JUNE 2020
SPECIAL CIRCUMSTANCE ARBITRATION PROCEDURES
EXPLANATION AND NOTICE
TO THE BAR AND PRO SE LITIGANTS

- Each Arbitrator’s June 2020 Monthly Status Calls will be conducted virtually, by WebEx.
- Each Arbitrator’s WebEx telephone number and access code will be posted on the Commission’s website.
- No less than 48 hours prior to the Arbitrator’s June 2020 Monthly Status Call, a copy of any Motion, or Petition, under Sections 19(b) or 19(b-1) of the Act, must be forwarded to the Arbitrator by e-mail.
- A Calendar has been posted, identifying Call days, Status / Pre-Trial dates and Trial dates.
- All Pre-Trial or Status hearings will be held virtually, by WebEx.
- Arbitrators may communicate with the parties by e-mail.
- Arbitrators may schedule individual telephone conferences separate from Call days and Status / Pre-Trial days by WebEx.
- Arbitrators outside of Cook County will schedule Pro Se Settlement Contract in person hearings.
- All Trials will be held in person before the assigned Arbitrator on a date that the Arbitrator assigns.
- All attorneys appearing in person for a hearing must have their own and supply their clients and witnesses with PPE. Failure to be properly masked will result in a person’s removal from the hearing site.
- Pro Se Litigants must also supply their own PPE. II matters will proceed pursuant to the June 2020 Special Circumstance Arbitration Procedures, as posted.
JUNE 2020

SPECIAL CIRCUMSTANCE

ARBITRATION PROCEDURES

a. There will be no Emergency Arbitrators hearing cases during the month of June. But, there will be a pro se Arbitrator in Chicago every Wednesday.

b. All Arbitrators will conduct June 2020 Arbitration Calls telephonically, by WebEx.

c. A WebEx telephone call-in number and code will be posted on the Commission website, with the time and date for each of the Monthly Arbitration Status Calls.

d. When conducting the Monthly Status Call, Arbitrators will call cases by page number.

e. Any matter that does not receive a trial date will automatically be returned to the call, whether it is above the line or not.

f. Arbitrators will set cases for status hearings from the June 2020 Call Sheets, together with any Motions or 19 (b) or 19 (b-1) Petitions that were filed and noticed for hearing during the month of June 2020.

g. All Motions and Petitions that are set for a status hearing, by the Arbitrator, during the Arbitration Monthly Status Call will be heard telephonically, by WebEx.

h. The party that requests a hearing must notify their opponent of the scheduled hearing date, in writing.

i. Arbitrators will set cases for pre-trial discussion on a limited number of days during the month of June 2020.

j. A list of the available pre-trial and trial dates will be given to the parties by the Arbitrator during his or her Status Call.
k. After pre-trial discussions are held the Arbitrator will set four (4) cases per day on a set number of dates within the hearing cycle. The number of trial dates will vary by call site.

l. Those that wish to proceed to trial must present a completed Stipulation Sheet to the Arbitrator in advance of the Status Call. Cases set for trial on each of the dates listed by the Arbitrator will be given a specific time and date for hearing, each receiving 1½ hours for hearing.

m. Parties should not appear at the Arbitration hearing site until ten (10) minutes prior to the scheduled hearing time.

n. When the parties arrive for a hearing before the Arbitrator, they must always be masked and practice social distancing of at least 6 feet. A person who attempts to enter a hearing site without an appropriate mask will be excluded and if needed the matter will be continued. Furniture will be arranged to accommodate social distancing.

o. Trial times are 9:00 am to 10:30 am, 10:40 am to 12:10 pm. With a 12:10 pm. to 1:10 pm lunch break. Afternoon hearings will be held from 1:10 pm. through 2:40 pm and 2:50pm. through 4:20 pm. This gives the parties sufficient time to take a matter to hearing, and if not completed, the Arbitrator will continue the matter to a new date.

p. As soon as the hearing is completed the parties must leave the premises immediately.

q. Cases other than those in Cook County will be set in the assigned venue, unless otherwise indicated on the Commission website.

r. The parties may communicate with the Arbitrator, by e-mail, or by telephone conference, as scheduled by the Arbitrator for discussion, assistance and to advise of settlement, continuance or trial.

s. These procedures will remain in effect until modified or dismissed, as unnecessary.
## June 2020 Arbitration Calendar

<table>
<thead>
<tr>
<th>Arbitrator</th>
<th>Location</th>
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<tbody>
<tr>
<td>Huebsch, Jeffrey</td>
<td>Chicago</td>
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<tr>
<td>Watts, Charles</td>
<td>Chicago</td>
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<td>Carlson, Kurt</td>
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<td>Amanilo, Joseph</td>
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<td>Mason, Molly</td>
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<td>Lierena, Elaine</td>
<td>Chicago</td>
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<td>Kay, Tiffany</td>
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<td>Harris, Christopher</td>
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<td>Kane, David</td>
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<td>Fruth, Steven</td>
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<td>McLaughlin, William</td>
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<td>Ciecko, Thomas</td>
<td>Chicago</td>
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<tr>
<td>Steffenson, Douglas</td>
<td>Chicago</td>
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<tr>
<td>Baker, Deborah</td>
<td>Chicago</td>
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</tbody>
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### Zone 1
- Nowak, Michael: Herrin
- Gallagher, William: Mt. Vernon
- Cantrell, Linda Jean: Collinsville

### Zone 2
- O'Brien, Dennis: Springfield
- Pulia, Maureen: Quincy
- Lee, Edward: Urbana

### Zone 3
- Rowe-Sullivan, Melinda: Rock Island
- Granada, Gerald: Peoria
- Hinrichs, Adam: Bloomington

### Zone 4
- Doherty, Carolyn: Kankakee
- Cellini, Paul: Ottawa
- Hegarty, Jessica: New Lenox

### Zone 5
- Erbacci, Anthony: Waukegan
- Seal, Paul: Woodstock
- Giaub, Mike: Rockford

### Zone 6
- Soto, Frank: Elgin (Wheaton II)
- Harris, Robert: Geneva
- Friedman, Stephen: Wheaton

### Key
- C = Status Call Date
- P = Pretrial Date
- T = Trial Date