

Subject: NewsFlash  
Attachments: image001.jpg



## Voluntary Group Term Life Insurance Plan (NCPERS)

The Voluntary Group Term Life Insurance Plan (NCPERS) Enrollment Period runs from September 1, 2011 through November 30, 2011.

Information about enrollment will be provided in the SERS-O-GRAM that will be mailed to active members the week of August 29, 2011. Employees interested in enrolling in this Plan are instructed to visit the website [www.NCPERSVoluntaryLife.com/srs](http://www.NCPERSVoluntaryLife.com/srs) for information, enrollment instructions and forms.

If employees contact your agency about the program and/or the enrollment, please refer them to the referenced website [www.NCPERSVoluntaryLife.com/srs](http://www.NCPERSVoluntaryLife.com/srs). If they have problems or questions, instruct employees to contact Health Smart Benefit Solutions at their website [www.ncpers@healthsmart.com](http://www.ncpers@healthsmart.com) or employees can contact them at 800-525-8056.

**Attention Payroll Officers:** *Take deductions on the 1-15 pay periods depending on when the enrollment card is submitted.*

### Examples:

- An employee submits an enrollment form **prior to the September 1- 15 cutoff**. The deduction should begin on *the September 1 - 15 pay period*.

- An employee submits an enrollment form *after the September 1 - 15 cutoff*. The deduction should begin on *the October 1 - 15 pay period*.
- An employee submits an enrollment form *after the October 1 - 15 cutoff*. The deduction should begin on *the November 1 - 15 pay period*.
- An employee submits an enrollment form *after the November 1 - 15 cutoff*. The deduction should begin on *the December 1 - 15 pay period*.
- ***Do not accept enrollment forms dated after November 30, 2011.***

If you have questions about this Plan, please contact Patti Casey at SERS at 217-785-7047.