

Illinois Propane Education & Research Council

5240 S. 6th Street Road • Springfield, Illinois 62703

Phone: 800-727-6207 • Fax: 217-529-8482

**Minutes of the
Illinois Propane Education and Research Council
Tuesday, July 9, 2019
Teleconference**

Present: Chuck Cawley
Dennis Henry
Antwan Holmes
Brad Jacobson
Dan Pannier
Reid Simonett
Phil Thompson
Chuck Updike

Staff: Amy DeVos
Kathy Richardson
John Tibbs

Not Present: Stan Rull

Call to Order

Chairman Chuck Updike called the meeting to order at 10:04 a.m. Chairman Updike determined there was a quorum.

April 3, 2019 - Minutes Approval

The minutes for the April 3, 2019 meeting were brought before the Council for approval.

A motion was made to accept the minutes. The motion was seconded. No discussion. Motion carried.

Treasurer's Report

2019 Budget versus Actual

Treasurer Reid Simonett reported on the Budget versus Actual for 2nd Quarter showing no unusual activity. A short discussion followed. A motion was made to put \$150,000 into a Certificate of Deposit for 6 to 12 months. The motion was seconded. No discussion. Motion carried.



2019 IPERC Remittance Report

The 2019 IPERC remittance report was presented, noting increased activity due to a colder winter and spring.

A motion was made to approve the treasurers' report. The motion was seconded. Motion carried.

2018 Projects to Close

Project 1214 – 2018 LP Gas Requalification Training –

\$12,361.00 was paid out; 49 students were trained

A motion was made to close project 1214. The motion was seconded. Motion carried.

Project 1215 – 2018 Certified Employee Training Program (CETP)

\$106,156.37 was paid out; 167 students were trained

A motion was made to close project 1215. The motion was seconded. Motion carried.

Project 1216 – 2018 Safety Meeting / Continuing Education -

\$76,210.35 was paid out; 568 students were trained

A motion was made to close project 1216. The motion was seconded. Motion carried.

Project 1217 – 2018 Marketer Fire Burn Reimbursement Program –

\$31,543.91 was paid out to 37 marketers; 1,153 students trained at 229 Fire Dept.; using 17,267 gallons of propane

A motion was made to close project 1217. The motion was seconded. Motion carried.

Project 1218 – 2018 Natural Gas Expansion Consumer Awareness Campaign –

\$26,974.35 was paid out

A motion was made to close project 1218. The motion was seconded. Motion carried.

Project 1219 – 2018 Safe Installation of Energy Efficient Propane Appliances Program-

\$379,050.00 was paid out; 1,558 applications were processed

A motion was made to close project 1219. The motion was seconded. Motion carried.

Project 1220 – 2018 Live LP Burn Training (IFSI) –

\$55,000.00 was paid out

A motion was made to close project 1220. The motion was seconded. Motion carried.

Project 1221 – 2018 Commercial Propane Lawn Mower Incentive Program –

\$15,750.00 was paid out; 12 applications were processed

A motion was made to close project 1221. The motion was seconded. Motion carried.

2019 Ongoing Project Report

Project 1222 – 2019 Live LP Burn Training (IFSI) –

This is a gift to be paid at the beginning of each quarter

Project 1223 – 2019 Certified Employee Training Program (CETP) -

163 Students trained to-date

Project 1224 – 2019 Safety Meetings / Continuing Education –

185 Students trained to-date, round three begins in August

Project 1225 – 2019 Propane Driver HazMat Requalification Training –
Classes begins July 17, 2019

Project 1226 – 2019 Marketer Fire Burn Reimbursement Program –
9 Marketer reimbursements have been paid out to-date,
training 271 students from 70 Fire Departments,
using 4,875 gallons of propane

Project 1227 – 2019 Commercial Propane Lawn Mower Incentive Program –
5 applications processed to-date, there was a short discussion about removing
limit from how many a dealer can sell.

Project 1228 – 2019 Safe Installation of Energy Efficient Propane Appliances –
556 applications processed to-date with 30 HVAC incentives being paid

Project 1229 – 2019 Natural Gas Expansion Consumer Awareness Campaign –
Information is still being monitored by John Albers; the informational
brochures are being utilized by the members to combat against Nicor &
Ameren.

Project 1230 – 2019 Digital & Social Media Marketer Outreach Campaign –
There was a discussion about the Facebook page. John Tibbs was directed to
contact Warm Thoughts to see if we can cancel the contract.

National PERC Update

Amy went to Washington DC For Propane Days in June, she reported there are changes coming
at PERC; they will be revamping our website soon, CETP Books and classes are being revamped
and they are removing duplications we will have more details in January 2020, PERC is taking
over testing from Industrial Training Services due to cost differences.

Old Business

There are 2 Marketer seats and 1 Producer seat still open

New Business

The next meeting will be an in-person meeting on October 8, 2019 at 10:00 AM at the IPGA
Office. This will be an "In-Person" meeting to approve grants for 2020.

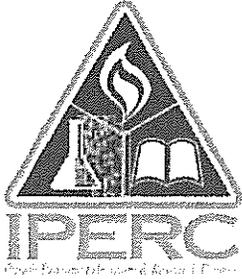
Meeting Adjourned at 10:40 a.m.

Respectfully submitted,



**Phil Thompson
IPERC Secretary**





Illinois Propane Education & Research Council

5240 S. 6th Street Road • Springfield, Illinois 62703
Phone: 888/374-7372 • Fax: 217/529-8482 • www.iperc.org

**Minutes of the
Illinois Propane Education and Research Council
Tuesday, April 3, 2019
Maldaner's
Springfield IL**

Present: Chuck Cawley
Antwan Holmes
Brad Jacobson
Dan Pannier
Stan Rull
Reid Simonett
Chuck Updike

Staff: Amy DeVos
Kathy Richardson

Guests: Jerry Barnett
Johnny Baucom
Todd Buechler
Tonya Crow
Rob Crowe
Dennis Henry
Jim Kenney
Jay McNalis
Mike Rentmeester
Kate Ward
Amanda Wells

Called to Order at

Chairman Chuck Updike called the meeting to order at 2:03 p.m. Chairman Updike determined there was a quorum.

January 15, 2019 - Minutes Approval

The minutes for the January 15, 2019 meeting were brought before the Council for approval. A motion was made to accept the minutes. The motion was seconded. No discussion. Motion carried.

2018 Draft Audit Report

Kate Ward, and Amanda Wells from Kerber, Eck & Braeckel were on hand at the meeting today to present the 2018 Draft Audit report. They explained various line items in the report. They stated that the audit went well and there was no unusual activity.



Treasurer's Report

2019 Budget versus Actual

Reid Simonett reported on the Budget versus Actual showing the budget and cash flow forecast.

2019 IPERC Remittance Report

The 2019 IPERC remittance report was presented, showing remittances received through February 2019. There was a short discussion.

A motion was made to approve the treasurers' report. The motion was seconded. Motion carried.

2019 First Quarter Project Report

Project 1222 – 2019 IFSI Live Burn Training – this is a gift to the IFSI to be paid quarterly

Project 1223 – 2019 Certified Employee Training Program – 68 students trained to-date

Project 1224 – 2019 Safety Meeting / Continuing Education – 1st Round had 185 students

Project 1225 – 2019 Propane Driver HazMat Refresher Training – nothing to report

Project 1226 – 2019 Marketer Fire Burn Reimbursement Program – nothing to report

Project 1227 – 2019 Commercial Lawn Mower Incentive Program – nothing to report

Project 1228 – 2019 Safe Installation of Propane Appliances Program – 207 applications processed to-date

Project 1229 – 2019 Natural Gas Expansion Campaign – nothing to report

Project 1230 – 2019 Digital & Social Media Marketer Outreach Campaign – nothing to report

PERC Update

Nothing to report

New Business

2019 Propane Matters Mailer Grant

A grant was presented to the council in the amount of \$50,000. A short discussion followed.

No motion was made, this grant died on the floor.

Old Business

2019 Officers Elections

The following individuals were elected as IPERC Officers for 2019:

Motion was made to nominate Chuck Updike as Chair – no further nominations – nominations closed. Motion was seconded. No discussion. Motion carried.

Motion was made to nominate Reid Simonett as Treasurer – no further nominations – nominations closed. Motion was seconded. No discussion. Motion carried.

Motion was made to nominate Phil Thompson as Secretary – no further nominations – nominations closed. Motion was seconded. No discussion. Motion carried.

Motion was made to nominate Dan Pannier as Vice Chair – no further nominations – nominations closed. Motion was seconded. No discussion. Motion carried.

Assessment Increase

The IPGA Board presented to increase the assessment amount by .0005 to bring the IPERC assessment up to .0025¢ per gallon. There was a short discussion. No motion was made; died on the floor.

Open IPERC Seats

There are currently 3 open marketer seats and 1 open producer seat.

Next Meeting Date -- July 9, 2019, Teleconference at 10:00 a.m.

A motion was made to adjourn the meeting. The motion was seconded. No discussion. Motion carried.

Meeting Adjourned at 2:55 p.m.

Respectfully submitted,



**Phil Thompson
IPERC Secretary**





Illinois Propane Education & Research Council

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**Minutes of the
Illinois Propane Education and Research Council
Tuesday, January 15, 2019
Teleconference**

Present: Chuck Cawley
Antwan Holmes
Brad Jacobson
Stan Rull
Reid Simonett
Phil Thompson
Chuck Updike

Staff: Amy DeVos
Aaron DeWeese
Kathy Richardson
John Tibbs

Not Present: Dan Pannier

Called to Order at

Reid Simonett called the meeting to order at 10:02 a.m. Treasurer Simonett determined there was a quorum.

October 9, 2018 and November 28, 2018 - Minutes Approval

The minutes for the October 9, 2018 and November 28, 2018 meetings were brought before the Council for approval. It was noted that the Youth Sports Grant that was presented stated that a motion was made to deny the grant, there was no motion to move forward and the grant died.

A motion was made to accept the minutes. The motion was seconded. No discussion. Motion carried.

Treasurer's Report

2018 Remittance & Refund Report

Reid Simonett reported that remittances were up 13% over last year at the same time, and that the remittances for December were still coming in.

Reid reviewed the 2018 Budget vs Actual, noting that the final payments have not been made because IPGA was still receiving invoices for CETP classes and appliance rebates.

A motion was made to accept the treasurers' report. The motion was seconded. No discussion. Motion carried.



2018 Ongoing Project Report

*Project 1214 – 2018 LP Gas Requalification Training –
49 students trained*

*Project 1215 – 2018 Certified Employee Training Program (CETP) -
Classes ended in December with 95 students in attendance to-date*

*Project 1216 – 2018 Safety Meetings / Continuing Education –
Three rounds completed, with 568 students in attendance*

*Project 1217 – 2018 Marketer Fire Burn Reimbursement Program –
37 have been paid out to-date, training 1153 students from 229 Fire
Departments, 17,267 gallons used*

*Project 1218 – 2018 Natural Gas Expansion Campaign –
Final accounting will be done by the end of the March*

*Project 1219 – 2018 Safe Installation of Energy Efficient Propane Appliances –
1,568 applications processed to-date; final accounting will be done by the end of the March*

*Project 1220 -2018 Live LP Burn (IFSI) – Gift
No reports*

*Project 1221 – 2018 Commercial Propane Lawn Mower Incentive Program –
12 applications processed to-date; final accounting will be done by the end of the March*

All 2018 projects will close at the July meeting after the IPERC Audit has been completed.

A motion was made to accept the ongoing project report. The motion was seconded. No discussion. Motion carried.

2019 Project Report

Project 1222 – 2019 Live LP Burn (IFSI) – Gift

*Project 1223 – 2019 Certified Employee Training Program (CETP) -
Classes began in January, scheduled a class for March*

*Project 1224 – 2019 Safety Meetings / Continuing Education –
The first round began in February*

Project 1225 – 2019 Propane Driver HazMat Refresher Training –

*Project 1226 – 2019 Marketer Fire Burn Reimbursement Program –
Nothing to report*

Project 1227 – 2019 Commercial Lawn Mower Incentive Program –

Project 1228 – 2019 Safe Installation of Energy Efficient Propane Appliances –

Project 1229 – 2019 Natural Gas Expansion Campaign –

Project 1230 – 2019 Digital & Social Media Marketer Outreach Campaign –

PERC Update

Aaron DeWeese reported that PERC is going to conduct a HVAC/Plumber/ Construction Professionals Summit on March 27 & 28 in Indianapolis. The Propane locator will be replaced by Google My Business on the PERC run website. New websites are to roll out later this month for all states. Rick Roldan is resigning from PERC. IPGA is planning a Google my Business workshop for March 24, 2019.

New Business

Aaron was instructed to contact all marketers to discuss the assessment increase, and earmark it for marketing.

There are three open seats on the IPER Council; two retail marketer seat and one producer seat.

2019 Officers Elections

Election of the Officer was postponed to the April meeting.

The next IPERC meeting is scheduled for April 3, 2019 at 2:00 p.m. at Maldaner's.

We will have a joint reception with IPGA following the meeting.

A motion was made to adjourn the meeting. The motion was seconded. No discussion. Motion carried.

Meeting Adjourned at 10:47 a.m.

Respectfully submitted,


Phil Thompson
IPERC Secretary

