

Illinois Department of Revenue
1500 South Ninth Street
Springfield, Illinois 62708

INFORMATION BULLETIN FY83-11

TO: All Single Location Monthly Retailers' Occupation/Use Tax Registrants

SUBJECT: Quarterly Mailing of RR-1-A Tax Returns

In order to reduce mailing costs and in response to requests from taxpayers, the Illinois Department of Revenue is beginning the quarterly mailing of RR-1-A tax returns.

Separate returns for the liability periods of February, March, and April, 1983 are enclosed. In addition, we have also furnished 3 returns marked "THIS IS YOUR WORK COPY" for your records and a Business Tax Name and Address Change Form (NUC-15) to be used as appropriate. Your use of Form NUC-15 enables the Department to make name and address changes promptly. PLEASE DO NOT MAKE ANY BUSINESS NAME OR ADDRESS CHANGES ON THE RR-1-A TAX RETURN.

Future mailings will contain the monthly returns for the appropriate quarter.

It is extremely important that you report your receipts and tax liability on the correct return. Receipts received during a specific month must be reported on your return for that month (e.g., February receipts must be reported on the February return). Failure to do so may cause your account to be improperly credited and result in addition costs for both you and the Department.

If you need additional information or assistance, please contact the Taxpayer Information Division at 312/641-2150 or 217/782-3336.

J. Thomas Johnson
Director of Revenue

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