



# Illinois Liquor Control Commission

## Request for One-Time Transfer

### Common Ownership (Retailer to Retailer)

*Wine & Spirits ONLY*

**XFER-102**

*This form does NOT need to be submitted to the ILCC for approval. Retain this form and attachments*

Licensee (Licensed Entity): \_\_\_\_\_

Name of Individual(s) with  
Common Ownership: \_\_\_\_\_

*List Ownership Percentages - At least one person must exceed 5% of both entities.*

*By signing here, the Licensee hereby certifies that items 1-4 hold true.*

Date: \_\_\_\_\_

- |   |  |
|---|--|
| <ol style="list-style-type: none"> <li>1. The transferring retailer(s) or receiving retailer is <b>not</b> delinquent in the payment of a wine and spirits invoice for more than 30 days.</li> <li>2. The method of transit is either a common carrier, a distributor vehicle, or a retailer vehicle.</li> <li>3. The transfer is scheduled to occur on: _____</li> <li>4. The reason for transfer is one or more of items, "a-h." Circle or _____</li> </ol> | <ol style="list-style-type: none"> <li>a. Act of God (Please state act including pandemic, fires, explosions, tornadoes, earthquakes, drought, or floods. Please provide details in attachment.)</li> <li>b. Federal, State, or local law or ordinance change (Please provide details in attachment)</li> <li>c. Bankruptcy of transferring licensee</li> <li>d. Permanent or temporary closure of transferring retailer's location(s)</li> <li>e. Transferring retailer obtains an additional liquor license for a new location</li> <li>f. Transferring retailer purchases another retail licensee's location</li> <li>g. Transferring retailer opening a commonly owned business at the same location when taking over inventory</li> <li>h. Other unforeseeable circumstances beyond the control of the licensee. (Please provide details in attachment.)</li> </ol> |
|---|--|

**FROM:**

Store: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

State Lic. No.: \_\_\_\_\_

Pursuant to 235 ILCS 5/6-38, the Licensees named herein have completed a one-time transfer of wine and spirits as authorized by law. The Licensees shall maintain this document and all attachments hereto for a minimum of three years from the date of transfer and will provide such documentation upon request to the Illinois Liquor Control Commission. Attached please find a detailed inventory of the alcoholic liquor products to be transferred.

**TO:**

Store: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

State Lic. No.: \_\_\_\_\_

Store: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

State Lic. No.: \_\_\_\_\_

***A detailed inventory must be included with this form.***

The inventory must include locations ("to" and "from"), the product brand name(s), container sizes, number of containers, and the name of the distributor assigned to sell the wine and spirits products for each retailer location. For each wine and spirits product, the distributor shall be the same for the transferring retailer and the receiving retailers.