

**ARNSTEIN & LEHR LLP**  
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January 5, 2017

VIA UPS

Ms. Kathryn J. Olson  
Chair  
Illinois Health Facilities and Services Review Board  
525 W. Jefferson Street--2<sup>nd</sup> Floor  
Springfield, IL 62761

Re: Westminster Village  
Project No. 16-052  
Request for Consideration at March Meeting

**RECEIVED**

**JAN 06 2017**

**HEALTH FACILITIES &  
SERVICES REVIEW BOARD**

Dear Chairwoman Olson:

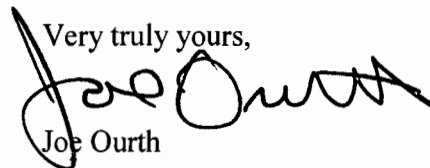
On behalf of Westminster Village, we ask your consideration for scheduling Project No. 16-052 for the March 14 Review Board meeting rather than the May meeting.

The application to modernize Westminster Village and to increase the number of beds by 18 was filed on December 19 and deemed complete on December 20. This filing was well in advance of January 3, 2017, which is the date posted on the Review Board website as the deadline for projects to make the March 14 Review Board meeting. We understand and respect that when necessary the Board staff can extend the review period beyond the posted deadlines. We ask, however, that in this case the review period not be extended beyond the March meeting.

At this point there is not a single available bed in the facility and they are wanting to proceed as expeditiously as possible. There has been no public hearing requested on this Project. Further, this Project is not one to establish a new facility. Westminster is prepared to begin immediately on the Project if approved by the Review Board. To the extent that staff has any requests for additional information we are committed to provide the information quickly.

We respectfully ask that this Project be scheduled for the March 14 meeting and thank you for your consideration of this request.

Very truly yours,



Joe Ourth

JRO:eka

cc: Courtney Avery  
Barbara Nathan

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