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MEMORANDUM

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TO: MEMBERS OF THE BAR  
FROM: MICHAEL J. BRENNAN, CHAIRMAN  
SUBJECT: IWCC EMERGENCY FILING PROTOCOL BEGINNING MARCH 25, 2020  
DATE: MARCH 23, 2020

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**Effective Wednesday, March 25, 2020, the Commission will accept documents for in-person *filing* at its offices in Chicago, at the James R. Thompson Center, 100 West Randolph, 8<sup>th</sup> Floor, Chicago, Illinois, *between the hours of 10:00 a.m. and 2:00 p.m., ONLY.***

We are reducing our hours for filing to comply with Governor Pritzker's Executive Order 2020-10, which was issued on March 20, 2020. This is being done to minimize the number of people in the JRTC, but keep those necessary to perform the Commission's functions.

By separate Memo, we have already advised the bar and the public as to the limited operational functions of the Commission during this period of National Crisis and the Global Pandemic. Those limited operations, with emergency arbitrators being available at posted times and places will continue, until further notice from the IWCC and the Chairman.

If you have any questions regarding the emergency protocol that has been published, please consult the IWCC website for all past postings.

Additional information will be published on the IWCC website in the coming days, as this situation continues to evolve, and additional leadership is provided by Governor Pritzker.