



STATE OF ILLINOIS  
**HEALTH FACILITIES AND SERVICES REVIEW BOARD**

525 WEST JEFFERSON ST. • SPRINGFIELD, ILLINOIS 62761 • (217) 782-3516 FAX: (217) 785-4111

MEMORANDUM

TO: Mike Constantino, Chief - Program Review Section  
Division of Health Systems Development

FROM: Kathy J. Olson, Chairwoman  
Illinois Health Facilities and Services Review Board

RE: Permit Renewal Request for Project #12-003 Holy Family Villa, Palos Park

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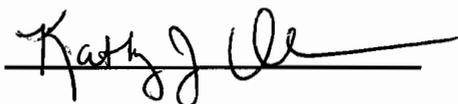
This is to advise you that I have reviewed the above-captioned permit renewal request within the requirements in 77 IAC 1130.740 and have determined the following:

The request is in compliance with the requirements in 77 IAC 1130.740 and the renewal request is approved.

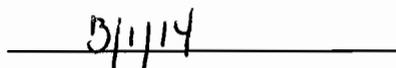
This request is to be reviewed by the Health Facilities Planning Board.

This request is DENIED effective \_\_\_\_\_ because it does NOT comply with the requirements specified in 77 IAC 1130.740.

Other actions as follows:



Kathy J. Olson, Chairwoman  
Illinois Health Facilities and  
Services Review Board



Date

<b>DOCKET ITEM:</b> NA	<b>BOARD MEETING:</b> NA	<b>PROJECT NUMBER:</b> 12-003
<b>PERMIT HOLDERS(S):</b> Holy Family Villa Catholic Charities of the Archdiocese of Chicago The Catholic Bishop of Chicago		
<b>FACILITY NAME and LOCATION:</b> Holy Family Villa, Palos Park		

**STATE AGENCY REPORT**  
**PERMIT RENEWAL REQUEST**

**I. Background**

On April 17, 2012, the State Board approved Project #12-003. The permit authorized the addition of 30 skilled nursing beds to its existing 99-bed complement. The State Agency notes the project is obligated, and the current project completion date is March 1, 2014. Project cost: \$434,147.

The State Agency notes the permit holders submitted the permit renewal request on February 18, 2014. This submittal was **not** in accordance with 77 IAC 1130.740(d), which states that renewal requests must be received by the State Agency at least 45 days prior to the permit expiration date. A \$500.00 permit renewal fee, and a \$500.00 late fee, accompanied the renewal request.

**II. Findings**

The State Agency notes this is the first renewal request for this project and it appears the permit holders have submitted all of the information required in Section 1130.740 for a permit renewal.

### III. The Permit Renewal Request

- A. Requested Completion Date: The permit holders request a project completion date of July 1, 2014. This would extend the project's completion date by four months, from March 1, 2014 to July 1, 2014.
- B. Status of the Project and Components Yet to be Finished: The permit holders state the project is substantially complete, and finish construction is expected to be finished by March 1, 2014. IDPH inspection and licensing are all that remains.
- C. Reason(s) Why the Project Has Not Been Completed: The permit holders' state the following events occurred, which delayed completion of the project:
- The permit holders state delays in the approval of the fire alarm system, and the inspection from the Lemont Fire Department, resulted in delays in scheduling of the licensure inspections. The required fire alarm inspections were conducted, and the IDPH inspection has been scheduled.
- D. Evidence of Financial Commitment to Fund the Project: The permit holders indicate \$10,461,793 (96.2% of the total project cost), has been expended to date and confirm the existence of sufficient financial resources to complete the proposed transaction.
- E. Anticipated Final Cost of the Project: The permit holders estimate the project will not deviate from the originally approved permit amount of \$10,871,749.

### IV. Project Description & Other Background Information

The permit authorized the addition of 30 skilled beds to an existing 99-bed skilled nursing facility. Project cost: \$10,871,749.

Permit Issuance Date: April 17, 2012

Original Project Completion Date: March 1, 2014

Project Obligation Date: December 7, 2012

Proposed Project Completion Date: July 1, 2014  
(4-month renewal request)

### V. Applicable Rules for Permit Renewal Requests

77 IAC 1130.740 specifies that a permit holder may request a change in the approved project completion date by applying for a permit renewal.

77 IAC 1130.740(b) states that failure to complete a project or to renew a permit within the prescribed timeframes will subject the permit holders to the sanctions and penalties provided in the Act and this Subpart.

77 IAC 1130.740(c) states that a permit renewal will commence on the expiration date of the original or renewed completion period.

77 IAC 1130.740(d) states that the State Board must be in receipt of a permit renewal request at least 45 days prior to the expiration date of the completion period, and include the following: 1) the requested completion date; 2) a status report on the project detailing what percent has been completed and a summary of project components yet to be finished and the amount of funds expended on the project to date; 3) a statement as to the reasons why the project has not been completed; and 4) confirmatory evidence by the permit holders' authorized representative that the project's costs and scope are in compliance with what the State Board approved and that sufficient financial resources are available to complete the project.

77 IAC 1130.740(e) states IDPH will review the request and prepare a report of its findings. If the findings are that the request is in conformance with all HFPB criteria, and if this is the first request for this project, then the request, IDPH's findings, and all related documentation shall be sent to the Chairman. The Chairman, acting on behalf of HFPB, will approve, deny or refer the request to the HFPB for action. If IDPH finds that all criteria are not positive or, if this is not the first request for this project, or if the Chairman refers this to HFPB for action, then HFPB will evaluate the information submitted to determine if the project has proceeded with due diligence (as defined in 77 IAC 1130.140). Denial of a permit renewal request constitutes HFPB's Notice of Intent to revoke a permit and the permit holders will be afforded an opportunity for an administrative hearing.

## **VI. Other Information**

Appended to this report are the following: the permit holders' documents for a permit renewal, and a copy of the original State Agency Report.