

**ILLINOIS TERRORISM TASK FORCE**  
**Minutes of Council of Chairs Meeting**  
**March 3, 2020**  
**ATTENDEES**

Alicia Tate-Nadeau – Homeland Security Advisor  
Mike Chamness – Illinois Terrorism Task Force- Chair

**Committee Chairs**

**Cyber Security**

Ford, Adam - IL DoIT  
- IL DoIT

**Emergency Management**

Swinford, Scott - IL Emergency Management Agency  
Snow, Murray - DuPage County OEMC

**Fire Mutual Aid**

Lyons, Bernie - Mutual Aid Box Alarm System  
Mortenson, Royal - IFSI

**Law Enforcement Mutual Aid**

Page, Jim - IL Law Enforcement Alarm System  
Trame, Christopher - IL State Police

**Transportation & Critical Infrastructure**

Felchner, Gene - IL Dept. of Transportation  
Juskelis, Vydas - Am. Public Works Association

**Public Health**

Hanneken, Michelle - IL Dept. of Public Health  
Fox, Amy - IL Association of Public Health Administrators

**Urban Area**

- City of Chicago OEMC
- Cook County DEMRS

**Staff/Members**

Arnold, Eric – ILETSB/WIU  
Brown, Renyscha - IEMA  
Carle, Derek – ILETSB/WIU  
Chiappini, Dominic – ISP  
Clark, Deb – ILEAS  
Cook, Dawn, - IESMA  
Direso, Pam - ISP  
Evans, Bob – IEMA  
Evans, Larry – ILEAS  
Gutierrez, Natalie – City of Chicago OEMC\*  
Harney, Tim - ISP  
Pfeifer, Julie – WIU  
Stenemeyer, Zachary – IDOT  
Washam, Bucky – Logan County EMA  
Workman, Byron – ISP

\*Conference Line

**Advisory Members**

**Other Attendees**

Illinois Terrorism Task Force (ITTF) Council of Chairs Meeting – March 3, 2020, Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, IL 62703

Call to Order

Chairman Chamness called the meeting to order and welcomed everyone attending.

Minutes

Chairman Chamness called the following motion:

- *Motion to approve the minutes from the January 22, 2020, Council of Chairs Meeting.*

*Motion to Adopt: Royal Mortenson, IFSI*  
*Seconded: Jim Page, ILEAS*  
*Motion Carried*

Homeland Security Briefing

Director Tate-Nadeau, Governor's Homeland Security Advisor, expressed her appreciation to the Chairs for all their hard work on the ITTF Annual Report that was submitted to the Governor's Office. IEMA's budget appropriation hearing will be held tomorrow, and she will request the additional \$5m to support the ITTF and mutual aid. She discussed that her top homeland security priorities are as follows: cyber security, election security, mutual aid, technology to support both natural disasters and extreme weather events, critical infrastructure and school safety. She discussed the 2021 proposed president's budget and the FEMA guidance (Notice of Funding Opportunity) for the 2020 grant application. She also provided a briefing on the Coronavirus. Discussion followed.

Update on Safe2Help Line

Chairman Chamness provided a briefing on the development and status of the Safe2Help Line. He discussed the plans to conduct a pilot of the Safe2Help Line for 20-25 high schools across the state (one in each IASA region) in the beginning of April. The full rollout will occur the start of the school year (end of July/first of August).

Update on the Stop the Bleed Kits

Director Jim Page, ILEAS, provided a briefing on the status of the Stop the Bleed Kits. He reported that of the original 7,640 Stop the Bleed Kits that were purchased, 7,000 kits have been distributed. Currently, there are 640 kits available for distribution. He also reported that 292 school districts have verified they have received the trainings. Discussion followed.

Update on Communication Projects

Director Jim Page, ILEAS, provided a briefing on communication projects. Per the request of Chairman Chamness, ILEAS conducted a survey of all ITTF grantees' radios. Grantees were asked to provide the types, ages, and number of radios that were purchased with UASI or SHSP funds. ILEAS staff compiled the responses into a report that was provided to the Chairs for their review.

In addition, ILEAS is reviewing budgets to determine where all the Starcom user fees are being paid and how many radios are authorized. When the review of devices and Starcom fees is complete, they will provide a report for the Council of Chairs that will have sufficient information to assist with budgeting strategies and decisions with regard to the purchase, replacement and/or maintenance of radio gear. Some radios were reported not operational. ILEAS communications staff are in the process of collecting those radios for examination, repair or replacement if necessary. Discussion followed.

## Update on Cyber Security Program

Adam Ford, Deputy Chief of Information Security Officer, IL DoIT, provided a briefing on the Cyber Security Program and the survey that was sent to local governments.

## New Business

Chairman Chamness; Renysha Brown, Chief, Preparedness and Grants Administration; and Bob Evans, Preparedness Grants Section Manager, IEMA, discussed the FFY 2020 HSGP application process, including key changes to the Notice of Funding Opportunity (NOFO), the four national priority areas (Cybersecurity, Soft Targets/Crowded Places, Intelligence and Information Sharing, and Emerging Threats), FEMA Evaluation Criteria (scoring) for project submissions by Committees and updated timeline. The grant application is due April 15, 2020. Committee project proposals should be submitted to ITTF staff by March 13 for review. The Council of Chairs will meet on March 18 to discuss the project proposals and to recommend to the full ITTF membership those projects for their approval at the March 25, 2020, ITTF full membership meeting.

## Old Business

### Status update on projects using SFY 20 Preparedness and Response (PAR) Grant funds (expiring June 30, 2020)

Bob Evans, Preparedness Grants Section Manager, IEMA, provided an update on the projects approved for the SFY 20 PAR Grant funds. Currently, there is \$355,000 in unallocated PAR funds available.

The following additional project to be added to the SFY20 PAR Tier 3 listing using the SFY20 PAR unspent funds was discussed:

The renovation and A/V upgrades of ISP STIC have been completed. The new equipment will no longer accept an analog signal that is currently installed within IEMA. IEMA is requesting SFY20 PAR funds to upgrade the building to digital signal.

- *IEMA is requesting funds not to exceed \$20,000 to upgrade the IEMA Dirksen facility to a digital signal pending confirmation from Comcast Cable that the work can be completed by June 30, 2020.*

*Motion to Recommend:           Royal Mortenson, IFSI*  
*Seconded:                         Jim Page, ILEAS*  
*Motion Carried*

Chairman Chamness discussed that the SFY 20 PAR funds that have been allocated to the Safe2Help Project (ISBE and ISP STIC) will not all be expended due to ongoing issues (hiring of analysts, software procurement, curriculum developed, trainers hired, marketing of the Safe2Help Line, etc). He explained that \$353,000 has been set aside to support the purchase of promotional items (lanyards, pop sockets, etc.) that will be given to middle school/high students to promote the Safe2Help program. Additional funding will be needed in the future to purchase additional promotional items.

Adam Ford, Deputy Chief Information Security Officer, IL DoIT, discussed the development of a Cyber Range Training Site. This is an initiative with the Illinois National Guard and IL DoIT to work with local community colleges/universities to build out a Cyber Range Training Site. This will be a priority of the Council of Governors (of which Governor Pritzker is a member) going forward. Discussion followed. This project would support the cyber security program and mutual aid response teams. - \$250,000

- *Motion to set up a state Cyber Security Range Training Site at an educational institution in central Illinois to train cyber responders for regional teams (state, local and state active duty national guard) throughout the state.*

*Motion to Recommend: Vydas Juskelis, APWA*  
*Seconded: Bernie Lyons, MABAS*  
*Motion Carried*

Status update on projects using FY 17 SHSP funds (expiring August 31, 2020)

Bob Evans, Preparedness Grants Section Manager, IEMA, provided an update on FFY 17 SHSP funds. He reported that grantees have either spent all of their funds, returned non-expended grants funds or have reported that the projects have been obligated/procured and waiting for delivery.

He reported that currently there is a total of \$224,814.08 in unallocated state SHSP funds, \$76,245.75 unallocated local SHSP funds and \$689,831.56 in state-retained UASI funds available. An update on unallocated state/local SHSP and state-retained UASI funds will be provided monthly. Discussion followed.

Jim Page discussed the request to purchase additional Stop the Bleed Kits. Originally, 7,640 kits were purchased, and currently there are 640 left. ILEAS has distributed 92% of all the original kits purchased. There are an estimated 5,000 schools in Illinois. Three hundred schools have completed the additional training, with 4,700 remaining schools to be trained. 4,700 schools at five kits per school is a need for 23,500 kits to complete the initial distribution of five kits per school building. It would cost \$869,500 to provide every school five kits. However, at this point, ILEAS is only requesting an additional 1,200 kits with shipping at the cost of \$87,000.

- *A motion to recommend to the full ITTF membership to reallocate FFY 17 HSGP funds in the amount of \$87,000 (\$56,200 SHSP and \$30,800 UASI to purchase 2,050 additional Stop the Bleed kits and shipping expenses.*

*Motion to Recommend: Royal Mortenson, IFSI*  
*Seconded: Vydas Juskelis, APWA*  
*Motion Carried*

Jim Page explained that the Stop the Bleed Program (not the kits) was a two year program funded for one year out of FFY17 funds (July 1, 2019 through June 30, 2020). Since this program was so successful, ILEAS is requesting funds be made available to extend the Stop the Bleed staff for one more year at the cost of \$60,000.

- *A motion to recommend to the full ITTF membership to reallocate FFY 17 HSGP funds in the amount of \$60,000 to be spent July 1, 2020, through June 30, 2020, from FFY 18 available SHSP funds to extend the Stop the Bleed staff one more year.*

*Motion to Recommend: Amy Fox, IAPHA*  
*Seconded: Murray Snow, DuPage County OEMC*  
*Motion Carried*

At the December 10, 2019, ITTF Full membership meeting, a motion was approved to grant the Council of Chairs the authority to reallocate FFY 17 SHGP funds for the following projects if funds are available: MABAS Tow Vehicle Replacement Project \$55,000; MABAS Swiftwater Rescue Boat Motor Replacement - \$35,000; IFSI SOTP Prop Completion - \$48,000 SHSP/\$102,000 UASI; IFSI Prop Extension for stairwell tower - \$32,000/SHSP/\$68,000 UASI and ISP SWMDT Helmet/Plates. To date, these funds are available.

- *A motion for the Council of Chairs to allocate the above projects that were discussed and approved at the December 20, 2019, ITTF full membership meeting.*

*Motion to Recommend: Adam Ford, IL DoIT*  
*Seconded: Gene Felchner, IDOT*  
*Motion Carried*

Status Update on projects using FFY 18 funds (expiring August 31, 2021)

ILEAS is proposing that the capital replacement of the armored Bearcat Rescue vehicles should begin. In the FY 18 Special Teams grant, there are unspent funds in a variety of line items that combined will allow ILEAS to acquire two Bearcats. Those Bearcats will go to two WMD Special Response Teams to start the multi-year replacement process. Most of these funds come from the overtime/backfill funds that will be unspent in this fiscal year. Another contributing fund is consolidation of exercise/validation expenses. The State is conducting two large exercises in the fall of 2020 in which the special teams will participate. The FY 18 exercise funds cannot be used that late in the fall, so those expenses will come from the FY 19 grant. Additionally, ILEAS has made adjustments (cancelling/postponing) during the lapse period with regard to training, exercises and validations, affecting the overtime backfill numbers.

ILEAS proposes the same type of consolidation of UASI Special Response Team grant funds in the 18UAILESRT grant for the same reasons as explained above. The proposal is to combine lines from unspent salaries, overtime/backfill reimbursements and exercise/validation expenses into the Equipment line items. Those funds will address specific equipment needs for the NIPAS Special Response Team. ILEAS and NIPAS planners are currently discussing those specific needs, and a report back to the Council of Chairs will be provided when the plan has been adopted.

A plan will be developed to move the surplus Bearcats to other multi-jurisdictional SWAT teams in Illinois.

- *Motion to recommend to the full ITTF membership to consolidate \$699,000 from FFY18ILEASSRT overtime/backfill and unspent salaries/travel and related costs into the Equipment line item in the same grant to purchase two Bearcat armored rescue vehicles at a cost not to exceed \$699,000.*
- *Motion to recommend to the full ITTF membership to consolidate \$251,192 from FFY 18 UAILESRT overtime/backfill and unspent salaries/travel and related costs into the Equipment line item in the same grant.*

*Motion to Recommend: Royal Mortenson, IFSI*  
*Seconded: Gene Felchner, IDOT*  
*Motion Carried*

ILEAS budgeted \$25,000 in training funds in 18ILEASATRN to continue to support the IMT initiative in the metro-east and Chicago regions. To date, the training and M & A funds (\$1,315.79) have not been used.

- *Motion to recommend to the full ITTF membership to transfer \$26,315.79 from 18ILEASTRN to IEMA to be allocated to IFSI to conduct Incident Management Training for Law Enforcement personnel.*

*Motion to Recommend: Bernie Lyons, MABAS*  
*Seconded: Vydas Juskelis, APWA,*  
*Motion Carried*

## Other Business

Eric Arnold, ILETSB, provided an update on the school site security assessment training that was conducted in Marion, Illinois, last September.

Chairman Chamness discussed the Executive Summary of the 2019 ITTF Annual Report that was provided to the Governor's Office on March 1, 2020.

## Upcoming ITTF Meetings – Council of Chairs and Full Meeting

The next Council of Chairs meeting is scheduled for March 18, 2020, at 9:00 a.m. at the Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, IL 62703

*Motion to Adjourn: Jim Page, ILEAS*  
*Seconded: Win Rawls, IDPH*  
*Motion Carried*