

TO: University Telecommunications Coordinators

FROM: W.M. Vetter, Manager
Bureau of Communication and Computer Services

DATE: September 21, 1998

RE: Cellular Service Order Fee

Effective September 15, 1998, CMS will begin charging a \$15.00 service order fee for all cellular line activations. The charge is being implemented to recoupe administrative costs associated with activating University cellular lines. This is in keeping with our recent cellular rate reduction and our intent to have each service component pay their own way.

Please contact Tracie Cook at 217/ 557-3304 or Betty Russell at 217/785-4441 if you have any question regarding this policy.

WMV:dw