



## What's New with Illinois Business Registration

## Informational Bulletin

January 2004

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Director of Revenue

### For information or forms...

- ◆ Call us at:  
217 785-3707
- ◆ Call our TDD  
(telecommunications device  
for the deaf) at:  
1 800 544-5304
- ◆ Write us at:  
Illinois Department of Revenue  
P.O. Box 19044  
Springfield, IL 62794-9044
- ◆ Visit our Web site at:  
[www.Iltax.com](http://www.Iltax.com)
- ◆ Call  
"Illinois Tax Fax," our  
fax-on-demand service, at:  
217 785-3400
- ◆ Call our 24-hour  
Forms Order Line at:  
1 800 356-6302

### To: Tax Practitioners

Effective immediately, complete Form REG-1, Illinois Business Registration Application, when registering a business with us. Please do not use Form NUC-1 or any other registration forms you may have previously used.

### What is the purpose of Form REG-1?

Completing Form REG-1 is the initial step in the registration process for most taxes and fees administered by the Illinois Department of Revenue (IDOR). This includes, but is not limited to the following taxes and fees.

- ◆ Sales, service, and use
- ◆ Business income and withholding
- ◆ Cigarette and tobacco products
- ◆ Motor fuel
- ◆ Environmental
- ◆ Natural gas
- ◆ Telecommunications
- ◆ Hotel/motel operators
- ◆ Automobile renting
- ◆ Electricity
- ◆ Gaming (*i.e.*, bingo, charitable games, pull tabs and jar games)

In some cases, we may need to contact taxpayers for other registration requirements for specific tax responsibilities (*e.g.*, bond, payment).

### Are there any changes in registration requirements?

**No.** There are no statutory changes in registration requirements with IDOR.

### What are the taxes or fees that require registration but are not included on Form REG-1?

At this time, Motor Fuel Use Tax is not included on Form REG-1. Taxpayers must complete Form MFUT-12, Application for Motor Fuel Use Tax License and Decal.

### May I use the registration forms I have?

**No.** Please destroy all previously used registration forms and inform your customers of this change. Using old registration forms may cause delays or confusion in the registration process. If you need Form REG-1, please contact us or visit our web site.

### Can I register a business through the internet?

**Yes.** You may register a new business using our Illinois Business Gateway on our web site at [www.Iltax.com](http://www.Iltax.com).

If you need to update information you previously submitted call us at 217 785-3707 or email us at [centreg.revenue.state.il.us](mailto:centreg.revenue.state.il.us).