
General Information

Who must complete Form REG-8-A?

Before you may act as a distributor or blender of motor fuel, supplier of special fuel, or receiver of fuel in Illinois you must first obtain a Motor Fuel Tax License from the Illinois Department of Revenue. Complete Form REG-8-A if your business activities in Illinois will include any aspects of the production and distribution (e.g., blending, compounding, denaturing, refining, storage, manufacturing, receiving, transporting, importing, exporting, or supplying) of fuel.

Note: If your only motor fuel business activity is retail outlet sales of motor fuels, do not complete this form.

Fuel includes all liquids defined as motor fuel and aviation fuel and kerosene, but excludes liquefied petroleum gases.

- **Aviation fuel** is defined as jet fuel and aviation gasoline.
- **Motor fuel** is defined as all volatile and inflammable liquids produced, blended, or compounded for the purpose of, or which are suitable or practicable for, operating motor vehicles. Motor fuel includes special fuel.
- **Special fuel** refers to all volatile and inflammable liquids capable of being used for the generation of power in an internal combustion engine, except that it does not include gasoline or combustible gases. Special fuel includes diesel fuel.

Am I required to obtain a bond?

Yes. After we have reviewed your Form REG-8-A, you will be notified of the amount of bond to acquire.

What is required for Form REG-8-A?

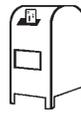
If your Illinois activities include leasing motor fuel bulk storage to and/or from another company, you must attach copies of all your current contracts. If you are an out-of-state applicant, you must file Form RMP-14, Designation and Appointment of Agent, to identify an Illinois agent.

Am I allowed to conduct motor fuel business activities in Illinois while this application is being processed?

No. You may not conduct business activities in Illinois that are subject to tax under the Motor Fuel Tax Law until your application has been approved by the Illinois Department of Revenue and you have received an Illinois Business Authorization certificate.

Where do I send my Form REG-8-A?

Attach to Form REG-8-A all copies of contracts, all required attachments, and if applicable, any additional information. Mail the complete package to us at



**ALCOHOL TOBACCO AND FUEL DIVISION
ILLINOIS DEPARTMENT OF REVENUE
PO BOX 19467
SPRINGFIELD IL 62794-9467**

If you have questions regarding Form REG-8-A, email us at REV.MF@illinois.gov or call us weekdays between 8:00 a.m. and 4:00 p.m. at **217 782-2291**.

Specific Instructions

Step 1: Identify your business or organization

Line 11 - Complete and attach Form IL-2848, Power of Attorney, if the person identified is not an employee or officer of the business.

Line 12 - Complete and attach Schedule REG-8-O, Owner and Officer Information.

Line 13 - Complete and attach Schedule REG-8-R, Responsible Party Information.

Step 2: Out-of-state business information

Line 14 - If you are a corporation not located in Illinois, you must contact the Illinois Secretary of State to determine if you must register as a foreign corporation prior to completing your application with us.

Line 15 - If you are an out-of-state applicant, you must identify an Illinois agent. Complete and attach Form RMP-14, Designation and Appointment of Agent. If you have questions regarding a designated agent, call us weekdays between 8:00 a.m. and 4:00 p.m. at **217 782-2291**.

Step 3: Business information

Line 16 - Indicate if your business is currently associated (or has ever been associated) with any other corporation, company, or individual which has (or had) an interest in the sale or distribution of motor fuels/other fuels. You also must identify all persons who have had a license suspended, canceled, revoked, or denied. If this does not apply to your business, check the box provided.

Line 17 - Identify any officer, director, or partner of your business currently (or previously) associated with any other corporation, company, or individual which has (or had) an interest in the sale or distribution of motor fuels/other fuels. You also must identify all persons who have had a license suspended, canceled, revoked, or denied. If this does not apply to your business, check the box provided.

Line 18 - If your principal place of business is in a state other than Illinois, you must have a current motor fuel or fuel license from your home state prior to filing your application in Illinois.

Step 4: Business activities

Line 24 - You must identify each supplier from which you will receive your product (alcohol/ethanol, gasoline, soy/biodiesel, diesel, etc.), including the address and phone number for our contact purposes. Also, you must tell us how you obtained (tank car, truck, barge, pipeline, or other) the product. You are required to provide the location of your receipt (city and state). This location is where you actually took possession of the product. If you need to identify more suppliers, delivery methods, or locations, attach a separate sheet using the same format.

Line 25 - If you lease Illinois bulk storage tanks/space to another company, list the name of the lessee, the volume leased **and** attach a copy of your lease agreement or contract for each company you are leasing to.

Line 26 - If you lease Illinois bulk storage tanks/space from another company, list the name of the lessor, the volume leased **and** attach a copy of your lease agreement or contract for each company you are leasing from.

Line 27 - List the Illinois bulk storage tanks/space you operate. Provide the location (address) of the tank, type of product stored (use abbreviations provided), capacity, whether the tank is stored above or below ground, and if the tank is owned or leased. If you need to identify more storage tanks, attach a separate sheet using the same format.

Line 28 - List the Illinois retail outlets you operate. Provide the location (address) of the tank, type of product stored (use abbreviations provided), capacity, whether the tank is stored above or below ground, and if the tank is owned or leased. If you need to identify more retail outlets, attach a separate sheet using the same format.

Line 29 - If transporting is a business activity, you must tell us how many transport trucks you own. If you are an interstate carrier and are qualified under the International Fuel Tax Agreement (IFTA), proof of IFTA registration is required prior to licensure.