

April 19, 2018

REGULAR MEETING MINUTES
ILLINOIS CIVIL SERVICE COMMISSION
April 19, 2018

I. CALL TO ORDER THE REGULAR OPEN MEETING AT 11:00 A.M. AT 160 N. LASALLE STREET, SUITE S-901, CHICAGO, IL AND 607 E. ADAMS STREET, SUITE 801, SPRINGFIELD, IL BY INTERACTIVE VIDEO CONFERENCE

II. PRESENT

Chairman Timothy D. Sickmeyer; G.A. Finch, David Luechtefeld, Jane Ryan, and Casey Urlacher, Commissioners; Daniel Stralka, Executive Director, Andrew Barris, Assistant Executive Director, and Sabrina Johnson, Exemption Monitor; and Ashley Noblet, John Logsdon, Sherry Campbell and Chris Nichols, Illinois Department of Central Management Services.

III. APPROVAL OF MINUTES OF REGULAR OPEN MEETING HELD MARCH 15, 2018

IT WAS MOVED BY COMMISSIONER FINCH, SECONDED BY COMMISSIONER URLACHER, AND THE MOTION ADOPTED 5-0, TO APPROVE THE MINUTES OF THE REGULAR OPEN MEETING HELD MARCH 15, 2018.

IV. PUBLIC COMMENT IN ACCORDANCE WITH THE OPEN MEETINGS ACT

In accordance with the Open Meetings Act and the Rules of the Civil Service Commission, Executive Director Daniel Stralka offered an opportunity for any person to address members of the Commission. Hearing no response, the meeting proceeded to the next agenda item.

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V. EXEMPTIONS UNDER SECTION 4d(3) OF THE PERSONNEL CODE

A. Report on Exempt Positions from Department of Central Management Services

<u>Agency</u>	<u>Total Employees</u>	<u>Number of Exempt Positions</u>
Abraham Lincoln Presidential Library & Museum	67	13
Aging.....	138	19
Agriculture	325	18
Arts Council	14	2
Capitol Development Board.....	31	0
Central Management Services	870	66
Children and Family Services.....	2,598	53
Civil Service Commission	3	0
Commerce & Economic Opportunity	248	66
Commerce Commission	58	0
Corrections	12,086	110
Criminal Justice Authority.....	47	7
Deaf and Hard of Hearing Comm	3	1
Developmental Disabilities Council	6	1
Emergency Management Agency.....	62	8
Employment Security	1,076	29
Environmental Protection Agency.....	605	18
Financial & Professional Regulation	369	48
Gaming Board	146	5
Guardianship and Advocacy	104	8
Healthcare and Family Services	1,607	26
Human Rights Commission.....	14	2
Human Rights Department	117	10
Human Services.....	12,799	80
Illinois Torture Inquiry Relief Commission	3	1
Independent Tax Tribunal	1	0
Innovation and Technology	1,268	60
Insurance	211	17
Investment Board	4	2
Juvenile Justice.....	914	28
Labor	74	11
Labor Relations Board Educational.....	9	3
Labor Relations Board State.....	13	2
Law Enforcement Training & Standards Bd.	23	3
Lottery	139	8
Military Affairs.....	132	3
Natural Resources.....	1,118	34
Pollution Control Board	18	2
Prisoner Review Board.....	19	1
Property Tax Appeal Board.....	33	1
Public Health	1,107	40
Racing Board.....	2	1
Revenue.....	1,412	45
State Fire Marshal	123	11
State Police.....	927	10
State Police Merit Board	7	2
State Retirement Systems	94	3
Transportation	3,517	0
Veterans' Affairs	1,273	10
Workers' Compensation Commission.....	115	11
TOTALS.....	45,949	899

B. Governing Rule – Section 1.142 Jurisdiction B Exemptions

- a) The Civil Service Commission shall exercise its judgment when determining whether a position qualifies for exemption from Jurisdiction B under Section 4d(3) of the Personnel Code. The Commission will consider any or all of the following factors inherent in the position and any other factors deemed relevant to the request for exemption:
 - 1) The amount and scope of principal policy making authority;
 - 2) The amount and scope of principal policy administering authority;
 - 3) The amount of independent authority to represent the agency, board or commission to individuals, legislators, organizations or other agencies relative to programmatic responsibilities;
 - 4) The capability to bind the agency, board or commission to a course of action;
 - 5) The nature of the program for which the position has principal policy responsibility;
 - 6) The placement of the position on the organizational chart of the agency, board or commission;
 - 7) The mission, size and geographical scope of the organizational entity or program within the agency, board or commission to which the position is allocated or detailed.
- b) The Commission may, upon its own action after 30 days' notice to the Director of Central Management Services or upon the recommendation of the Director of the Department of Central Management Services, rescind the exemption of any position that no longer meets the requirements for exemption set forth in subsection (a). However, rescission of an exemption shall be approved after the Commission has determined that an adequate level of managerial control exists in exempt status that will insure responsive and accountable administrative control of the programs of the agency, board or commission.
- c) For all positions currently exempt by action of the Commission, the Director of Central Management Services shall inform the Commission promptly in writing of all changes in essential functions, reporting structure, working title, work location, position title, position number or specialized knowledge, skills, abilities, licensure or certification.
- d) Prior to granting an exemption from Jurisdiction B under Section 4d(3) of the Personnel Code, the Commission will notify the incumbent of the position, if any, of its proposed action. The incumbent may appear at the Commission meeting at which action is to be taken and present objections to the exemption request.

(Source: Amended at 34 Ill. Reg. 3485, effective March 3, 2010)

* * *

C. Requests for 4d(3) Exemption

Exemption Monitor Sabrina Johnson reported the following:

- As to Item C, this request is for a Policy Advisor at the Department of Central Management Services, a position that reports to the Deputy Director, Bureau of Agency Services, who reports to the Assistant Director, who reports to the Director. This position is already 4d(3) exempt but the position description was clarified and the duties being performed no longer matched the job description presented at the time of approval. Staff notified the agency that the position must be resubmitted for consideration.

This position served as the Vehicle Ownership Administrator with responsibilities of Fleet Management Program and dealt with the Governor's Policy on Individually Assigned State Vehicles (April 2010); PA097-0922; PA097-0042; Executive Order 2009-11 and OAG Audit (April 2011). It is now responsible for formulating policy that has statewide impact, participates in the planning and programming activities which may be mandated by legislation, rules, regulation and policy making issues impacting management and statewide operations of the Bureau of Agency Services and its Divisions. This position participates in developing and implementing strategic planning and evaluation efforts for the Bureau, directs and oversees special projects and serves as official spokesperson on behalf of the Deputy Director regarding Bureau policies/issues. This position works on issues that encompass Fleet, Surplus Property and Mail & Messenger issues and formulates and assists with policymaking in these areas.

According to CMS, this position has not and will not be reviewed by the Special Master because it was already exempt and the Special Master only reviews new requests at this time.

If the Commissioners grant this exemption, CMS will have two Policy Advisor positions; one for Agency Services and one for the remaining CMS Bureaus. Per Acting Assistant Director Sarah Kerley, CMS does not intend to seek any additional exemptions for Policy Advisor positions.

Deputy Director Ashley Noblet, John Logsdon, and Sherry Campbell were present and able to answer any questions the Commissioners had regarding this position request. Sabrina Johnson indicated that Acting Assistant Director Sarah Kerley indicated, by email, the Senior Policy Advisor position was in the process of being clarified and John Logsdon indicated the clarification will be coming soon. Commissioner Jane Ryan suggested that the Commission may want to consider granting an exemption for a six-month term to allow the clarification to be submitted and reviewed by Staff. Sabrina Johnson indicated if no clarification was submitted for the Senior Policy Advisor, the position will be placed on the proposed rescission list for the August 2018 agenda. Commissioner Ryan and Commissioner Urlacher indicated they were satisfied with this and Chairmen Timothy Sickmeyer asked for

clarification of when the proposed rescission would occur and Sabrina Johnson confirmed August.

- As to Item D, this request is for a Chief Litigation Attorney – Fair Housing at the Department of Human Rights (DHR), a position that reports to the Chief Legal Counsel, who reports to the Director. This position will serve as principal policy making authority for the Fair Housing Litigation Unit (FHLU). It will oversee the administration and enforcement of state-wide real estate transaction fair housing programs under the Illinois Human Rights Act. The position develops and establishes broad policies for the operation of the Legal Division’s Fair Housing program, develops and reviews legislation related to the real estate transaction section of the Illinois Human Rights Act, engages in Fair Housing litigation before the Human Rights Commission, and analyzes complex, sensitive and novel legal issues related to Fair Housing.

An email was sent to the agency on April 5, 2018 with additional questions regarding this position; there has been no response from DHR. Therefore, Staff recommends that this request be denied. A representative from DHR was not present at the meeting.

Executive Director Dan Stralka inquired if the Special Master had approved the submission of this exemption request to the Commission for consideration and John Logsdon indicated it was approved by the Special Master.

IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY COMMISSIONER RYAN, AND THE MOTION ADOPTED 5-0 TO GRANT 4d(3) EXEMPTION FOR THE FOLLOWING POSITION:

C: Policy Advisor, Bureau of Agency Services (CMS)

IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY COMMISSIONER RYAN, AND THE MOTION ADOPTED 5-0 TO DENY 4d(3) EXEMPTION FOR THE FOLLOWING POSITION:

D: Chief Litigation Attorney-Fair Housing (DHR)

The following 4d(3) exemption was granted on April 19, 2018:

C. Illinois Department of Central Management Services

Position Number	40070-37-01-010-00-01 ¹
Functional Title	Policy Advisor, Bureau of Agency Services
Incumbent	Peter C. Newman
Supervisor	Deputy Director, Bureau of Agency Services, who reports to the Assistant Director, who in turn reports to the Director
Location	Cook County

¹ This position was already 4d(3) exempt but the position description was clarified and the duties being performed no longer matched the job description presented at the time of approval. Staff notified the agency that the position must be resubmitted for consideration.

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The following 4d(3) exemption was denied on April 19, 2018:

D. Illinois Department of Human Rights

Position Number	40070-49-50-100-10-02
Functional Title	Chief Litigation Attorney-Fair Housing
Incumbent	Vacant
Supervisor	Chief Legal Counsel who reports to the Director
Location	Cook County

VI. CLASS SPECIFICATIONS

A. Governing Rule – Section 1.45 Classification Plan

The Commission will review the class specifications requiring Commission approval under the Classification Plan and will approve those that meet the requirements of the Personnel Code and Personnel Rules and conform to the following accepted principles of position classification:

- a) The specifications are descriptive of the work being done or that will be done;
- b) Identifiable differentials are set forth among classes that are sufficiently significant to permit the assignment of individual positions to the appropriate class;
- c) Reasonable career promotional opportunities are provided;
- d) The specifications provide a reasonable and valid basis for selection screening by merit examinations;
- e) All requirements of the positions are consistent with classes similar in difficulty, complexity and nature of work.

The following class titles were submitted for creation and revision by the Director of the Illinois Department of Central Management Services:

- B. Engineering Technician I (revision)**
Engineering Technician II (revision)
Engineering Technician III (revision)
Engineering Technician IV (revision)
Project Designer (revision)
Architect (revision)

C. Drug Compliance Investigator (revise)

- D. Ferry Operator I (revise)**
Ferry Operator II (revise)

E. Public Safety Inspector Trainee (revise)
Public Safety Inspector (revise)
Amusement Ride Safety Inspector (create)

Assistant Executive Director Barris explained that the revisions for Items B, C, and D were agreed to through collective bargaining and would not result in an increase in compensation.

- Regarding Item B, Barris stated that the revision was necessary to address required examinations regarding Certified Fire Inspector One and a Life Safety Code Surveyor under public health code regulations. Barris noted that the Engineering Technician 1 was last revised in 1995 and the Engineering Technicians 2-4 were last revised in 1976. Barris noted that the Project Designer and Architect was last revised in 1998.
- Regarding Item C, Barris noted that the revision to the Drug Compliance Investigator was necessary to comply with the Pharmacy Practice Act. It was last revised in 2010.
- Regarding Item D, Barris noted that the last revisions were in 2002 (Ferry Operator II) and 1998 (Ferry Operator I). The revisions were necessary to consistently reflect the duties with accurate language and address appropriate Coast Guard licensure. John Logsdon of CMS Technical Services added that these classes applied to two ferries that still operate on the Illinois River in the southern part of the State. Chairman Sickmeyer inquired why a bridge was not constructed. Logsdon speculated that it was due to the minimal population in the area.
- Regarding Item E, Barris noted that the Public Safety Inspector and Trainee were last revised in 2005. Barris inquired of John Logsdon and Chris Nichols of CMS Technical Services why a new class was needed for the Amusement Ride Safety Inspector as opposed to simply amending the Public Safety Inspector class to reflect an increase in the educational requirements as had been done in other classes, i.e., the additional examination requirements in Item B. Chairman Sickmeyer inquired about the necessity of two classes and if there was enough work requiring the need for both the Amusement Ride Safety Inspector and the Public Safety Inspector. John Logsdon explained that there were originally only two classes prior to 2005 but they were combined because Inspectors in the Carnival part of the class had nothing to do in the winter and the classes were combined to also provide cross-training for positions within the class. Logsdon explained that the mixing and matching of educational requirements, as opposed to certification requirements, was not typically done in classes. Logsdon referred to what the Department of Children and Family Services did with their Intern class. Technical Services is trying to reduce classes, not increase them. Chairman Sickmeyer inquired about the need for two additional years of college and Logsdon explained that the decision was made by the agency and the Joint Committee on Administrative Rules. Commissioner Ryan asked if there was an equivalency component and Logsdon indicated there was.

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IT WAS MOVED BY COMMISSIONER RYAN, SECONDED BY COMMISSIONER URLACHER, AND THE MOTION ADOPTED 5-0 TO APPROVE THE CREATION AND REVISION OF THE FOLLOWING CLASS TITLES TO BE EFFECTIVE ON MAY 1, 2018:

- B. Engineering Technician I (revise)**
 - Engineering Technician II (revise)**
 - Engineering Technician III (revise)**
 - Engineering Technician IV (revise)**
 - Project Designer (revise)**
 - Architect (revise)**
- C. Drug Compliance Investigator (revise)**
- D. Ferry Operator I (revise)**
 - Ferry Operator II (revise)**
- E. Public Safety Inspector Trainee (revise)**
 - Public Safety Inspector (revise)**
 - Amusement Ride Safety Inspector (create)**

IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY COMMISSIONER LUECHTEFELD, AND THE MOTION ADOPTED 5-0 TO DISAPPROVE ANY CLASS SPECIFICATIONS RECEIVED BY THE COMMISSION STAFF NOT CONTAINED IN THIS AGENDA TO ALLOW ADEQUATE STUDY.

VII. PERSONNEL RULES

A. Civil Service Commission Governing Rule – Section 1.310 Personnel Rules

The Commission has power to disapprove new rules or amendments to existing rules submitted by the Director of Central Management Services. Such proposed new rules or amendments of existing rules submitted to the Commission shall be accompanied by a report of proceedings attending the prior public hearing required by law with respect to them. If the Commission does not disapprove new rules or any amendment to existing rules within 30 days following the receipt from the Director of Central Management Services, the new rules or amendments have the force and effect of law after filing by the Director with the Secretary of State.

Executive Director Stralka noted that this extension of jurisdiction to Illinois Commerce Commission titles was effective several years ago but due to turnover at the Department of Central Management Services it had just been submitted to the Commission for inclusion on this agenda.

B. Section 305.20 Extends Jurisdiction of A, B, and C

TITLE 80: PUBLIC OFFICIALS AND EMPLOYEES
SUBTITLE B: PERSONNEL RULES, PAY PLANS, AND
POSITION CLASSIFICATIONS
CHAPTER I: DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
PART 305
EXTENSIONS OF JURISDICTION

Section

- 305.50 Extends Jurisdiction A, B & C
- 305.60 Extends Jurisdiction A, B & C (July 1, 1970)
- 305.70 Extends Jurisdiction A, B & C (July 1, 1970)
- 305.80 Extends Jurisdiction A, B & C (August 1, 1970)
- 305.90 Extends Jurisdiction A, B & C (August 1, 1971)
- 305.100 Extends Jurisdiction A, B & C (November 16, 1971)
- 305.110 Extends Jurisdiction A, B & C (April 1, 1972)
- 305.120 Extends Jurisdiction A, B & C (May 1, 1972)
- 305.130 Extends Jurisdiction A & C (October 1, 1972)
- 305.140 Extends Jurisdiction A & C (October 1, 1972)
- 305.150 Extends Jurisdiction A, B and C (November 1, 1972)
- 305.160 Extends Jurisdiction B, Except 8b.1, 8b.3 and 8b.5 (January 1, 1973)
- 305.170 Extension of Jurisdiction
- 305.180 Termination of Extension of Jurisdiction
- 305.190 Extension of Jurisdiction
- 305.200 Third Extension of Jurisdiction to Office of the Treasurer
- 305.210 Extends Jurisdiction A, B and C (December 1, 1998)
- 305.220 Extends Jurisdiction A, B and C (December 1, 1998)
- 305.230 Extends Jurisdiction A, B and C (July 16, 2002)
- 305.240 Extends Jurisdiction A, B and C (April 7, 2005)
- 305.250 Extends Jurisdiction A, B and C (January 16, 2006)
- 305.260 Extends Jurisdiction A, B and C (November 30, 2008)
- 305.270 Extends Jurisdiction A, B and C (December 30, 2009)
- 305.280 Extends Jurisdiction A, B and C (June 1, 2011)
- 305.290 Extends Jurisdiction A, B and C (July 25, 2012)
- 305.300 Extends Jurisdiction A, B and C (March 31, 2013)
- 305.310 Extends Jurisdiction B
- 305.320 Extends Jurisdiction A, B, and C (January 1, 2016)

AUTHORITY: Implementing and authorized by Section 4b of the Personnel Code [20 ILCS 415/4b].

SOURCE: Filed May 29, 1975; emergency amendment at 2 Ill. Reg. 46, p. 3, effective January 1, 1979, for a maximum of 150 days; amended at 3 Ill. Reg. 1, p. 61, effective January 1, 1979; codified at 7 Ill. Reg. 13214; amended at 10 Ill. Reg. 21643, effective December 15, 1986; amended at 22 Ill. Reg. 21302, effective December 1, 1998; emergency amendment at 26 Ill. Reg. 12060, effective July 16, 2002, for a maximum of 150 days; amended at 26 Ill.

Reg. 16150, effective October 18, 2002; emergency amendment at 29 Ill. Reg. 5751, effective April 7, 2005, for a maximum of 150 days; emergency expired September 3, 2005; amended at 29 Ill. Reg. 14530, effective September 14, 2005; emergency amendment at 30 Ill. Reg. 1378, effective January 16, 2006, for a maximum of 150 days; amended at 30 Ill. Reg. 9321, effective May 4, 2006; amended at 32 Ill. Reg. 18931, effective November 30, 2008; amended at 34 Ill. Reg. 834, effective December 30, 2009; amended at 35 Ill. Reg. 8982, effective June 1, 2011; amended at 36 Ill. Reg. 12811, effective July 25, 2012; amended at 37 Ill. Reg. 4231, effective March 31, 2013; amended at 40 Ill. Reg. 13604, effective September 13, 2016; amended at 42 Ill. Reg. _____, effective _____.

Section 305.320 Extends Jurisdiction A, B, and C (January 1, 2016)

- a) Effective January 1, 2016, the Personnel Code Jurisdictions A, B and C will be extended to the Illinois Commerce Commission positions of Financial and Budget Assistant, 9-1-1 Analyst III, and Manager 9-1-1. These positions will be reclassified by CMS as Accountant, Executive II, and Public Service Administrator, Option 1, respectively.

- b) With the exception of those employees who have already been determined qualified, the affected employees cited in subsection (a) will be required to qualify within six months in the same kind of examination as those required for entrance examinations for comparable positions. All other appointments subsequent to January 1, 2016 will be made pursuant to provisions of the Illinois Personnel Code and the rules of the Department of Central Management Services (see 80 Ill. Adm. Code 301, 302, 303, 304, 310 and 320). No provision of this Section in any way affects the status of employees already holding certified status under the Illinois Personnel Code. All other provisions of the Illinois Personnel Code and rules of the Department of Central Management Services will apply to the affected employees effective January 1, 2016.

(Source: Added at 42 Ill. Reg. _____, effective _____)

IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY COMMISSIONER RYAN, AND THE MOTION ADOPTED 5-0 TO DISAPPROVE ANY AMENDMENTS TO PERSONNEL RULES RECEIVED BY THE COMMISSION STAFF BUT NOT CONTAINED IN THIS AGENDA TO ALLOW ADEQUATE STUDY.

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VIII. MOTION TO CLOSE A PORTION OF THE MEETING

IT WAS MOVED BY COMMISSIONER FINCH, SECONDED BY COMMISSIONER URLACHER, AND BY ROLL CALL VOTE THE MOTION ADOPTED 5-0 TO CLOSE A PORTION OF THE MEETING PURSUANT TO SUBSECTIONS 2(c)(1), 2(c)(4), AND 2(c)(11) OF THE OPEN MEETINGS ACT.

SICKMEYER	YES	FINCH	YES
LUECHTEFELD	YES	RYAN	YES
URLACHER	YES		

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IX. RECONVENE THE OPEN MEETING

Upon due and proper notice, the regular open meeting of the Illinois Civil Service Commission was reconvened at 160 N. LaSalle Street, Suite S-901, Chicago, Illinois and 607 E. Adams Street, Suite 801, Springfield, Illinois by interactive video conference at 11:31 a.m.

PRESENT

Chairman Timothy D. Sickmeyer; G.A. Finch, David Luechtefeld, Jane Ryan, and Casey Urlacher, Commissioners; and Daniel Stralka, Executive Director, Andrew Barris, Assistant Executive Director, and Sabrina Johnson, Exemption Monitor.

X. NON-MERIT APPOINTMENT REPORT

Set forth below is the number of consecutive non-merit appointments in each agency as reported by Central Management Services.

Agency	2/28/18	3/31/18	3/31/17
Aging	1	1	0
Arts Council	2	2	0
Central Management Services	4	2	0
Children and Family Services	1	1	0
Commerce and Economic Opportunity	1	1	0
Employment Security	8	7	0
Financial and Professional Regulation	0	1	0
Guardianship & Advocacy	1	1	0
Healthcare and Family Services	3	6	0
Human Services	12	18	1
Innovation & Technology	6	7	0
Insurance	1	1	0
Labor Relations Board-Educational	1	2	0
Natural Resources	14	19	2
Property Tax Appeal Board	2	3	0
Public Health	3	5	0
State Fire Marshal	0	1	0
State Police	6	8	0
Transportation	21	26	18
Veterans' Affairs	1	1	0
Workers' Compensation Commission	1	1	0
Totals	89	114	21

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XI. INTERLOCUTORY APPEALS

DA-1-18

Employee	Emily I. Bollmann	Appeal Date	7/17/17
Agency	Human Services	Decision Date	4/06/18
Type	Discharge	ALJ	Andrew Barris
Issue(s)	Failure to appear for telephone conference and to file a response to the Motion to Dismiss	Proposal for Decision	Dismissed for default subject to approval of Commission.

DA-20-18

Employee	Rodrigo A. Ortiz	Appeal Date	10/10/17
Agency	Human Rights	Decision Date	04/11/18
Type	Discharge	ALJ	Daniel Stralka
Issue(s)	Failure to appear for hearing	Proposal for Decision	Dismissed for default subject to approval of Commission.

DA-23-18

Employee	Jonathan W. Burt	Appeal Date	12/06/17
Agency	Human Services	Decision Date	04/09/18
Type	Discharge	ALJ	Andrew Barris
Issue(s)	Failure to appear for telephone conference	Proposal for Decision	Dismissed for default subject to approval of Commission.

IT WAS MOVED BY COMMISSIONER LUECHTEFELD, SECONDED BY COMMISSIONER RYAN, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSALS OF THE ADMINISTRATIVE LAW JUDGES TO DISMISS THE APPEALS FOR THE REASONS SET FORTH IN THE PROPOSALS FOR DECISION.

SICKMEYER	YES	FINCH	YES
LUECHTEFELD	YES	RYAN	YES
URLACHER	YES		

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XII. PUBLICLY ANNOUNCED DECISION RESULTING FROM APPEAL

DA-48-13

Employee	Timothy Ware	Appeal Date	6/23/13
Agency	Corrections	Decision Date	4/06/18
Appeal Type	Discharge	Proposal for Decision	Discharge upheld.
ALJ	Andrew Barris		

IT WAS MOVED BY COMMISSIONER FINCH, SECONDED BY COMMISSIONER URLACHER, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL OF THE ADMINISTRATIVE LAW JUDGE THAT THE PARTIALLY PROVEN CHARGES WARRANT DISCHARGE FOR THE REASONS SET FORTH IN THE PROPOSAL FOR DECISION DATED APRIL 6, 2018.

SICKMEYER	YES	FINCH	YES
LUECHTEFELD	YES	RYAN	YES
URLACHER	YES		

XIII. APPEALS TERMINATED WITHOUT DECISIONS ON THE MERITS

DA-8-18

Employee	Peggy D. Partin	Appeal Date	8/14/17
Agency	Veterans' Affairs	Decision Date	4/12/18
Appeal Type	Discharge	Proposal for Decision	Dismissed subject to approval of Commission; withdrawn.
ALJ	Andrew Barris		

DA-32-18

Employee	Percy V. Coleman	Appeal Date	3/15/18
Agency	Corrections	Decision Date	3/30/18
Appeal Type	Discharge	Proposal for Decision	Dismissed subject to approval of Commission; withdrawn.
ALJ	Daniel Stralka		

IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY COMMISSIONER LUECHTEFELD, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSALS OF THE ADMINISTRATIVE LAW JUDGES TO DISMISS THE APPEALS AS THEY WERE WITHDRAWN.

SICKMEYER	YES	FINCH	YES
LUECHTEFELD	YES	RYAN	YES
URLACHER	YES		

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XIV. STAFF REPORT

Executive Director Stralka reported that:

- Chairman Sickmeyer's appointment was confirmed on April 12.
- SB2707, which amends the Personnel Code to allow the Commission to remand appeals to the Administrative Law Judge, was before the Senate Labor Committee but action was deferred due to some union objections. It is hoped that these can be resolved by next week. Chairman Sickmeyer added that this is the replacement bill for HB4728.
- He attended an all-Director meeting run by the Deputy Governor and Chief Operating officer, Trey Childress, on April 16. He also attended a meeting on April 18 with Deputy Chief of Staff for Policy, Michael Lucci.
- From all indications, the Commission's lease for its Springfield office will be renewed.

Assistant Executive Director Barris reported that:

- Statements of Economic Interest (SEI) and Supplemental Statements of Economic Interest (SSEI) are due May 1, 2018. Barris explained that the Commissioners should receive an email with a link to complete the SSEI online while the SEI was a hard copy form to be completed. Executive Director Stralka reminded the Commissioners that the SEI must be submitted to Barris as he had a duty to review them before delivering to the Secretary of State.
- The Commission's Springfield office is running short of file cabinet space so he will be proceeding with a record retention plan over the next few months. Commissioner Ryan inquired if there was any thought given to scanning files. Executive Director Stralka replied that it has come up in previous conversations with the Department of Innovation and Technology but for it to be beneficial the files need to be searchable.
- The amendments to the Commission's Rules of Practice have been published in the Illinois Register.

XV. ANNOUNCEMENT OF NEXT MEETING

Announcement was made of the next regular open meeting to be held on Thursday, May 17, 2018 at 11:00 a.m. in the Chicago and Springfield offices by interactive video conference.

XVI. MOTION TO ADJOURN

IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY COMMISSIONER RYAN, AND THE MOTION ADOPTED 5-0 TO ADJOURN THE MEETING AT 11:40 A.M.