

TO: Telecommunications Coordinators

FROM: W.M. Vetter, Manager  
Bureau of Communication and Computer Services

DATE: June 9, 1998

RE: MONIES 101 & MONIES 202 Training Classes

CMS is pleased to announce two MONIES training classes for the agencies. Management of Network Income Expense Services (MONIES) is the order, inventory, trouble ticket, and billing management system that CMS uses to process, track, and bill all telecommunications products and services.

Inquiry into MONIES will allow you to:

- Check the status of your TSRs and TDRs
- Verify your inventory of voice and data equipment
- Review your monthly bills - the three most current months are available on-line
- View the State Directory database

**MONIES 101** is for people who have not had prior MONIES training. Students are taught how to logon to MONIES, negotiate the application, and do simple searches for answers to questions about the inventory.

**MONIES 202** is for anyone who has already attended MONIES 101 and has additional questions. Students who enroll in the MONIES 202 class will be asked to submit two questions in advance for review during class.

**Class Dates & Times:**

***Chicago:***

**MONIES 101**

Friday, July 24, 1998  
8:30 a.m. to 11:30 a.m.  
2nd Floor Training Center  
James R. Thompson Center

**MONIES 202**

Friday, July 14, 1998  
1 p.m. to 4 p.m.  
2nd Floor Training Center  
James R. Thompson Center

***Springfield:***

**MONIES 101**

Thursday, July 30, 1998  
8:30 a.m. to 11:30 a.m.  
1 p.m. to 4 p.m.  
CMS Training Center  
200 W. Washington

**MONIES 202**

Thursday, July 30, 1998  
8:30 a.m. to 11:30 a.m.  
1 p.m. to 4 p.m.  
CMS Training Center  
200 W. Washington

***Instructor:*** Steve Hayden, CMS Data Provisioning Manager, (217) 524-5033. Class sizes are small so please be sure to pre-register with the instructor.

**Note:** All users must have their own RACF id and MONIES id and should have previously accessed MONIES from their office. If you need to establish RACF id's, contact your agency data processing coordinator. If you need to establish the MONIES passwords, or need assistance with connectivity, please contact Matt Twist, MONIES Coordinator, at (217) 524-0340 no later than Friday, July 10, 1998.