

**April 10th, 2019 SECA Advisory Board Meeting**  
**Notes as recorded by Purnell Borders**  
**Call to Order: 10:00am**

**Attendees:** Purnell Borders (IDOA), Christina White (IDOA), Tom Dede (Juvenile Justice), Jennifer Hebel (LRU), Gail Hankins (SUCSS), Sara Wooley (Comptroller), Michele Smith (Dept of Employment Security)

**Charities:** Jarid Brown (United Way of Central IL), Renee Crews (Global Impact), Linda Moses (Comm Shares), Iris Dunmore (BUFI), Thomas Jacks (Earth share), Cara Johnson (CHC), Elizabeth Selzer (CHC)

Lauren Krupp (SECA Executive Coordinator) was introduced to the Advisory Board.

Correction to the meeting notes from the April 10<sup>th</sup>, 2019 Board Meeting. Gail Hankins name was misspelled. That has been corrected. The minutes were moved for approval and seconded by Tom Dede.

### **SECA Executive Coordinator Report**

An Honorary Chair has not been selected at this time. Should have more information in the next couple of weeks.

The printing contract was renewed with the previous contractor for 3 more years at the same rate. A question was raised as to why other companies were not allowed to bid. The Federations were interested in seeing if SECA could get lower bids going through their process since they do not have the restrictions that are placed on State Agencies. More information about the contract will be provided at a later date.

### **Committee Reports**

**Ambassador Training Day Committee:** Committee members brought 3 locations to the table for the SECA members to review. The sites are as follows:

1. UIS Student Center. \$500.00-dollar Student rate and \$1,000 non-student rate
2. Illinois Department of Natural Resources. Cost of the venue is free, seats approximately 105 and has in house catering.
3. Memorial Medical Center for Living Innovation. The price of the Venue is free, plenty of parking and in-house catering.

Memorial is the preferred choice of the committee members.

It is a possibility that a small Ambassador Training will be held in Chicago on July 25th, 2019. The Bilandic or Thompson building are being considered.

A question was raised to Lauren about how much time she will be able to spend on SECA and if SECA was her main job. Lauren says that she has other responsibilities and she will try to split 50% of her time between SECA and other responsibilities.

Lauren will reach out to State Agencies to get an updated list of Ambassadors.

Tom suggested that we move the August meeting to the 31<sup>st</sup> of July so that we can have our scheduled meeting and begin setup for the Ambassador training once the meeting is adjourned.

#### **Federation Committee**

The Federations will work with Jennifer Hebel to get an updated list of Agency Directors.

#### **Finance Committee**

50 percent of all assessments have been turned in.

Hard copy of report was emailed to all Board Members.

#### **Marketing committee**

Tom Dede says that 25 Umbrellas were ordered as gifts to be presented to this year's Diamond Members.

Tom is asking for ideals for Leadership Gifts to give out for this year's campaign.

#### **Technology**

Any updates to the SECA website need to be sent to Tom Dede

#### **Old Business**

#### **None**

With no other business, a motion to adjourn was made by Jennifer Hebel. Meeting adjourned at 11:30am.