



ILLINOIS

George H. Ryan, Governor

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

Michael S. Schwartz, Director

TO: Agency Telecommunications Coordinators

FROM: Frank Cavallaro, Manager  
Bureau of Communication and Computer Services

DATE: April 20, 1999

RE: New Calling Card Request Form

Effective immediately, please submit all calling card requests on the attached form. Please note that the agency Telecommunications Coordinator must sign each request.

Should you have any questions, please contact Gene Brinkley at (217) 524-5496.

FC:dw



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AT&T TELEPHONE CREDIT CARD REQUEST FORM

DATE: 05/17/99

To: Gene Brinkley, Voice Order Processing
Central Management Services
BCCS-Telecommunications
120 West Jefferson Street, Fl 2
Springfield, IL 62702 Telephone: (217) 524-5496 Fax: (217) 524-0755

Contact:
Agency:
Street:
City:
Phone No:

\*NOTE\* You Must Check One Box
[ ] ADD, NEW CARD:
[ ] DELETE CARD:
[ ] CHANGE AU or NAME:
[ ] RE-ISSUE CARD: (SAME NUMBER & PIN) (re-issue new plastic)

CARD INFORMATION

NAME: (LAST NAME) (FIRST NAME)

AU #: (CURRENT or NEW #:)

(For AU Changes Only) (CHANGE TO:)

CARD #: (PIN #)

COORDINATOR'S SIGNATURE: Signature Required

Revised 3/25/99
GB

FOR OFFICE USE ONLY:
ORDER #:
SEG. #:
DATE: / /