

To: Medical Radiation Technologists

From: Paul H. Brown, Supervisor
Technologist Accreditation Program

Subject: Informational Notice: Electronic Renewal Notification & Credit Card Payment
Options for Medical Radiation Technologists

Date: April 2, 2018

Since January 2010, the Agency has utilized an electronic notification system for renewal of technologist accreditations. A paper renewal form was sent to technologists that did not have either a valid or any email address on file with the Agency. Presently, among our 14,000 accredited technologists, about 2,700 (19%) are still receiving a paper renewal form. Over the course of the next few years the Agency would like to work with these individuals to update and add email addresses so eventually all renewal notices are provided electronically.

When the electronic renewal notice is received, the technologist is provided an active link to the accreditation login screen:

<https://public.iema.state.il.us/iema/radiation/radtech/radtechlogin.asp>

Upon activation of this link the login screen noted below will appear:

Last 4 digits of Social Security Number:

Accreditation Number (in subject line of renewal email):

Birth Date: (*mm/dd/yyyy*) slashes automatically added

Once logged-in, the screen will display the technologist's name, street or PO address, email and accreditation status, with an ability to update or add an address or email. If one's accreditation has expired, or will within a two month window, you will be able to click on **renew accreditation**. After answering the eight renewal questions online, technologists will have the option of printing out the renewal form to mail to the Agency with a check, or continuing with an on-line payment utilizing a credit card (Visa, MasterCard, Discover or American Express). This payment will include a \$2.70 (2.25%) convenience fee which the Agency does not retain.

Technologists wishing to examine, add or update an email address, may do so by accessing the Medical Radiation Technologist Services login screen provided above or by contacting the Agency's technologist accreditation section at 217-785-9913.

Thank you for your cooperation in this matter. As always, if you have any additional questions or concerns please feel free to contact me at 217-785-9978 or at paul.h.brown@illinois.gov.