

ILLINOIS SELF-INSURERS ADVISORY BOARD
ILLINOIS WORKERS' COMPENSATION COMMISSION
MEETING MINUTES
September 25, 2018
Chicago, IL 11:30 a.m.

Board Attendees:

Chicago: Chairman Joann Fratianni, Michael Castro, Joan Vincenz
Springfield (video conference call): David Taylor

Staff Attendees:

Chicago: Paul Fichtner, David Larson, Ron Rascia, Maria Sarli-Dehlin
Springfield (video conference call): Wendy Keithley, Kevin Leach
Springfield (conference call): Jean Cannon

Chairman Fratianni called the meeting to order at 11:35 AM. A roll call was taken to confirm a quorum was present. A previously prepared and posted agenda was distributed; a copy of which is attached.

I. Minutes

Upon motion by Joan Vincenz, and seconded by David Taylor, the minutes of the Board meeting held on 6/29/2018, were unanimously approved as presented.

II. Chairman's Report

Chairman Fratianni reported that E-Notices were now a permanent part of the Commission's operations and Ron Rascia informed the Board they will be required to take sexual harassment training by the end of year.

III. Manager's Report

A. Security Fund Forecast 6/30/2018

Maria Sarli-Dehlin presented the Security Fund forecast as of 6/30/2018. She noted that a Security Fund assessment had not been issued in over two years.

B. Fund Balances

Maria Sarli-Dehlin also presented reports of the Security and Administration Funds that included current and past budgets, expenditures, revenue and fund balances. During FY2018, 108% of the Security Fund's and 96% of the Administration Fund's operation budgets were spent.

IV. New Business

A. Security forms

Maria Sarli-Dehlin and David Larson, Deputy General Counsel, presented amended language to the security instruments to reflect the Illinois Workers' Compensation Act and clarify when a surplus in security is refunded. Discussion ensued regarding notifying self-insurers, sureties and self-insurance organizations of the proposed changes.

At 11:55 AM, the Chairman entertained a motion to go into closed session pursuant to 2(c)11 of the Open Meetings Act. Upon motion by Joan Vincenz, seconded by David Taylor, and unanimously carried, the Board agreed to adjourn the public portion of the meeting and convene in closed session.

At 12:08 PM, after discussion in closed session, and upon motion by Joan Vincenz, seconded by David Taylor, and unanimously carried, the Board reconvened in open session.

VIII. Public Comment

None

IX. Vote

1. Closed Meeting Minutes (year 2008)

Upon motion by Joan Vincenz, seconded by David Taylor, and unanimously carried, the Board agreed to destroy the recordings and make available to the public the written closed meeting minutes for the following meeting dates: 3/12/2008; 6/11/2008; 9/10/2008; and 1/7/2009.

2. Accurate Personnel, LLC

Upon motion by Joan Vincenz, seconded by David Taylor, and unanimously carried, the Board agreed to defer a decision pending availability of the 12/31/2018 audited financial statements.

3. Flex-N-Gate Corporation

Upon motion by Joan Vincenz, seconded by David Taylor, and unanimously carried, the Board agreed to defer a decision pending receipt of additional information.

There being no further business, upon motion by Joan Vincenz, and seconded by David Taylor, the Board voted unanimously to adjourn the meeting. The meeting adjourned at 12:11 PM.