

July 15, 2016

REGULAR MEETING MINUTES
ILLINOIS CIVIL SERVICE COMMISSION
July 15, 2016

I. CALL TO ORDER THE REGULAR OPEN MEETING AT 11:03 AM AT 160 NORTH LASALLE STREET, SUITE S-901, CHICAGO, ILLINOIS

II. PRESENT

Chairman William A. Schroeder; Susan Moylan Krey, and Casey Urlacher, Commissioners; Daniel Stralka, Executive Director; Andrew Barris (by telephone), Assistant Executive Director and Jane Ryan (by telephone) Exemption Monitor; Michael Hoffman, John Logsdon (by telephone), Sherry Campbell (by telephone) and Mike Quinlan (by telephone), Illinois Department of Central Management Services; Tammy Grant (by telephone), Illinois Department of Children and Family Services; Edward Huntley, Illinois Department of Corrections; and Nichole Damhoff, Illinois Prisoner Review Board.

III. APPROVAL OF MINUTES OF REGULAR OPEN MEETING HELD JUNE 17, 2016

IT WAS MOVED BY COMMISSIONER KREY, SECONDED BY COMMISSIONER URLACHER, AND THE MOTION ADOPTED 3-0, TO APPROVE THE MINUTES OF THE REGULAR OPEN MEETING HELD JUNE 17, 2016.

IV. PUBLIC COMMENT IN ACCORDANCE WITH THE OPEN MEETINGS ACT

At this time, in accordance with the Open Meetings Act and the Rules of the Civil Service Commission, Executive Director Daniel Stralka offered an opportunity for any person to address members of the Commission. Hearing no response, the meeting proceeded to the next agenda item.

Commissioner Anita M. Cummings and Commissioner G.A. Finch arrived at 11:05 a.m.

EXEMPTIONS UNDER SECTION 4d(3) OF THE PERSONNEL CODE

A. Report on Exempt Positions from Department of Central Management Services

<u>Agency</u>	<u>Total Employees</u>	<u>Number of Exempt Positions</u>
Aging.....	146.....	18
Agriculture.....	373.....	20
Arts Council.....	11.....	2
Capitol Development Board.....	44.....	0
Central Management Services.....	1,408.....	116
Children and Family Services.....	2,567.....	50
Civil Service Commission.....	3.....	0
Commerce & Economic Opportunity.....	299.....	69
Commerce Commission.....	60.....	0
Corrections.....	11,780.....	98
Criminal Justice Authority.....	52.....	7
Deaf and Hard of Hearing Comm.....	5.....	1
Developmental Disabilities Council.....	9.....	1
Emergency Management Agency.....	72.....	6
Employment Security.....	1,159.....	31
Environmental Protection Agency.....	691.....	17
Financial & Professional Regulation.....	427.....	49
Gaming Board.....	171.....	6
Guardianship and Advocacy.....	97.....	8
Healthcare and Family Services.....	1,947.....	26
Historic Preservation Agency.....	133.....	17
Human Rights Commission.....	14.....	2
Human Rights Department.....	128.....	9
Human Services.....	13,312.....	77
Illinois Torture Inquiry Relief Commission.....	2.....	1
Independent Tax Tribunal.....	1.....	0
Insurance.....	232.....	15
Investment Board.....	3.....	2
Juvenile Justice.....	1,090.....	27
Labor.....	82.....	11
Labor Relations Board Educational.....	9.....	3
Labor Relations Board State.....	14.....	2
Law Enforcement Training & Standards Bd.....	20.....	2
Lottery.....	144.....	8
Military Affairs.....	131.....	3
Natural Resources.....	1,348.....	32
Pollution Control Board.....	20.....	2
Prisoner Review Board.....	21.....	0
Property Tax Appeal Board.....	33.....	1
Public Health.....	1,114.....	39
Racing Board.....	2.....	1
Revenue.....	1,554.....	52
State Fire Marshal.....	118.....	12
State Police.....	1,026.....	10
State Police Merit Board.....	6.....	2
State Retirement Systems.....	106.....	3
Transportation.....	2,190.....	0
Veterans' Affairs.....	1,355.....	10
Workers' Compensation Commission.....	129.....	11
TOTALS.....	45,658.....	879

B. Governing Rule – Section 1.142 Jurisdiction B Exemptions

- a) The Civil Service Commission shall exercise its judgment when determining whether a position qualifies for exemption from Jurisdiction B under Section 4d(3) of the Personnel Code. The Commission will consider any or all of the following factors inherent in the position and any other factors deemed relevant to the request for exemption:
 - 1) The amount and scope of principal policy making authority;
 - 2) The amount and scope of principal policy administering authority;
 - 3) The amount of independent authority to represent the agency, board or commission to individuals, legislators, organizations or other agencies relative to programmatic responsibilities;
 - 4) The capability to bind the agency, board or commission to a course of action;
 - 5) The nature of the program for which the position has principal policy responsibility;
 - 6) The placement of the position on the organizational chart of the agency, board or commission;
 - 7) The mission, size and geographical scope of the organizational entity or program within the agency, board or commission to which the position is allocated or detailed.
- b) The Commission may, upon its own action after 30 days notice to the Director of Central Management Services or upon the recommendation of the Director of the Department of Central Management Services, rescind the exemption of any position that no longer meets the requirements for exemption set forth in subsection (a). However, rescission of an exemption shall be approved after the Commission has determined that an adequate level of managerial control exists in exempt status that will insure responsive and accountable administrative control of the programs of the agency, board or commission.
- c) For all positions currently exempt by action of the Commission, the Director of Central Management Services shall inform the Commission promptly in writing of all changes in essential functions, reporting structure, working title, work location, position title, position number or specialized knowledge, skills, abilities, licensure or certification.
- d) Prior to granting an exemption from Jurisdiction B under Section 4d(3) of the Personnel Code, the Commission will notify the incumbent of the position, if any, of its proposed action. The incumbent may appear at the Commission meeting at which action is to be taken and present objections to the exemption request.

(Source: Amended at 34 Ill. Reg. 3485, effective March 3, 2010)

* * *

C. Requests for 4d(3) Exemption

Executive Director Daniel Stralka reported the following:

- The agencies have asked to continue Items C, E3 and H. The agency has also asked to withdraw Item E4. Staff had no objection to these requests.
- As to Item D, this request is from Central Management Services (CMS) for a Statewide Healthcare Portfolio Manager that reports to the Deputy Director of the Bureau of Benefits who reports to the Director. The request is based on its responsibilities in procuring all the benefits programs the State offers. This means establishing the benefit levels which go out for bid so it has a high level of responsibility and discretion in setting those levels. There used to be a similar position that did this in the Bureau of Strategic Sourcing at CMS, but its exemption was rescinded in 2013 due to extended vacancy.

This last May, CMS came before the Commission with an exemption request for a Finance Manager in the Bureau of Benefits. We ultimately ended up approving the request. Our Minutes from the May meeting reflect the following:

“Given the size and scope of this program and the agency’s assurance that it has no intention to seek any additional exempt positions in this program area, Staff recommended approval of this request. Michael Mannion, Central Management Services, concurred with these representations.”

Five weeks later CMS made this request. Staff inquired why the agency is coming back to the Commission seeking an additional exempt position so soon after indicating that additional requests were not under consideration. The explanation was that the Deputy Director of Benefits unexpectedly resigned after the May meeting which prompted a reexamination of the organizational chart and, subsequently, this request.

Staff recommended approval of this request since there had previously been an exempt position performing a very similar function and the agency has, again, indicated that it will not be seeking any additional exempt positions in the Bureau of Benefits or the Bureau of Strategic Sourcing. Staff did express its concerns about agencies breaking commitments that the Commission relies on in approving exemption requests.

- As to Items E1 and E2, these requests are from the Department of Corrections and are for Assistant Wardens of Programs and Operations at the Joliet Treatment Center, positions that report to the Warden. The Joliet Treatment Center is the former Illinois Youth Center that has been repurposed to support a new program created as part of the settlement in the case of Rasha v. Baldwin. This litigation addressed mental health treatment provided to offenders. This new program operates as a residential treatment center for offenders who need services that cannot be provided on an outpatient basis. Since this is a standalone Corrections facility and the Commission has traditionally allowed exemptions for similar positions at other

Corrections facilities, Staff recommended approval of these requests. Commissioner Cummings inquired if there were four new positions. Edward Huntley replied that there were only two Assistant Wardens requested.

- As to Items F1 to F4, these requests are from the Department of Children and Family Services (DCFS) and are for four Immersion Site Directors. These positions report to the Associate Director of Placement and Community Services who reports to the Director. This is another program arising out of the BH Consent Decree. The idea is to integrate all services DCFS provides at one location. These four sites are in Chicago, Aurora, Mt. Vernon and Springfield. The program may be expanded based on the success of these. Staff's main concern was that DCFS already has four exempt Regional Administrators who are responsible for DCFS services in their respective regions. The agency explained that the difference is that the Immersion Site Directors will have responsibility for the Immersion Sites while the Regional Administrators have responsibility for all other DCFS sites in their regions. Also, the Regional Administrators have limited operational responsibilities in Child Protection and Child Welfare while the Immersion Site Directors have "across the board" DCFS responsibilities including licensing, private agency monitoring, foster care services, and others. It is anticipated that when the Immersion Site Directors are finished with their training and establishing the Site, they would move on to other sites within the regions. The Regional Administrators would then regain responsibility for the Sites that have gone through the Immersion transformation.

Staff recommended approval of these requests since each position will have principal programmatic responsibility for implementation of this new program at these sites. However, assuming the program has a successful rollout and gets fully implemented in each region, it was Staff's conclusion that these positions' responsibilities would eventually transfer over to the Regional Administrators. For that reason the Commission may want to consider a lengthy term for these requests.

Commissioner Cummings asked if these were all new positions and would they be located at each site. Tammy Grant replied that they would. She further explained that DCFS is divided into four regions and each requested position represents one region. Each region has multiple field offices. As they complete the transformation of a field office, the Immersion Site Director would move on to the next field office until all the field offices in a region are completed. Commissioner Cummings then asked who would be doing the training. Tammy Grant responded that the Immersion Site Directors would. The goal was to have each field office function as one group for all DCFS programs. When the field office is trained to that level, the Immersion Site Directors would move on to the next. Commissioner Cummings then asked if DCFS was recruiting for these positions and where from. Tammy Grant responded affirmatively and indicated there is a national search as well as looking at the child welfare community and social service agencies.

Commissioner Krey inquired how long DCFS anticipates the training to take place at each site. Tammy Grant indicated nine months. She noted that the training will extend to private agencies that are served by that site as well as the encompassing judicial circuit. Commissioner Krey then asked if DCFS would be amenable to a

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three year term exemption for these positions. Tammy Grant asked what the three year term meant. Executive Director Stralka explained that the exemption would expire but if the program had not been completed, the agency could return to the Commission and request an extension of the term. Tammy Grant indicated that would be acceptable.

IT WAS MOVED BY COMMISSIONER KREY, SECONDED BY COMMISSIONER CUMMINGS, AND THE MOTION ADOPTED 5-0 TO CONTINUE THE FOLLOWING EXEMPTION REQUESTS TO THE AUGUST 22, 2016 MEETING:

- C: Manager of Human Capital Management (CMS)**
- E3: Deputy Chief of Operations (DOC)**
- H: Media Administrator-Department of Insurance (DOI)**

IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY CHAIRMAN SCHROEDER, AND THE MOTION ADOPTED 5-0 TO ACCEPT THE WITHDRAWAL OF THE EXEMPTION REQUEST FOR THE FOLLOWING POSITION:

- E4: Chief Labor and Employment Counsel (DOC)**

IT WAS MOVED BY COMMISSIONER FINCH, SECONDED BY CHAIRMAN SCHROEDER, AND THE MOTION ADOPTED 5-0 TO GRANT THE EXEMPTION REQUEST FOR THE FOLLOWING POSITIONS:

- D: Healthcare Portfolio Manager-Bureau of Benefits (CMS)**
- E1: Assistant Warden, Programs-Joliet Treatment Center (DOC)**
- E2: Assistant Warden, Operations-Joliet Treatment Center (DOC)**
- G: Chief Legal Counsel (PRB)**

IT WAS MOVED BY COMMISSIONER CUMMINGS, SECONDED BY COMMISSIONER KREY, AND THE MOTION ADOPTED 5-0 TO GRANT THE REQUEST FOR 4D(3) EXEMPTION FOR A PERIOD OF THREE YEARS FOR THE FOLLOWING POSITIONS:

- F1: Immersion Site Director-Cook County (DCFS)**
- F2: Immersion Site Director-Kane County (DCFS)**
- F3: Immersion Site Director-Sangamon County (DCFS)**
- F4: Immersion Site Director-Jefferson County (DCFS)**

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The following 4d(3) exemption requests were continued to the August 22, 2016 meeting:

C. Illinois Department of Central Management Services

Position Number	40070-37-14-001-00-01
Functional Title	Manager of Human Capital Management
Incumbent	Vacant
Supervisor	Director of the Enterprise Resource Planning Program, who reports to Deputy Director-Bureau of Communication and Computer Services, who reports to the Assistant Director, who in turn reports to the Director
Location	Sangamon County

E3. Illinois Department of Corrections

Position Number	40070-29-04-010-00-01
Functional Title	Deputy Chief of Operations
Incumbent	Mike Atchison
Supervisor	Chief of Operations, who reports to the Public Safety Officer who reports to the Director
Location	Randolph County

H. Illinois Department of Insurance

Position Number	40070-14-00-000-20-01
Functional Title	Media Administrator
Incumbent	Vacant
Supervisor	Director
Location	Cook County

The following 4d(3) exemption request was withdrawn on July 15, 2016:

E4. Illinois Department of Corrections

Position Number	40070-29-08-000-01-01
Functional Title	Chief Labor and Employment Counsel
Incumbent	Chris Higgerson
Supervisor	Governor's Office-Chief Labor Counsel
Location	Sangamon County

The following 4d(3) exemption requests were granted on July 15, 2016:

D. Illinois Department of Central Management Services

Position Number	40070-37-30-000-02-01
Functional Title	Healthcare Portfolio Manager, Bureau of Benefits
Incumbent	Vacant
Supervisor	Deputy Director of Benefits Administration who reports to the Director
Location	Sangamon County

E1. Illinois Department of Corrections

Position Number	40070-29-89-200-00-01
Functional Title	Assistant Warden, Programs-Joliet Treatment Center
Incumbent	Vacant
Supervisor	Warden who reports to Deputy Director (North) who reports to Chief of Operations, who reports to Public Safety Officer who reports to the Director
Location	Will County

E2. Illinois Department of Corrections

Position Number	40070-29-89-300-00-01
Functional Title	Assistant Warden, Operations-Joliet Treatment Center
Incumbent	Vacant
Supervisor	Warden who reports to Deputy Director (North) who reports to Chief of Operations, who reports to Public Safety Officer who reports to the Director
Location	Will County

G. Illinois Prisoner Review Board

Position Number	37015-50-78-000-20-01
Functional Title	Chief Legal Counsel
Incumbent	Vacant
Supervisor	Chairman of the Illinois Prisoner Review Board
Location	Sangamon County

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The following 4d(3) exemption requests were granted on July 15, 2016 for a period of three years:

F1. Illinois Department of Children and Family Services

Position Number	40070-16-50-000-10-01
Functional Title	Immersion Site Director
Incumbent	Vacant
Supervisor	Associate Director who reports to the Director
Location	Cook County

F2. Illinois Department of Children and Family Services

Position Number	40070-16-50-000-10-02
Functional Title	Immersion Site Director
Incumbent	Vacant
Supervisor	Associate Director who reports to the Director
Location	Kane County

F3. Illinois Department of Children and Family Services

Position Number	40070-16-50-000-10-03
Functional Title	Immersion Site Director
Incumbent	Vacant
Supervisor	Associate Director who reports to the Director
Location	Sangamon County

F4. Illinois Department of Children and Family Services

Position Number	40070-16-50-000-10-04
Functional Title	Immersion Site Director
Incumbent	Vacant
Supervisor	Associate Director who reports to the Director
Location	Jefferson County

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V. CLASS SPECIFICATIONS

A. **Governing Rule – Section 1.45 Classification Plan**

The Commission will review the class specifications requiring Commission approval under the Classification Plan and will approve those that meet the requirements of the Personnel Code and Personnel Rules and conform to the following accepted principles of position classification:

- a) The specifications are descriptive of the work being done or that will be done;
- b) Identifiable differentials are set forth among classes that are sufficiently significant to permit the assignment of individual positions to the appropriate class;
- c) Reasonable career promotional opportunities are provided;
- d) The specifications provide a reasonable and valid basis for selection screening by merit examinations;
- e) All requirements of the positions are consistent with classes similar in difficulty, complexity and nature of work.

B. **None submitted**

IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY COMMISSIONER CUMMINGS, AND THE MOTION ADOPTED 5-0 TO DISAPPROVE ANY CLASS SPECIFICATIONS RECEIVED BY THE COMMISSION STAFF NOT CONTAINED IN THIS AGENDA TO ALLOW ADEQUATE STUDY.

VI. PERSONNEL RULES

A. **Civil Service Commission Governing Rule – Section 1.310 Personnel Rules**

The Commission has power to disapprove new rules or amendments to existing rules submitted by the Director of Central Management Services. Such proposed new rules or amendments of existing rules submitted to the Commission shall be accompanied by a report of proceedings attending the prior public hearing required by law with respect to them. If the Commission does not disapprove new rules or any amendment to existing rules within 30 days following the receipt from the Director of Central Management Services, the new rules or amendments have the force and effect of law after filing by the Director with the Secretary of State.

B. **None submitted**

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IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY COMMISSIONER CUMMINGS, AND THE MOTION ADOPTED 5-0 TO DISAPPROVE ANY AMENDMENTS TO PERSONNEL RULES RECEIVED BY THE COMMISSION STAFF BUT NOT CONTAINED IN THIS AGENDA TO ALLOW ADEQUATE STUDY.

VII. MOTION TO CLOSE A PORTION OF THE MEETING

IT WAS MOVED BY COMMISSIONER FINCH, SECONDED BY COMMISSIONER KREY, AND BY ROLL CALL VOTE THE MOTION ADOPTED 5-0 TO CLOSE A PORTION OF THE MEETING PURSUANT TO SUBSECTIONS 2(c)(1), 2(c)(4), AND 2(c)(11) OF THE OPEN MEETINGS ACT.

SCHROEDER	YES	CUMMINGS	YES
FINCH	YES	KREY	YES
URLACHER	YES		

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VIII. RECONVENE THE OPEN MEETING

Upon due and proper notice the regular open meeting of the Illinois Civil Service Commission was reconvened at 160 North LaSalle Street, Suite S-901, Chicago, Illinois at 11:30 a.m.

PRESENT

Chairman William A. Schroeder; Anita M. Cummings, G.A. Finch, Susan Moylan Krey, and Casey Urlacher, Commissioners; Daniel Stralka, Executive Director; and Andrew Barris (by telephone), Assistant Executive Director and Jane Ryan (by telephone), Exemption Monitor; Michael Hoffman, Central Management Services; and Edward Huntley, Illinois Department of Corrections.

IX. NON-MERIT APPOINTMENT REPORT

Set forth below is the number of consecutive non-merit appointments made by each agency as reported by Central Management Services:

Agency	5/31/16	6/30/16	6/30/15
Agriculture	3	3	0
Central Management Services	6	8	1
Children and Family Services	2	2	2
Emergency Management Agency	1	1	0
Employment Security	3	3	0
Financial and Professional Regulation	2	2	0
Healthcare and Family Services	7	5	3
Historic Preservation Agency	1	1	0
Human Rights Department	0	1	0
Human Services	19	14	4
Insurance	2	2	0
Natural Resources	30	36	0
Revenue	0	0	7
State Retirement Systems	4	4	5
Workers' Compensation Commission	2	3	0
Totals	82	85	22

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X. INTERLOCUTORY APPEALS

DA-49-16

Employee	Shawn Hawley	Appeal Date	5/02/16
Agency	Human Services	Decision Date	6/22/16
Type	Discharge	ALJ	Andrew Barris
Issue(s)	Filed a grievance on same issue as appeal	Proposal for Decision	Dismissed subject to approval of Commission; no jurisdiction.

IT WAS MOVED BY COMMISSIONER KREY, SECONDED BY CHAIRMAN SCHROEDER, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISION OF THE ADMINISTRATIVE LAW JUDGE TO DISMISS THE APPEAL FOR NO JURISDICTION.

**SCHROEDER YES CUMMINGS YES
FINCH YES KREY YES
URLACHER YES**

DA-52-16

Employee	Beverly A. Jackson	Appeal Date	5/09/16
Agency	Human Services	Decision Date	7/01/16
Type	Discharge	ALJ	Andrew Barris
Issue(s)	Probationary discharge (not certified employee at time of discharge)	Proposal for Decision	Dismissed subject to approval of Commission; no jurisdiction.

IT WAS MOVED BY COMMISSIONER KREY, SECONDED BY COMMISSIONER CUMMINGS, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISION OF THE ADMINISTRATIVE LAW JUDGE TO DISMISS THE APPEAL FOR NO JURISDICTION.

**SCHROEDER YES CUMMINGS YES
FINCH YES KREY YES
URLACHER YES**

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XI. PUBLICLY ANNOUNCED DECISIONS RESULTING FROM APPEALS

DA-14-16

Employee	Jerome Robertson	Appeal Date	9/14/15
Agency	Corrections	Decision Date	7/01/16
Appeal Type	Discharge	Proposal for Decision	Discharge upheld.
ALJ	Daniel Stralka		

IT WAS MOVED BY COMMISSIONER CUMMINGS, SECONDED BY COMMISSIONER KREY, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISION OF THE ADMINISTRATIVE LAW JUDGE THAT THE PARTIALLY PROVEN CHARGES WARRANT DISCHARGE FOR THE REASONS SET FORTH IN THE PROPOSAL FOR DECISION DATED JULY 1, 2016.

**SCHROEDER YES CUMMINGS YES
FINCH YES KREY YES
URLACHER YES**

DA-29-16¹

Employee	Antonio Brazzleton	Appeal Date	12/29/15
Agency	Corrections	Decision Date	06/27/16
Appeal Type	Discharge	Proposal for Decision	Discharge upheld.
ALJ	Daniel Stralka		

DA-30-16

Employee	Brian J. Smith	Appeal Date	12/29/15
Agency	Corrections	Decision Date	06/27/16
Appeal Type	Discharge	Proposal for Decision	Discharge upheld.
ALJ	Daniel Stralka		

DA-31-16

Employee	William H. Butler	Appeal Date	12/29/15
Agency	Corrections	Decision Date	06/27/16
Appeal Type	Discharge	Proposal for Decision	Discharge upheld.
ALJ	Daniel Stralka		

¹ Two appeals were consolidated with and under DA-29-16, Department of Corrections v. Brazzleton: (1) DA-30-16, Department of Corrections v. Brian J. Smith, and (2) DA-31-16, Department of Corrections v. William H. Butler.

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IT WAS MOVED BY COMMISSIONER FINCH, SECONDED BY CHAIRMAN SCHROEDER, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISION OF THE ADMINISTRATIVE LAW JUDGE FOR THE THREE CONSOLIDATED APPEALS THAT THE PROVEN CHARGES WARRANT DISCHARGE FOR THE REASONS SET FORTH IN THE PROPOSAL FOR DECISION DATED JUNE 27, 2016.

**SCHROEDER YES CUMMINGS YES
FINCH YES KREY YES
URLACHER YES**

DA-38-16

Employee	Judith Hibbs	Appeal Date	3/15/16
Agency	Human Services	Decision Date	6/29/16
Appeal Type	Discharge	Proposal for Decision	Discharge upheld.
ALJ	Andrew Barris		

IT WAS MOVED BY COMMISSIONER FINCH, SECONDED BY COMMISSIONER KREY, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISION OF THE ADMINISTRATIVE LAW JUDGE THAT THE PROVEN CHARGES WARRANT DISCHARGE FOR THE REASONS SET FORTH IN THE PROPOSAL FOR DECISION DATED JUNE 29, 2016.

**SCHROEDER YES CUMMINGS YES
FINCH YES KREY YES
URLACHER YES**

XII. APPEAL TERMINATED WITHOUT DECISION ON THE MERITS

DA-43-16

Employee	James A. Calvin, Jr.	Appeal Date	4/11/16
Agency	Human Services	Decision Date	6/27/16
Appeal Type	Discharge	Proposal for Decision	Dismissed; withdrawn.
ALJ	Andrew Barris		

IT WAS MOVED BY COMMISSIONER CUMMINGS, SECONDED BY COMMISSIONER KREY, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISION OF THE ADMINISTRATIVE LAW JUDGE TO DISMISS THE APPEAL.

**SCHROEDER YES CUMMINGS YES
FINCH YES KREY YES
URLACHER YES**

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XIII. STAFF REPORT

Executive Director Daniel Stralka reported:

- The Commission, like all agencies, received 18 months of non-personnel services funding in the recently passed P.A. 99-0524. The total appropriation was \$25,000 which is not sufficient to meet its obligations for this 18 month period. He has prepared a spending plan which prioritizes outstanding invoices and will hopefully be sufficient to get the Commission through the 18 months. The spending plan does include some of the outstanding travel vouchers.
- Assistant Executive Director Andrew Barris is following up on the status of Rules Grievances since the Commission has yet to be notified of any fourth level hearings. He will have a report on the Grievance Committee for the August 22, 2016 meeting.

XIV. ANNOUNCEMENT OF NEXT MEETING

Announcement was made of the next regular open meeting to be held Monday, August 22, 2016 at 1:30 p.m. in the Commission's Springfield office.

XV. MOTION TO ADJOURN

IT WAS MOVED BY COMMISSIONER FINCH, SECONDED BY CHAIRMAN SCHROEDER, AND THE MOTION ADOPTED 5-0 TO ADJOURN THE MEETING AT 11:35 A.M.