

Creating an Illinois.gov Public Account

Step 1: Browse to <https://grants.illinois.gov/portal> and click the “Create a new account” link below the Sign in button...



ILLINOIS.gov
Authentication Portal

Sign in with your Public account

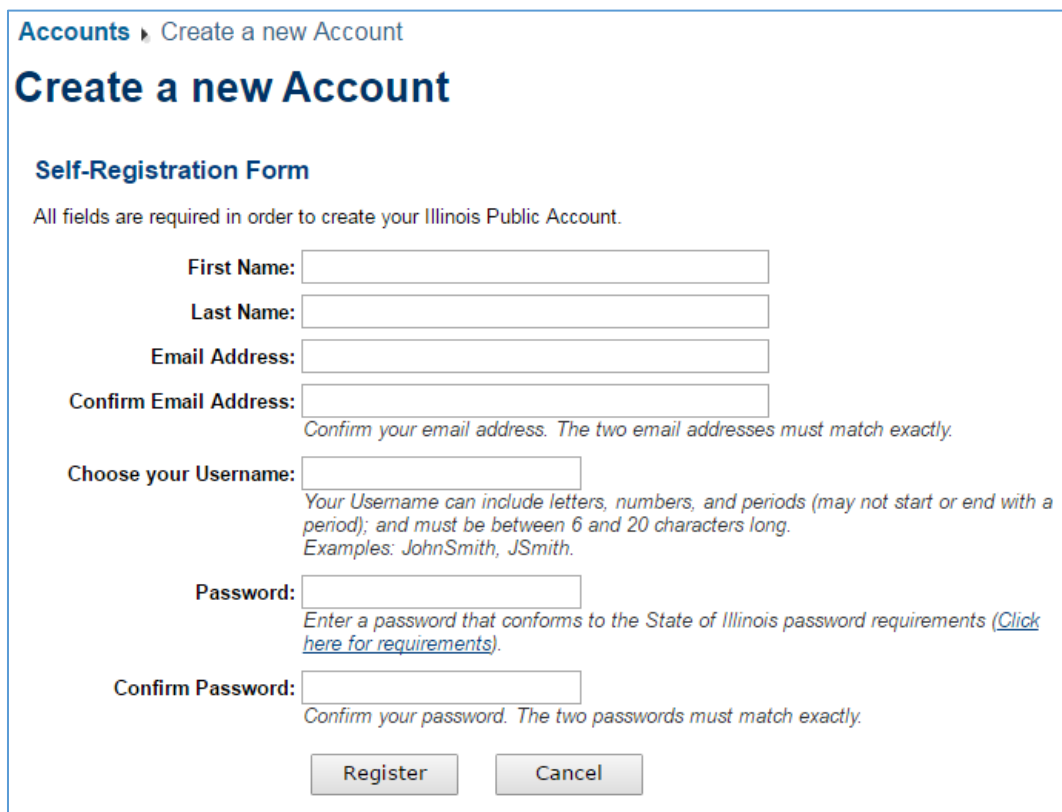
Username

Password

Sign in

- [Can't access your account?](#)
- [Create a new account](#)

Step 2: Fill in all fields of the form and click the “Register” button...



Accounts > Create a new Account

Create a new Account

Self-Registration Form

All fields are required in order to create your Illinois Public Account.

First Name:

Last Name:

Email Address:

Confirm Email Address:

Confirm your email address. The two email addresses must match exactly.

Choose your Username:

Your Username can include letters, numbers, and periods (may not start or end with a period); and must be between 6 and 20 characters long. Examples: JohnSmith, JSmith.

Password:

Enter a password that conforms to the State of Illinois password requirements ([Click here for requirements](#)).

Confirm Password:

Confirm your password. The two passwords must match exactly.

Register Cancel

If the Username already exists you will receive this error and will need to select a different Username...

Please note the following message(s) and make any needed corrections:

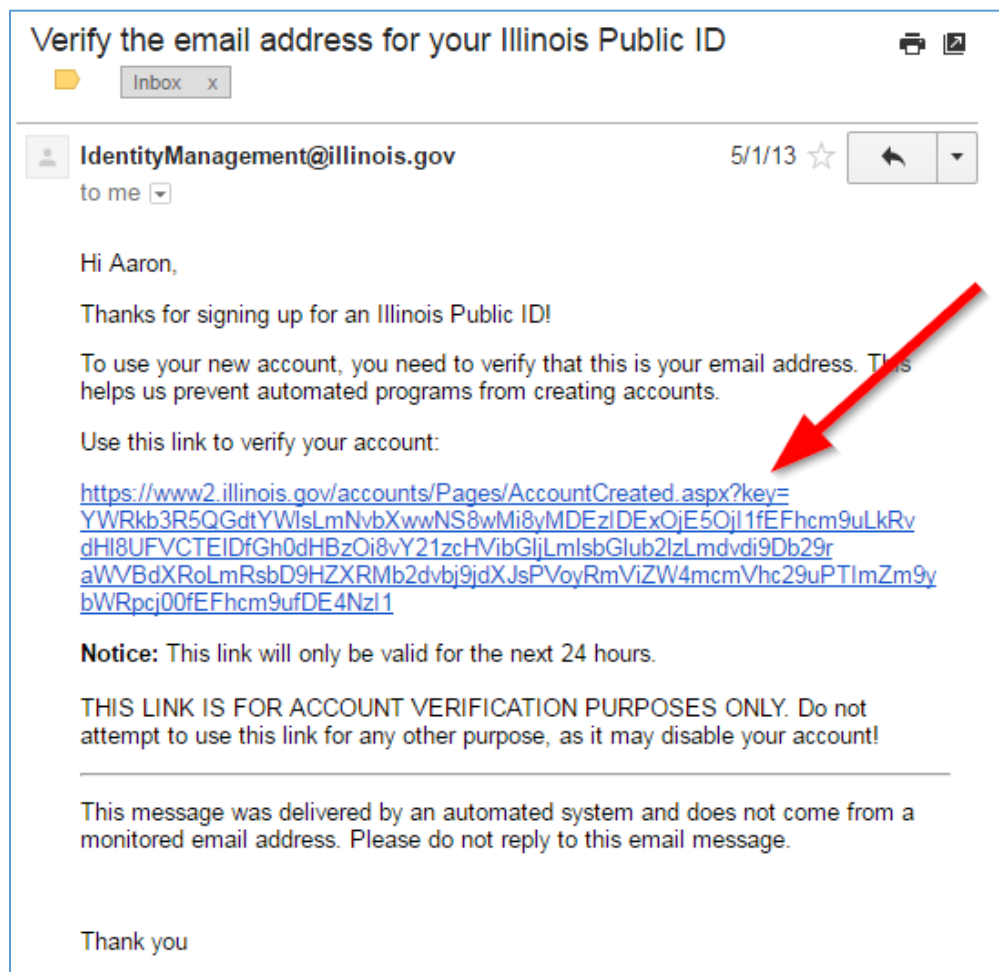
- Username already exists.. Please enter a different user name.

If the Email Address has already been used you will receive this error message. If this is the case, you will need to browse back to <https://grants.illinois.gov/portal> and select the link “Can’t access your account” below the Sign in button and reset your password.

Please note the following message(s) and make any needed corrections:

- That email address has already been registered in our system.

Step 3: You should receive an email from **IdentityManagement@illinois.gov** to the address you entered in the textbox above. If you did not receive the email, check your spam or trash folder. To verify your account click the link in the email message...



Step 4: Browse to <https://grants.illinois.gov/portal> and enter your Username and Password to access the Grantee Portal.