

ExceleRate Subcommittee of the ELC Quality Committee  
Thursday, July 26, 10:00 – 12:00  
National-Louis University, 122 S. Michigan Ave, Chicago, Room 4050 (NOTE ROOM CHANGE)  
Call-in: 888-494-4032 Passcode: 588 0611 393

### AGENDA

1. Welcome and Introductions. (10 minutes)
2. Minutes and follow-up from previous meeting (15 minutes)
  - a. Approve minutes
  - b. Review list of CQI Components (from discussion at last meeting)
    - o Refer to document: *CQI Components possibly embedded in ExceleRate measures*
3. Review revised workplan (5 minutes)
  - o Refer to document: *ExceleRate Subcommittee, Goal 1 and Updated Workplan, 7-10-18*
    - a. Reminder of items on first page
    - b. “Key People” column and assignments for August meeting
4. Review draft glossary of key concepts and definitions. (40 minutes)
  - o Refer to document: *Glossary: Site-Based CQI*
    - a. Suggested edits to definitions
    - b. Any key concepts left out?
5. Consider the role of site-based program leaders in leading CQI. What knowledge, skills and dispositions do they need? (40 minutes)
  - o Refer to document: *CQI Leader Knowledge, Skills, Dispositions*
    - a. Add items to columns; discuss
6. Questions, concerns, further discussion (10 minutes)