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HEALTH FACILITIES & SERVICES REVIEW BOARD

ILLINOIS HEALTH FACILITIES AND SERVICES REVIEW BOARD DISCONTINUATION APPLICATION FOR EXEMPTION

SECTION I. IDENTIFICATION, GENERAL INFORMATION, AND CERTIFICATION

Facility/Project Identification

Facility Name: Crawford Memorial Hospital Long Term Care DBA Magnolia Center		
Street Address: 1000 N. Allen Street		
City and Zip Code: Robinson 62454		
County: Crawford	Health Service Area 5	Health Planning Area: F-0O3

Applicant(s) [Provide for each applicant (refer to Part 1130.220)]

Exact Legal Name: Crawford Hospital District
Street Address: 1000 N. Allen Street
City and Zip Code: Robinson 62454
Name of Registered Agent: Crawford Hospital District
Registered Agent Street Address: 1000 N. Allen Street
Registered Agent City and Zip Code: Robinson 62454
Name of Chief Executive Officer: Doug Florkowski
CEO Street Address: 1000 N. Allen Street
CEO City and Zip Code: Robinson 62454
CEO Telephone Number: 618-546-2514

Type of Ownership of Applicants

- ☐ Non-profit Corporation
- ☐ For-profit Corporation
- ☐ Limited Liability Company
- ☐ Partnership
- ☒ Governmental
- ☐ Sole Proprietorship
- ☐ Other

- Corporations and limited liability companies must provide an **Illinois certificate of good standing. Not Applicable**
- Partnerships must provide the name of the state in which they are organized and the name and address of each partner specifying whether each is a general or limited partner. **Not Applicable**

APPEND DOCUMENTATION AS ATTACHMENT 1 IN NUMERIC SEQUENTIAL ORDER AFTER THE LAST PAGE OF THE APPLICATION FORM.

Primary Contact [Person to receive ALL correspondence or inquiries]

Name: Doug Florkowski
Title: Chief Executive Officer
Company Name: Crawford Hospital District
Address: 1000 North Allen Street
Telephone Number: 618-546-2514
E-mail Address: doug.florkowski@crawfordmh.org
Fax Number: 618-546-2682

Additional Contact [Person who is also authorized to discuss the application for exemption]

Name: Doug Florkowski
Title: Chief Executive Officer
Company Name: Crawford Hospital District
Address: 1000 North Allen Street
Telephone Number: 618-546-2514
E-mail Address: doug.florkowski@crawfordmh.org
Fax Number: 618-546-2682

Post Exemption Contact

[Person to receive all correspondence subsequent to exemption issuance-**THIS PERSON MUST BE EMPLOYED BY THE LICENSED HEALTH CARE FACILITY AS DEFINED AT 20 ILCS 3960]**

Name: Tammy Fralicker
Title: Chief Nursing Officer
Company Name: Crawford Hospital District
Address: 1000 North Allen Street
Telephone Number: 618-546-2615
E-mail Address: tammy.fralicker@crawfordmh.org
Fax Number: 618-546-2682

Site Ownership

[Provide this information for each applicable site]

Exact Legal Name of Site Owner: Crawford Hospital District
Address of Site Owner: 1000 North Allen Street
Street Address or Legal Description of the Site: **Proof of ownership or control of the site is to be provided as Attachment 2. Examples of proof of ownership are property tax statements, tax assessor's documentation, deed, notarized statement of the corporation attesting to ownership, an option to lease, a letter of intent to lease, or a lease.**
APPEND DOCUMENTATION AS ATTACHMENT 2, IN NUMERIC SEQUENTIAL ORDER AFTER THE LAST PAGE OF THE APPLICATION FORM.

Operating Identity/Licensee

[Provide this information for each applicable facility and insert after this page.]

Exact Legal Name: Crawford Hospital District
Address: 1000 North Allen Street

☐ Non-profit Corporation ☐ Partnership
☐ For-profit Corporation ☒ Governmental
☐ Limited Liability Company ☐ Sole Proprietorship ☐
Other

- Corporations and limited liability companies must provide an Illinois Certificate of Good Standing. **Not Applicable**
- Partnerships must provide the name of the state in which organized and the name and address of each partner specifying whether each is a general or limited partner. **Not Applicable**
- **Persons with 5 percent or greater interest in the licensee must be identified with the % of ownership. Not Applicable**

APPEND DOCUMENTATION AS ATTACHMENT 3, IN NUMERIC SEQUENTIAL ORDER AFTER THE LAST PAGE OF THE APPLICATION FORM.

Not Applicable

Organizational Relationships

Provide (for each applicant) an organizational chart containing the name and relationship of any person or entity who is related (as defined in Part 1130.140). If the related person or entity is participating in the development or funding of the project, describe the interest and the amount and type of any financial contribution.

APPEND DOCUMENTATION AS ATTACHMENT 4, IN NUMERIC SEQUENTIAL ORDER AFTER THE LAST PAGE OF THE APPLICATION FORM.

Not Applicable- there are no related people on this project

Narrative Description

In the space below, provide a brief narrative description of the project. Explain **WHAT** is to be done in **State Board defined terms, NOT WHY** it is being done. If the project site does NOT have a street address, include a legal description of the site. Include the rationale regarding the project's classification as substantive or non-substantive.

Crawford Hospital District will be closing the Crawford Memorial Hospital Long Term Care DBA Magnolia Center effective April 30, 2020. This facility is a 38 bed long term care facility located in Robinson, Illinois. The Magnolia Center is attached to the critical access hospital and the existing space will be reallocated to outpatient services and administrative support services. There will be no adjustment to licensed inpatient beds.

Project Status and Completion Schedules

Outstanding Permits: Does the facility have any projects for which the State Board issued a permit that is not complete? Yes __ No _X_ If yes, indicate the projects by project number and whether the project will be complete when the exemption that is the subject of this application is complete.

_____

_____

_____

_____

_____

Anticipated exemption completion date (refer to Part 1130.570): **April, 30, 2020**

State Agency Submittals [Section 1130.620(c)]

Are the following submittals up to date as applicable: All submittals are current

☒ Cancer Registry
☒ APORS
☒ All formal document requests such as IDPH Questionnaires and Annual Bed Reports been submitted
☒ All reports regarding outstanding permits

Failure to be up to date with these requirements will result in the Application being deemed incomplete.

All submittals are up to date.

CERTIFICATION

The Application must be signed by the authorized representatives of the applicant entity. Authorized representatives are:

- in the case of a corporation, any two of its officers or members of its Board of Directors;
- in the case of a limited liability company, any two of its managers or members (or the sole manager or member when two or more managers or members do not exist);
- in the case of a partnership, two of its general partners (or the sole general partner, when two or more general partners do not exist);
- in the case of estates and trusts, two of its beneficiaries (or the sole beneficiary when two or more beneficiaries do not exist); and
- in the case of a sole proprietor, the individual that is the proprietor.

This Application is filed on the behalf of

Crawford Hospital District
Crawford Memorial Hospital Long Term Care DBA Magnolia Center

in accordance with the requirements and procedures of the Illinois Health Facilities Planning Act. The undersigned certifies that he or she has the authority to execute and file this Application on behalf of the applicant entity. The undersigned further certifies that the data and information provided herein, and appended hereto, are complete and correct to the best of his or her knowledge and belief. The undersigned also certifies that the fee required for this application is sent herewith or will be paid upon request.

Doug Florkowski
SIGNATURE

Doug Florkowski
PRINTED NAME

CEO
PRINTED TITLE

Notarization:
Subscribed and sworn to before me
this 29 day of January 2020

Debra S. Medsker
Signature of Notary

Seal

"OFFICIAL SEAL"
DEBRA S. MEDSKER
Notary Public, State of Illinois
My Commission Expires: 8/27/2020

Al White
SIGNATURE

AL WHITE
PRINTED NAME

CFO
PRINTED TITLE

Notarization:
Subscribed and sworn to before me
this 29 day of January 2020

Debra S Medsker
Signature of Notary

Seal

"OFFICIAL SEAL"
DEBRA S. MEDSKER
Notary Public, State of Illinois
My Commission Expires: 8/27/2020

*Insert the EXACT legal name of the applicant

SECTION II. DISCONTINUATION

Type of Discontinuation

☒ Discontinuation of a single category of service

Criterion 1130.525 and 1110.290 - Discontinuation

READ THE REVIEW CRITERION and provide the following information:

GENERAL INFORMATION REQUIREMENTS

1. Identify the category of service and the number of beds, if any that are to be discontinued.

   Crawford Hospital District will discontinue the long-term care facility that has 38 beds.

2. Identify all of the other clinical services that are to be discontinued.

   There are no other clinical services to be discontinued.

3. Provide the anticipated date of discontinuation for each identified service.

   April 30, 2020

4. Provide the anticipated use of the physical plant and equipment after the discontinuation occurs.

   The physical plant will be converted to outpatient services and administrative support services. There will be no adjustment to licensed inpatient beds.

5. Provide attestation that the facility provided the required notice of the category of service closure to local media that the health care facility would routinely notify about facility events. The supporting documentation shall include a copy of the notice, the name of the local media outlet, the date the notice was given, and the result of the notice, e.g., number of times broadcasted, written, or published. Only notice that is given to a local television station, local radio station, or local newspaper will be accepted.

   Crawford Hospital District is a governmental entity that is bound to the open meetings act. Our agendas and our meeting minutes are readily available to the public. The newspaper and local radio station attend Crawford Hospital District Board of Directors meetings and report on the meeting to the public within 24 hours. Crawford Hospital District meeting minutes are provided in Attachment 5.

APPEND DOCUMENTATION AS ATTACHMENT 5, IN NUMERIC SEQUENTIAL ORDER AFTER THE LAST PAGE OF THE APPLICATION FORM.

REASONS FOR DISCONTINUATION

The applicant shall state the reasons for the discontinuation and provide data that verifies the need for the proposed action. See criterion 1110.130(b) for examples.

This decision follows a careful review of the Magnolia Center and its impact on the overall strength and stability of the hospital. In Fiscal Year 2018, the direct and indirect costs to operate the Magnolia Center exceeded total reimbursement by nearly $1.5 million and contributed to ongoing operating losses for Crawford Memorial Hospital (CMH). Over the past ten years, Magnolia Center experienced losses in excess of $1 million annually. Over the same timeframe, the Center's census has averaged 15 to 18 residents, or 39 to 47% capacity.

While Crawford Memorial Hospital has taken a number of steps to try to improve the Magnolia Center's financial performance, including discussions with external LTC companies to improve operations, certifying 35 skilled Medicare beds to improve patient census, investing $2,094,000 to renovate patient's rooms, extensive marketing campaigns and other cost cutting measures, the Center continues to experience significant operating losses. The hospital simply cannot afford to subsidize ongoing losses without putting its own financial future at risk.

This discontinuation will have no impact on the need or utilization of existing inpatient beds in future CMH Master planning or related future projects.

APPEND DOCUMENTATION AS ATTACHMENT 6, IN NUMERIC SEQUENTIAL ORDER AFTER THE LAST PAGE OF THE APPLICATION FORM.

Stated above…no need for Attachment 6

IMPACT ON ACCESS

1. Document whether or not the discontinuation will have an adverse effect upon access to care for residents of the facility's market area.

   There will be no impact on access to long term care services in Crawford County. There are two other long term care facilities located in Crawford County.

2. Provide copies of notification letters sent to other resources or health care facilities that provide the same services as those proposed for discontinuation. The notification letter must include at least the anticipated date of discontinuation and the total number of patients that received care or the number of treatments provided during the latest 24 months.

APPEND DOCUMENTATION AS ATTACHMENT 7, IN NUMERIC SEQUENTIAL ORDER AFTER THE LAST PAGE OF THE APPLICATION FORM.

SECTION III. BACKGROUND

READ THE REVIEW CRITERION and provide the following required information:

BACKGROUND OF APPLICANT

1. A listing of all health care facilities owned or operated by the applicant, including licensing, and certification if applicable.

   Crawford Hospital District

2. A certified listing of any adverse action taken against any facility owned and/or operated by the applicant during the three years prior to the filing of the application.

   Not applicable

3. Authorization permitting HFSRB and DPH access to any documents necessary to verify the information submitted, including, but not limited to: official records of DPH or other State agencies; the licensing or certification records of other states, when applicable; and the records of nationally recognized accreditation organizations. **Failure to provide such authorization shall constitute an abandonment or withdrawal of the application without any further action by HFSRB.**

4. If, during a given calendar year, an applicant submits more than one application for permit or exemption, the documentation provided with the prior applications may be utilized to fulfill the information requirements of this criterion. In such instances, the applicant shall attest that the information was previously provided, cite the project number of the prior application, and certify that no changes have occurred regarding the information that has been previously provided. The applicant is able to submit amendments to previously submitted information, as needed, to update and/or clarify data.

   Not applicable

APPEND DOCUMENTATION AS ATTACHMENT 8, IN NUMERIC SEQUENTIAL ORDER AFTER THE LAST PAGE OF THE APPLICATION FORM. EACH ITEM (1-4) MUST BE IDENTIFIED IN ATTACHMENT 8.

SECTION IV. SAFETY NET IMPACT STATEMENT

SAFETY NET IMPACT STATEMENT that describes all of the following must be submitted for ALL PROJECTS TO DISCONTINUE A CATEGORY OF SERVICE [20 ILCS 3960/5.4]:

1. The project's material impact, if any, on essential safety net services in the community, to the extent that it is feasible for an applicant to have such knowledge.

There is no impact on safety net services.

2. The project's impact on the ability of another provider or health care system to cross-subsidize safety net services, if reasonably known to the applicant.

Not applicable

3. How the discontinuation of a service might impact the remaining safety net providers in a given community, if reasonably known by the applicant.

Not applicable

Safety Net Impact Statements shall also include all of the following:

1. For the 3 fiscal years prior to the application, a certification describing the amount of charity care provided by the applicant. The amount calculated by hospital applicants shall be in accordance with the reporting requirements for charity care reporting in the Illinois Community Benefits Act. Non-hospital applicants shall report charity care, at cost, in accordance with an appropriate methodology specified by the Board.

2. For the 3 fiscal years prior to the application, a certification of the amount of care provided to Medicaid patients. Hospital and non-hospital applicants shall provide Medicaid information in a manner consistent with the information reported each year to the Illinois Department of Public Health regarding "Inpatients and Outpatients Served by Payor Source" and "Inpatient and Outpatient Net Revenue by Payor Source" as required by the Board under Section 13 of this Act and published in the Annual Hospital Profile.

3. Any information the applicant believes is directly relevant to safety net services, including information regarding teaching, research, and any other service.

A table in the following format must be provided as part of Attachment 9.

Safety Net Information per PA 96-0031			
CHARITY CARE			
Charity (# of patients)	**year**	**year**	**year**
Inpatient			
Outpatient			
Total			
Charity (cost in dollars)			
Inpatient			
Outpatient			
Total			

MEDICAID			
Medicaid (# of patients)	**year**	**year**	**year**
Inpatient			
Outpatient			
Total			
Medicaid (revenue)			
Inpatient			
Outpatient			
Total			

APPEND DOCUMENTATION AS ATTACHMENT 9, IN NUMERIC SEQUENTIAL ORDER AFTER THE LAST PAGE OF THE APPLICATION FORM.

SECTION V. CHARITY CARE INFORMATION

1. All applicants and co-applicants shall indicate the amount of charity care for the latest three **audited** fiscal years, the cost of charity care and the ratio of that charity care cost to net patient revenue.

2. If the applicant owns or operates one or more facilities, the reporting shall be for each individual facility located in Illinois. If charity care costs are reported on a consolidated basis, the applicant shall provide documentation as to the cost of charity care; the ratio of that charity care to the net patient revenue for the consolidated financial statement; the allocation of charity care costs; and the ratio of charity care cost to net patient revenue for the facility under review.

3. If the applicant is not an existing facility, it shall submit the facility's projected patient mix by payer source, anticipated charity care expense and projected ratio of charity care to net patient revenue by the end of its second year of operation.

Charity care" means care provided by a health care facility for which the provider does not expect to receive payment from the patient or a third-party payer (20 ILCS 3960/3). Charity Care must be provided at cost.

A table in the following format must be provided for all facilities as part of Attachment 10.

CHARITY CARE			
	year	year	year
Net Patient Revenue			
Amount of Charity Care (charges)			
Cost of Charity Care			

APPEND DOCUMENTATION AS ATTACHMENT 10, IN NUMERIC SEQUENTIAL ORDER AFTER THE LAST PAGE OF THE APPLICATION FORM.

After paginating the entire completed application indicate, in the chart below, the page numbers for the included attachments:

INDEX OF ATTACHMENTS

ATTACHMENT NO.		PAGES
1	Applicant Identification including Certificate of Good Standing	
2	Site Ownership	16-27
3	Persons with 5 percent or greater interest in the licensee must be identified with the % of ownership.	N/A
4	Organizational Relationships (Organizational Chart) Certificate of Good Standing Etc.	N/A
5	Discontinuation General Information Requirements	28-37
6	Reasons for Discontinuation	N/A
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10	Charity Care Information	45

State of Illinois
Executive Department

CERTIFICATE

To All To Whom These Presents Shall Come, Greeting:

I, JESSE WHITE, Secretary of State of the State of Illinois, do hereby certify that the attached are true copies of the Certificate of Incorporation and a copy of the Order of A. Hanby Jones, County Judge of Crawford County, Illinois, Declaring and Determining the Results of an Election held on **October 24, 1958** and Declaring the **Organization of "Crawford Hospital District"** Crawford County, Illinois, as filed in this office pursuant to the "Hospital District Act", 70 ILCS 910/1, et seq.

IN TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois. Done at the City of Springfield, **November 24, 2004.**

Jesse White

SECRETARY OF STATE

#E-008-20

STATE OF ILLINOIS

OFFICE OF

THE SECRETARY OF STATE

To all to whom these Presents Shall Come, Greeting:

Whereas there has been filed in the Office of the Secretary of State on the 18th day of December A. D. 1958 under and in accordance with the provisions of "An Act providing for the creation and operation of Hospital Districts"

approved July 15, 1949 in force July 15 1949

a copy of the Order of A. Hanby Jones County Judge of Crawford County, Illinois finding the results of the election in a certain proceeding for the organization of the Crawford Hospital District and

Whereas said Order was entered and is dated the 25th day of October A. D. 19 58 and is certified to be a true and correct copy by the County Clerk of Crawford County, Illinois and

Whereas it is found by said Order that those voting in favor of the establishment of the Crawford Hospital District were 5,860 and those voting in the negative and against such proposition were 1,857 and that the affirmative of said proposition received a majority of 4,003 and said Order determines the said Crawford Hospital District to be established

Now Therefore I, CHARLES F CARPENTIER Secretary of State of the State of Illinois, by virtue of the power and authority vested in me by law do hereby issue this Certificate of Incorporation to said Crawford Hospital District

In Testimony Whereof, I hereto set my hand and the Great Seal of the State of Illinois Done at the Capitol in the City of Springfield this the 18th day of December A. D. nineteen hundred and fifty-eight and of the Independence of the United States the one hundred and eighty-third

SECRETARY OF STATE

STATE OF ILLINOIS)
) SS:
COUNTY OF CRAWFORD)

IN THE COUNTY COURT OF CRAWFORD COUNTY, ILLINOIS

IN THE MATTER OF A PETITION FOR THE ORGANIZATION OF A HOSPITAL DISTRICT TO BE KNOWN AS "CRAWFORD HOSPITAL DISTRICT") NO. 941

ORDER ON CANVASS OF ELECTION RETURNS AND CERTIFYING AND DECLARING RESULTS THEREOF

Now on this 27th day of October, 1958, comes Thatcher Campbell, Clerk of this Court, and announces to the Court that the poll books and returns of an election held on the 24th day of October, 1958, pursuant to an Order of this Court entered on the 15th day of September, 1958, have been filed in his office on Saturday, October 25, 1958, being less than Forty-eight (48) hours after the election, and that the returns therefrom are now ready to be canvassed.

The Court finds from a review of the documents on file in this cause:

1. That on the 13th day of August, 1958, Petitioners, by and through their duly authorized attorneys, George D. Everingham and Carroll T. Cox, filed their petition with the County Clerk of Crawford County, Illinois, seeking to organize the area of territory described in said petition into a hospital district pursuant to and in accordance with the provisions of the Act of the General Assembly of the State of Illinois, entitled "An Act providing for the creation and operation of Hospital Districts," approved July 15, 1949, as amended, wherein said Petitioners did pray this Court to submit to the electors residing within the limits of the territory proposed to be incorporated in said Hospital District the question whether said electors would establish said Hospital District for the purpose of constructing and maintaining a public hospital within the area proposed to be included into said Hospital District.

2. That said petition did request that the area described as "All of Crawford County, Illinois, as now fixed and constituted", be incorporated into said Hospital District to be known as "Crawford

Hospital District", said area aforesaid being wholly contiguous, in that it constitutes the whole of Crawford County, Illinois, and contains within its boundaries the civil Townships of Hutsonville, Prairie, Licking, Oblong, Robinson, Lafiotte, Montgomery, Honey Creek, Martin, and Southwest, all wholly within said Crawford County, Illinois; and containing also the following Cities and Villages, which are incorporated under the laws of the State of Illinois, to-wit:

> the Village of Hutsonville, the Village of Oblong, the City of Robinson, the Village of Flat Rock, the Village of Stoy, and the Village of Palestine;

there being no parts of civil Townships or incorporated Cities or Villages located partly within said area; said area not containing therein any territory which is within the corporate limits of an existing Hospital District, and said area having a population of more than five thousand (5,000) inhabitants, to-wit: a population of not less than Twenty-one Thousand One Hundred Thirty-Seven (21,137) inhabitants.

3. That upon an examination of the said petition by the Court, it appeared to the Court that the said petition was signed by more than Five Hundred (500) of the voters residing within the territory described in said petition which was proposed to be organized into a hospital district, and the signers of said petition also purported to constitute more than Ten Percent (10%) of the total number of legal voters residing within said area and also purported to constitute more than Ten Percent (10%) of the total number of legal voters residing within each of the civil Townships situated wholly within said area.

4. That this Court thereupon entered an Order Setting Petition for Hearing, said Order being entered in this cause on August 13, 1958, whereby a hearing on said petition was set for Monday, the 15th day of September, 1958, at the hour of 10:00 o'clock A. M., before the Judge of this Court in the County Court Room of the Crawford County Courthouse located in the City of Robinson, Illinois, the same being not less than Thirty (30), nor more than Forty (40) days

after the date of the filing of said petition, and by the same Order, directed that notice of the time and place of said hearing be given by the publication of a notice thereof on Three (3) separate days in the Robinson Daily News, the same being a newspaper of general circulation within the territory proposed to be incorporated into the said Hospital District, the first publication of said notice to be not less than Twenty (20) days prior to the date set for said hearing, and that there also be posted in at least Ten (10) of the most public places in the territory proposed to be incorporated as a Hospital District, notices of said hearing not less than Twenty (20) days prior to the date set for said hearing, said notices to be in substantially the form as set out in full in said Order.

5. That from the certificate of publication on file in this cause, it appears that said notice of hearing was published in the Robinson Daily News on Three (3) separate days, namely on August 14, 1958, on August 21, 1958, and on August 28, 1958, in accordance with said Order of this Court, and from affidavits on file, it appears also that notice was posted on the 18th and 19th days of August, 1958, in Twenty-three (23) of the most public places within the territory proposed to be incorporated into said Hospital District.

6. That on the 15th day of September, 1958, at the hour of 10:00 o'clock, the same being the date and time set for the hearing on said petition before the Judge of this Court in the County Court room of the Crawford County Courthouse in the City of Robinson, Illinois, the Court proceeded to examine the documents presented and to hear the testimony of witnesses first duly sworn and testifying in open Court, and upon being fully advised in the premises, entered an Order Finding Petition Sufficient and Determining that the Territory to be Incorporated into a Hospital District meets the Requirements of "The Hospital District Law.", said Order also directing that a separate Order be entered by the Court calling an election to be held within the territory proposed to be incorporated into a Hospital District for the purpose of submitting to the electors therein the

following question: "Shall 'An Act providing for the creation and operation of Hospital Districts' approved the 15th day of July, 1949, be adopted and the Crawford Hospital District be established?".

7. That by an Order of this Court entered on the 15th day of September, 1958, the Court set the 24th day of October, 1958, as the date upon which an election should be held within the territory described as "All of Crawford County, Illinois, as now fixed and constituted", submitting to the electors of said area the question whether they would establish a hospital district for said area of contiguous territory pursuant to and under the provisions of An Act of the General Assembly of the State of Illinois, entitled "An Act providing for the creation and operation of Hospital Districts," approved July 15, 1949, as amended, to be known as "Crawford Hospital District", for the purpose of constructing and maintaining a public hospital and directed that upon that day the polls at said election should be open from 6:00 o'clock A. M., in the morning to 6:00 o'clock P. M., of said day.

8. That by said Order, Ten (10) election precincts were established for said election, the boundaries thereof being established and the polling places therefor designated, and notice of said election was ordered to be given by publication thereof on Three (3) separate days in the Robinson Daily News, a newspaper having a general circulation within said area of contiguous territory above referred to, and by posting of said notices of election in at least Five (5) of the most public places within each of the election precincts established for said election, and also at each of the polling places designated for said election, the date of the first publication of such notice and the date of the posting of said notices to be not less than Thirty (30) days prior to the date of said election, the notices, both printed and published, to be in substantially the form as set out in said Order.

9. That by certificate of publication on file in this cause, it appears the said notice of election was published in the

said Robinson Daily News on Three (3) separate days, to-wit: on September 10, 1958, on October 4, 1958, and on October 11, 1958, the first publication of said notice being more than thirty (30) days prior to the date of said election, that by affidavit on file in this cause, it appears that on the 18th day of September, 1958, said notice of election was posted in five (5) of the most public places within each of the election precincts and also at each of the polling places designated for each of said precincts, said posting being more than thirty (30) days prior to the date set for said election.

10. That in accordance with the Order of this Court, said election was duly held on the 24th day of October, 1958, upon which day the question was submitted to the electors of the territory aforesaid upon proper ballots, a true, correct, duplicate original of one of each of the ballots used at each of the polling places designated for said election being attached hereto and made a part hereof.

11. That the election officials for said election have filed the returns of said election, together with the poll books and ballots used thereat with the County Clerk of Crawford County, Illinois, within Forty-eight (48) hours after the close of the polls at said election as required by law, and that said returns have been on this day presented to the Court by said Clerk and that the Court proceeds to canvass the result of said election.

12. The Court, upon the canvass of said results, finds that the total number of votes cast at said election as shown by the poll books presented was as follows:

Precinct Number 1 ____172____

Precinct Number 2 ____222____

Precinct Number 3 ____518____

Precinct Number 4 ____1,215____

Precinct Number 5 ____1,755____

Precinct Number 6 ____896____

Precinct Number 7 ____313____

Precinct Number 8 ____

Precinct Number 9 ~~952~~

Precinct Number 10 ~~77~~ Total 7,921

13. The Court finds that on the question submitted to the electors, the votes cast thereon were as follows:

Precinct No.	Total Votes Cast	Yes	No	Ballots Spoiled, Blank, or Defectively Marked and Not Counted
1	~~172~~	~~33~~	~~136~~	~~3~~
2	~~222~~	~~109~~	~~109~~	~~4~~
3	~~518~~	~~309~~	~~200~~	~~9~~
4	~~1,215~~	~~889~~	~~285~~	~~41~~
5	~~3,259~~	~~3,206~~	~~949~~	~~104~~
6	~~896~~	~~622~~	~~251~~	~~23~~
7	~~313~~	~~209~~	~~95~~	~~9~~
8	~~892~~	~~377~~	~~115~~	~~5~~
9	~~252~~	~~95~~	~~152~~	~~5~~
10	~~77~~	~~11~~	~~65~~	~~1~~

14. The Court finds that a total number of ~~Seven Thousand Nine Hundred Twenty-one~~ (~~7,921~~) ballots were cast on the question submitted at said election, of which ~~Five Thousand Eight Hundred Sixty~~ (~~5,860~~) ballots were marked "Yes", and ~~One Thousand Eight Hundred Fifty-seven~~ (~~1,857~~) were marked "No", and ~~Two Hundred Four~~ (~~204~~) were spoiled, blank, or defectively marked ballots and were not counted.

15. The Court finds that a majority of the voters voting upon the question of the adoption of An Act of the General Assembly of the State of Illinois, entitled "An Act providing for the creation and operation of Hospital Districts," approved July 15, 1949, have voted "Yes" upon said question, and that said question has been legally approved and carried by the vote of the electors of the area consisting of all of Crawford County, Illinois, as now fixed and constituted.

IT IS THEREFORE ORDERED AND ADJUDGED:

A. That the canvass by this Court of the result of the election held on October 24, 1958, submitting the question whether

the electors of an area of contiguous territory described as "all of Crawford County, Illinois, as now fixed and constituted", would establish a hospital district in accordance with the requirements of an act of the General Assembly of the State of Illinois, entitled "An Act providing for the creation and operation of Hospital Districts," approved July 15, 1949, as amended, to be known as Crawford Hospital District, has been duly accomplished and the question submitted at said election has been answered in the affirmative by a majority of the voters voting on the question.

B. That the electors of the area aforesaid have, by casting a majority of all of the votes cast at said election, directed that the aforesaid area consisting of "all of Crawford County, as now fixed and constituted", be incorporated into a hospital district in accordance with the requirements of an Act of the General Assembly of the State of Illinois, entitled "An Act providing for the creation and operation of Hospital Districts," to be known as "Crawford Hospital District", and that the said territory is hereby declared to be organized as a hospital district under the provisions of the aforesaid Act of the General Assembly of the State of Illinois, entitled "An Act providing for the creation and operation of Hospital Districts," approved July 15, 1949, as amended, said hospital district to be known as the Crawford Hospital District.

C. That this Court will, in accordance with the findings herein, cause to be entered a separate order declaring the aforesaid area incorporated into a hospital district known as "Crawford Hospital District" with appropriate directions therein.

D. That the Clerk of the County Court of Crawford County shall enter this order upon the records of this Court.

Entered:

/s/ A. Hanby Jones
Judge of the County Court of Crawford County, Illinois.

OFFICIAL BALLOT

(INSTRUCTIONS TO VOTERS: Place a cross (x) in the space opposite the word indicating the way you desire to vote.)

Shall "An Act providing for the creation and operation of Hospital Districts," approved the 15th day of July, 1949, be adopted, and the Crawford Hospital District be established? If established, the Hospital District will have the powers, objects and purposes provided by the Act, including the power to levy a tax of not to exceed .075 per cent of the full, fair cash value of taxable property, as equalized or assessed by the Department of Revenue, for hospital operation and maintenance and other corporate purposes.	YES	
	NO	

#E-008-20

STATE OF ILLINOIS)
) SS:
COUNTY OF CRAWFORD)

IN THE COUNTY COURT OF CRAWFORD COUNTY, ILLINOIS

IN THE MATTER OF A PETITION FOR THE ORGANIZATION OF A HOSPITAL DISTRICT TO BE KNOWN AS "CRAWFORD HOSPITAL DISTRICT") NO. 941

ORDER DECLARING THE AREA CONSISTING OF THE WHOLE OF CRAWFORD COUNTY, ILLINOIS, ORGANIZED AS A HOSPITAL DISTRICT KNOWN AS "CRAWFORD HOSPITAL DISTRICT"

Now on this 27th day of October, 1958, the same being one of the regular judicial days of this Court, the Court, in accordance with the directions of the Statutes of the State of Illinois, in such case made and provided, proceeds to review all of the petitions, orders, affidavits, and all other records and documents on file in this cause.

The Court finds that on the 13th day of August, 1958, a petition was filed with the County Clerk of Crawford County, Illinois, which sought to organize the area described therein as "All of Crawford County, Illinois, as now fixed and constituted", into a hospital district to be known as "Crawford Hospital District" pursuant to the provisions of an Act of the General Assembly of the State of Illinois entitled "An Act providing for the creation and operation of Hospital Districts," approved July 15, 1949, as amended.

The Court finds that after proper publication of notices and hearings duly held, an election was called by this Court for October 24, 1958, and the question whether the electors of the aforesaid area would organize into Crawford Hospital District was presented upon proper ballots upon that day, said election being conducted by the Judge of this Court in accordance with the directions of the Statutes of the State of Illinois in such case made and provided.

The Court finds that a canvass was made by this Court upon the returns from said election and by order entered upon said canvass, the Court found that Seven Thousand Nine Hundred Twenty-one (7,921) ballots were cast upon the question, of which Five Thousand Eight Hundred Sixty (5,860) were marked "Yes", and One Thousand Eight

Hundred Fifty-seven (1,657) were marked "No", Two Hundred Four (204) ballots being spoiled, blank, or defectively marked and not counted; that a majority of the voters voted "Yes" on the question presented and the question was legally approved and carried; that the area consisting of all of Crawford County, Illinois, as now fixed and constituted was declared organized as a hospital district in accordance with the requirements of an Act of the General Assembly of the State of Illinois, entitled "An Act providing for the creation and operation of hospital Districts," approved July 15, 1949, as amended.

The Court further finds that it is now the duty of the Court under and by virtue of the requirements of the Hospital District Law aforementioned, to appoint a Board of Directors for said Crawford Hospital District, consisting of Nine (9) members with the qualifications, powers, and duties set out in said Hospital District Law, and set a time and designate a place for the first meeting of said Board of Directors, to be held not later than Thirty (30) days after the entry of an order appointing said Board of Directors.

IT IS THEREFORE ORDERED AND ADJUDGED:

A. That the area of contiguous territory consisting of all of Crawford County, Illinois, as now fixed and constituted, be and it is hereby deemed an organized hospital district under the provisions of An Act of the General Assembly of the State of Illinois, entitled "An Act providing for the creation and operation of Hospital Districts," approved July 15, 1949, as amended.

B. That the aforementioned Hospital District shall be known as "Crawford Hospital District".

C. That this Court, by separate order to be entered in this cause, will appoint a Board of Directors of said Crawford Hospital District, consisting of Nine (9) members, within Twenty (20) days from the determination of the result of the election which approved the organization of said Crawford Hospital District.

D. That the Clerk of the County Court of Crawford County, Illinois, shall enter this order upon the records of this Court.

FILED

DEC 1 1956

ENTER:

/s/ A. Hanby Jones

Judge of the County Court of Crawford County, Illinois.

- 2 -

CRAWFORD MEMORIAL HOSPITAL

BOARD OF TRUSTEES MEETING
MINUTES

DECEMBER 18, 2019

A properly noticed regular meeting of the Board of Trustees of Crawford Hospital District was held at 5:15 p.m. on Wednesday, December 19, 2019 in the Executive Conference Room at Crawford Memorial Hospital in Robinson, IL. The following Trustees were present: Mitzi Martin, Gareld Bilyew, Stewart Schutte, Wanda James, and Gregory Kastner, M.D., Tom Moore and John Daugherty

Excused: Kaye Holscher and Judith Adams

Others Present: Doug Florkowski, Al White, Donna Martin, Tammy Fralicker, Kristi Zane, Tammy Fralicker, Sandy Steffey, Herb Winters and Debbie Medsker.

Guests: Randy Harris, Robinson Daily News and Kip Randolph, County Board Rep.

Ms. Mitzi Martin called the meeting to order at 5:15p.m.

PUBLIC COMMENTS
Mr. Randolph announced the County Board approved reappointments for Tom Moore and Judith Adams to the hospital board. They also appointed Kaye Holscher to the hospital board.

ADDITIONS, DELETIONS, CORRECTIONS TO AGENDA -None

APPROVAL OF MEETING MINUTES (October and November 2019)
Ms. James made a motion to approve the October and November 2019 minutes as presented and Dr. Kastner seconded the motion. Motion carried.

CHIEF OF STAFF REPORT
Credentialing will be discussed in closed session.

The Medical Staff is recommending the following policies be approved:

- Administration: Organ and Tissue Donation and Patient Rights and Responsibilities.
- Compliance: IL Department of Human Services Firearm Owner's Identification (FOID) Card Mental Health Reporting System.

- Home Health: Discharge/Transfer to Other Health Facility or Agency/Discharge or Transfer Needs.
- Infection Control: Reuse of Disposable, Single-Use Patient Care Items.
- Magnolia Center: Abuse and Neglect, Behavior Tracking, Description of Services Provided, Discharge Planning and Orders, Documentation, Fall Reduction/Monitoring Program, Fluid Restrictions, Gait Belt Use and Cleaning, History and Physical: Admission, Interdisciplinary Team Conference, Meal Accuracy for Magnolia Center, Payment for Services (previously titled credit), Pre-Admission Screening and Admission, Resident Care Policy Committee, Resident Family Advisory Council, Resident Money, Room/Roommate Change, Transfer and Trauma Informed Care.
- Medical Records: Deficient/Delinquent Charts Medical Records
- Nursing: Hospice-Provision of General Inpatient Care and Hospice-Provision of Respite Inpatient Care.
- OB: Maternal Sepsis Screening, Neonatal Sepsis Screening in the Nursery and Vaginal Birth After Cesarean Guidelines.
- Pharmacy: Management of Anticoagulant and Anti-Platelet Agent-Associated Bleeding in Adults and Medication Reconciliation.
- Quality: Trauma Informed Care Swing Bed.
- Rural Health/Satellite Clinic including General Surgery and Ortho: Appointments, Cancellation/No Show/Late Arrival Appointments, Cast Application, Clinic Procedures for Day End, Coding Documentation, Director of Clinic System Report Review, Documenting Patient Care Related Phone Calls, Front Office Staff Responsibilities sand Roles, Guidelines for Documentation, Hospital Transfer for Emergencies, Hours of Operation and Staffing, Intramuscular Injections, Joint Injections, Laceration (minor) Care, Medicaid Fertility Non-Coverage Notifications. Nonin Onyz Vantage 9590 Finger Pulse Oximeter (deleted), Pap Smears, Patient Preparation, Portable Suction, Prescription Refills, Protocols for New Patients to Establish withRural Health Practitioners, Pulse Oximetry, Punch Biopsy Set-Up Procedure, Quidel Influenza A + B Test, Referrals, Removal of Groshong Catheter or MediPort, Review Systems, RHC Emergency Preparedness Plan, Scanning Outpatient Surgery Orders (deleted) and Training and Evaluation of Non-Licensed Clinic Staff.

Dr. Kastner made a motion to approve the above policies and procedures and Ms. James seconded the motion. All in favor.

Dr. Kastner made a motion to approve the Saving Sight Contract and Ms. James seconded the motion. Motion carried.

Mr. Moore made a motion to approve the Surgical Services / Anesthesia Manual as recommended by the Medical Staff and Mr. Bilyew seconded the motion. All in favor.

COMMITTEE REPORTS:

Finance Committee –Stewart Schutte, Chairman

Financials

CMH experiences an Operating Loss of $102,266 as compared to a budgeted Operating Income of $68,062 and prior year Operating Gain of $95,204. Operating Expenses came in over budget by $135,200 or 3.4% (but below the prior year by $29,552 or 0.7%) After the Non-operating Expense is applied, the Net Gain for November is $148,909 as compared to a budgeted Net Income of $82,066 and prior year gain of $91,373.

The patient activity level for November as measured by Adjusted Patient Days of 1,245 was less than our budget of 1,530 and less than prior year of 1,739. The Average Daily Census was calculated at 7.5 and is lower than the budget of 7.9, and below last year's 8.4. Inpatient days were below budget (224vs237) and less than last year (253). Long Term Care performed below budget and last year: 539 compared to budget of 605 and last year of 566 resident days. Outpatient registrations were above budget and last year's performance (4,362 vs 4,135 vs. 4,010). Three areas that were above budget were Clinics, Pharmacy and Pain Management.

Cash flow from Operations was positive at $537,260 for the month. There was a net increase in cash of $1,587,166 bringing the cash balance at the end of the period to $24,470,624. One item for further review will be the Restricted Investments, which includes borrowing to be applied to the Construction in Progress. As we complete, the capital projects this money will need to be recognized as replacement of operating cash funds that were expended for the Cerner systems and Radiology renovations.

SNF Discussion

As discussed before, the Hospital has seen an increasing amount of subsidy (Total reimbursements for Medicare and Private Pay patients less total expenses as determined on the Medicare Cost Report).

The Cost Report summaries show key operating indicators trending somewhat downward during the last 10 years. Beds and square footage reported changed over the years from 48 beds listed until 2018 with a change to 38. Square footage was listed at 8,848, but increased to 10,886 in 2012. This significantly increased the overhead costs. (approx. $250,000). Census counts ranged from a low 5,984 to 2012 to a high of 7,912 in 2015. The 10 year average is 6,972. Overall subsidies (net losses with full overhead costs) have generally increased over the 10 years from a low of $450,123 in 2011 to $1,585,652 in 2019. The average has been $1,004,500.
Based on the above information, it appears an average census of 30 patients and revenue increases would be needed to approach a breakeven point to cover all overhead costs.

Building and Grounds Committee –Gareld Bilyew, Chairman

The committee spoke to Dave Burnison from the Farnsworth Group regarding the master facility plan. Discussion went back and forth on what should be Phase I and where to locate

physicians temporarily as expansions and renovations take place. Mr. Burnison will work with Ms. Steffey and Mr. Florkowski to draw up some ideas.

Staff is working on general maintenance around the hospital.

Executive / Compliance / Employee Relations – Mitzi Martin, Chairman
The committee is recommending approval of the Code of Conduct. Mr. Daugherty made a motion to approve the Code of Conduct as presented and Ms. James seconded the motion. All in favor.

Provider Recruitment and Retention Committee – Wanda James, Chairman
Kristen Walk, FNP has been hired to staff the new Walk In Clinic which will open soon. There is a potential 2nd FNP that is being interviewed tomorrow.

Quality/Safety Committee – Judith Adams, Chairman
The Committee is recommending approval of the QAPI Plan. Dr. Kastner made the motion to approval and Mr. Bilyew seconded the motion. Motion Carried.

Chief Executive Officer's Report – Doug Florkowski

- Board Retreat is February 7th and 8th in 2020 at French Lick, IN. Please let Debbie know if you plan to attend.
- Plant Operations Manager position was offer to someone.
- REMED program directors will meet with Dr. Scott, Dr. Kunzelman and Dr. Reilly in January. This is a tremendous opportunity to recruit surgeons for Rural areas.
- QHR HFAP mock surveyors were on site to help our staff get ready for the real thing.
- January 16th, 4-6pm is the Open House for Radiology. We would like for all the board to attend.
- RPh Innovations was selected as our 340B contract Pharmacy vendor. We will enroll in January and this will take effect April 2020. Walmart, Bertrams and Harmons will participate. This is for name brand drugs only. This should be about $100,000 a month savings on top of what we already save. An administrative fee of 20% was negotiated to 5% by Blake Potts, Pharmacy Director.

QHR Report - Herb Winters

- Board of Trustee conference will be held in March in Phoenix. This is a great conference so please attend.
- Each board member has a copy of the QHR/CMH FYE 2019 Annual Benefits Report. It highlights the benefits and savings QHR has help CMH achieve as well as educational training. QHR is grateful to partner with CMH.

At 6:25PM Ms. Mitzi Martin asked for a motion to go into closed session for, *credentialing, discipline, or formal peer review of physicians or other healthcare professionals for a hospital or other institution providing medical care that is operated by the public body and Employment ;*

Mr. Moore made that motion and Ms. James seconded. Motion carried.

Ms. Mitzi Martin called for a 5 minute break.

Ms. Mitzi Martin called the regular meeting back to order at 7:05PM.

Dr. Kastner made a motion to approve the Medical Staff, PAC and MEC meeting minutes for December and Mr. Daugherty seconded the motion. Motion carried.

Dr. Kastner made a motion to approve the credentialing below as recommend by MEC and Mr. Moore seconded the motion. Motion carried.

Initial Appointments

Holly Harmon, PMHNP-BC has been approved for initial appointment to the Allied Health Staff Category in the specialty of Psychiatric Mental Health Nurse Practitioner.

Reappointments

Shobashalini Chokkalingham, MD was approved for reappointment to the Affiliate Staff Category in the specialty of Cardiology.

Raymond Fisher, MD was approved for reappointment to the Affiliate Staff Category in the specialty of Cardiology.

Jamie Knoblett, NP-C was approved for reappointment to the Allied Health Staff Category in the specialty of Family Medicine.

Carle Telemedicine Updated Provider List was approved.

Ms. James made a motion to adjourn at 7:10PM and Dr. Kastner seconded the motion. Meeting adjourned.

CRAWFORD MEMORIAL HOSPITAL

BOARD OF TRUSTEES MEETING
MINUTES

JANUARY 15, 2020

A properly noticed regular meeting of the Board of Trustees of Crawford Hospital District was held at 5:15 p.m. on Wednesday, January 15, 2020 in the Executive Conference Room at Crawford Memorial Hospital in Robinson, IL. The following Trustees were present: Mitzi Martin, Gareld Bilyew, Stewart Schutte, Wanda James, and Gregory Kastner, M.D., Tom Moore, John Daugherty Kaye Holscher and Judith Adams

Excused:

Others Present: Doug Florkowski, Al White, Donna Martin, Tammy Fralicker, Kristi Zane, Tammy Fralicker, Sandy Steffey and Debbie Medsker.

Guests: Randy Harris, Robinson Daily News / Chris Dewitt, WTYE Radio and Kip Randolph, County Board Rep.

Ms. Mitzi Martin called the meeting to order at 5:15p.m.

ADDITIONS, DELETIONS, CORRECTIONS TO AGENDA –Ms. M. Martin asked for a motion to move the SNF discussion and public comments to first on the agenda. Mr. Schutte made that motion and Ms. James seconded the motion. Motion carried.

SNF – Al White, CFO
Key Challenges Facing the Magnolia Center SNF

1. Declining census with low Medicare portion
   - Highest census was 7,912 in FY 2015 (21.7 ADC) and lowest was 5,984 in FY 2012 (16.4 ADC). Prior FY 2019 was 6,864 (18.8 ADC). 38 beds available.
   - Medicare portion was 1,870 in FY 2018 (5.1) and decreased to 1,152 (3.2) in FY 2019.

2. Increased overhead costs with expanded square footage and services. Approx. $1M in overhead (depreciation, utilities, housekeeping, administration, etc.) in FY 2010 with steady increases to $1.7M in FY 2019.

3. Pressure to hold pricing and items lower due to market pressures. Ratio of total cost to charges increased from approx. 2 times in FY 2010 to 2.5 times in FY 2019.

4. Overall subsidies (Total costs less reimbursement) ranged from a low of $450,000 in FY 2011 to a high of $1,585,000 in FY 2019. (Attached trend chart).
   - The average subsidy per occupied bed in FY 2019 was over $84,000.
   - The average subsidy for the ten years is just over $1M per year.

PUBLIC COMMENTS

Mrs. Terryl Postlewaite spoke on the times she and her husband were admitted to the nursing home. She asked that the board look at changing with the times so census could be increased.

Mrs. Debbie Weger spoke on the need for the Magnolia Center.

Mrs. Snyder spoke about how hard it would be to move her father in law as he will be turning 100 this year. He considers the staff his family and the Magnolia his home.

Board members Ms. Adams, Dr. Kastner, Mr. Bilyew and Ms. M. Martin spoke about the Magnolia Center. Mr. Florkowski also spoke.

After public comments Ms. Martin asked for a motion regarding the Magnolia Center. Mr. Bilyew made a motion to close the Magnolia Center and Mr. Daugherty seconded the motion. Ms. M. Martin asked for a role call vote. John Daugherty – yes / Judith Adams-yes / Gareld Bilyew-yes/ /Stewart Schutte – abstain / Greg Kastner – yes / Wanda James-yes / Tom Moore – yes and Kaye Holscher – yes / Mitzi Martin-yes. Motion carried

Ms. Martin called for a 5 minute break at 5:55pm to allow guests to talk with board members as they make their way out of the meeting. Mr. Moore made that motion and Ms. James seconded the motion. All in favor.

APPROVAL OF MEETING MINUTES (December 2019)

Mr. Schutte made a motion to approve the December 2019 minutes as presented and Ms. James seconded the motion. Motion carried.

CHIEF OF STAFF REPORT

Credentialing will be discussed in closed session.

The Medical Staff is recommending the following be approved:

a. Contracts/Services-Perinatal Agreement with St. John's
b. Department Manuals – RHC/General Surgery/Ortho, Consulting Clinic and Cardiac Rehab

Dr. Kastner made a motion to approve the Perinatal Agreement with St. Johns and Mr. Daugherty seconded the motion. Motion carried.

Dr. Kastner made a motion to approve the Manual Department Manuals – RHC/General Surgery/Ortho, Consulting Clinic and Cardiac Rehab as recommended by the Medical Staff and Ms. Adams seconded the motion. All in favor.

COMMITTEE REPORTS:

Finance Committee –Stewart Schutte, Chairman

Financials

CMH experienced an Operating Loss of $210,803 as compared to a budgeted Operating Income of $68,062 and prior year Operating Gain of $66,668. Operating Expenses cam in over budget by $309,074 or 7.8% (and over the prior year by $433,384 or 11.2%). After the Non –operating Income (Expense) is applied; the Net Gain for December is $97,803, as compared to a budgeted Net Income of $82,066 and prior year gain of $54,675.

Robinson Refinery Real Property Tax Assessment Settlement Agreement

Mr. Schutte asked for a made a motion to authorize the CEO to sign the agreement. Mr. Moore made a motion to authorize the CEO to sign the above agreement and Ms. Adams seconded the motion. Mr. Bilyew voted no. Motion carried.

Building and Grounds Committee –Gareld Bilyew, Chairman

- QHR Mock survey was completed in December.
- Mark Rich, Nikki Henry and Martha Johnson split Jed Holts job duties between themselves.
- The MRI module drawings are complete and will be sent to IDPH for final approval.
- Mark Rich will be transitioning out of his director role and will be over construction. He will be working limited days. Craig Parish has been hired as the new Maintenance Director.

Executive / Compliance / Employee Relations – Mitzi Martin, Chairman

Nothing of significance to report.

Provider Recruitment and Retention Committee – Wanda James, Chairman

Mr. Florkowski will cover this in his report.

Quality/Safety Committee – Judith Adams, Chairman
The committee heard the following reports: 2nd quarter Infection Control/HAI, 2nd quarter Safety/Physical Environment, 2nd quarter QAPI (PI Report) and the QHR Quality Scorecard. The Employee Injury report will presented with the annual HR report starting to this year.

Chief Executive Officer's Report – Doug Florkowski

- REMED program instructors were on site. They talked with Dr. Reilly, Dr. Scott and Dr. Kunzelman regarding the program. All 3 surgeons agreed to participate in the program. 3 and 4th year students will be completing a rotation at CMH. The goal is include family practice students.
- Jackson Recruiting has 9 IM / 6 OB candidates they are vetting.
- Radiology Open House is tomorrow from 4:00pm – 6:00pm.
- Kelly Meeks, CASO (Chief Ancillary Services Officer) has agreed to work 2 days in the Pharmacy to cover a maternity leave. She will only be in her office 3 days a week for now.
- The 2nd Nurse Practitioner has been hired for the Walk in clinic. We have to wait on her DEA before she can apply for payor source acceptance.

QHR Report - Herb Winters
No report due to Mr. Winters absence.

At 6:20pm Ms. Mitzi Martin asked for a motion to go into closed session for, *credentialing, discipline, or formal peer review of physicians or other healthcare professionals for a hospital or other institution providing medical care that is operated by the public body and Employment ;*

Mr. Moore made that motion and Dr. Kastner seconded. Motion carried.

Ms. Mitzi Martin called for a 5 minute break.

Ms. Mitzi Martin called the regular meeting back to order at 6:35pm.

Dr. Kastner made a motion to approve the Medical Staff, PAC and MEC meeting minutes for January and Mr. Moore seconded the motion. Motion carried.

Dr. Kastner made a motion to approve the credentialing below as recommend by MEC and Ms. Adams seconded the motion. Motion carried.

Initial Appointments
Walk, Kristen, FNP was approved for appointment of privileges in the specialty of Family Medicine in the Allied Health Staff Category.

Reappointments
Boyce, William, MD was approved for reappointment of privileges in the specialty of Pathology in the Affiliate Staff Category.

Walsh, Robert, DO was approved for reappointment of privileges in the specialty of Obstetrics/Gynecology in the Active Staff Category.

Ms. James made a motion to adjourn at 6:35pm and Mr. Moore seconded the motion. Meeting adjourned.

CRAWFORD
MEMORIAL HOSPITAL

January 29, 2020

Cotillion Ridge Nursing Center
Nicole Nichol, Administrator
600 East Robinwood Drive
Robinson, IL 62454

Dear Ms. Nichol:

Per our discussion on the telephone, the Board of Directors for Crawford Hospital District has decided to close the Magnolia Center effective April 30, 2020.

During the previous 24 months, Magnolia Center has provided the following care:

January –December 2018 admissions	130
January - December 2018 Resident days	6710
January - December 2019 admissions	67
January - December 2019 Resident days	6672

This decision follows a careful review of the Center and its impact on the overall strength and stability of the hospital. In Fiscal Year 2018, the direct and indirect costs to operate the Magnolia Center exceeded total reimbursement by nearly $1.5 million and contributed to ongoing operating losses for Crawford Memorial Hospital (CMH). Over the past ten years, Magnolia Center experienced losses in excess of $1 million annually. Over the same timeframe, the Center's census has averaged 15 to 18 residents, or 39 to 47% capacity.

While Crawford Memorial Hospital has taken a number of steps to try to improve the Magnolia Center's financial performance, including discussions with external LTC companies to improve operations, certifying 35 skilled Medicare beds to improve patient census, investing $2,094,000 to renovate patient's rooms, extensive marketing campaigns and other cost cutting measures, the Center continues to experience significant operating losses. The hospital simply cannot afford to subsidize ongoing losses without putting its own financial future at risk.

Concurrent with this letter, Magnolia has sent notice to its residents, and their representatives and family members, providing ninety (90) days' written notice of the facility's closure. This notice included the date of and reason for the closing, and advised that individual meetings will be held with the resident and/or their representative/family member to discuss and finalize plans for their

transition to a nursing home facility of their choice. The notice identified two local nursing home facilities which have bed availability:

Cotillion Ridge: Therapy & Senior Care - Robinson, 600 Robinwood Dr, Robinson, IL 62454
Ridgeview Care Center, 413 Ridge Ln, Oblong, IL 62449

The notice also advised residents that Magnolia Center will assist residents in securing placement at alternative facilities. We will assist residents in selecting and transitioning to any facility they choose. Magnolia has also notified Darla Gray, the Regional Ombudsman, of the facility's plans to cease operations. Magnolia appreciates the uncertainty this transition may cause residents and their families, and is committed to assisting residents in making this change as easy as possible.

Please do not hesitate to contact me with any questions.

Sincerely,

Doug Florkowski
Chief Executive Officer
618-546-2514
doug.florkowski@crawfordmh.org

CRAWFORD
MEMORIAL HOSPITAL

January 29, 2020

Ridgeview Care Center
Sarah Griesemer, Administrator
413 Ridge Lane
Oblong, IL 62449

Dear Mrs. Griesemer:

Per our discussion on the telephone, the Board of Directors for Crawford Hospital District has decided to close the Magnolia Center effective April 30, 2020.

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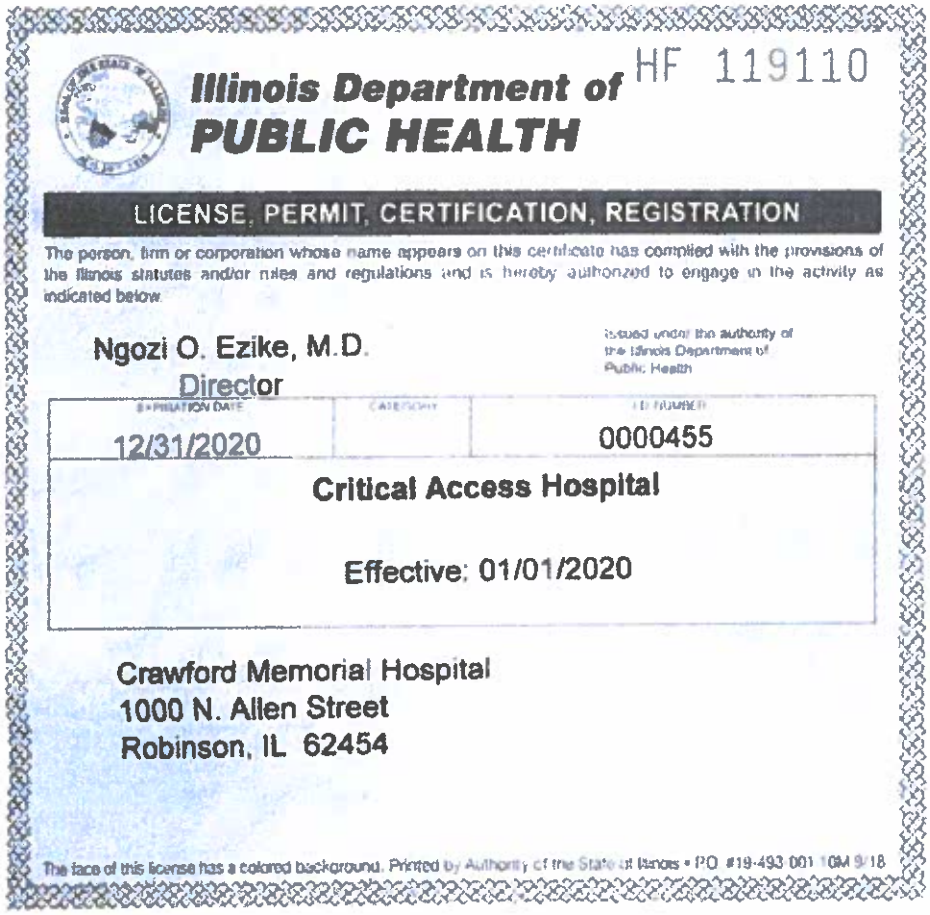
Please do not hesitate to contact me with any questions.

Sincerely,

Doug Florkowski
Chief Executive Officer
618-546-2514
doug.florkowski@crawfordmh.org



Illinois Department of PUBLIC HEALTH

HF 119110

LICENSE, PERMIT, CERTIFICATION, REGISTRATION

The person, firm or corporation whose name appears on this certificate has complied with the provisions of the Illinois statutes and/or rules and regulations and is hereby authorized to engage in the activity as indicated below.

Ngozi O. Ezike, M.D.
Director

Issued under the authority of the Illinois Department of Public Health

EXPIRATION DATE	CATEGORY	ID NUMBER
12/31/2020		0000455

Critical Access Hospital

Effective: 01/01/2020

Crawford Memorial Hospital
1000 N. Allen Street
Robinson, IL 62454

The face of this license has a colored background. Printed by Authority of the State of Illinois • PO #19-493 001 10M 9/18

DISPLAY THIS PART IN A CONSPICUOUS PLACE

Exp. Date 12/31/2020

Lic Number 0000455

Date Printed 10/21/2019

Crawford Memorial Hospital

1000 N. Allen Street
Robinson, IL 62454

FEE RECEIPT NO.

#E-008-20

CRAWFORD
MEMORIAL HOSPITAL

January 29, 2020

I hereby provide authorization and permit HFSRB and DPH access to any documents necessary to verify the information submitted, including, but not limited to: official records of DPH or other State agencies; the licensing or certification records of other states, when applicable; and the records of nationally recognized accreditation organizations.

Regards

Doug Florkowski
Chief Executive Officer
Crawford Hospital District
618-546-2514
doug.florkowski@crawfordmh.org

"OFFICIAL SEAL"
DEBRA S. MEDSKER
Notary Public, State of Illinois
My Commission Expires: 8/27/2020

Debra S. Medsker
1-29-2020

Safety Net Information per PA 96-0031			
CHARITY CARE			
Charity (# of patients)	**2017**	**2018**	**2019**
Inpatient	112	102	103
Outpatient	630	580	581
Total	742	682	684
Charity (cost in dollars)			
Inpatient	212,051	207,860	207,347
Outpatient	1,201,619	1,177,874	1,174,969
Total	1,413,670	1,385,734	1,382,316
MEDICAID			
Medicaid (# of patients)	**2017**	**2018**	**2019**
Inpatient	190	256	183
Outpatient	2369	2493	2771
Total	2559	2749	2954
Medicaid (revenue)			
Inpatient	3,855,024	3,273,422	2,981,520
Outpatient	21,845,135	20,595,276	20,227,923
Total	25,700,159	23,868,6987	23,209,443

CHARITY CARE			
	2017	**2018**	**2019**
Net Patient Revenue	48,007,019	44,852,174	44,290,231
Amount of Charity Care (charges)	2,176,949	2,181,158	2,097,899
Cost of Charity Care	1,413,670	1,385,734	1,382,316

Crawford Memorial Hospital
1000 N Allen St
Robinson, IL 62454

96219
ILLINOIS DEPT OF PUBLIC HEALTH
525 WEST JEFFERSON STREET, 2ND FLOOR
SPRINGFIELD, IL 627610001

#E-008-20 097223

01/31/20

REFERENCE NO.	DATE	DESCRIPTION	GROSS AMOUNT	DISCOUNT AMOUNT	NET PAYABLE
REQ 01/30/2020	01/30/20		2,500.00	0.00	2,500.00
		Totals:	**2,500.00**	**0.00**	**2,500.00**

THIS DOCUMENT CONTAINS FLUORESCENT FIBERS. HOLD UNDER A BLACK LIGHT TO VERIFY AUTHENTICITY.

CRAWFORD MEMORIAL HOSPITAL
1000 N. Allen Street, Robinson, IL 62454
(618) 544-3131 ■ www.crawfordmh.org

First Robinson Savings Bank, N.A.
Robinson, Oblong, Palestine, IL
www.frsb.net

097223
70-7143
2812

DATE **01/31/20**

AMOUNT **$2,500.00**

Two Thousand Five Hundred Dollars and Zero cents

PAY TO THE ORDER OF **ILLINOIS DEPT OF PUBLIC HEALTH**
525 WEST JEFFERSON STREET, 2ND FLOOR
SPRINGFIELD, IL 627610001

Authorized Signature

Authorized Signature

⑈097223⑈ ⑆281271438⑆ 8005640 1⑈

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER AND MICRO PRINT AT THE TOP OF THE CHECK.