

Illinois Early Learning Council Executive Committee



May 9, 2022

**Governor's Office of Early Childhood
Development (GOECD)**

AGENDA

- Welcome newly seated members!
- ELC Bylaws review and vote
- Level setting: Early Learning Council Planning
 - Vote on committee structure
- Discussion/ Approval Family Advisory Committee Mentoring Program
- Agency updates and discussion
- Public comment

Welcome Executive Committee:

28 total members, 7 not yet official

- Chevelle Bailey
- Stephanie Bernoteit
- Marcus Brown
- Christi Chadwick
- Dena Chapman
- Kirstin Chernawsky
- Shauna Ejeh
- Phyllis Glink (co-chair)
- Jason Helfer
- Carisa Hurley
- Jamilah R. Jor'dan
- Stacey Leatherman
- Mariana Souto-Manning
- Kenya McRae
- Lauri Morrison-FritchI
- Bela Mote
- Bethany Patten
- Curtis Peace
- Diana Rauner
- Martina Rocha
- Trish Rooney
- Bryan Stokes
- Dawn Thomas
- Martin Torres (co-chair)
- Yolanda Williams

BYLAWS REVIEW

ARTICLE I - NAME & ESTABLISHMENT

ARTICLE II - VISION

ARTICLE III - STRATEGIC FOCUS

ARTICLE IV - PURPOSE

ARTICLE V - **FULL EARLY LEARNING COUNCIL MEMBERSHIP**

ARTICLE VI - **EARLY LEARNING COUNCIL EXECUTIVE COMMITTEE**

ARTICLE VII - **COMMITTEES**

ARTICLE VIII - **MEETINGS/MEETING PROCEDURES**

ARTICLE IX - ACCOUNTABILITY

ARTICLE X - AMENDMENTS

ARTICLE 5 – FULL EARLY LEARNING COUNCIL MEMBERSHIP

Section 1: Overview- Represent the diversity of Illinois children, families, and communities, hold the statewide vision, support an integrated strategy across systems, lift the recommendations of the Early Learning Council Committees, and raise issues that develop in the field.

Section 3: The full Early Learning Council is not to exceed 65 members. No more than two (2) members from a non-governmental organization are permitted to serve at the same time in order to ensure diversity of voice and uphold regional diversity (urban, suburban, and rural).

Section 4: Review membership composition.

Section 5: Appointments

Section 6: Terms

Section 8: Meetings can be fully virtual or with a virtual option since the ELC is an advisory body without binding action

ARTICLE 5 – FULL EARLY LEARNING COUNCIL MEMBERSHIP

Section 11 - Rules for public comment:

- Sign up prior to the start of the meeting. Sign in sheets will be provided and sign up instructions for virtual meetings.
- When a virtual option is provided for access to an ELC or committee meeting, regardless of whether the meeting is held in-person, virtually, or a hybrid of the two, individuals may be given the opportunity to participate in the public participation portion(s) of the meeting virtually.
- Presentations must be specific to issues relevant to early childhood education and care.
- No individual will be allowed to speak for more than three minutes.
- Time allotted for public comment shall not exceed 30 minutes.
- Only one person may represent an organization before the ELC or Committee at any given meeting unless permission for multiple people to speak is granted by the ELC or Committee Co-Chairs.
- Individuals from the same organization may present together; however, having more than one representative present will not increase the maximum presentation time.
- Defamatory or abusive language will not be tolerated at any ELC or Committee meeting. The ELC or Committee Co-Chairs may terminate the privilege of any speaker who violates this regulation.
- Exceptions to this policy will be made when the ELC or Committee Co-Chairs choose to "suspend the rule."

ARTICLE VI- EXECUTIVE COMMITTEE

Section 1: Decision-making body; to maximize the ability to obtain current and future state and federal funds for services and infrastructure; hold and advance a comprehensive vision for early childhood systems, including quality, access, integration and alignment, and family engagement; and connect and leverage priorities of other bodies whose focus includes early childhood education and care.

Section 3: The Early Learning Council Executive Committee is not to exceed 28 members—14 from the Governor’s office and state agencies and 14 from private partners or public sector members not from a government agency. No more than one (1) member from an organization is permitted to serve at the same time in order to ensure diversity of voice (except in instances where members from a governmental agency and/or Committee Co-chairs represent the same organization).

Section 9: All Executive Committee members shall have one (1) vote. A majority of vote of the members of the Executive Committee is required to approve any formal action. All decisions made will represent the advice of the Executive Committee and of the Illinois Early Learning Council.

ARTICLE VII - COMMITTEES

Section 1- Annually, and at other times as needed, every Committee will establish, revise, and affirm new priorities. Committee priorities must be approved by vote of the Executive Committee and the Co-chairs of the ELC.

Section 2 –The decision to form or dissolve a Committee, or to reorganize or rename a Committee, is at the discretion of the Executive Committee and the Co-chairs of the ELC.

If there is desire or need for the formation of a time-limited Ad Hoc Committee, the Co-chairs of a Committee shall bring a proposal for the creation of the time-limited Ad Hoc Committee to the Executive Committee for a vote.

Section 4 – Committee membership will be established at the start of each new full Council term for purposes of attendance taking and taking formal action by majority vote of committee members.

ARTICLE VIII

Section 3: The Early Learning Council will meet no more than (3) times per. The Executive Committee will meet no more than six (6) times per year, every other month.

Committees shall meet at least (3) times per year as called by their respective Committee Co-chairs.

Section 4: All meetings are subject to the (5 ILC 120/) Open Meetings Act (OMA), therefore:

- a) Public notice (date, time, and meeting locations) must be given in advance of all meetings.
- b) At the beginning of each quarter or fiscal year, public meeting schedules must be made available to the public.
- c) Per section 2.01 of OMA, the ELC is a State advisory body that does not have authority to make binding recommendations or determinations or to take any other substantive action. As such, the ELC does not need to have a physical quorum present to have a meeting. All ELC and Committee meetings can be fully virtual.**
- d) All formal actions will be noted on the agenda, which will be distributed at least 48 hours prior to the start of the meeting.
- e) Members of the public must be given the opportunity to speak at each meeting in accordance with Article 5 Section 11 of these bylaws.
- f) Meeting minutes will be taken, approved at the following meeting, and posted so they are accessible to be public within ten (10) days of their approval.
- g) For all committees, a majority vote of the official members of a Committee is required to approval any formal action.

BYLAWS REVIEW

ARTICLE I - NAME & ESTABLISHMENT

ARTICLE II - VISION

ARTICLE III - STRATEGIC FOCUS

ARTICLE IV - PURPOSE

ARTICLE V - **FULL EARLY LEARNING COUNCIL MEMBERSHIP**

ARTICLE VI - **EARLY LEARNING COUNCIL EXECUTIVE COMMITTEE**

ARTICLE VII - **COMMITTEES**

ARTICLE VIII - **MEETINGS/MEETING PROCEDURES**

ARTICLE IX - ACCOUNTABILITY

ARTICLE X - AMENDMENTS

EARLY LEARNING COUNCIL PLANNING

PROPOSED COMMITTEE STRUCTURE

- EXECUTIVE COMMITTEE
- 6 ADDITIONAL COMMITTEES
 - Integration & Alignment
 - Quality & Workforce
 - Community Equity & Access
 - Research, Evaluation, & Data
 - Health & Home Visiting Committee
 - Family Advisory Committee

ACTION ITEM

ASSIGNMENTS

- COMMITTEE CO-CHAIRS
- COMMITTEE MEMBERS

QUALITY & WORKFORCE

- Stephanie Bernoteit
- Cerethal Burnett
- Jose Cerda
- Shauna Ejeh
- Tonya Frehner
- Rochelle Golliday
- Daniel Harris
- Courtney Hatcher
- Sergio Hernandez Jr.
- Heather Hofferkamp
- Eugene Howell
- Carisa Hurley
- Ruth Kimble
- Dan Kotowski
- Marcy Mendenhall
- Diana Rauner Mendley
- Denise Monnier
- Bela Mote
- Christina Paciones-Zayas
- Brynn Siebert
- Sara Slaughter
- Bryan Stokes II
- Teri Talan
- Josie Yanguas

Community Equity & Access Committee:

- Chevelle Bailey
- Karen Berman
- Tonya Frehner
- Rochelle Golliday
- Daniel Harris
- Courtney Hatcher
- Sergio Hernandez, Jr.
- Eugene Howell
- April Janney
- Ruth Kimble
- Stacey Leatherman
- Mitchell Lifson
- Kimberly Mann
- Kenya McRae
- Bela Mote
- Sean Noble
- Christina Paciones-Zayas
- Sylvia Puente
- Martina Rocha
- Patricia Rooney
- Sara Slaughter
- Dawn Thomas
- Wendy Williams

Integration & Alignment Committee:

- Karen Berman
- Certhal Burnett
- Jose Cerda
- Kirsten Chernawsky
- Kristina Doan
- Shauna Ejeh
- Gaylord Gieseke
- Phyllis Glink
- Carisa Hurley
- Marcy Mendenhall
- Denise Monnier
- Lauri Morrison-Fritchtl
- Elliot Regenstein
- Patricia Rooney
- Brynn Siebert
- Robin Steans
- Bryan Stokes II
- Edie Gurley Washington
- Josie Yanguas

Community Equity & Access Committee:

- Chevelle Bailey
- Karen Berman
- Tonya Frehner
- Rochelle Golliday
- Daniel Harris
- Courtney Hatcher
- Sergio Hernandez, Jr.
- Eugene Howell
- April Janney
- Ruth Kimble
- Stacey Leatherman
- Mitchell Lifson
- Kimberly Mann
- Kenya McRae
- Bela Mote
- Sean Noble
- Christina Paciones-Zayas
- Sylvia Puente
- Martina Rocha
- Patricia Rooney
- Sara Slaughter
- Dawn Thomas
- Wendy Williams

Health & Home Visiting Committee:

- Lucinda Bardeleben
- Elissa Bassler
- Gaylord Gieseke
- Dan Kotowski
- Kimberly Mann
- Kenya McRae
- Diana Rauner
- Laura Phelan
- Martina Rocha
- Joanna Su

ELC COMMITTEE CHARGES

May 2022



Governor's Office of
Early Childhood Development

Integration & Alignment Committee

Co-chairs: Shauna Ejuh & Bethany Patten (tentative)

Charge: Support efforts to continuously improve delivery of ECEC services equitably and in a seamless way for children & families, including supporting efforts to improve governance.

Potential Priorities:

- Review functions of ROEs, B-5 Action Councils, CCR&Rs and other regional intermediaries to identify efficacies, efficiencies, and alignments for T&TA, supports, resource and referral, including supply and demand analysis, etc.
- Review/provide feedback for cost modeling consultation to address Early Childhood Special Education services, as well as costs for supportive infrastructure. This will support preschool-aged children with disabilities within inclusive environments across the mixed delivery system (CBOs, Schools, Head Start).

Quality & Workforce Committee

Co-chairs: Bela Mote & Christi Chadwick (tentative)

Charge: Identify and support statewide efforts to recruit and retain early childhood educators and improve quality education, training, and ongoing professional development. Identify and support efforts to improve quality.

Potential Priorities:

- Align program standards. Work would require significant content area expertise from staff, providers, CCR&Rs, INCCRRA, IHEs, etc. Level-set on a definition of “quality.”
- Review the Framework for English Language Learners developed by the Latino Policy Forum. Recommend changes to program standards (ExceleRate, PFA and PI); related program funding needs; and program supports such as training, technical assistance, and consultation.
- Define quality

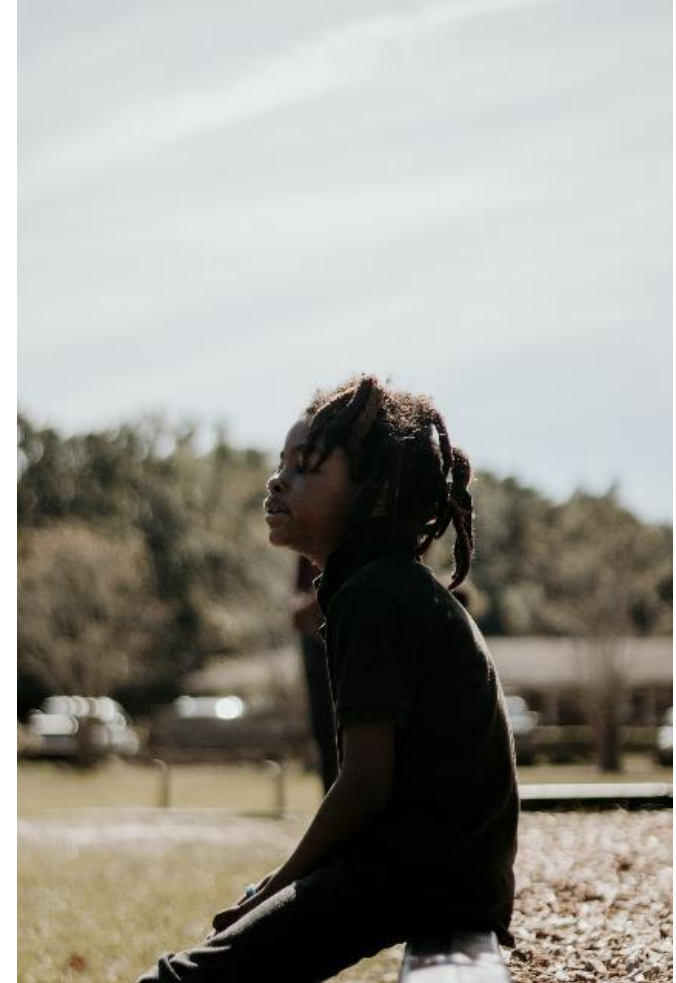
Community Equity & Access Committee

Co-chairs: Trish Rooney & Carisa Hurley

Charge: Identify, provide feedback, support efforts to increase equitable access to high-quality ECEC programs from prenatal-school-age services.

Potential Priorities:

- Provide feedback for ECEC program enrollment efforts that have a statewide reach, are tailored locally, and focuses on families and communities.



Research, Evaluation & Data Committee

Co-Chairs: Dawn Thomas & Mariana Souto-Manning (tentative)

Charge: Assess statewide data initiatives & capacity in order to improve the delivery of ECEC services to children & families. Must work to ensure equity in data collection & reporting across systems.

Potential Priorities:

- Develop a set of research and analytic priorities based on the needs of advocates, the agencies, and with a focus on equity—evaluated against the capabilities of the agencies and the ILDS to support these efforts.



Health & Home Visiting Committee

Co-chairs: Diana Rauner & Staff Member from DHS (tentative)

Charge: Promote a strong continuum of support for parents and babies, perinatal through postpartum, including robust home visiting programs, education and care for Illinois' youngest children.

Possible Priorities:

- Plan for re-competition of Prevention Initiative to align with DHS Home Visiting Programs
- Early Childhood Comprehensive Systems (ECCS) Grant Project- Review rubric and provide recommendation for a universal newborn supports model for the State
- Review/provide feedback on the Medicaid redetermination process (once the emergency is lifted) for families with young children.



Family Advisory Committee

Co-chairs: Dena Chapman & Stacey Leatherman

Charge: Ensure parents, families, and children's needs/wants for ECEC are understood and centered in the feedback and policy analysis and recommendations of the ELC.

Possible Priorities:

- Source challenges and successes in accessing services from the field for the ELC to address
- Support and troubleshoot family engagement in all other policy conversations in the ELC, including committees



Early Learning Council Committee Staffing- roles and responsibilities*

Co-chairs: Responsible for stewarding the work of the committees to meet the priorities of their committees, bringing work of the committees to the full ELC and executive committee.

GOECD staff: While committee Co-chairs and members are ultimately responsible for decision-making, the GOECD staff are critical thought partners, with deep content expertise, who should play an essential role in informing decisions and managing work.

- Leverage expertise to support ELC committee co-chairs in establishing priorities, project and work planning, and stewarding work through completion.
- Share background information, relevant research, and past work of the council and state to inform future action.
- Gather and synthesize information in ways that are accessible and facilitate shared learning, such as power points.
- Support co-chairs in executing logistics such as scheduling, note-taking, disseminating information to committee members (including website updates), executive committee, and ELC as needed, coordinating with co-chairs on creating agendas, etc.
- Ensure materials are saved.

Committee Members: Bring their skills and expertise to bear in achieving committee priorities, including but not exclusive to content knowledge, organizing skills, lived experience, and connectedness with stakeholders. Vote on committee recommendations and actions.

* Does not supersede bylaws

ACTION ITEM

Family Advisory Committee Mentoring Program

AGENCY UPDATES

- IDCFS
- IDHS
- IDPH
- ISBE
- ICCB
- IBHE
- GOECD

COMMUNITY AGREEMENTS (DRAFT)

- **Speak our truth** without blame or judgment.
- **Communicate directly and authentically.**
- Be **open** to the experience of this time and space together and to each other.
- **Listen for understanding: Mirror what was said** to make sure what we heard was intended **before formulating a response.** (i.e. “What I heard you say was...” “Is that right?”)
- **Assume good intent; Acknowledge harm happens regardless of intent**
- **Slow down** our interactions to allow for silence, processing and thoughtful discussion.
- **Create space for everyone—step back if you talk a lot; step up if you don’t.**
- **Use process to get through difficult discussion or decisions.**

ELC MEMBER TRAINING REQUIREMENTS

- Open Meetings Act (OMA) Training
- Ethics Training
- Harassment and Discrimination Prevention Training
- Security Awareness Training

AGENCY DISCUSSION

PUBLIC COMMENT

CLOSING & ADJOURNMENT

THANK YOU

Next ELC Meeting May 23rd

**Next Executive Committee Meeting June 27th
2-4pm**