

TO: Telecommunications Coordinators

FROM: W.M. Vetter, Manager
Bureau of Communication and Computer Services

DATE: September 1, 1998

RE: Cellular Equipment

CMS is pleased to announce the phasing out of its current policy of leasing cellular equipment and accessories. Cellular equipment prices have dramatically decreased over the past several years making rental of cellular equipment illogical.

Effective September 15, 1998, agencies will be required to purchase all *new* cellular equipment, upgrades, accessories, and replacement of defective equipment. These purchases will continue to be made through CMS.

Agencies will continue to pay current monthly lease charges for *existing* CMS provided cellular equipment through December 31, 1998. Beginning January 1, 1999, agencies will no longer be billed for the lease of existing cellular equipment. Upon a disconnection, upgrade or replacement of defective equipment, agencies will be required to return the cellular equipment to CMS.

Effective September 15, 1998, CMS will begin charging a \$25 service order for the following service requests.

- Installation and removals
- New activation's
- Electronic Serial Number (ESN) changes
- Equipment upgrades
- Telephone number changes

Agencies will not be charged for the following service requests.

- Accounting Unit (AU) changes
- Personal Identification Number (PIN) changes
- Line/equipment disconnection's

Questions on equipment pricing or this policy change should be directed to Betty Russell at (217) 785-4441 or Tracie Cook at (217) 557-3304.

WMV:dw