STATE OF ILLINOIS
HEALTH FACILITIES AND SERVICES REVIEW BOARD

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

May 31, 2018

Michael Eads, Administrator
St. Clara's Manor
200 5th Street
Lincoln, IL 62656

RE: Notice Requirement for Submitting the Final Realized Costs Report for Project # 16-014

Dear Michael Eads,

Please accept this letter as notice that you are required to submit the Final Realized Costs Report for Project # 16-014 St. Clara's Manor, Lincoln. Pursuant to the Illinois Health Facilities Planning Act (Act), this notice fulfills the Health Facilities and Services Review Board's (State Board) requirement for providing notice to permit holders of post-permit reporting requirements. The project must be completed by **July 31, 2018.** Your notice of project completion and final realized costs report is due no later than **October 29, 2018**.

The requirements for a compliant Final Realized Costs Report are defined in the State Board's regulations under 77 Ill. Adm. Code 1130.770. Your request should adhere to these requirements.

Please be aware that this permit is valid only for the approved construction or modification, site, amount and the named permit holders. If the permit holder believes that a change to the project will occur, please refer to 77 Ill. Adm. Code 1130.750 for allowable alterations and proper procedure for pursuing an alteration. Any change of a permit may constitute an alteration; all alternations shall be reported/approved by the HFSRB before any alternation is executed.

In accordance with the Act, the permit is valid until such time as the project has been completed, provided that all post-permit requirements have been fulfilled, pursuant to the requirements of 77 Ill. Adm. Code 1130. If the permit holder believes that additional time is required to complete the project, please refer to 77 Ill. Adm. Code 1130.740 for proper procedure for pursing a permit renewal.

Failure to comply with the post-permit requirements may result in fines as defined in the Act and State Board regulations.

If you have already submitted your Notice of Project Completion or Final Realized Costs Report to the State Board, please disregard this notice. Should you have any questions regarding this notice, please contact Mike Constantino or George Roate at 217-782-3516.

Sincerely,

Kathy Olson

Kathy Olson, Board Chair
Illinois Health Facilities and Services Review Board