

State of Illinois HOW TO SEND A SECURE EMAIL



TLS = Transport Layer Security

TLS encrypts email while in transit only and is transparent to the end user.

TLS is automatic within illinois.gov and from illinois.gov to gmail, yahoo, aol, comcast, hotmail, msn, live, and outlook accounts.

Note: some agencies not under CMS control are aliased to use "@illinois.gov" (CCB, ARTs, etc.), therefore emails to them may not be automatically secured using TLS. To be sure your email is sent securely, always place "#secure#" in the subject line.

SWD = Secure Web Delivery

State of Illinois email server attempts TLS first

If TLS is unavailable, a secure message is stored on the CMS controlled McAfee Email Gateway and the recipient must "pull" the message from the MEG server.

Recipients can reply, print, delete, or leave the message on the server. Recipients are not allowed to forward the email.

Secure Web Delivery
Read messages expire in 60 days
Unread messages expire in 30 days

Email delivered to authorized recipient with link to retrieve message. (recipient can reply, print, delete or leave message on the server; cannot be forwarded)