



Notice of Payment Under Protest

Step 1: Identify yourself (and your business, if applicable)

1 _____
 First name Middle initial Last name

2 _____
 Business name

3 _____
 Street address

_____ City State ZIP

4 (____) _____
 Daytime phone number

5 _____
 Social security number

6 _____
 Federal employer identification number

7 _____
 Illinois business tax number

8 _____
 License number

Step 2: Specify what payment is made under protest and the amount

9 Date ____/____/____

10 You will please take notice that \$ _____ of the enclosed or attached remittance in the amount of \$ _____ for taxes due for the period of _____, penalties thereon, and interest accrued to the date of this payment is made under protest as specified in the State Officers and Employees Money Disposition Act, 30 ILCS 230/2a and 2a.1.

11 Write the amount of tax, penalty, and interest paid under protest for each applicable tax type.

	Column A Tax	Column B Penalty	Column C Interest	Column D Total (A+B+C)	Column E Total for tax type
a Retailers' Occupation Tax					
(1) State portion	_____	_____	_____	_____	11a _____
(2) Local portion	_____	_____	_____	_____	
(3) Mass transit	_____	_____	_____	_____	
(4) Other: _____	_____	_____	_____	_____	
b Use Tax					
(1) State portion	_____	_____	_____	_____	11b _____
(2) Local portion	_____	_____	_____	_____	
(3) Mass transit	_____	_____	_____	_____	
(4) Other: _____	_____	_____	_____	_____	
c Service Occupation Tax/Service Use Tax					
(1) State portion	_____	_____	_____	_____	11c _____
(2) Local portion	_____	_____	_____	_____	
(3) Mass transit	_____	_____	_____	_____	
(4) Other: _____	_____	_____	_____	_____	
d Other Occupation Taxes or Fees (Identify tax type — e.g. Automobile Renting Occupation Tax, Tire User Fee.)					
(1) _____	_____	_____	_____	_____	11d _____
(2) _____	_____	_____	_____	_____	
(3) _____	_____	_____	_____	_____	
(4) _____	_____	_____	_____	_____	
e Income Tax					
(1) Individual Income Tax	_____	_____	_____	_____	11e _____
(2) Business Income Tax	_____	_____	_____	_____	
(3) Withholding Income Tax	_____	_____	_____	_____	
(4) Other: _____	_____	_____	_____	_____	
f Excise Tax (Identify tax type — e.g., Hotel Operators' Occupation Tax, Motor Fuel Use Tax.)					
(1) _____	_____	_____	_____	_____	11f _____
(2) _____	_____	_____	_____	_____	
(3) _____	_____	_____	_____	_____	
(4) _____	_____	_____	_____	_____	

12 Add Lines 11a through 11f and write the result. This is the total amount paid under protest. 12 _____

Step 3: Identify and attach the case or cases for which the payment is made under protest

List the title of the case or cases, the court in which the case or cases are pending, and the general court number assigned to each. If more than one suit is pending, identify the amount paid under protest for each case. If you are filing at more than one location, list the specific city or county and the amount of each payment made under protest. Please tell us if a case has not been filed yet.

Step 4: Read the statement and sign below

The undersigned is an original (or intervening) party plaintiff in case or cases identified in the attachment in relation to which the payment identified above is made under protest.

Signature of person making payment under protest _____ Authorized officer or agent _____