

Should I file it in CompFile?



Yes

Fully Represented Settlements: settlements on cases in which an application for adjustment of claim was previously filed, all parties have representation, and a case number has already been assigned should be filed in CompFile.

Direct Insurer/Third-Party Administrator Settlements WITH an Existing Case

Number: settlements on cases in which the injured worker and his or her attorney settle directly with an insurance company or third-party administrator; the insurance company has not hired outside counsel, and a case number has been assigned should be filed in CompFile.



No

Pro Se Settlements: settlements on cases in which the injured worker is not represented should be filed on paper. Pro se settlements are still required to have a hearing.

“No-App” Settlements: settlements on cases in which the settlement contract is the first filing in that case and no case number has been assigned should be filed on paper.