



## ILLINOIS EMERGENCY MANAGEMENT AGENCY

JB Pritzker  
Governor

Alicia Tate-Nadeau  
Director

### **IEMA Pre-applications for BRIC22, FMA22, HMGP**

**(Deadline: Sept. 30, 2022)**

Dear Jurisdictions,

#### **FEMA BRIC 22 Grant Program Priorities are:**

For FY 2022, the priorities for the program are to incentivize natural hazard risk reduction activities that mitigate risk to public infrastructure and disadvantaged communities as referenced in EO 14008; incorporate nature-based solutions including those designed to reduce carbon emissions; enhance climate resilience and adaptation; and increase funding to applicants that facilitate the adoption and enforcement of the latest published editions of building codes. BRIC encourages hazard mitigation projects that meet multiple program priorities

Illinois Emergency Management Agency (IEMA) will begin accepting [pre-applications](#) for the FEMA Notices of Funding Opportunity (NOFO) for the BRIC22 and FMA22 Grant Competitive Programs from state, local, tribal and territorial governments. **The deadline to submit a pre-application is September 30, 2022.**

- IEMA will be posting the [pre-application](#) form for the two grant programs on the IEMA Website ([Illinois IEMA Mitigation Website](#)). Completed pre-application forms will be returned to IEMA to begin your application process for these funding opportunities.
- FEMA just published Notices of Funding Opportunity (NOFO) for the BRIC22 and FMA22 Grant Competitive Programs. [Link to FEMA BRIC 22 and FMA 22 Grant Programs and Fact Sheets:](#)

[Fiscal Year 2022 Notices of Funding Opportunities for Hazard Mitigation Assistance Grants | FEMA.gov](#)

- The FEMA application period opens September 30, 2022, and closes January 27, 2022, at 3 p.m. ET. FEMA encourages thoroughly reviewing the NOFOs before applying, as they provide detailed program information and other grant application and administration requirements.
- **To assist local communities, this year FEMA Region 5 will be conducting Office Hours open to local communities in Region 5. These Office Hours will be twice weekly, starting Wednesday, August 10, 2022, ending Wednesday, January 25, 2023. They will occur every Monday at 2pm Central time and every Wednesday at 9am Central time.**
- During these Office Hours FEMA will discuss general Hazard Mitigation Assistance [HMA] requirements, Benefit Cost Analysis (BCA)/technical feasibility, environmental planning and historic preservation requirements, Hazard Mitigation Planning, BRIC and FMA eligibility, and building codes. Participants are encouraged to bring general or project-specific questions.

#### **Schedule for FEMA Region 5 Office Hour**

- Wednesdays, beginning August 10, 2022, ending January 25, 2023, from 9-10am CT  
<https://fema.zoomgov.com/j/1606635144>

**Passcode: HMA**

Occurring every Wednesday, with the exception of October 26, 2022

- Mondays, beginning August 15, 2022, ending January 23, 2023, from 2-3pm CT  
<https://fema.zoomgov.com/j/1614969001>

**Passcode: HMA**

Occurring every Monday, with the exception of these days: September 5, October 10 and 24, December 26, January 2 and 16.

- In addition, FEMA is offering NOFO webinars. Registration is required for the upcoming webinars hosted by FEMA headquarters. Topics and registration can be found here:

#### **Schedule for FEMA Region 5 Webinars**

- ***Region 5 FY22 BRIC/FMA Notice of Funding Opportunity Overview and Application Development***, August 25, 2022, 10-11:30am CT  
This webinar will provide an overview of the FY22 BRIC and FMA Notices of Funding Opportunity and will cover HMA grant programs, eligible hazard mitigation activities and the elements of a quality project application.

<https://fema.zoomgov.com/j/1606069370>

**Passcode: NOFO**

- **Region 5 Benefit Cost Analysis**, September 7, 2022, 2-3:30pm CT  
Benefit-Cost Analysis (BCA) is a method that determines the future risk reduction benefits of a hazard mitigation project. This webinar will cover the basics of BCA, including methodology and an introduction to the FEMA Benefit-Cost Analysis Toolkit Version 6.0.

<https://fema.zoomgov.com/j/1612190115>

**Passcode: BCA**

- **Region 5 FY22 BRIC/FMA Notice of Funding Opportunity and Application Development**, September 8, 2022, 10-11:30am CT  
This webinar will provide an overview of the FY22 BRIC and FMA Notices of Funding Opportunity and will cover HMA grant programs, eligible hazard mitigation activities and the elements of a quality project application.

<https://fema.zoomgov.com/j/1611292568>

**Passcode: NOFO**

- **Region 5 Nature Based Solutions**, September 21, 2022, 10-11:30am CT  
This webinar will introduce how nature-based solutions can be incorporated in hazard mitigation projects.

<https://fema.zoomgov.com/j/1602565971>

**Passcode: 123456**

- **Region 5 Benefit Cost Analysis**, September 27, 2022, 2-3:30pm CT  
Benefit-Cost Analysis (BCA) is a method that determines the future risk reduction benefits of a hazard mitigation project. This webinar will cover the basics of BCA, including methodology and an introduction to the FEMA Benefit-Cost Analysis Toolkit Version 6.0.

<https://fema.zoomgov.com/j/1616602967>

**Passcode: BCA**

- **Region 5 Technical & Qualitative Criteria**, October 12, 2022, 2-3:30pm CT

This webinar will describe the technical and qualitative evaluation criteria that will be used in the Building Resilient Infrastructure and Communities (BRIC) national competition, along with potential data sources.

<https://fema.zoomgov.com/j/1603570451>

**Passcode: BRIC**

- **Region 5 Building Code Activities**, October 19, 2022, 10-11:30am CT  
Building code adoption and enforcement are important risk reduction tools. This webinar will cover the basics of building codes and types of building code projects that are eligible for funding under Building Resilient Infrastructure and Communities (BRIC).

<https://fema.zoomgov.com/j/1616640880>

**Passcode: BRIC**

- **Region 5 Capability & Capacity Building Activities**, October 24, 2022, 2-3:30pm CT  
This webinar will discuss opportunities in the Building Resilient Infrastructure and Communities (BRIC) grant program for applicants and Sub Applicants to apply for funding to help them increase their capacity and capability as it relates to natural hazard mitigation.

<https://fema.zoomgov.com/j/1601263351>

**Passcode: BRIC**

### **IEMA Funding Priorities are:**

- Completion of FEMA Hazard Mitigation Plans.
- Adoption of 2018 or 2021 versions of the International Building Code and International Residential Code.
- Mitigation projects to enhance adaptation to climate change and developing an effective response to climate change.
- Mitigation projects to address equities and inequities to provide the greatest support to economically disadvantaged rural communities.
- Acquisition of substantially damaged flood-prone structures, severe repetitive loss structures, and repetitive loss structures.

### **Eligibility Criteria**

To be considered for funding, all Jurisdictions must submit the attached IEMA [pre-application](#) form and if selected, they will be invited to complete an application through the FEMA GO Grant Portal application system.

- All sub-applicants submitting project sub-applications must have a FEMA-approved Hazard Mitigation Plan by the application deadline and at the time of the award.
- Sub-applicants who submit an IEMA [pre-application](#) for a project that does not have an approved and adopted mitigation plan as of the sub-application deadline and award will be considered ineligible.
- All mitigation projects pre-applications submitted must be consistent with the goals and objectives identified:
  - the current, FEMA-approved State Mitigation and,
  - the local mitigation plan for the jurisdiction in which the project is located.

#### **Cost Share or Match**

- Cost-share is required for all FEMA grant programs
- Federal funding is available for up to 75 percent of the eligible activity costs.
- The remaining 25 percent of eligible activity costs must be derived from non-Federal sources

#### **Content and Form of Pre-application Submission.**

- ***All sub applicants must complete and submit the attached IEMA pre-application form by COB on September 30, 2022.***
- Blank copies of the IEMA pre-application forms will not be accepted and therefore rejected.

#### **Benefit-Cost Analysis for Mitigation Projects.**

- Sub applicants submitting IEMA [pre-applications](#) for mitigation projects, if selected to complete a sub-application must provide a Benefit-Cost Analysis (BCA). ***The BCA is not required with the pre-application.***
- For FEMA Grant Programs, the mitigation project must have a  $BCA \geq 1$  to be considered by IEMA and FEMA. ***IEMA encourages all Jurisdictions with project pre-applications to initiate the BCA discussion with the local Jurisdiction Engineer. If selected to proceed***

***to complete and submit a full sub application, it is a mandatory requirement for the BCA analysis to be completed by the jurisdiction Engineer with No Exception.***

- A BCA is a method of estimating the future benefits of a project compared to its cost. The result is a benefit-cost ratio (BCR), which is derived from a project's total net benefits divided by its total project cost. The total benefits and costs must be entered in the Cost-Effectiveness section of the project sub-application and a FEMA-approved BCA must be attached as documentation, as applicable. Planning sub-applications do not require a BCA.

**FEMA's Benefit-Cost Toolkit is available on the FEMA website at. It is *mandatory* with no exceptions that all BCAs submitted to FEMA must use Version 6.0.**

*The following directions are for using BCA Toolkit 6.0 in the desktop version of Excel. (Excel 2013 or newer is required.)*

1. Click the "Download the BCA Toolkit Version 6.0" button on the [Benefit-Cost Analysis page](#) and open the Excel file.
2. (FEMA computers should skip this step) In the Insert tab, in the Add-ins section, click on My Add-ins. Select the Store option and search for FEMA Benefit-Cost Analysis Calculator. Click Add.
3. On the Home tab, you should now see the FEMA BCA V6.0 icon in the upper righthand ribbon.
4. Click on the FEMA BCA V6.0 icon. A sidebar will open.
5. Click Open Calculator to begin your BCA.
6. The add-in window will open and take you to the home screen. From here you can start a new project by clicking Add Project.
7. To save your work, click "Finish" on the second screen, close the add-in window, and save the Excel file, renaming it as desired.

If the Jurisdiction is invited to submit a complete sub-application, a Jurisdiction requiring technical assistance with the BCA Toolkit may contact the BCA Helpline at [bchelp@fema.dhs.gov](mailto:bchelp@fema.dhs.gov) or 1-855-540-6744. Installation instructions for Version 6.0 may be found at [www.fema.gov/benefit-cost-analysis](http://www.fema.gov/benefit-cost-analysis). A BCA Toolkit Version 6.0 User Guide may be found [here](#).

### **How to Create a FEMA GO Account?**

**If the Jurisdiction is selected and invited to submit a complete sub-application, the Jurisdiction must create a FEMA GO account. The following are the steps to create a FEMA GO Account:**

### **External Needs: Unique Entity Identifier or UEI**

- UEI registration information is available on GSA.gov at: Unique Entity Identifier Update | GSA.
  - You must have a current UEI number through [GSA.gov](https://www.gsa.gov)
  - You must have a current System for Awards (SAM) date through [SAM.gov](https://www.sam.gov)
- 1) The Agency Point of Contact [POC] (the name associated with the DUNS#) must create a [FEMA GO Website](https://www.fema.gov) account first.
  - 2) FEMA GO Portal Communicates with SAMs.gov account
  - 3) FEMA GO account is based on and tied to the Agency UEI #.
  - 4) The POC must add your name and assign you the role of “Subrecipient Authorized Representative” [SAR].
  - 5) Register / create your account. If step #4 is not completed and after entering Jurisdiction UEI#, FEMA GO will direct you to reach out to the Jurisdiction UEI# POC listed under Sams.gov.
  - 6) Once steps 1-5 are completed, please Contact IEMA personal to let them know that steps 1-5 are completed.
  - 7) IEMA will go into the FEMA GO portal and assign you the same SAR role so you can start developing the sub-application under one of the FEMA mitigation programs that you have access to.
  - 8) Please send an E-Mail to Sam Al-Basha (State of Illinois Hazard Mitigation Officer) at [sam.al-basha@illinois.gov](mailto:sam.al-basha@illinois.gov) when you complete Steps #1-#6.

Here’s a link with all of the [FEMA GO instructions](#).

### **Deadline**

Please be sure to complete the IEMA pre-application form in detail. Failure to include information required on the pre-application form will delay the processing and/or potential funding of your project. ***The deadline to submit an IEMA pre-application is September 30, 2022.***

If you have any questions, please contact **Sam Al-Basha, the Illinois State Hazard Mitigation Officer at [sam.m.al-Basha@illinois.gov](mailto:sam.m.al-Basha@illinois.gov) or (217) 785-9942.**