

December 16, 2016

REGULAR MEETING MINUTES  
ILLINOIS CIVIL SERVICE COMMISSION  
December 16, 2016

I. CALL TO ORDER THE REGULAR OPEN MEETING AT 11:02 A.M. AT 160 NORTH LASALLE STREET, SUITE S-901, CHICAGO, ILLINOIS

II. PRESENT

Chairman Timothy D. Sickmeyer; Anita M. Cummings, G.A. Finch, Susan Moylan Krey, and Casey Urlacher, Commissioners; Daniel Stralka, Executive Director; Andrew Barris (by telephone), Assistant Executive Director and Jane Ryan (by telephone), Exemption Monitor; Roneta Taylor (by telephone), John Logsdon (by telephone), and Chris Nickols (by telephone), Illinois Department of Central Management Services; Emily Monk and Teresa Smith, Illinois Department of Commerce and Economic Opportunity; Karey Wanless (by telephone) Bob Bowen (by telephone), and Carolyn Gurski (by telephone), Illinois Department of Corrections; Ann Pufundt (by telephone), Illinois Department of Labor; and Aukosua Stokes, Office of Executive Inspector General.

III. APPROVAL OF MINUTES OF REGULAR OPEN MEETING HELD NOVEMBER 18, 2016

**IT WAS MOVED BY COMMISSIONER KREY, SECONDED BY COMMISSIONER CUMMINGS, AND THE MOTION ADOPTED 5-0, TO APPROVE THE MINUTES OF THE REGULAR OPEN MEETING HELD NOVEMBER 18, 2016.**

IV. PUBLIC COMMENT IN ACCORDANCE WITH THE OPEN MEETINGS ACT

At this time, in accordance with the Open Meetings Act and the Rules of the Civil Service Commission, Executive Director Daniel Stralka offered an opportunity for any person to address members of the Commission. Hearing no response, the meeting proceeded to the next agenda item.



V. EXEMPTIONS UNDER SECTION 4d(3) OF THE PERSONNEL CODE

**A. Report on Exempt Positions from Department of Central Management Services**

<u>Agency</u>	<u>Total Employees</u>	<u>Number of Exempt Positions</u>
Aging.....	141.....	19
Agriculture.....	324.....	20
Arts Council.....	8.....	1
Capitol Development Board.....	42.....	0
Central Management Services.....	1,369.....	110
Children and Family Services.....	2,594.....	54
Civil Service Commission.....	4.....	0
Commerce & Economic Opportunity.....	282.....	70
Commerce Commission.....	57.....	0
Corrections.....	11,713.....	104
Criminal Justice Authority.....	52.....	7
Deaf and Hard of Hearing Comm.....	5.....	1
Developmental Disabilities Council.....	7.....	1
Emergency Management Agency.....	68.....	7
Employment Security.....	1,133.....	31
Environmental Protection Agency.....	689.....	18
Financial & Professional Regulation.....	411.....	49
Gaming Board.....	171.....	6
Guardianship and Advocacy.....	97.....	8
Healthcare and Family Services.....	1,943.....	27
Historic Preservation Agency.....	133.....	17
Human Rights Commission.....	14.....	2
Human Rights Department.....	122.....	10
Human Services.....	13,036.....	80
Illinois Torture Inquiry Relief Commission.....	3.....	1
Independent Tax Tribunal.....	1.....	0
Innovation and Technology.....	14.....	12
Insurance.....	236.....	16
Investment Board.....	3.....	2
Juvenile Justice.....	1,061.....	28
Labor.....	80.....	11
Labor Relations Board Educational.....	9.....	3
Labor Relations Board State.....	14.....	2
Law Enforcement Training & Standards Bd.....	21.....	2
Lottery.....	143.....	9
Military Affairs.....	131.....	3
Natural Resources.....	1,113.....	32
Pollution Control Board.....	19.....	2
Prisoner Review Board.....	21.....	1
Property Tax Appeal Board.....	33.....	1
Public Health.....	1,088.....	40
Racing Board.....	2.....	1
Revenue.....	1,493.....	52
State Fire Marshal.....	117.....	12
State Police.....	1,002.....	10
State Police Merit Board.....	7.....	2
State Retirement Systems.....	104.....	3
Transportation.....	2,172.....	0
Veterans' Affairs.....	1,317.....	11
Workers' Compensation Commission.....	128.....	11
<b>TOTALS.....</b>	<b>44,747.....</b>	<b>909</b>



**B. Governing Rule – Section 1.142 Jurisdiction B Exemptions**

- a) The Civil Service Commission shall exercise its judgment when determining whether a position qualifies for exemption from Jurisdiction B under Section 4d(3) of the Personnel Code. The Commission will consider any or all of the following factors inherent in the position and any other factors deemed relevant to the request for exemption:
  - 1) The amount and scope of principal policy making authority;
  - 2) The amount and scope of principal policy administering authority;
  - 3) The amount of independent authority to represent the agency, board or commission to individuals, legislators, organizations or other agencies relative to programmatic responsibilities;
  - 4) The capability to bind the agency, board or commission to a course of action;
  - 5) The nature of the program for which the position has principal policy responsibility;
  - 6) The placement of the position on the organizational chart of the agency, board or commission;
  - 7) The mission, size and geographical scope of the organizational entity or program within the agency, board or commission to which the position is allocated or detailed.
- b) The Commission may, upon its own action after 30 days notice to the Director of Central Management Services or upon the recommendation of the Director of the Department of Central Management Services, rescind the exemption of any position that no longer meets the requirements for exemption set forth in subsection (a). However, rescission of an exemption shall be approved after the Commission has determined that an adequate level of managerial control exists in exempt status that will insure responsive and accountable administrative control of the programs of the agency, board or commission.
- c) For all positions currently exempt by action of the Commission, the Director of Central Management Services shall inform the Commission promptly in writing of all changes in essential functions, reporting structure, working title, work location, position title, position number or specialized knowledge, skills, abilities, licensure or certification.
- d) Prior to granting an exemption from Jurisdiction B under Section 4d(3) of the Personnel Code, the Commission will notify the incumbent of the position, if any, of its proposed action. The incumbent may appear at the Commission meeting at which action is to be taken and present objections to the exemption request.

(Source: Amended at 34 Ill. Reg. 3485, effective March 3, 2010)

\* \* \*



**C. Requests for 4d(3) Exemption**

Exemption Monitor Jane Ryan reported the following:

- Item C is a request from the Lottery for a Chief Transition Officer, a position that reports to the Director. Lottery has requested withdrawal of this request. Staff had no objection to this request.
  
- Item D is a request from the Department of Commerce & Economic Opportunity (DCEO) for a Deputy Director managing the Office of Minority Economic Empowerment who reports to the Director. Staff met with DCEO to discuss this position and “Intersect Illinois” which was formerly known as Illinois Business & Economic Development Corporation (ILBEDC) and whether there are overlapping functions. Intersect Illinois conducts the ground work of marketing/soliciting businesses but DCEO maintains the final authority in all efforts. Specifically to the exemption request, the Governor’s initiative targeting economic development for minority communities has resulted in creation of the Office of Minority Economic Empowerment (OMEE) with specific programs geared toward a number of communities, including Asian Americans, Persons with Disabilities, and Veterans. DCEO has indicated they will not seek 4d(3) exempt positions for these additional communities similar to those in place for African American, Women, and Latino programs. Advancing the Development of Minority Entrepreneurship (ADME-described as an entrepreneurial boot camp and mentoring program) and Fund for the Advancement of Minority Enterprises (FAME-a loan support effort to help with the challenges of capital funding and biases involved with obtaining capital for minority owned businesses) are two programs initiated by this new Office (OMEE). The Deputy Director will be responsible for policy development and implementation to increase the competitiveness of Illinois’ minority-owned businesses and increase diversity within the state’s economy. DCEO has also indicated a willingness to review some of the vacant 4d(3) positions for possible rescission/abolishment. Based on the information and assurances provided, Staff recommended approval of this exemption request.
  
- Item E is a request from the Department of Revenue (DOR) for a Chief Disclosure Officer. The agency has requested a continuance to the January meeting. Staff recommended approval of the continuance request.
  
- Items F1-3 are requests from the Department of Corrections (DOC) for Assistant Wardens of Life Skills/Re-Entry, Program Impact, and Reception and Classification/Behavioral Health for the Logan Correctional Center reporting to the Warden who reports to the Public Safety Officer who reports to the Director. The Assistant Wardens will also serve as a duty warden similar to the Commission’s practice of approving 2 assistant wardens at each facility with some facilities having more based on similar needs. DOC indicates that a recently released practice study geared specifically to female populations conducted by the National Institute of Corrections, Department of Justice, and the National Resource Center on Justice Involved Women found that the Logan Correctional Center lacked significantly in compliance in all 12 areas reviewed.



The addition of these positions will allow the Department to move to a unit based system where similar offenders can be housed together to better address their needs and more efficiently supervise their progress. This structure is not planned for implementation at any other facilities. Logan will be divided into three communities which will provide structure and programming specific to the type of offender and their length of stay. This unit approach is cited as a “best practice” by the National Institute of Corrections. Logan is unique in that this facility is the sole entry point for all female inmates in the state; it houses approximately 700 offenders with serious mental illness; and it houses offenders of all three levels of security.

The Reception and Classification/Behavioral Health unit (F3) will process and assess female offenders for security classification, aggression, and escape levels. The process also evaluates medical conditions, mental health status, suicide potential, substance abuse needs, and the risk to reoffend. After the initial assessment and medical clearance, the offenders are transferred to an appropriate facility to address the offender’s needs.

The Program Impact unit (F2) will focus on longer term offenders’ Behavioral Health including Mental Health, Substance Abuse, Trauma (such as Physical, Sexual, and Domestic Abuse), Anger Management as well as behaviors which are problematic for adjustment both inside a correctional facility and upon release. Offenders are eligible to move to the next unit when they have less than three years remaining on their sentences.

The Life Skills/Re-Entry unit (F1) will focus on Mental Health, Educational Services, and Employment skills to prepare for success upon release. Based upon the assurances and information provided, Staff recommended approval of these requests.

Commissioner Cummings asked if Life Skills/Re-Entry had three units. Jane Ryan explained it is a unit with different programs for mental health, education, and employment skills. Commissioner Cummings asked if offenders can move between units. Bob Bowen, Department of Corrections, replied that for an inmate to be eligible for the Life Skills Re-Entry program, they must have less than three years to their mandatory release date. As they become eligible, inmates will be able to move into the program. Commissioner Cummings then asked for further explanation about how the three tracks fit together. Bob Bowen explained that Logan is a unique correctional facility in that the entire population is at all three security levels. It is the only facility where the population has all these needs. Commissioner Cummings then asked if the agency will be tracking the program participants as they are preparing for re-entry. Bob Bowen replied affirmatively. Existing tracking methodology would be used to address offender needs based on these statistics. Commissioner Cummings asked if that information is something that could be provided to the Commission. Bob Bowen replied affirmatively. He explained that Corrections just finished a one year review of evidence based statistics to use as the measuring base point.



Item F4 is a request from the Department of Corrections (DOC) for an Assistant Warden of the Elgin Treatment Center (which is a satellite facility of the Joliet Treatment Center) reporting to the Warden of the Joliet Treatment Center who reports to the Northern Deputy Director reporting to the Public Safety Officer who reports to the Director. This is part of the expansion of mental health facilities required by the Rasha settlement agreement. Elgin will be responsible for seriously mentally ill offenders requiring a hospital setting. Based upon the information provided, Staff recommended approval of this request.

Executive Director Stralka asked about the distinction between the constituents that the Department of Human Services serves at the Elgin facility compared to those that would be the responsibility of the Department of Corrections at Elgin. Bob Bowen replied that the Department of Human Services treats offenders who have been found not guilty by reason of insanity. The Department of Corrections would be treating inmates who have been determined to be suffering from serious mental illnesses that require hospitalization and cannot be treated at a residential treatment unit.

Item F5 is a request from the Department of Corrections (DOC) for an Assistant Warden of Murphysboro Re-Entry and DuQuoin Impact Incarceration Program satellite facilities reporting to the Warden of the Pinckneyville Correctional Center who reports to the Southern Deputy Director reporting to the Public Safety Officer who reports to the Director. These facilities will have multiple missions including; vocational training, educational services, life skills education, and re-entry preparation. In addition, an extensive community service component is expected. Based upon the information provided, Staff recommended approval of this request.

Executive Director Stralka inquired about the use of the Assistant Warden title for these five exemption requests. He inquired if it would be more accurate to consider these positions as program directors since they would not have the extensive facility-wide responsibilities that traditional Assistant Wardens of Programs and Operations have. Bob Bowen replied that was not accurate. Even though there would now be five Assistant Warden positions at Logan, for example, each of them would be able to function as the Warden in his or her absence. Stralka explained that since 1980 when Assistant Warden positions first received principal policy exemption, it was their responsibilities to act as the Warden in their absence that was deemed to support their exempt status. Since that time, Correctional facilities have been limited to two exempt Assistant Warden positions. The Commission would not be receptive to an increase in the number of exempt Assistant Warden positions. Bob Bowen acknowledged this limitation.

- Item G is a request from the Department of Labor (DOL) for a Media Administrator reporting to the Director. This will replace one of the CMS Media Administrators approved for rescission at last month's meeting. This is in keeping with the discussion at last month's meeting regarding media functions falling under CMS. The functions previously performed by CMS personnel will now be performed by the agency. For these reasons, Staff recommended approval of this request.



**IT WAS MOVED BY COMMISSIONER CUMMINGS, SECONDED BY COMMISSIONER FINCH, AND THE MOTION ADOPTED 5-0 TO ACCEPT THE WITHDRAWAL OF THE EXEMPTION REQUEST FOR THE FOLLOWING POSITION:**

**C: Chief Transition Officer (Lottery)**

**IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY COMMISSIONER KREY, AND THE MOTION ADOPTED 5-0 TO CONTINUE THE FOLLOWING EXEMPTION REQUEST TO THE JANUARY 2017 MEETING:**

**E: Chief Disclosure Officer (DOR)**

**IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY COMMISSIONER CUMMINGS, AND THE MOTION ADOPTED 5-0 TO GRANT THE EXEMPTION REQUESTS FOR THE FOLLOWING POSITIONS:**

**D: Deputy Director, Office of Minority Economic Empowerment (DCEO)**

**F1: Assistant Warden of Life Skills Re-Entry Community Program-Logan Correctional Center (DOC)**

**F2: Assistant Warden of Program Impact-Logan Correctional Center (DOC)**

**F3: Assistant Warden of Reception & Classification/Behavioral Health-Logan Correctional Center (DOC)**

**F4: Assistant Warden of Elgin Treatment Center (DOC)**

**F5: Assistant Warden of Murphysboro Re-Entry Center/DuQuoin Impact Incarceration Program (DOC)**

**G: Media Administrator (DOL & WCC)**

**The following 4d(3) exemption request was withdrawn on December 16, 2016:**

**C. Illinois Department of Lottery**

Position Number	40070-45-00-200-00-01
Functional Title	Chief Transition Officer (exemption granted for 24 months in September 2014)
Incumbent	Vacant
Supervisor	Director
Location	Cook County



**The following 4d(3) exemption request was continued to the January 2017 meeting:**

**E. Illinois Department of Revenue**

Position Number	40070-25-00-000-20-01
Functional Title	Chief Disclosure Officer
Incumbent	Vacant
Supervisor	Assistant Director who reports to the Director
Location	Sangamon county

**The following 4d(3) exemption requests were granted on December 16, 2016:**

**D. Illinois Department of Commerce and Economic Opportunity**

Position Number	40070-42-60-000-00-01
Functional Title	Dep. Dir., Office of Minority Economic Empowerment (OMEE)
Incumbent	Vacant
Supervisor	Director
Location	Cook County

**F1. Illinois Department of Corrections**

Position Number	40070-29-88-202-00-01
Functional Title	Assistant Warden of Life Skills Re-Entry Community Program- Logan Correctional Center
Incumbent	Vacant
Supervisor	Warden who reports to the Southern Deputy Director who reports to the Chief of Operations, who reports to the Public Safety Officer who reports to the Director
Location	Logan County

**F2. Illinois Department of Corrections**

Position Number	40070-29-88-203-00-01
Functional Title	Assistant Warden of Program Impact-Logan Correctional Center
Incumbent	Vacant
Supervisor	Warden who reports to the Southern Deputy Director who reports to the Chief of Operations, who reports to the Public Safety Officer who reports to the Director
Location	Logan County





**F3. Illinois Department of Corrections**

Position Number	40070-29-88-302-00-01
Functional Title	Assistant Warden of Reception & Classification / Behavioral Health-Logan Correctional Center
Incumbent	Vacant
Supervisor	Warden who reports to the Southern Deputy Director who reports to the Chief of Operations, who reports to the Public Safety Officer who reports to the Director
Location	Logan County

**F4. Illinois Department of Corrections**

Position Number	40070-29-89-400-00-01
Functional Title	Assistant Warden of Elgin Treatment Center (satellite facility of Joliet Treatment center)
Incumbent	Vacant
Supervisor	Warden who reports to the Northern Deputy Director who reports to the Chief of Operations, who reports to the Public Safety Officer who reports to the Director
Location	Kane County

**F5. Illinois Department of Corrections**

Position Number	40070-29-62-400-00-01
Functional Title	Assistant Warden of Murphysboro Re-Entry Center / DuQuoin Impact Incarceration Program (IIP)
Incumbent	Vacant
Supervisor	Warden who reports to the Southern Deputy Director who reports to the Chief of Operations, who reports to the Public Safety Officer who reports to the Director
Location	Jackson County

**G. Illinois Department of Labor & Illinois Workers' Compensation Commission**

Position Number	40070-15-00-000-00-04
Functional Title	Media Administrator
Incumbent	Vacant
Supervisor	Director, Department of Labor
Location	Cook County



VI. CLASS SPECIFICATIONS

**A. Governing Rule – Section 1.45 Classification Plan**

The Commission will review the class specifications requiring Commission approval under the Classification Plan and will approve those that meet the requirements of the Personnel Code and Personnel Rules and conform to the following accepted principles of position classification:

- a) The specifications are descriptive of the work being done or that will be done;
- b) Identifiable differentials are set forth among classes that are sufficiently significant to permit the assignment of individual positions to the appropriate class;
- c) Reasonable career promotional opportunities are provided;
- d) The specifications provide a reasonable and valid basis for selection screening by merit examinations;
- e) All requirements of the positions are consistent with classes similar in difficulty, complexity and nature of work.

The following class titles were submitted for creation by the Director of the Illinois Department of Central Management Services (CMS):

**B. Retirement Benefits Representative Trainee  
Retirement Benefits Representative  
Retirement Benefits Representative Supervisor**

Assistant Executive Director Barris spoke to Chris Nickols at CMS Technical Services. Barris inquired what positions were currently answering questions regarding pension benefits. Nickols explained he did not know the specific positions but explained that a significant increase in call volume regarding pension related issues necessitated the creation of the call center and that specific positions within a class series in a new call center was the appropriate method for dealing with the increase as the positions within the class could be specifically trained from the beginning on how to address complex issues regarding pension benefits and that the training could be carried out throughout the classes. Nickols explained that the new classes were agreed to through collective bargaining but they were not in a union yet but would probably apply if the classes were created after the approval by the Civil Service Commission.

**IT WAS MOVED BY COMMISSIONER FINCH, SECONDED BY COMMISSIONER URLACHER, AND THE MOTION ADOPTED 5-0 TO APPROVE THE CREATION OF THE FOLLOWING CLASS TITLES TO BE EFFECTIVE JANUARY 1, 2017:**

**B. Retirement Benefits Representative Trainee  
Retirement Benefits Representative  
Retirement Benefits Representative Supervisor**



**IT WAS MOVED BY COMMISSIONER CUMMINGS, SECONDED BY COMMISSIONER KREY, AND THE MOTION ADOPTED 5-0 TO DISAPPROVE ANY CLASS SPECIFICATIONS RECEIVED BY THE COMMISSION STAFF NOT CONTAINED IN THIS AGENDA TO ALLOW ADEQUATE STUDY.**

**VII. PERSONNEL RULES**

**A. Civil Service Commission Governing Rule – Section 1.310 Personnel Rules**

The Commission has power to disapprove new rules or amendments to existing rules submitted by the Director of Central Management Services. Such proposed new rules or amendments of existing rules submitted to the Commission shall be accompanied by a report of proceedings attending the prior public hearing required by law with respect to them. If the Commission does not disapprove new rules or any amendment to existing rules within 30 days following the receipt from the Director of Central Management Services, the new rules or amendments have the force and effect of law after filing by the Director with the Secretary of State.

**B. None submitted**

**IT WAS MOVED BY COMMISSIONER KREY, SECONDED BY COMMISSIONER URLACHER, AND THE MOTION ADOPTED 5-0 TO DISAPPROVE ANY AMENDMENTS TO PERSONNEL RULES RECEIVED BY THE COMMISSION STAFF BUT NOT CONTAINED IN THIS AGENDA TO ALLOW ADEQUATE STUDY.**

**VIII. MOTION TO CLOSE A PORTION OF THE MEETING**

**IT WAS MOVED BY COMMISSIONER KREY, SECONDED BY COMMISSIONER URLACHER, AND BY ROLL CALL VOTE THE MOTION ADOPTED 5-0 TO CLOSE A PORTION OF THE MEETING PURSUANT TO SUBSECTIONS 2(c)(1), 2(c)(4), AND 2(c)(11) OF THE OPEN MEETINGS ACT.**

<b>SICKMEYER</b>	<b>YES</b>	<b>CUMMINGS</b>	<b>YES</b>
<b>FINCH</b>	<b>YES</b>	<b>KREY</b>	<b>YES</b>
<b>URLACHER</b>	<b>YES</b>		



December 16, 2016

IX. RECONVENE THE OPEN MEETING

Upon due and proper notice the regular open meeting of the Illinois Civil Service Commission was reconvened at 160 North LaSalle Street, Suite S-901, Chicago, Illinois at 11:51 a.m.

PRESENT

Chairman Timothy D. Sickmeyer; Anita M. Cummings, G.A. Finch, Susan Moylan Krey and Casey Urlacher, Commissioners; Daniel Stralka, Executive Director; and Andrew Barris (by telephone), Assistant Executive Director and Jane Ryan (by telephone), Exemption Monitor.

X. NON-MERIT APPOINTMENT REPORT

Set forth below is the number of consecutive non-merit appointments made by each agency as reported by Central Management Services:

<b>Agency</b>	<b>10/31/16</b>	<b>11/30/16</b>	<b>11/30/15</b>
Agriculture	3	0	0
Arts Council	0	0	1
Central Management Services	2	0	2
Children and Family Services	1	0	0
Employment Security	1	0	0
Gaming Board	1	1	0
Guardianship and Advocacy Comm.	2	1	0
Healthcare and Family Services	1	1	2
Historic Preservation Agency	2	0	0
Human Services	13	9	12
Insurance	1	1	0
Juvenile Justice	0	0	1
Natural Resources	14	7	13
Revenue	0	0	2
State Fire Marshal	1	1	0
State Retirement Systems	0	0	1
Transportation	10	2	0
Workers' Compensation Commission	1	1	1
<b>Totals</b>	<b>53</b>	<b>24</b>	<b>35</b>



XI. PUBLICLY ANNOUNCED DECISIONS RESULTING FROM APPEALS

**DA-10-16**

Employee	Chelsey A. O'Connor	Appeal Date	08/27/15
Agency	Human Services	Decision Date	12/02/16
Appeal Type	Discharge	Proposal for Decision	Discharge upheld.
ALJ	Andrew Barris		

**IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY COMMISSIONER FINCH, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISION OF THE ADMINISTRATIVE LAW JUDGE THAT THE PROVEN CHARGES WARRANT DISCHARGE FOR THE REASONS SET FORTH IN THE PROPOSAL FOR DECISION DATED DECEMBER 2, 2016.**

**SICKMEYER YES CUMMINGS YES  
FINCH YES KREY YES  
URLACHER YES**

**DA-47-16**

Employee	Eric T. Gmelich	Appeal Date	04/27/16
Agency	Corrections	Decision Date	11/29/16
Appeal Type	Discharge	Proposal for Decision	Discharge upheld.
ALJ	Andrew Barris		

**IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY COMMISSIONER CUMMINGS, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISION OF THE ADMINISTRATIVE LAW JUDGE THAT THE PROVEN CHARGES WARRANT DISCHARGE FOR THE REASONS SET FORTH IN THE PROPOSAL FOR DECISION DATED NOVEMBER 29, 2016.**

**SICKMEYER YES CUMMINGS YES  
FINCH YES KREY YES  
URLACHER YES**

**DA-51-16**

Employee	McMuly Suarez	Appeal Date	05/06/16
Agency	Human Services	Decision Date	12/01/16
Appeal Type	Discharge	Proposal for Decision	15-day suspension plus duration of suspension pending discharge.
ALJ	Daniel Stralka		



**IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY COMMISSIONER CUMMINGS, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISION OF THE ADMINISTRATIVE LAW JUDGE THAT THE PROVEN CHARGES WARRANT A 15-DAY SUSPENSION PLUS THE DURATION OF THE SUSPENSION PENDING DISCHARGE FOR THE REASONS SET FORTH IN THE PROPOSAL FOR DECISION DATED DECEMBER 1, 2016.**

**SICKMEYER YES CUMMINGS YES  
FINCH YES KREY YES  
URLACHER YES**

**DA-4-17**

Employee	Andrea Turrubiarres	Appeal Date	07/14/16
Agency	Human Services	Decision Date	11/30/16
Appeal Type	Discharge	Proposal for Decision	Discharge upheld.
ALJ	Andrew Barris		

**IT WAS MOVED BY COMMISSIONER KREY, SECONDED BY COMMISSIONER URLACHER, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISION OF THE ADMINISTRATIVE LAW JUDGE THAT THE PROVEN CHARGES WARRANT DISCHARGE FOR THE REASONS SET FORTH IN THE PROPOSAL FOR DECISION DATED NOVEMBER 30, 2016.**

**SICKMEYER YES CUMMINGS YES  
FINCH YES KREY YES  
URLACHER YES**

**S-42-16**

Employee	Carla G. Zunke	Appeal Date	04/08/16
Agency	Human Services	Decision Date	12/01/16
Appeal Type	Suspension	Proposal for Decision	27-day suspension reduced to 7-day suspension.
ALJ	Andrew Barris		

**IT WAS MOVED BY COMMISSIONER CUMMINGS, SECONDED BY COMMISSIONER KREY, AND BY ROLL CALL VOTE OF 4-1 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISION OF THE ADMINISTRATIVE LAW JUDGE THAT THE PARTIALLY PROVEN CHARGES WARRANT A 7-DAY SUSPENSION IN LIEU OF A 27-DAY SUSPENSION FOR THE REASONS SET FORTH IN THE PROPOSAL FOR DECISION DATED DECEMBER 1, 2016.**

**SICKMEYER NO CUMMINGS YES  
FINCH YES KREY YES  
URLACHER YES**



XII. REVIEW OF CLOSED MEETING MINUTES PURSUANT TO OPEN MEETINGS ACT

Assistant Executive Director Barris reported that after review of the Closed Meeting Minutes, the need for confidentiality still exists as to all those Minutes.

**IT WAS MOVED BY COMMISSIONER CUMMINGS, SECONDED BY COMMISSIONER URLACHER, AND THE MOTION ADOPTED 5-0 THAT AFTER REVIEW OF CLOSED MEETING MINUTES PURSUANT TO THE OPEN MEETINGS ACT, THE NEED FOR CONFIDENTIALITY STILL EXISTS AS TO ALL THOSE MINUTES.**

XIII. STAFF REPORT

Executive Director Stralka reported that:

- The Illinois Labor Relations Board ruling discussed last week has been stayed until mid-January.
- Staff met with Department of Commerce and Economic Opportunity on December 12, 2016 about Intersect Illinois. As indicated during the exemption presentation Intersect Illinois is a private corporation which is created to assist the agency in the marketing of the State of Illinois to prospective businesses as an attractive location to set up shop. The agency representatives indicated this was not being done on any meaningful basis before. Jane Ryan added that this is different than what the International Trade Office does to market Illinois commodities to foreign buyers. Daniel Stralka indicated the concern is that Intersect Illinois may be assuming responsibilities that existing programs at the office presently have. Commission Staff would be reviewing position descriptions to determine if Intersect Illinois has assumed principal policy responsibility for agency functions that have been cited by the agency to support the approval of exempt status for current positions.
- The Enterprise Resource Program is moving forward and the Commission is one of a small group of agencies that will be converting its fiscal operations to the new platform by April 1, 2017. Daniel Stralka and Beckie Daniken will be involved in converting existing data and training on the new platform in the coming months.
- The fiscal year 2018 budget narrative and Budgeting for Results projections are due next Tuesday.

XIV. ANNOUNCEMENT OF NEXT MEETING

Announcement was made of the next regular open meeting to be held Friday, January 20, 2017 at 11:00 a.m.



December 16, 2016

XV. MOTION TO ADJOURN

**IT WAS MOVED BY COMMISSIONER CUMMINGS, SECONDED BY COMMISSIONER URLACHER, AND THE MOTION ADOPTED 5-0 TO ADJOURN THE MEETING AT 12:00 P.M.**

