



The DoIT Digest

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This Week:

- Late Season Phishing
- Microsoft Office 365 Teams Strengthens Collaboration
- PPM Tool Going Live in Pilot



Late Season Phishing

“Phishing” refers to a malicious attempt to obtain sensitive information. Email, websites and telephone calls are the most frequently used tools to obtain this information. Effective phishing attempts often fabricate time sensitivity to encourage a quick response, so that the targeted victim doesn’t take time to think through the request for information. The most

efficient method to report and resolve a phishing attempt is to send the suspicious email to DoIT.Security@illinois.gov and our Security Operations Center (SOC) team will take it from there. In the meantime, do not respond and do not click on any links. If you inadvertently click on a link, report it via the email just mentioned or contact the DoIT Service Desk at 217-524-DoIT or 312-814-DoIT immediately. Stopping the potential problem before it becomes a widespread incident is most important. An alternative method of reporting is to use the *Phish Alert* tool at the top of your email inbox. This is less effective, however, in a real-time situation when the information has already been divulged or the link has been opened. Watch for more cyber tips coming in October during Security Awareness Month.

Microsoft Office 365 Teams Strengthens Collaboration

Microsoft Office 365 Teams is another collaboration platform offered to you by DoIT. Chat, store shared files, engage in a group conversation and coordinate a project using this latest tool currently available at no extra cost per user. Collaboration is accomplished through a single interface. The differentiating feature is the ability to compartmentalize information into channels. All conversations and documents related to a specific topic are contained in one channel. Teams truly helps keep everyone in the loop. Your IT Coordinator can submit a request through Remedy on Demand to enable this feature.

Project Portfolio Management (PPM) Tool Going Live in Pilot

The Project & Portfolio Management (PPM) System is going live in pilot and agencies will soon be able to utilize a common tool set to manage proposal and active project portfolios. Dashboards have been designed for numerous roles with the ability to customize and agencies will be able to manage their IT proposal and project portfolios and set priorities based upon time commitments and budget. Email DoIT.PPM@illinois.gov for additional information.



DoIT FYIs and Reminders



Don’t forget to complete *Security Awareness 2019 Training*, *Information Safeguard Training* and to review our *Acceptable Use Policy* by close of business Friday, September 27th. Link [here](#) to “view trainings” on the OneNet Learning Management System and access the courses.