

CompFile – Release 3

Questions and Answers

Will I still need to serve an employer with an application?

Yes. Even with the introduction of CompFile, petitioners are still required to serve notice on their employer that they have filed an Application for Adjustment of Claim with the IWCC. You can print the application from CompFile after filing.

Will pro se petitioners be required to use CompFile?

Yes. CompFile allows pro se petitioners to file applications and motions, view Arbitrator and Commissioner decisions, and much more.

Will I be able to enter an appearance in a case in CompFile?

Yes.

How will I learn about a case assignment?

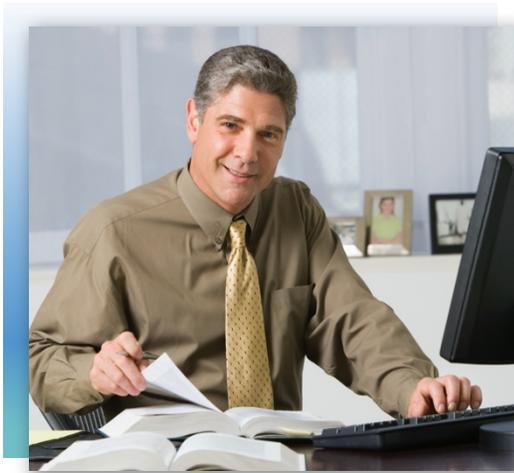
You can find information about cases filed in CompFile in the “Cases” section of the portal. After you enter an appearance, CompFile will also provide updates on case developments via e-mail to attorneys appearing on the case in CompFile.



Am I required to use CompFile to file motions or petitions?

Yes. CompFile allows attorneys and pro se petitioners to file motions and petitions on cases at both the arbitration and review level. You will be using CompFile to docket these filings. CompFile will deliver the notice of the filing to all attorneys appearing on the case in CompFile.

Will I be able to file a motion on a pre-CompFile case?



Yes. All pre-CompFile cases (“legacy cases”) are being migrated into CompFile. You can file new motions on these legacy cases in CompFile.

Will CompFile serve my motion on my opponent?

Yes. While filing attorneys are still responsible for ensuring service, CompFile will electronically serve filings on all case parties who appear on the case in CompFile. If service is required on a case

party who does not appear in CompFile, for example serving an Application for Adjustment of Claim on an employer, then the attorney must accomplish that service outside of CompFile.

Will CompFile control scheduling?

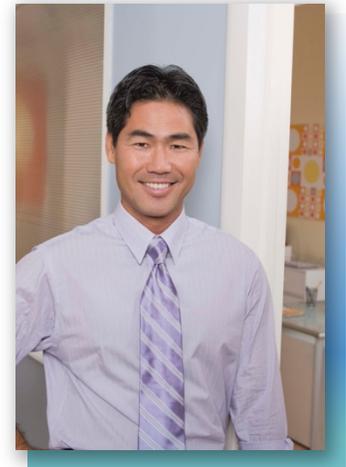
No. The Arbitrator will still schedule motions for hearing at a status call.

Will the call sheets and calendars still be available on the website?

Yes. All call sheets and calendar information will still be available on the IWCC website.

Will I be able to use CompFile for pro se settlements? How will that work?

All settlements, including pro se settlements, will be handled in CompFile. More details and training will be provided.



Will transcripts still be on paper? What about exhibits?

The hearing transcript (including exhibits) will become electronic.

How will circuit court appeals be handled?

The process for appealing a case to the circuit court is not changing. You must file, however, the Notice of Intent to File for Review in Circuit Court in CompFile. Otherwise, the appeals process follows the regular path through the circuit court system.

Is the 19(b-1) process changing?

Yes. You must now file 19(b-1) petitions in CompFile and not on paper. Otherwise, the process remains unchanged.

Will I need a CompFile account to look up case information?

No. The IWCC will continue to offer a public case search tool that provides certain information on filed cases. The case search tool will be located on the public CompFile log-in page.

Who in my firm can track cases?

In CompFile, anyone associated with a law firm can create an account and gain access to case information filed under that law firm's name in CompFile. This group includes law firm administrators and attorneys.