

Illinois Propane Education & Research Council

5240 S. 6th Street Road • Springfield, Illinois 62703
Phone: 800 -727-6207 • Fax: 217-529-8482 • www.ipga.org

**Minutes of the
Illinois Propane Education and Research Council
Wednesday, November 28, 2018
Teleconference**

Present: Chuck Cawley
Antwan Holmes
Brad Jacobson
Dan Pannier
Stan Rull
Reid Simonett
Phil Thompson
Chuck Updike

Staff: Amy DeVos
Aaron DeWeese
Kathy Richardson
John Tibbs

Called to Order

Chairman Chuck Updike called the meeting to order at 10:10 a.m. Chairman Updike determined there was a quorum.

2019 IPERC Grant Requests to Approve

1. IPGA – 2019 Safe Installation of New Energy-Efficient Propane Appliances - \$425,000.00

A short discussion took place. A motion was made to accept this grant request as project 1228. The motion was seconded. Motion carried.

2. IPGA – 2019 Natural Gas Expansion Consumer Awareness Campaign - \$20,000.00

A short discussion took place. A motion was made to accept this grant request as project 1229. The motion was seconded. Motion carried.



3. IPGA – 2019 Digital & Social Media Marketer Outreach Campaign - \$20,000.00

A short discussion took place. A motion was made to accept this grant request as project 1230. The motion was seconded. Motion carried.

2019 Budget

The treasurer presented the 2019 Budget. A short discussion followed.

A motion was made to accept the 2019 Budget. The motion was seconded. No discussion. Motion carried.

New Business

IPGA Requested a .0005 increase in assessments. A written proposal will be presented in January.

The next IPERC meeting is scheduled as a teleconference on January 15, 2019 at 10:00 a.m.

A motion was made to adjourn the meeting. The motion was seconded. No discussion. Motion carried.

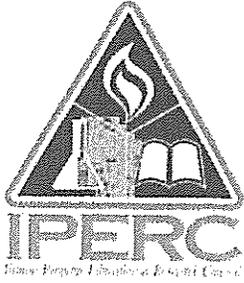
Meeting Adjourned at 10:35 a.m.

Respectfully submitted,



**Phil Thompson
IPERC Secretary**





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**Minutes of the
Illinois Propane Education and Research Council
Tuesday, October 9, 2018
IPGA Office
Springfield IL**

Present: Chuck Cawley
Brad Jacobson
Dan Pannier
Stan Rull
Reid Simonett
Phil Thompson
Chuck Updike

Staff: Amy DeVos
Aaron DeWeese
Kathy Richardson
John Tibbs

Not Present: Patrick Commerford

Called to Order at

Chairman Chuck Updike called the meeting to order at 10:06 a.m. Chairman Updike determined there was a quorum.

July 10, 2018 - Minutes Approval

The minutes for the July 10, 2018 meeting were brought before the Council for approval. A motion was made to accept the minutes. The motion was seconded. No discussion. Motion carried.

Treasurer's Report

2018 Budget versus Actual

Reid Simonett explained the Budget versus Actual for year to date showing no unusual activity. Remittance report show a slight increase compared to the same time last year.

A motion was made to accept the Treasurers report. The motion was seconded. No discussion. Motion carried.



2018 Ongoing Project Report

*Project 1214 – 2017 LP Gas Requalification Training –
49 Students trained to-date*

*Project 1215 – 2018 Certified Employee Training Program (CETP) -
95 students trained to-date, 2 Basic & 2 Delivery classed remaining*

*Project 1216 – 2018 Safety Meetings / Continuing Education –
568 students trained*

*Project 1217 – 2018 Marketer Fire Burn Reimbursement Program –
26 marketer reimbursements have been paid to-date; training 851 students from 188 Fire
departments; using 9,846.7 gallons*

*Project 1218 – 2018 Natural Gas Expansion Consumer Awareness Campaign –
The task force committee met this summer and are moving towards online marketing to get the
message out to the public. Members are using the brochures to send to their customers.*

*Project 1219 – 2018 Safe Installation of Energy Efficient Propane Appliances –
863 applications processed to-date*

*Project 1220 – 2018 Live LP Burn (IFSI)
This was a gift that is paid at the beginning of each quarter*

*Project 1221 – 2018 Commercial Propane Lawn Mower Incentive Program –
10 applications processed to-date*

2019 IPERC Grant Requests

The following 2019 Grant Application Requests were presented to the Illinois Propane Education & Research Council:

1. IFSI - Hands-on Live Burn Training for Responders in the State of Illinois - \$55,000.00

*This is a gift that will be paid in quarterly payments at the beginning of each quarter.
A motion was made to accept the grant request as Project 1222. The motion was seconded.
Motion carried*

2. IPGA - 2019 Certified Employee Training Program - \$144,075.00

*This class combines CETP & LP Gas Requalification together. A short discussion took place. A
motion was made to accept this grant request as Project 1223. The motion was seconded. Motion
carried.*

3. IPGA - 2019 Safety Meetings / Continuing Education - \$96,857.00

*A short discussion took place. A motion was made to accept this grant request as Project 1224.
The motion was seconded. Motion carried*

4. IPGA - 2019 Propane Driver HazMat Refresher Training - \$27,966.00

*A short discussion took place. A motion was made to accept this grant request as Project 1225.
The motion was seconded. Motion carried.*

5. *IPGA – 2019 Marketer Fire Burn Reimbursement Program - \$46,392.00*

No discussion took place. A motion was made to accept this grant request as Project 1226. The motion was seconded. Motion carried.

6. *IPGA – 2019 Commercial Lawn Mower Incentive Program - \$61,547.00*

No discussion took place. A motion was made to accept this grant request as Project 1227. The motion was seconded. Motion carried.

7. *IPGA – 2019 Safe Installation of New Energy-Efficient Propane Appliances - \$421,826.00*

A short discussion took place. A motion was made deny this grant request as written, take to Consumer Awareness committee for adjustments. The motion was seconded. Motion carried.

8. *IPGA – 2019 Natural Gas Expansion Consumer Awareness Campaign - \$20,000.00*

A short discussion took place. A motion was made deny this grant request as written, take back to Consumer Awareness committee for adjustments. The motion was seconded. Motion carried.

9. *IPGA – 2019 Digital & Social Media Marketer Outreach Campaign - \$20,000.00*

A short discussion took place. A motion was made deny this grant request as written, take to Consumer Awareness committee for adjustments. The motion was seconded. Motion carried.

10. *IPGA – 2019 Youth Sports Team Uniform Grant Pilot Campaign - \$6,000.00*

A short discussion took place. A motion was made deny this grant request. The motion was seconded. Motion carried.

IPGA – 2019 Affiliation Agreement - \$60,000

No discussion took place. A motion was made to accept the affiliation agreement. The motion was seconded. Motion carried.

Break: 12:00 p.m.

Reconvene: 12:30 p.m.

2019 Draft Budget

The 2019 Budget will be reworked and approved during a teleconference in January.

PERC Update

Aaron attended the Can-Do conference in Chicago, there were 14 IL Marketers in attendance. PERC is gearing more towards social media.

Old Business

Patrick Commerford, Chuck Updike & Dan Pannier's terms expire at the end of 2018. All have been given applications to complete and return. The April meeting will be held on April 3, 2019 and will have a joint reception with the IPGA Board of Directors.

New Business

The next IPERC meeting is scheduled as a teleconference on January 15, 2019 at 10:00 a.m.

A motion was made to adjourn the meeting. The motion was seconded. No discussion. Motion carried.

Meeting Adjourned at 1:00 p.m.

Respectfully submitted,



**Phil Thompson
IPERC Secretary**

