

June 21, 2013

REGULAR MEETING AGENDA  
ILLINOIS CIVIL SERVICE COMMISSION  
June 21, 2013

I. CALL TO ORDER THE REGULAR OPEN MEETING AT 10:30 A.M. AT 160 NORTH LASALLE STREET, SUITE S-901, CHICAGO, ILLINOIS

II. PRESENT

III. APPROVAL OF MINUTES OF REGULAR OPEN MEETING HELD MAY 17, 2013

**WILL THE COMMISSION APPROVE THE MINUTES OF THE REGULAR OPEN MEETING HELD ON MAY 17, 2013?**

IV. PUBLIC COMMENT IN ACCORDANCE WITH THE OPEN MEETINGS ACT

**MEMBERS OF THE PUBLIC ARE OFFERED AN OPPORTUNITY TO ADDRESS MEMBERS OF THE COMMISSION IN ACCORDANCE WITH THE OPEN MEETINGS ACT AND RULES OF THE CIVIL SERVICE COMMISSION.**

V. EXEMPTIONS UNDER SECTION 4d(3) OF THE PERSONNEL CODE

**A. Report on Exempt Positions from Central Management Services**

<u>Agency</u>	<u>Total Employees</u>	<u>Number of Exempt Positions</u>
Aging.....	142.....	16
Agriculture .....	326.....	16
Arts Council .....	18.....	2
Capitol Development Board.....	45.....	0
Central Management Services.....	1,488.....	114
Children and Family Services .....	2,731.....	50
Civil Service Commission.....	4.....	0
Commerce & Economic Opportunity.....	375.....	69
Commerce Commission .....	75.....	0
Corrections.....	11,168.....	103
Criminal Justice Authority .....	56.....	5
Deaf and Hard of Hearing Comm.....	6.....	1
Developmental Disabilities Council.....	8.....	1
Emergency Management Agency.....	86.....	5
Employment Security.....	1,479.....	31
Environmental Protection Agency.....	806.....	16
Financial & Professional Regulation.....	431.....	43
Gaming Board.....	142.....	6
Guardianship and Advocacy .....	101.....	7
Healthcare and Family Services .....	2,107.....	25
Historic Preservation Agency.....	160.....	14
Human Rights Commission.....	13.....	2
Human Rights Department.....	137.....	9
Human Services .....	11,375.....	77
Illinois Sentencing Policy Advisory Council.....	2.....	2
Illinois Torture Inquiry Relief Commission .....	2.....	1
Insurance .....	232.....	15
Investment Board .....	2.....	2
Juvenile Justice.....	995.....	24
Labor.....	86.....	11
Labor Relations Board Educational.....	10.....	2
Labor Relations Board State.....	17.....	2
Law Enforcement Training & Standards Bd. ....	16.....	2
Lottery.....	141.....	7
Military Affairs .....	118.....	3
Natural Resources .....	1,073.....	29
Pollution Control Board .....	19.....	2
Prisoner Review Board.....	16.....	0
Property Tax Appeal Board.....	29.....	1
Public Health.....	1,076.....	40
Racing Board.....	3.....	1
Revenue.....	1,741.....	51
State Fire Marshal .....	134.....	12
State Police.....	1,095.....	7
State Police Merit Board .....	5.....	1
State Retirement Systems.....	99.....	2
Transportation .....	2,239.....	0
Veterans' Affairs .....	1,309.....	9
Workers' Compensation Commission.....	129.....	8
<b>TOTALS .....</b>	<b>43,867.....</b>	<b>846</b>

**B. Governing Rule – Section 1.142 Jurisdiction B Exemptions**

- a) The Civil Service Commission shall exercise its judgment when determining whether a position qualifies for exemption from Jurisdiction B under Section 4d(3) of the Personnel Code. The Commission will consider any or all of the following factors inherent in the position and any other factors deemed relevant to the request for exemption:
  - 1) The amount and scope of principal policy making authority;
  - 2) The amount and scope of principal policy administering authority;
  - 3) The amount of independent authority to represent the agency, board or commission to individuals, legislators, organizations or other agencies relative to programmatic responsibilities;
  - 4) The capability to bind the agency, board or commission to a course of action;
  - 5) The nature of the program for which the position has principal policy responsibility;
  - 6) The placement of the position on the organizational chart of the agency, board or commission;
  - 7) The mission, size and geographical scope of the organizational entity or program within the agency, board or commission to which the position is allocated or detailed.
- b) The Commission may, upon its own action after 30 days notice to the Director of Central Management Services or upon the recommendation of the Director of the Department of Central Management Services, rescind the exemption of any position that no longer meets the requirements for exemption set forth in subsection (a). However, rescission of an exemption shall be approved after the Commission has determined that an adequate level of managerial control exists in exempt status that will insure responsive and accountable administrative control of the programs of the agency, board or commission.
- c) For all positions currently exempt by action of the Commission, the Director of Central Management Services shall inform the Commission promptly in writing of all changes in essential functions, reporting structure, working title, work location, position title, position number or specialized knowledge, skills, abilities, licensure or certification.
- d) Prior to granting an exemption from Jurisdiction B under Section 4d(3) of the Personnel Code, the Commission will notify the incumbent of the position, if any, of its proposed action. The incumbent may appear at the Commission meeting at which action is to be taken and present objections to the exemption request.

(Source: Amended at 34 Ill. Reg. 3485, effective March 3, 2010)

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**C. Illinois Department of Central Management Services – Proposed Exemption (continued from the May 17, 2013 meeting)**

Position Number	40070-37-70-300-00-01
Position Title	Senior Public Service Administrator
Bureau/Division	Office of Legal Services
Functional Title	Deputy General Counsel, Business Enterprise Program
Incumbent	Vacant
Supervisor	General Counsel for Legal Services who reports to the Director
Location	Sangamon County

**CMS Recommendation:** “This position does meet the reporting criteria of the Commission Rules and considering the similarities of this requested position with those of other 4d(3) exempt positions, I recommend 4d(3) exemption.”

**D. Illinois Environmental Protection Agency – Proposed Exemption (continued from the May 17, 2013 meeting)**

Position Number	37015-46-00-000-00-01 <sup>A</sup>
Position Title	Public Service Administrator
Bureau/Division	Director’s Office
Functional Title	Assistant Legislative Liaison
Incumbent	Vacant
Supervisor	Chief Legislative Liaison who reports to the Director
Location	Cook County

**CMS Recommendation:** “This position does meet the reporting criteria of the Commission Rules and considering the similarities of this requested position with those of other 4d(3) exempt positions, I recommend 4d(3) exemption.”

**E. Illinois Department of Human Services – Proposed Exemption (continued from the May 17, 2013 meeting)**

Position Number	40070-10-90-010-00-01
Position Title	Senior Public Service Administrator
Bureau/Division	Family & Community Services
Functional Title	Assistant Director of Family & Community Services
Incumbent	Vacant
Supervisor	Director of Family & Community Services who reports to the Assistant Secretary who in turn reports to the Secretary
Location	Cook County

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<sup>A</sup> Exemption was rescinded on November 16, 2012.

**CMS Recommendation:** “This position does meet the reporting criteria of the Commission Rules and considering the similarities of this requested position with those of other 4d(3) exempt positions, I recommend 4d(3) exemption.”

**F. Illinois Department of Public Health – Proposed Exemption (continued from the May 17, 2013 meeting)**

Position Number	13852-20-03-030-20-01
Position Title	Executive I
Bureau/Division	Government Affairs
Functional Title	Liaison
Incumbent	Vacant
Supervisor	Assistant Legislative Liaison who reports to the Deputy Director who reports to the Director
Location	Sangamon County

**CMS Recommendation:** “This position does meet the reporting criteria of the Commission Rules and considering the similarities of this requested position with those of other 4d(3) exempt positions, I recommend 4d(3) exemption.”

**G. Illinois Department of Central Management Services – Proposed Exemption**

Position Number	40070-37-01-010-00-01
Position Title	Senior Public Service Administrator
Bureau/Division	Bureau of Agency Services
Functional Title	Vehicle Ownership Administrator
Incumbent	Vacant
Supervisor	Deputy Director of Agency Services who reports to the Assistant Director, who in turn reports to the Director
Location	Cook County

**CMS Recommendation:** “This position does meet the reporting criteria of the Commission Rules and considering the similarities of this requested position with those of other 4d(3) exempt positions, I recommend 4d(3) exemption.”

**H. Illinois Dept. of Financial & Professional Regulation – Proposed Exemption**

Position Number	40070-13-00-400-00-01
Position Title	Senior Public Service Administrator
Bureau/Division	Secretary’s Office
Functional Title	Federal and Inter-State Liaison
Incumbent	Vacant
Supervisor	Secretary
Location	Cook County

**CMS Recommendation:** “This position does meet the reporting criteria of the Commission Rules and considering the similarities of this requested position with those of other 4d(3) exempt positions, I recommend 4d(3) exemption.”

**I. Illinois Department of Human Services – Proposed Exemption**

Position Number	40070-10-97-555-00-01
Position Title	Senior Public Service Administrator
Bureau/Division	Family & Community Services
Functional Title	Associate Director, Family & Community Resource Centers, Workforce Development and Policy
Incumbent	Vacant
Supervisor	Assistant Director of Family & Community Services who reports to the Director of Family & Community Services, who reports to the Assistant Secretary, who in turn reports to the Secretary
Location	Cook County

**CMS Recommendation:** “This position does meet the reporting criteria of the Commission Rules and considering the similarities of this requested position with those of other 4d(3) exempt positions, I recommend 4d(3) exemption.”

**J1. Illinois Department of Juvenile Justice – Proposed Exemption**

Position Number	40070-27-20-200-00-01 <sup>B</sup>
Position Title	Senior Public Service Administrator
Bureau/Division	Illinois Youth Center-Harrisburg
Functional Title	Assistant Superintendent of Programs
Incumbent	Vacant
Supervisor	Superintendent who reports to the Deputy Director of Operations, who reports to the Director
Location	Saline County

**J2. Illinois Department of Juvenile Justice – Proposed Exemption**

Position Number	40070-27-17-300-00-01 <sup>B</sup>
Position Title	Senior Public Service Administrator
Bureau/Division	Illinois Youth Center-Chicago
Functional Title	Assistant Superintendent of Operations
Incumbent	Vacant
Supervisor	Superintendent who reports to the Deputy Director of Operations, who reports to the Director
Location	Cook County

<sup>B</sup> Both exemptions were rescinded on May 17, 2013.

**CMS Recommendation:** “These positions do meet the reporting criteria of the Commission Rules and considering the similarities of the requested positions with those of other 4d(3) exempt positions, I recommend 4d(3) exemption.”

**K1. Illinois Department of Revenue – Proposed Exemption**

Position Number	40070-25-48-200-00-01 <sup>C</sup>
Position Title	Senior Public Service Administrator
Bureau/Division	Collections/Springfield Collection Enforcement
Functional Title	Director, Springfield Collection Enforcement Division
Incumbent	Steven Hayes
Supervisor	Collections Program Director who reports to the Director
Location	Sangamon County

**K2. Illinois Department of Revenue – Proposed Exemption**

Position Number	40070-25-48-500-00-01 <sup>C</sup>
Position Title	Senior Public Service Administrator
Bureau/Division	Collections/Field Compliance Division
Functional Title	Field Compliance Director
Incumbent	William Smith
Supervisor	Collections Program Director who reports to the Director
Location	Winnebago County

**CMS Recommendation:** “These positions continue to meet the responsibility and reporting criteria of the Commission Ruse, and I recommend continuance of their 4d(3) exemption.”

**L. Illinois Department of Revenue – Proposed Exemption**

Position Number	40070-25-71-100-00-01
Position Title	Senior Public Service Administrator
Bureau/Division	Liquor Control Commission
Functional Title	Associate Director
Incumbent	Vacant
Supervisor	Executive Director, Liquor Control Commission, who reports to the Director of the Department of Revenue
Location	Sangamon County

**CMS Recommendation:** “This position does meet the reporting criteria of the Commission Rules and considering the similarities of this requested position with those of other 4d(3) exempt positions, I recommend 4d(3) exemption.”

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<sup>C</sup> Exemptions for these positions were granted for a period of two years on July 15, 2011.

**WILL THE COMMISSION GRANT THE REQUEST FOR EXEMPTION FROM JURISDICTION B OF THE PERSONNEL CODE FOR THE FOLLOWING POSITIONS?**

- C: Deputy General Counsel, Business Enterprise Program (Central Management Services)**
- D: Assistant Legislative Liaison (Environmental Protection)**
- E: Assistant Director of the Division of Family & Community Services (Human Services)**
- F: Liaison (Public Health)**
- G: Vehicle Ownership Administrator (Central Management Services)**
- H: Federal and Inter-State Liaison (Financial & Professional Regulation)**
- I: Associate Director, Office of Family & Community Resource Centers, Workforce Development and Policy (Human Services)**
- J1: Assistant Superintendent of Programs, IYC-Harrisburg (Juvenile Justice)**
- J2: Assistant Superintendent of Operations, IYC-Chicago (Juvenile Justice)**
- K1: Springfield Collection Enforcement Division Director (Revenue)**
- K2: Field Compliance Director (Revenue)**
- L: Associate Director, Illinois Liquor Control Commission (Revenue)**

**VI. CLASS SPECIFICATIONS**

The following class titles were submitted for abolishment, creation, and revision by the Director of the Illinois Department of Central Management Services (CMS):

- A. Fire Certification Specialist (abolish)
  - Fire Certification Specialist I (create)
  - Fire Certification Specialist II (create)
  - Fire Certification Specialist Supervisor (create)

CMS Classification Analysis: “The impetus for this study is the Office of the State Fire Marshal’s (OSFM) recognition of its need and opportunity to restructure its Division of Personnel, Standards & Education’s (DPS&E) auditing and training elements in a way that better utilizes staff expertise and experience; specifically, the assignment of Fire Certification Specialists. Implementation of this plan will create discretionary budget dollars and schedule openings that can be used to perform more local fire department audits and training as a means of assisting in the development of firefighters throughout the State of Illinois, which is a goal of DPS & E as directed by the Administrative Code.

The Illinois Administrative Code states in Section 141.10: ‘The Illinois Fire Protection Training Act [50 ILCS 740] requires the OSFM to establish training programs and to assist the development of training of firefighters throughout the State.’ In order to pursue the goals and objectives in the most efficient, yet, economical means, class changes are



necessary. This proposal expands the existing Fire Certification Specialist class into a class series of three progressive working classes [Fire Certification Specialist I (FCS I), Fire Certification Specialist II (FCS II), and Fire Certification Specialist Supervisor (FCSS)] that accurately reflect the preponderance of duties as auditors of fire department training records, instruction, site evaluation, safety, and credentials.

Also, as outreach liaisons, the incumbents provide statewide guidance and training to the fire protection community and encourage participation in OSFM approved certification programs to enhance local fire protection departmental and individual standing, in concert with the OSFM's Division of Personnel Standards and Education goals and objectives. In addition to clarifying the auditing duties of the positions, creating new classes allows for improved utilization of personnel reflective of experience and training levels attained.

Audit subject matter and duties increase in complexity and responsibility with progression through the levels, as do the minimum educational and/or training and experience requirements for each level. FCS I primarily performs audits of training records and reimbursement claims; the salient priority of the FCS II is performing audits of practical (skill) objectives of certification programs, reimbursement claims, training course and site approval and all safety aspects of participating agencies; the FCS Supervisor is a working supervisor, and assigns and reviews work, provides guidance and training to lower level auditors, establishes annual goals and objectives, and prepares performance evaluations. The supervisor attempts to resolve Division complaints, appeals and hearings, performs audits, and evaluates OSFM non-approved courses and credentials for equivalency, in addition to performing the duties of the lower level titles of this series when necessary. In the absence of the DPS & E Manager, the Supervisor will assume Division Manager responsibilities.”

#### B. Fire Protection Engineer (create)

CMS Classification Analysis: “The Office of the State Fire Marshal (OSFM) is requesting the establishment of a Fire Protection Engineer class specification. Many of the duties that will be performed by this Fire Protection Engineer are duties that were previously performed by an individual who was an engineer by education but whose title was Public Service Administrator (PSA) because the position also supervised subordinate personnel. That person retired in 2012. The former subordinates of the PSA were subsequently transferred to another OSFM division for supervision purposes. The OSFM however, continues to have work/duties/projects that require the education and expertise of an engineer. As a result, with subordinates no longer reporting to this position, the agency believes the PSA title is no longer appropriate and thus seeks establishment of the Fire Protection Engineer position.

Examples of work/duties/projects that will be handled by this Fire Protection Engineer include: the developing or modifying administrative rules for the storage and handling of flammable liquids, liquefied petroleum gas and alternative fuels; conferring with engineers and architects relative to submitted construction plans, documents and specifications; representing the agency on technical committees of national code

development organizations to offer input relating to both fire protection and petroleum storage issues; instructing OSFM personnel as well as local fire and building inspectors regarding code enforcement and interpretation issues; and providing expert engineering testimony at legislative hearings and in agency appeal hearings and court trials.”

C. Laboratory Research Scientist (revise)

CMS Classification Analysis: “The Illinois Department of Public Health, Division of Laboratories, requested revisions of the Distinguishing Features of Work, #2 of the Illustrative Examples of Work, and the Education and Experience section of the Laboratory Research Scientist class specification.

The reason for this change is that following the twenty-two years since the original class specification was determined (2-16-90), technology had changed significantly and rapidly. The Illinois Department of Public Health laboratories are in need of doctoral graduates with new technology experience. Science based doctoral programs include two to three years of basic and applied research. For new technologies, that may be all that is practical in searching for qualified candidates.

An example of this need is the rapidly expanding newborn screening testing that Illinois Department of Public Health performs. Each year, more than 175,000 babies are screened for 40 metabolic and genetic conditions. The demand for testing has increased with new molecular (DNA) technology and is expected to increase more in the future. To develop and implement new required methods means that they must hire qualified scientists who have molecular (DNA) skills and who know how to research applications and conditions or successfully introducing new tests. This is a rapidly changing scientific area. The Illinois Department of Public Health staff have found that obtaining a scientist who has both the two to three years experience in this area while obtaining a Doctor of Philosophy (PhD) degree and having five (5) years of supplemental research experience is not practical. To obtain a candidate with the correct skills, they need to hire a PhD who may or may not have supplemental experience.

Therefore, we propose deleting language requiring five years of supplementary laboratory experience, adding language to the Distinguishing Features of Work, and revising #2 of the Illustrative Examples of Work for the Laboratory Research Scientist class specification.”

D. Rehabilitation Counselor Trainee (revise)

Rehabilitation Counselor (revise)

Rehabilitation Counselor Senior (revise)

CMS Classification Analysis: “The Department of Human Services (DHS) has requested two significant changes to the Rehabilitation Counselor series class: first, changes to the language identifying acceptable master’s degree fields of study, and, second, differentiation and clarification of the types of work counselors perform. Creating options to the existing classes provides the most effective and efficient delineation of the types of work performed, and formal education required. Following are the three options

created: Vocational Rehabilitation (Option V), Home Services (Option H), and Facility-Based (Option F), a summary objective of each, and how changes in the education requirements affect each option.

**Vocational Rehabilitation (Option V):** Counselors assist customers with disabilities in gaining or maintaining competitive employment. The Vocational Rehabilitation Program is largely federally funded, and must maintain compliance with related federal rules and regulations; including a counselor's required possession of a master's degree in relatively narrowly defined related fields of study from an accredited college or university. The specific language changes made to the class specification education requirements assure strict compliance with federal regulations, and, that educationally-qualified candidates are interviewed for Option V.

**Home Services (Option H):** Counselors determine and coordinate in-home services necessary for customers with disabilities to remain independent in their home and community. Because this program is not bound by the same funding or rules and regulations as vocational rehabilitation, the list of acceptable degrees for Option H (only) has been expanded. DHS' position is that counselors in possession of master's degrees in human services fields other than those accepted for Option V could be successful in the Home Services Program, and this action will increase the number of qualified candidates available to fill Home Services Program vacancies.

**Facility-Based (Option F):** Counselors working with residents of state facilities perform vocational planning and services in conjunction with therapeutic planning, treatment and habilitation, and readjustment to the community. The Department of Veterans' Affairs currently utilizes one position in a veterans' facility; it does not object to the options. Option F education requirements are identical to Option V (Vocational Rehabilitation) above.

Analysis of these options support continued classification to the Rehabilitation Counselor Series. Implementing options delineates and clarifies the work duties and required education of each, and enables job applicants to identify and select areas of interest. Also, creating options allows for expansion of the Option H education requirements, providing the agency more flexibility in hiring."

**WILL THE COMMISSION APPROVE THE ABOLISHMENT, CREATION, AND REVISION OF THE FOLLOWING CLASS TITLES TO BE EFFECTIVE ON JULY 1, 2013?**

- A. Fire Certification Specialist (abolish)**
  - Fire Certification Specialist I (create)**
  - Fire Certification Specialist II (create)**
  - Fire Certification Specialist Supervisor (create)**
  
- B. Fire Protection Engineer (create)**
  
- C. Laboratory Research Scientist (revise)**

- D. Rehabilitation Counselor Trainee (revise)**
- Rehabilitation Counselor (revise)**
- Rehabilitation Counselor Senior (revise)**

**WILL THE COMMISSION DISAPPROVE ANY CLASS SPECIFICATIONS RECEIVED BY THE COMMISSION STAFF NOT CONTAINED IN THIS REPORT TO ALLOW ADEQUATE STUDY?**

VII. MOTION TO CLOSE A PORTION OF THE MEETING

**PURSUANT TO SUBSECTIONS 2(c)(1), 2(c)(4), 2(c)(5), AND 2(c)(11) OF THE OPEN MEETINGS ACT, WILL THE COMMISSION HOLD AN EXECUTIVE SESSION TO CONSIDER APPEALS FILED WITH THE COMMISSION, LITIGATION, THE LEASE OF REAL PROPERTY, AND/OR SPECIFIED EMPLOYMENT MATTERS?**

VIII. RECONVENE THE REGULAR OPEN MEETING

IX. NON-MERIT APPOINTMENT REPORT

The Personnel Code permits non-merit appointments for a limited period of time, i.e., emergency appointments shall not exceed 60 days and shall not be renewed, and positions shall not be filled on a temporary or provisional basis for more than six months out of any twelve-month period. Consecutive non-merit appointments are not violative of the Code; however, they do present a possible evasion of merit principles and should be monitored. Set forth below is the number of consecutive non-merit appointments made by each department. These statistics are from the Department of Central Management Services' Consecutive Non-Merit Appointment Reports.

<b>Agency</b>	<b>4/30/13</b>	<b>5/31/13</b>	<b>5/31/12</b>
Aging	0	<b>1</b>	1
Agriculture	0	<b>1</b>	0
Arts Council	1	<b>1</b>	1
Central Management Services	0	<b>2</b>	0
Children and Family Services	4	<b>11</b>	4
Corrections	0	<b>0</b>	0
Healthcare and Family Services	7	<b>22</b>	3
Human Rights	0	<b>0</b>	1
Human Services	0	<b>1</b>	1
Insurance	0	<b>1</b>	0
Natural Resources	1	<b>0</b>	3
Property Tax Appeal Board	2	<b>3</b>	0
Public Health	1	<b>1</b>	0
Revenue	1	<b>5</b>	0
State Fire Marshal	0	<b>0</b>	0
State Police Merit Board	1	<b>1</b>	0
State Retirement Systems	0	<b>0</b>	0
Transportation	2	<b>0</b>	0
Veterans' Affairs	2	<b>4</b>	0
<b>Totals</b>	22	<b>54</b>	14

June 21, 2013

X. INTERLOCUTORY APPEALS

**DA-28-13**

Employee	Lawrence Beckom	Appeal Date	02/04/13
Agency	Transportation	Decision Date	06/06/13
Type	Discharge	ALJ	Andrew Barris
Issue(s)	Motion to Dismiss for no jurisdiction (not certified employee)	Proposal for Decision	Grant the Motion to Dismiss subject to the approval of the Commission.

**DOES THE COMMISSION AFFIRM AND ADOPT THE PROPOSAL FOR DECISION IN THE ABOVE MATTER?**

**DA-34-13**

Employee	Marshall Chandler	Appeal Date	3/05/13
Agency	Human Services	Decision Date	5/31/13
Type	Discharge	ALJ	Daniel Stralka
Issue(s)	Motion to Dismiss for simultaneously appealing the discharge by grievance and Civil Service Commission appeal	Proposal for Decision	Grant the Motion to Dismiss subject to approval of the Commission.

**DOES THE COMMISSION AFFIRM AND ADOPT THE PROPOSAL FOR DECISION IN THE ABOVE MATTER?**

XI. APPEAL TERMINATED WITHOUT DECISION ON THE MERITS

**DA-42-13**

Employee	Venus Covington	Appeal Date	5/15/13
Agency	Human Services	Decision Date	5/29/13
Appeal Type	Discharge	Proposal for Decision	Dismissed subject to approval of the Commission; withdrawn to pursue grievance.
ALJ	Andrew Barris		

**DOES THE COMMISSION AFFIRM AND ADOPT THE PROPOSAL FOR DECISION IN THE ABOVE MATTER?**

XII. STAFF REPORT

June 21, 2013

XIII. REVIEW OF CLOSED MEETING MINUTES PURSUANT TO OPEN MEETINGS ACT

**AFTER REVIEW OF THE CLOSED MEETING MINUTES PURSUANT TO THE OPEN MEETINGS ACT, WILL THE COMMISSION AGREE THAT THE NEED FOR CONFIDENTIALITY STILL EXISTS?**

XIV. AUTHORIZATION FOR EXECUTIVE DIRECTOR TO EXECUTE LEASE AND RELATED DOCUMENTS FOR SPRINGFIELD OFFICE SPACE

**WILL THE COMMISSIONERS AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE LEASE AND RELATED DOCUMENTS FOR THE SPRINGFIELD OFFICE SPACE ON THE COMMISSION'S BEHALF?**

XV. ANNOUNCEMENT OF NEXT REGULAR OPEN MEETING

**The next regular open meeting is to be held on Friday, July 19, 2013 at 10:30 a.m. in the Commission's Chicago office.**

XVI. MOTION TO ADJOURN