

August 1, 2017 SECA Advisory Board Meeting Notes

Call to Order: 10:04 a.m. (this meeting was held at the Capitol City Training Center)

**Attendees:** Tina Scott (CMS), Jack Fulkerson (CMS), Tom Dede (DoIT- HFS by Sept. 1), Lenore Roth (Aging), Susan Caimi (HFS), Sarah Wooley (Comptroller's Office), Gail Hankins (SUCSS)

**Charities:** Lizzy Selzer (Community Health Charities), Tom Jacks (Earthshare), Renee Crews (Global Impact), Kathleen Jackson (UNCF), Jessica Becker (United Way of Central IL), Michelle Jenson (Special Olympics)

Meeting notes from the April 18, 2017 Board Meeting will be reviewed and voted on for approval at the October Board meeting.

**SECA Chair Designee Report:**

The Charity Booklet will print this week. SECA website will be updated in a week or two. Assessment checks are all in except one.

**Committee Reports:**

**Ambassador Training Day Committee:**

Lenore reported on the agenda for tomorrow:

7:30 – all board members need to be at the Training Center. Nelson's will be here at 7:30 to set up and be ready to serve at 8:00

8:00 – sign in for Ambassadors - Tom Dede and Gail Hankins will take care of the sign in table

Agencies/Ambassadors receiving awards are highlighted

Senator Hastings and the CMS Director, Michael Hoffman will be present

9:00 Award Ceremony – Lenore, Tina and Susan will hand out awards, Lee Milner will photograph the awardees.

The top 3 awards from each category and all Division awards will be announced to save time. Service certificates will also be announced.

35 RSVPs so far and Tina would like to invite the liaisons also next year.

Training will be 30 minutes. The charities will have a chance to introduce themselves. Tina and Lenore will cover the basics of the Training

After Break Renee will speak about Personalities of Giving

Best Practices Panel – Renee will moderate

We will have some questions ready for the panel –

Door Prizes – Questions will be asked for the Door Prizes. Tom and Gail will watch to see who raises their hand first and the first person to answer correctly will get the door prize.

Closing – Thank you for coming - Tina

Building Manager will set up the tables in the back for the charities and the breakfast.

Coaching calls will be mentioned – Wednesday August 30 at 2:00

Wednesday Oct 11 at 2:00

Wednesday November 15 2:00

Chicago Ambassadors: Renee wants to include the Chicago Ambassadors/Liaisons but Tina wants at least 10 people to sign up.

Ask the Ambassadors that are present to send contact information for Chicago Liaisons. Tom and Gail collect the information so Tina can reach out to them.

Yard Signs – Tina still has a quantity of Yard signs to be distributed to the Ambassadors before they leave for the day.

Lizzy: take picture of the yard sign and post on social media. Have employees take a picture of places where they see a SECA sign. Maybe have a contest to see who gets the most posts, etc.

This meeting ended at 10:41 and set up for tomorrow will begin with lunch around 11:30.

**Next Board Meeting: ~~October 3, 2017~~ October 17, 2017**