

This Week:

- **Guidance for Forms Completed by IT and Telecommunications Coordinator**
- **What's New on the Wiki?**
- **Disclaimers for DoIT E-mail Accounts**



Guidance for Forms Completed by IT and Telecommunications Coordinators

As with most other processes, the procedures usually conducted by IT and Telecommunications Coordinators remain the same. If you are in this role and you are submitting a request, please list your current client agency's name on the request form. At this time, DoIT should not be listed as the requesting agency.

What's New on the Wiki?

If you were out for the holiday last week, you may have missed the news that the [Current State Assessment](#) is now available on the [IT Transformation Wiki](#)! This report summarizes key observations regarding our state's IT landscape. If you're having trouble viewing sections of the [IT Transformation Implementation Roadmap](#), rest assured that you'll find related graphics in the Current State Assessment.



Disclaimers for DoIT E-mail Accounts



As we transformed your network accounts to DoIT staff last week, we implemented the disclaimer which is now stamped on every email sent from your Illinois.gov email address. Some of you may have already experienced this with your former agency. If you have a disclaimer on your signature, please remove it since it would be duplicative of the message disclaimer below. And as a reminder—if you haven't already, please update your e-mail signature using the DoIT templates, which can be found [here](#).

"CONFIDENTIALITY NOTICE: The information contained in this communication is confidential, may be attorney-client privileged or attorney work product, may constitute inside information or internal deliberative staff communication, and is intended only for the use of the addressee. Unauthorized use, disclosure or copying of this communication or any part thereof is strictly prohibited and may be unlawful. If you have received this communication in error, please notify the sender immediately by return e-mail and destroy this communication and all copies thereof, including all attachments. Receipt by an unintended recipient does not waive attorney-client privilege, attorney work product privilege, or any other exemption from disclosure."

Featured FAQ of the Week:

How will agency priorities be met in the new Department of Innovation & Technology?

As part of IT Transformation, the state is also implementing a new governance model that will help build shared IT priorities and enable better collaboration across agencies and between agencies and DoIT. This model will allow agency priorities to be supported while also helping to identify when resources can be shared. Client agencies will be well represented in the governance process and will have a voice in how priorities are established.

To see more information, visit [Frequently Asked Questions](#)
Send your own questions to IT.Transformation@Illinois.gov