
 Motion Carried*

New Business

Chairman Chamness discussed the additional reallocation funds for FFY 16 SHSP in the amount of \$200,000 (funds expire July 31, 2019). These funds were allocated but due to various reasons (primarily due to lack of hiring lapses) must be reallocated.

- *Motion to request to reallocate \$42,000 from the FFY16 SHSP reallocation funds to Western Illinois University (WIU) School Safety Training Grant. All trainings will be scheduled and completed prior to July 31, 2019.*

*Motion to Adopt: Dan Fulscher, Logan County EMA  
 Seconded: Amy Ferguson, Illinois Department of Human Services  
 Motion Carried*

- *Motion from ILEAS to recommend to the full ITTF membership to allocate \$120,000 from the FFY16 SHSP reallocation funds to the I6ILEACOM2.*
  - *These funds will be used in conjunction with the current ILEAS I7ILEASSRT grant to continue the capital replacement process as outlined in the Unmet Needs Report. Three WMD Special Response Teams have replaced their 14-year-old radios. These funds will replace two more teams' radios. One additional team will need to have their radios replaced. The old equipment will be offered to other local law enforcement agencies if requested.*

*Motion to Adopt: Charles Lauss, Cities of Champaign-Urbana  
 Seconded: Diane Hoots, CMS  
 Motion Carried*

- *Motion from ILEAS to recommend to the full ITTF membership to allocate \$38,000 from the FFY16 SHSP reallocation funds to ILEAS for portable scene lighting units and Stop the Bleed Kits.*
  - These funds will be invested in 19 portable scene lighting units, replacing old lights for each Mobile Field Force team and adding one for each EOD team (19 total units - \$29,620). And to purchase Stop the Bleed kits (226 kits - \$8,380.00) for special teams' response vehicles (UCP, ITECS, EMAT Command Trailer, IMT Team, other special teams, etc.)

*Motion to Adopt: Jerry Tienstra, Illinois Council of Code Administrators*  
*Seconded: Diane Hoots, CMS*  
*Motion Carried*

Chairman Chamness discussed the hiring of the Statewide Tactical Interoperable Communications Plan (TICP) planner in the amount of \$75,000 (nine months) which is funded with the reallocation of unspent FFY 16 SHSP funds (approved at the December 12, 2018, ITTF meeting). As of this date, the planner has not been hired. Chairman Chamness requested to the full membership, permission to allow the Council of the Chairs the authority to make a decision on how to spend the unused funds in the amount of \$40,000 or more (pro-rated amount based on hiring/starting date).

- *Motion to allow the Council of Chairs the authority to make a decision on how to spend/reallocate the FFY 16 SHSP unused funds allocated to the TICP planner in the amount of \$40,000 or additional.*

*Motion to Adopt: Don Feher, Metro-East*  
*Seconded: Dawn Cook, IESMA*  
*Motion Carried*

FFY 17 SHSP Current ILEAS Grants

- *Motion from ILEAS to recommend to the full ITTF membership to make inter- and intra-grant line item transfers as depicted in the attached spreadsheet.*
  - Due to some budget line items not being spent or items coming in less than budgeted, the following surpluses were identified:
    - Special Teams Overtime/Backfill (OT/BF) – the reduction of teams and a decrease in requests for OT/BF resulted in a surplus in the budgeted amount.
    - Because the State of Illinois closes down the processing of new fiscal year invoice reimbursements from July 1 through November, combined with its practice of taking 5-6 months to reimburse PAR grants, there are large portions of the year during which validation and other exercises cannot occur, training does not take place and purchases are delayed until later in the year, resulting in surpluses.
    - Equipment comes in at a cost less than anticipated through the RFP/Bid process.
    - Lag time between staff resignations and filling positions.

*Motion to Adopt: Jerry Tienstra, Council of Code Administrators*  
*Seconded: Charles Lauss, Cities of Bloomington-Urbana*  
*Discussion Followed*  
*Motion Carried*

## Development of FFY 19 Investment Justifications and Projects

Chairman Chamness discussed the following timeline. He requested that all ITTF members be active participants on their respective committees in developing projects and budget.

- **April 12** - Notice of Funding Opportunity (NOFO) with Investment Justifications and allocations released by FEMA
- **April 19** - FFY 19 Attachment A sent to Committee Chairs
- **April 15 through May 2** - Committees meet to discuss strategy, projects, funding, and SHSP/UASI split
- **May 3** - ITTF Chairs meeting (starting at 10:00 a.m.)
  - Chairs to discuss State strategy, projects, and initial budget
- **May 16** - Organizations submit initial Attachment As with SHSP/UASI split and justification for split. Also, a personnel list for organizations who have positions listed for funding on the Attachment A.
- **May 22** -ITTF Chairs meeting (starting at 10:00 a.m.)
  - Chairs to discuss Attachment A project submissions, overall SHSP/UASI split, state/local split, and any other relevant FFY 19 discussions.
- **June (TBD)** - ITTF Chairs and Full meetings to vote on FFY 19 HSGP submission to FEMA. NOTE – this meeting may be moved earlier if needed.
- **August 1** - Organizations submit Final Attachment As.
- **September** - IEMA receives FFY 19 Award and begins to issue grant agreements.

## Upcoming ITTF Meeting

The next full meeting will be held Wednesday, June 26, 2019, at 1:00 p.m. at the Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, IL 62703

*Motion to Adjourn:* Mary Connelly, IMERT  
*Seconded:* Dawn Cook, IESMA