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Direct Deposit Information Fact Sheet

Please note you will receive your first check approximately 6 to 8 weeks from your retirement effective date.

Information regarding checks and direct deposit

- The direct deposit form must be signed by you, any joint account holder and a representative of your financial institution.
- You must complete the direct deposit form even if you are using the same account that you used while working.
- The first check is always mailed and will occur on a date other than the 19th of the month.
- All future payments will be issued on the 19th of the month, unless the 19th falls on a weekend or holiday. In these cases it will be issued on the last working day prior to the 19th.
- If you signed up for direct deposit, the first check will be mailed and all subsequent checks will be deposited electronically.
- A benefit approval letter will be mailed a few days prior to the issuance of the first check.
- If a payment covers multiple months, all months will be combined on one check.
- You are encouraged to sign up to view your monthly check stubs in EPass. Instructions are on our website at SRS.Illinois.gov.
- If you previously used a work email address to receive your EPass paycheck stubs, you should change your email address to a personal email address before you retire.
- EPass notifications will generate when a check is written at the Comptroller, whether direct deposit or a paper check.
- If your benefit is adjusted after your first pension check, the payment will be issued as a paper check even if you enrolled in direct deposit.
- Processing time for members who are retiring reciprocally with another retirement system may take longer since GARS must receive information from the other system to process your claim.