



Interagency Committee on Employees with Disabilities

James R. Thompson Center, 100 W. Randolph, Room 2-025, Chicago
 100 S. Grand Avenue East, Harris Building, 2nd Floor, Room 2SW, Springfield

Wednesday, April 5, 2017, 1:30 p.m. – 3:00 p.m.

MEETING MINUTES

- Roll Call

Meeting was called to order at approximately 1:35pm

ICED Committee Members				
Agency	Member or Designee	Attended	Location	In Person
Illinois Department of Human Rights	Janice Glenn, Acting Director, ICED Co-Chair	X	SFLD	X
	Abdi Maya, Designee	X	CHI	X
Illinois Department of Human Services	Francisco Alvarado, Designee	X	CHI	X
Illinois Lieutenant Governor	Ennedy Rivera, Designee			
Illinois Attorney General	Vickie Simpson, Designee	X	SFLD	X
Illinois Department of Veteran Affairs	Greg Dooley, Designee	X	SFLD	X
Illinois Central Management Services	Brandon Singer, Designee	X	SFLD	X
Illinois Council on Developmental Disabilities	Kimberly Mercer-Schleider, Director	X	SFLD	X
Illinois State Comptroller	Kevin Derrig, Designee	X	CHI	X
Meeting Guests				
City of Chicago Mayors' Office for People Disabilities	Joseph Albritton	X	CHI	X
Illinois Department of Human Services	Martha Younger White	X	CHI	X

- Consideration of Minutes, February 2017

Draft of minutes were distributed, read, and approved with minor corrections. Members approved the February Minutes and they will be posted online. All dates for upcoming meetings including agenda and approved minutes can be found on the ICED website.

- ICED 2017 Public Participation Guidelines

IDHR Designee explained that under previous leadership, ICED developed guidelines for public participation during the public comment period of each agenda meeting that is open to the public. Under these guidelines, a written request is required with a 14-days advance notice. ICED Co-Chair Designees proposed changing the requirement to 72-hour notice in advance of a meeting to allow for more public participation on matters related to State of Illinois employees with disabilities. However, if the person seeking to address the Committee requires a reasonable accommodation based on disability, they may still need to submit their public participation request and their reasonable accommodation request two weeks prior to each meeting in order to allow sufficient time to grant the accommodation. IDHR Designee explained that language would be changed on the website and a form would also be included.

At this point, Martha Younger White asked if she could speak and she expressed concern and stated that ICED never really had a formal process like this and it would take some getting used to. She expressed that last month she needed to participate by phone, but was unable to because she could only request the call-in unless she had a reasonable accommodation. She expressed that it seemed odd that she would have to take the "blue line" (public transportation) in order to participate in meetings when she could dial in by phone before. She is concerned about limited participation through a more formal process.

IDHS designee to ICED acknowledged that in the past, ICED had not been managed in a very formal way in the past but that ICED is a statutory committee run by established guidelines. He expressed that it's important to follow the statutes that govern the Committee in how meetings are managed and that today, the Co-chairs and designees have been tasked with putting ICED back on track and consistent with responsibilities brought upon them based on governing statutes. He acknowledged that there are barriers in implementing these processes but there is also room for dialogue about the procedures so that those passionate about participating with ICED can be well aware of how to do so. He asked that if anyone at DHS had any further concerns regarding the direction of ICED as indicated by Martha, he would be available to help address those as Secretary Dimas' designee to ICED.

Vickie Simpson from Attorney General's Office asked if in person attendance was required from official members. IDHR designee reiterated that in person attendance is being encouraged but that a call-in number is provided to any statutory member who requests it. Participation in general is required in order to meet quorum and hold a public meeting. Vickie Simpson stated that she was speaking on behalf of ICED Committee members in outline areas outside of Chicago and Springfield she said she heard from who wanted to participate by phone – especially on days when there is inclement weather. IDHR designee reiterated the call-in number is provided to official members who request it.

- Committee Goals for 2017

IDHR designee reiterated that one of the goals was to fulfill all vacancies for State Employees as official members of ICED. Currently there is one pending membership but more nominations are needed. Committee members were asked to encourage people to apply.

IDHR designee proposed creating a survey that would be disseminated to State of Illinois EEO/AA officers regarding reasonable accommodations in order to identify any barriers in providing these accommodations to State employees with disabilities. In the past, there had been some conversation about addressing these concerns, but ICED designees thought it would be a good idea to round up some data to support concerns. This survey could be disseminated in different ways:

- 1 – Through IDHR Liaison Unit, who is in contact with all EEO/AA Officers
- 2- Through ICED members and their designees including representatives of Constitutional Offices

There was also a general question about whether Constitutional Offices and their staff members could take the CMS Annual Disability Survey and ways to strengthen that survey. These are issues that may be explored by a subcommittee.

IDHR designee reiterated goal of being a hub of information for internship opportunities, employment opportunities, and other resources. There was a proposal to create a subcommittee that would use social media as a way to promote these opportunities.

Martha Younger-White asked if the Internship Committee that existed under previous ICED leadership would continue. IDHR designee explained that a meeting was being planned with co-chairs about how ICED would move forward with internship and Martha would be involved.

CMS Leasing agents had been trained by Attorney General's Office on accessibility and this does not include constitutional officers. Martha mentioned that a previous committee had pointed out some deficiencies in their checklist. IDHR designee mentioned possibly bringing up checklist to CMS and training to leasing agents for constitutional offices.

- Business from the Public/Concerns

None

- Presentation

A presentation was provided by Dr. Doug Morton from Department of Human Services on the "Workforce Innovation and Opportunity Act (WIOA) – Implications for People with Disabilities."

- Adjournment